



LAKE COMO BOROUGH  
1740 MAIN STREET  
P.O. BOX 569  
LAKE COMO, NJ 07719  
(732) 681-3232  
MINUTES

DATE: MARCH 17, 2015  
REGULAR MEETING IMMEDIATELY FOLLOWING WORKSHOP

**MEETING CALLED TO ORDER**

Council President Witte called the meeting to order at 7:30pm.

**SALUTE TO FLAG AND MOMENT OF SILENT PRAYER**

**SUNSHINE LAW**

INTRODUCTION AS REQUIRED UNDER THE SUNSHINE LAW: ADEQUATE NOTICE OF THE MEETING HAS BEEN PROVIDED BY THE ADOPTION OF A RESOLUTION BY THE MAYOR AND COUNCIL ON THE SIXTH DAY OF JANUARY 2015 IN WHICH RESOLUTION THE TIME AND PLACE OF AGENDA AND REGULAR MEETINGS COMMENCING WITH JANUARY 6, 2015 WERE SET FORTH. NOTICE OF SAME WAS DELIVERED TO THE ASBURY PARK PRESS AND THE COAST STAR AND A COPY OF SAME IS POSTED ON THE BULLETIN BOARD IN THE BOROUGH HALL. ALL MEETINGS ARE OPEN TO THE PUBLIC.

**ROLL CALL**

Douglas Witte	Present
Kevin Higgins	Present
Virginia Kropac	Present
John Carvelli	Excused Absence
Hawley Scull	Present
Michael Noonan	Present

Mayor Wilton was present at 7:45pm

**APPROVAL OF MINUTES**

Councilman Higgins made a motion to approve the minutes from the March 3, 2015 Workshop and Regular meetings seconded by Councilwoman Kropac, all are in favor.

**CHECK PRESENTATION**

David and Stacey Hernandez from Oceanside Memorial Home came before the Council to present the town with a check in the amount of \$500.00. The Hernandez Family sold hot dogs on parade day to raise money for the donation.

## **COMMUNICATIONS**

### No Communications

Borough Clerk/Administrator Louise Mekosh took this time to introduce new Borough Attorney Peg Schaffer to the Council as well as the public.

## **REPORTS OF COMMITTEES**

- Councilman Higgins reported that the police will be sending out a Code Red message to inform residents about the hydrant flushing taking place over the next 2 weeks. Our water operator Joe Langel is out there making sure the flushing is being done correctly. Councilman Higgins reported that Mr. Langel gave an update on the testing of the water and since NJAW has switched back to chlorine the iron and manganese levels are stable but the water is more corrosive with high levels of chlorine. Councilman Higgins asked residents to keep an eye on their water quality when NJAW switches back to chloramine in a month to a month and a half. All other matters are in order.
- Councilwoman Kropac reported that the next Tourism Commission meeting will be on April 7<sup>th</sup> at 7:30pm and representatives from the Tourism Commission attended the Business Roundtable Meeting. Councilwoman Kropac thanked Oceanside Memorial Home for their very generous donation. The Lake Como Book Swap was overwhelmed with the amount of donations and at this time we cannot accept any more donations. All other matters are in order.
- Councilwoman Scull reported that the Little League Parade and season kickoff will be on April 18<sup>th</sup> at 9:00am and teams will be marching from Pyanoe Plaza to Behrman Park. Belmar Elementary School's Drama Department is performing The Little Mermaid on March 27<sup>th</sup> and 28<sup>th</sup>. Lastly, Councilwoman Scull reported that she has decided to hold off doing the Easter Egg Hunt this year since there are so many in the weeks leading up to Easter. All other matters are in order.
- Councilman Noonan reported that he spoke with AIT to get a final cost on what it would be to host our own URL website. The new Mayor and Council picture will be taken once all are present at the meeting. Councilman Noonan reported that once we own our website and the transfer is done then we can make all the changes discussed at the previous meeting. All other matters are in order.
- Councilman Witte reported that Louise is working hard to get the budget together and is going to the state to see about the possibility of getting aid. Once getting a decision from the state we will hope to introduce the budget mid-April. Councilman Witte reported that the new police car is on the road and there were no major incidents at this year's St. Patrick's Day Parade. Councilman Witte reported that as per Chief Hope the cost to the Police Department for parade day is \$6,500.00. Councilman Witte reported that the Kilt Run that is scheduled for March 21<sup>st</sup> was denied in Spring Lake so they are coming back to the Council to have the entire run in Lake Como. All other matters are in order.

- Mayor Wilton reported that April 18<sup>th</sup> at 10:00am there will be a lake clean up and we are looking for volunteers to help that day. Lastly, Mayor Wilton reported that the Business Roundtable meeting with Freehold Arnone and the New Jersey Business Action Center on behalf of the Lt. Governor. The meeting will be at 7:30pm in the meeting room and start with the presentation by the Business Action Center. All other matters are in order.

### **UNFINISHED BUSINESS**

No Unfinished Business

### **PUBLIC COMMENTS ON NEW BUSINESS**

Councilman Witte made a motion to open the meeting to the public seconded by Councilwoman Kropac, all are in favor.

No Public Comments

Councilman Witte made a motion to close the meeting to the public seconded by Councilman Higgins, all are in favor.

### **CONSENT AGENDA**

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Water Sewer Monthly Report

Real Estate Tax Monthly Report

Delinquent Taxes Believed Not Collectible Report

Raffle Application 2015-08

Jersey Shore Jazz & Blues Foundation 50/50

Special Events Permit Application

BALC Little League Parade

Resolution 2015-72

Payment of Bills

Resolution 2015-73

Authorization for Construction Administration Services for the Water Infrastructure Improvements and the Global Positioning System Technology Database Mapping

Councilman Higgins made a motion to approve the items on the consent agenda seconded by Councilwoman Scull, all are in favor.

## **NEW BUSINESS**

Ordinance 2015-904

Bond Ordinance

First Reading and Introduction

- Councilman Higgins explained what this ordinance entails. A couple of months ago the town did a change order to Phase I of the cleaning and lining project. This happened because we came under budget on this phase therefore we increased the area of phase I to include an area affected by discolored water for many years. Councilman Higgins stated that the original bond ordinance was for \$2.8million without the USDA Grant we received, about \$850,000.00. What our Bond Attorney, Tony Panella, recommended the Borough to do is raise the bond amount from \$2,800,000.00 to \$3,200,000.00 to include the USDA Grant. Councilman Higgins reported that this has to be done to include the change ordinance and we save about \$450,000.00 on the bond.

Offered by Councilman Higgins seconded by Councilman Witte, roll call vote as follows:

Yes: Councilmembers Witte, Higgins, Kropac, Scull and Noonan

No: None

Abstain: None

Absent: Councilman Carvelli

Amendments to Kilt Run Route

- Chip Cavanagh came before the Council to ask to amend the Kilt Run route since Spring Lake denied their application since the application was not submitted in time.

Councilman Witte made a motion to approve the amendments seconded by Councilman Higgins, all are in favor.

## **PUBLIC COMMENTS**

Councilman Witte made a motion to open the meeting to the public seconded by Councilwoman Kropac, all are in favor.

Cindy Dunn came before the Council to get an update on the CI requirements for seasonal rentals. Ms. Dunn wanted to know if the town required inspections between each set of tenants since Belmar does not. Ms. Mekosh reported that Belmar does require inspections between each change of residency.

Councilman Higgins made a motion to close the meeting to the public seconded by Councilwoman Kropac, all are in favor.

## **NEXT MEETING**

THE NEXT REGULAR MEETING OF THE MAYOR AND COUNCIL WILL BE HELD ON TUESDAY, APRIL 7, 2015 IMMEDIATELY FOLLOWING THE 7:30PM WORKSHOP MEETING IN THE LAKE COMO MEETING ROOM. ALL MEETINGS ARE OPEN TO THE PUBLIC.

## **MOTION TO ADJOURN**

Councilman Higgins made a motion to adjourn seconded by Councilwoman Kropac, all are in favor.

Respectfully Submitted  
Amy L. Boney  
Deputy Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.



# *Borough of Lake Como*

1740 Main Street, P.O. Box 569 • Lake Como, New Jersey 07719-0569  
(732) 681-3232 • FAX (732) 681-8981

Brian T. Wilton  
*Mayor*

Louise A. Mekosh  
*Borough Clerk/Administrator*

MEMO

TO: Louise A. Mekosh, RMC, CMC, CMFO

FROM: Esther A. Kiss, CTC *ek*

DATE: March 11, 2015

RE: Water/Sewer Monthly Report

.....  
Attached you will find the February 2015 cash and adjustment reports for the water/sewer utility account.

The total amount deposited into the water/sewer account for February is \$75,679.79.

Please contact me if you have any questions.



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Brian T. Wilton  
Mayor

Louise A. Mekosh  
Borough Clerk/Administrator

MEMO

TO: Louise A. Mekosh, RMC, CMC, CMFO

FROM: Esther A. Kiss, CTC *ELK*

DATE March 11, 2015

RE: Real Estate Tax Monthly Report

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Attached you will find the February 2015 cash & adjustment reports for taxes.

The total amounts deposited for February are as follows:

Current Account:	\$1,087,674.64
Redemption Account	1,585.16
	-----
Grand Total:	\$1,089,259.80

Please contact me if you have any questions.



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Brian T. Wilton  
*Mayor*

Louise A. Melkosh  
*Borough Clerk/Administrator*

MEMO

TO: Mayor & Council of the Borough of Lake Como

FROM: Esther A. Kiss, CTC *AK*

DATE: March 17, 2015

RE: Delinquent Taxes Believed Not Collectible

.....  
At this time I wish to report that the Tax Collector's office does not have delinquent taxes that are believed to be not collectible.

# Application for Raffles License

Application No. RA: 2015-08  
Identification No. 30-5-35146

Insert name of Municipality Lake Como

Prepare 4 copies of application. One copy will be returned

## Part A GENERAL

1 Name of applying organization Jersey Shore Jazz and Blues Foundation

2 a. Street address of headquarters 452 W. Front Street Red Bank, N.J. 07701

b. Mailing address (if different) P.O. Box 8713 Red Bank, N.J. 07701

3 A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>April 26, 2015</u>	<u>12-8PM</u>		
<u>On Premise</u>			
<u>50/50</u>			
<u>Under \$ 400.-</u>			

4 Address of place where Raffles will be played 703-5 16<sup>th</sup> Ave. Lake Como, N.J.  
(Bar A)

5 Does the applicant own the premises or regularly occupy them for its general purposes? Yes  
X No

6 If raffles equipment is rented, attach statement of raffles equipment lessor to application on Form 13.

## Part B QUALIFICATION OF APPLICANT

1 Is this the first time the applicant has applied for a license in this municipality? Yes X No

2 If not, has there been any change in the applicant's certificate of incorporation, charter, constitution or by-laws since the latest application was made? Yes No

3 If applicant is unincorporated, state number of members: N/A members.





**Part H. MEMBERS OF APPLICANT WHO WILL ASSIST IN CONDUCTING THE GAMES**

Name of Member	Residence Address	Age
N/A		

**Part I. NAMES OF OTHER ORGANIZATIONS WHOSE MEMBERS WILL ASSIST IN CONDUCTING THE GAMES**

Name and Address of Organization	How Related	Identification Number
N/A		

**Part J. STATEMENT OF APPLICANT AND MEMBER(S) IN CHARGE**

STATE OF NEW JERSEY }  
 COUNTY OF Monmouth } ss.:

We do hereby each make the following statement, under oath, with respect to the foregoing application:

- The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
- Prior to the issuance of any license to it to conduct games of chance the applicant was actively engaged in, serving one or more "authorized purposes."
- The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
- The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
- For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law, and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
- No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games; except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, no prize will be offered and given in cash, except as otherwise provided by the Raffles Licensing Law, or of greater value than is provided in said law.
- All statements in the foregoing application are true.

Sworn to and subscribed before me this 4th day of March 2015

Joanne D. Baldino  
 Notary Public

JOANNE D. BALDINO  
 Notary Public  
 New Jersey  
 No. 2109980  
 Qualified in Monmouth County  
 My Commission Expires 03-24-2018

(SEAL OF NOTARY)

Thomas R. Baldino, VP  
 Signature of Officer, and Title  
Thomas R. Baldino  
 Member in Charge

Member in Charge

Member in Charge

Member in Charge

Applicant's registration slip from the Control Commission must be presented to the Municipal Clerk with this application.

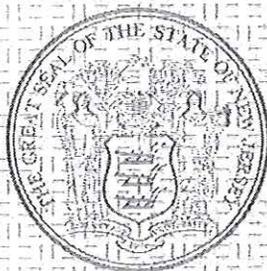


P.O. Box 8713, Red Bank, NJ 07701  
[www.jsjbf.org](http://www.jsjbf.org)

Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 04/20/2015      Expiration date: 04/20/2017      Registration identification: 30-5-35146

Jersey Shore Jazz & Blues Foundation  
452 WEST FRONT ST  
RED BANK, NJ 07701



New Jersey Office of the Attorney General  
Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
Registration

Name of organization on application and license must be the same as it appears on this registration.  
This Registration Certificate may only be utilized by the above-named organization.

Mail to: JERSEY SHORE JAZZ & BLUES FOUNDATION  
452 WEST FRONT ST  
RED BANK, NJ 07701  
Attn:

  
Steven P. Layman, Secretary  
Legalized Games of Chance Control Commission



# Borough of Lake Como

formerly South Belmar  
Incorporated 1924  
Monmouth County

Michael B. Ryan  
Mayor

Louise A. Mekosh  
Borough Clerk/Administrator

\*\*\*MUST BE TYPED OR PRINTED NEATLY\*\*\*

## SPECIAL EVENTS PERMIT APPLICATION

PLEASE COMPLETE THE FOLLOWING INFORMATION, AS REQUIRED BY  
BOROUGH ORDINANCE NO. 93-576.

DATE & NAME OF EVENT: April, 18th 2015 / Opening Day Little League Organized Walk

NAME OF APPLICANT/ORGANIZATION: Belmar Little League (BALC)

ADDRESS: PO Box 3 or 303 8th Avenue

TOWN: Belmar STATE: NJ ZIP: 07719

TELEPHONE NUMBER: 732-991-6315

ON SCENE PERSON RESPONSIBLE FOR EVENT: Kris VanSchoick

ADDRESS AND PHONE NUMBER: 303 8th Avenue / 732-991-6315

WILL THERE BE AN ADMISSION CHARGE TO ATTEND?: \_\_\_\_\_ YES  \_\_\_\_\_ NO

IF YES, HOW MUCH?: \_\_\_\_\_

LIABILITY INSURANCE COVERAGE?  \_\_\_\_\_ YES \_\_\_\_\_ NO

AMOUNT OF COVERAGE: 1,000,000

IS THIS A CHARITABLE EVENT? \_\_\_\_\_ YES \_\_\_\_\_ NO

IF "YES", TO WHAT PURPOSES ARE FUNDS USED FOR? \_\_\_\_\_

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# *Borough of Lake Como*

formerly South Belmar  
Incorporated 1924  
Monmouth County

Michael B. Ryan  
Mayor

Louise A. Mekosh  
Borough Clerk/Administrator

## **SPECIAL EVENTS PERMIT APPLICATION**

DATE AND HOURS FOR WHICH THE PERMIT IS DESIRED: April, 18th 2015 / 9:15 to 9:45 am

### **ALL RUNS MUST BEGIN PRIOR TO 10:00AM**

LOCATION OF EVENTS AND COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY AND TRAFFIC CONTROL:

Organized Walk starts at the 9th Ave. Plaza Main St. Belmar continuing Main St. to 22nd Ave. to Behram Pk. 22nd Ave. Little League Fields.

DESCRIBE ALL BOROUGH RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT:

Police / 16th Ave to 22nd Ave. (both sides) Main St. closed for walk. Due to small children involved in the Organized Walk

APPROXIMATE NUMBER OF CONTESTANTS, PARTICIPANTS, SPECTORS, AND/OR OTHER PEOPLE THAT COULD REASONABLY BE ANTICIPATED TO ATTEND THE EVENT: 200

**THE BOROUGH OF LAKE COMO RESERVES THE RIGHT TO CANCEL ANY SPECIAL EVENT DUE TO CIRCUMSTANCES BEYOND ITS CONTROL, SUCH AS STORMS OR ANY NATURAL DISASTER.**

Kris VanSchoick

SIGNATURE OF APPLICANT

03/02/2015

DATE

Resolution 2015 – 72

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

Per Attached Bill List		\$492,723.85
Appraisal Systems, Inc.	Ord14-901	6,745.00
CME Associates	Plan Bd-Ripley Lane	<u>298.00</u>
		\$499,766.85

WATER/SEWER ACCOUNT:

Per Attached Bill List		\$ 79,655.04
CME Associates	Ord14-896	7,221.00
CME Associates	Ord14-896	3,328.25
CME Associates	Ord14-896	<u>111.75</u>
		\$ 90,316.04

PAYROLL ACCOUNT:

3596	Employee Payroll Dated 2/25/15	\$ 80,366.83
1872	Employee Payroll Dated 2/25/15	6,375.58
1046	Employee Payroll Dated 2/25/15	240.11
1122	Employee Payroll Dated 2/25/15	160.49
3599	Employee Payroll Dated 3/11/15	88,386.44
1875	Employee Payroll Dated 3/11/15	6,375.58
1182	Employee Payroll Dated 3/11/15	122.75
1124	Employee Payroll Dated 3/11/15	160.49
Wire	State of New Jersey – PFRS	12,200.00
Wire	State of New Jersey – PERS	<u>7,285.00</u>
		\$201,673.27

TOURISM ACCOUNT:

1182	Lake Como Payroll Account	\$ 122.75
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TRAFFIC ACCOUNT:

	Complete Construction	\$ 301.80
1046	Lake Como Payroll Account	<u>240.11</u>
		\$ 541.91

FIRE PREVENTION:

1122	Lake Como Payroll Account	\$	160.49
1123	NJIAAI-Central Region BF1		525.00
1124	Lake Como Payroll Account		<u>160.49</u>
		\$	845.98

DOG LICENSE ACCOUNT:

1059	NJ Dept of Health	\$	32.40
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REDEMPTION ACCOUNT:

1080	Lake Como Current Account	\$	5,654.08
1081	H2 Tax Lien Investment LLC		1,533.80
1082	Lake Como Current Account		204.03
1083	Marie Carmel Pauyo		<u>1,585.16</u>
		\$	8,977.07

PREMIUM ACCOUNT:

1050	H2 Tax Lien Investment LLC	\$	1,200.00
1051	Marie Carmel Pauyo		<u>1,200.00</u>
		\$	2,400.00

Dated: March 17, 2015

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Brian T. Wilton, Mayor

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Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator

March 16, 2015  
03:13 PM

Borough Of Lake Como  
Purchase Order Status Report by P.O. Number

Page No: 1

Range: First to Last  
 P.O. Type: All  
 Format: Condensed  
 Include Non-Budgeted: Y  
 Include Revenue: Y  
 First Enc Date Range: to 03/16/15  
 Open: N Rcvd/Prv/Held: Y paid: N void: N Deleted: N  
 Bid: Y State: Y Other: Y Exempt: Y As of Date: 03/16/15

P.O. #	P.O. Date	Vendor	Description	R/A/H	Amount
15-00065	01/20/15	MON CTY TRAFFIC OFFICERS ASSN.	2015 DUES		35.00
15-00089	01/07/15	WILFRED MACDONALD, INC	OIL SEAL		17.83
15-00100	02/02/15	TAYLOR HARDWARE	FEBRUARY PURCHASES		459.29
15-00101	01/13/15	MONMOUTH CTY PUBLIC WORKS	TREE REMOVAL SERVICES		435.71
15-00132	01/15/15	MONMOUTH CTY POLICE CHIEF ASSO	2015 CHIEF'S DUES		150.00
15-00134	01/31/15	ONE CALL CONCEPTS	ONCE CALL SERVICE		11.04
15-00135	01/30/15	MONMOUTH WIRE&COMPUTER RECYCLE	COMPUTER&ELECTRONIC SCRAP JAN		39.00
15-00136	01/30/15	NATIONAL GEOMATICA/JUNGLE LASE	NAT GEOMATICA JANUARY		230.00
15-00137	02/06/15	BELMAR AUTO SERVICE	DPW FORD F-550-BLINKER RELAY		75.00
15-00139	01/19/15	WILFRED MACDONALD, INC	OIL SEAL		19.36
15-00140	01/30/15	BOROUGH OF BELMAR	PURCHASE FUEL JANUARY 2015		2,193.97
15-00141	01/30/15	VAN WICKLE AUTO SUPPLY, INC.	JANUARY PURCHASES		396.87
15-00144	02/10/15	QUILL CORPORATION	OFFICE SUPPLIES		268.43
15-00145	02/10/15	TREASURER, COUNTY OF MONMOUTH	2015 ASSESSMENT MOCERT		1,000.00
15-00149	02/10/15	ASSOCIATED HUMANE SOCIETIES	ANIMAL CONTROL FEBRUARY		191.89
15-00150	02/09/15	GARDEN STATE LABORATORIES, INC	FEBRUARY WATER ANALYSIS		138.00
15-00154	02/12/15	NEW JERSEY PLANNING OFFICIALS	NJPO TRAINING/BOOKS		281.00
15-00155	02/09/15	KING, KITRICK & JACKSON, LLC	LABOR ATTY SERVICES		412.50
15-00160	02/05/15	LAKE COMO BOARD OF EDUCATION	MARCH SCHOOL TAX		251,833.33
15-00162	02/18/15	MONMOUTH TRUCK EQUIPMENT	LIGHTS/PARTS SANDER		745.00
15-00163	02/18/15	QUILL CORPORATION	BADGES PARADE VENDORS		35.99
15-00165	02/24/15	LAKE COMO PAYROLL ACCOUNT	EMPLOYEE PAYROLL 12/25/15		86,742.41
15-00166	02/05/15	MURRAY'S UNIFORMS	PARADE VENDOR SHIRTS		270.00
15-00167	01/29/15	NEOFUNDS BY NEOPST	POSTAGE		300.00
15-00169	02/05/15	WATCHUNG SPRING WATER CO INC	WATER/RENTAL		31.32
15-00170	02/26/15	CABLEVISION	DPW OPT ONLINE		59.95
15-00171	02/18/15	SCRUBBER DOCTOR JANITORAL SUPP	TRASH LINERS		33.94
15-00172	02/26/15	DELISA WASTE SERVICES	TRASH/RECYCLE/PAPER MARCH		6,795.00
15-00173	02/15/15	DELISA WASTE SERVICES	TIPPING FEES 2/1-2/15/15		1,677.13
15-00174	02/03/15	GARDEN STATE LABORATORIES, INC	WATER ANALYSIS		1,276.00
15-00175	02/13/15	P. F. PETTIBONE & CO.	MINUTE BOOK/PAGES		315.15
15-00176	01/30/15	HARRY HAUSHALTER	TAX COUNSEL-JANUARY-SENTINEL		8,130.00
15-00177	02/26/15	JEANNETTE JIMENEZ	MARCH CLEANING SERVICE		621.00
15-00178	02/26/15	ASSOCIATED HUMANE SOCIETIES	ANIMAL CONTROL MARCH		191.89

March 16, 2015  
03:13 PM

Borough of Lake Como  
Purchase Order Status Report by P.O. Number

PO #	PO Date	Vendor	Description	R/A/H	Amount
15-00179	02/26/15	RICOH USA, INC.	MARCH COPY MACHINE LEASE		456.60
15-00181	02/26/15	VERIZON WIRELESS	POLICE CELL PHONE/AIRCARDS		244.78
15-00182	02/26/15	NJ NATURAL GAS CO	GAS SERVICE		1,706.80
15-00183	02/18/15	NEOPOST/MAIL FINANCE	POSTAGE SHEETS		66.00
15-00184	02/26/15	JCP&L	ELECTRIC SERVICE		974.80
15-00185	02/26/15	JCP&L	STREET LIGHTING		1,860.12
15-00186	02/11/15	NEW JERSEY AMERICAN WATER CO.	PURCHASE OF WATER JANUARY		9,553.03
15-00187	02/26/15	STATE OF NJ PENSIONS&BENEFITS	EMPLOYEE GROUP INS MARCH		35,395.43
15-00188	02/24/15	US LIFE INS	DPW DENTAL		401.00
15-00189	02/26/15	PROFESSIONAL GOV. EDUCATORS	ETHICS AND INTERNAL CONTROLS		90.00
15-00190	02/26/15	JCP&L	ELECTRIC SERVICE		671.02
15-00191	02/19/15	GARDEN STATE LABORATORIES, INC	WATER ANALYSIS		1,138.00
15-00192	03/02/15	BRENDAN MAAS	CELL PHONE REIMBURSEMENT		75.00
15-00193	03/02/15	MARK COSTIGAN	CELL PHONE REIMBURSEMENT		75.00
15-00194	03/02/15	SEAN RYDHOLM	CELL PHONE REIMBURSEMENT		75.00
15-00195	03/02/15	JOSEPH KELLY	CELL PHONE REIMBURSEMENT		75.00
15-00196	02/27/15	DELISA WASTE SERVICES	TIPPING FEES 2/16-2/28/15		1,542.73
15-00198	03/02/15	JAEGER LUMBER	EPOXY COAT/4X8 FIR		43.19
15-00199	02/23/15	CARUSO EXCAVATING CO., INC.	WATER MAIN BREAK/BELMONT/17TH		10,218.90
15-00200	03/03/15	CABLEVISION	OPT ONLINE POLICE		84.90
15-00202	03/03/15	KING, KITRICK & JACKSON, LLC	LABOR ATTORNEY GRIEVANCE		247.50
15-00203	02/27/15	THE COAST STAR	LEGAL ADVERTISING		36.86
15-00204	02/04/15	MONMOUTH COUNTY POLICE ACADEMY	METHODS OF INSTRUCTION COURSE		25.00
15-00206	03/06/15	MUNICIPAL CLERKS ASSOC OF NJ	2015 MUNICIPAL CLERKS CONFEREN		310.00
15-00207	02/25/15	GARDEN STATE LABORATORIES, INC	WATER ANALYSIS FEBRUARY		340.00
15-00208	03/02/15	RIO SUPPLY, INC D/B/A SLC MET	WATER METERS		3,120.00
15-00209	03/05/15	MGL PRINTING SOLUTIONS	HOMESTEAD BEN		54.00
15-00210	02/27/15	NATIONAL GEOMATICA/JUNGLE LASE	NAT GEOMATICA FEBRUARY		630.00
15-00212	02/02/15	SEABREEZE FORD	2006 FORD TRANSMISSION		299.33
15-00213	02/24/15	SIGNS DESIGNS	LETTER POLICE EXPLORER		450.00
15-00214	02/27/15	AMCO PEST SERVICES, INC.	PEST CONTROL JAN&FEB		220.00
15-00215	03/02/15	CARUSO EXCAVATING CO., INC.	WATER MAIN BREAK-MARGERUM		9,385.00
15-00216	03/02/15	CARUSO EXCAVATING CO., INC.	WATER MAIN BREAK-NEW BEDFORD		9,106.00
15-00217	03/02/15	CARUSO EXCAVATING CO., INC.	PATCH ROADS-WATER MAIN BREAKS		6,610.00
15-00218	02/27/15	VAN WICKLE AUTO SUPPLY, INC.	FEBRUARY PURCHASES		210.26
15-00219	03/09/15	NEW JERSEY AMERICAN WATER CO.	FEBRUARY PURCHASE OF WATER		13,079.84
15-00221	03/16/15	BELMAR BASEBALL	LITTLE LEAGUE DONATION		1,500.00
15-00222	03/16/15	VERIZON	TELEPHONE		1,368.99
15-00223	03/16/15	AT&T	LONG DISTANCE SERVICE		46.45
15-00224	03/10/15	LAKE COMO PAYROLL ACCOUNT	EMPLOYEE PAYROLL 3/11/15		94,762.02

March 16, 2015  
03:13 PM

Borough Of Lake Como  
Purchase Order Status Report by P.O. Number

PO #	PO Date	Vendor	Description	R/A/H Amount
15-00225	03/16/15	LANIGAN ASSOCIATES, INC.	TARGETS	179.85
15-00226	03/16/15	VERIZON WIRELESS	POLICE CELL PHONE/AIRCARDS	237.49
Total Purchase Orders:			76	Total P.O. Line Items: 220
Total R/A/H Amount:			572,378.89	

March 16, 2015  
03:13 PM

Borough Of Lake Como  
Purchase Order Status Report by P.O. Number

Fund Description	Fund	Budget Total	Revenue Total
	5-10	492,723.85	0.00
	5-20	79,655.04	0.00
Total of All Funds:		<u>572,378.89</u>	<u>0.00</u>

**RESOLUTION 2015-73**

**A RESOLUTION APPROVING SUPPLEMENTAL AUTHORIZATION  
FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE  
WATER INFRASTRUCTURE IMPROVEMENTS AND THE GLOBAL POSITIONING  
SYSTEM TECHNOLOGY DATABASE MAPPING**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como that CME Associates is hereby authorized for the additional Construction Administration services for the Water Infrastructure improvements in an amount not to exceed \$48,080.00 with regard to Change Order No. 1 which authorized additional cleaning and lining in the Borough.

**BE IT FURTHER RESOLVED THAT** the Mayor and Council authorizes CME Associates in amount not to exceed \$5,220.00 to map the valve and fire hydrant assemblies within the Borough's water distribution system using Global Positioning System (GPS) technology as per NJ Department of Environmental Protection guidelines.

Dated: 03/17/2015

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Brian T. Wilton  
Mayor

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Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator

JOHN H. ALLGAIR, PE, PP, LS (1983-2001)  
DAVID J. SAMUEL, PE, PP, CME  
JOHN J. STEFANI, PE, LS, PP, CME  
JAY B. CORNELL, PE, PP, CME  
MICHAEL J. McCLELLAND, PE, PP, CME  
GREGORY R. VALES, PE, PP, CME



TIMOTHY W. GILLEN, PE, PP, CME  
BRUCE M. KOCH, PE, PP, CME  
LOUIS J. PLOSKONKA, PE, CME  
TREVOR J. TAYLOR, PE, PP, CME  
BEHRAM TURAN, PE, LSRP

January 21, 2015

Ms. Louise A. Mekosh, Borough Clerk/Administrator  
Borough of Lake Como  
1740 Main Street  
Lake Como, NJ 07719

**Re: 2014 Water Main Cleaning and Cement Lining Project  
Lake Como, New Jersey  
Our File No.: PLC00401.01**

Dear Ms. Mekosh:

As you are aware, the Borough received United States Department of Agriculture (USDA) grants and low interest loans totaling \$2,812,500.00 for the above referenced project. The contract for the work was awarded to J. Fletcher Creamer & Son, Inc. (JFC), in the amount of \$2,184,670.00. The Borough has approved Change Order No.1 which authorizes JFC to perform additional work. The additional work includes cleaning and lining in an area in which the Borough has received a large number of resident concerns regarding their water. The area includes 17<sup>th</sup> Avenue (from Newman Street to "B" Street), "B" Street (from 18<sup>th</sup> Avenue to 17<sup>th</sup> Avenue), New Bedford Road, Wooley Lane, and Newman Street (from 18<sup>th</sup> Avenue to 17<sup>th</sup> Avenue). The change order increased the contract amount by \$410,895.00, for an adjusted contract amount of \$2,595,565.00, and granted a 165-day time extension for completion of the project. The change order will require additional engineering services to complete the project and will include, but not be limited to the following:

- On-site Field Observation;
- Office Coordination;
- By-pass Plan Review;
- Payment Estimate & USDA Report Preparation;
- As-built Plan Preparation.

In addition to the above tasks, we have prepared the cost estimate for the additional work, prepared the change order, negotiated its approval with the contractor and submitted it and the supporting documentation to the USDA for review and approval. Doing this saved the Borough the time and cost of preparing bid documents and putting the work out to bid.

Based on the above, we respectfully request a supplemental authorization in the amount of



Ms. Louise A. Mekosh, Borough Clerk/Administrator  
2014 Water Main Cleaning and Cement Lining Project  
Lake Como, New Jersey  
January 21, 2015  
Page 2

\$48,080.00 for our construction administration services on the project. The supplemental authorization amount is based on the time anticipated to complete the project and is higher than typical projects due to the USDA requirements for field observations and our prior experience of the amount of office coordination required due to the number of residents who do not live in the dwellings throughout the year.

As you may also recall, the New Jersey Department of Environmental Protection (NJDEP) maintains a Geographic Information System (GIS) database and requested that the valves and fire hydrant assemblies within the Borough's water distribution system be mapped using Global Positioning System (GPS) technology. If the Borough so desires, we can provide these services within the project limits of the above referenced project for a cost not to exceed \$5,220.00 without further Council authorization.

Should you have any questions regarding this matter, please do not hesitate to contact this office.

Very truly yours,  
CME Associates

Bruce M. Koch, PE, PP, CME  
*Borough Engineer*

BMK/RER

cc: Mayor Brian Wilton  
All Council Members  
Borough Attorney  
Superintendent of Public Works and Public Utilities

**BOROUGH OF LAKE COMO  
ORDINANCE NUMBER 2015-904**

**BOND ORDINANCE AMENDING AND RESTATING BOND ORDINANCE 14-896 (PROVIDING FOR VARIOUS WATER SYSTEM IMPROVEMENTS – PHASE I, AS AMENDED) HERETOFORE ADOPTED BY THE BOROUGH OF LAKE COMO, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; TO INCREASE THE APPROPRIATION THEREIN FROM \$2,812,500 TO \$3,240,125, TO INCLUDE AN EXPECTED \$849,500 USDA GRANT AS PART OF SUCH APPROPRIATION; AND TO DECREASE THE AUTHORIZATION OF BONDS AND NOTES THEREIN TO FINANCE PART OF THE COST THEREOF FROM \$2,812,500 TO \$2,390,625**

**BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LAKE COMO, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:**

**SECTION 1.** Bond Ordinance Number 14-896 of the Borough of Lake Como, in the County of Monmouth, State of New Jersey heretofore duly adopted by the Borough Council on April 22, 2014 and entitled “BOND ORDINANCE PROVIDING FOR VARIOUS WATER SYSTEM IMPROVEMENTS – PHASE I) BY AND IN THE BOROUGH OF LAKE COMO, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$2,812,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,812,500 IN BONDS OR NOTES TO FINANCE THE COST THEREOF” (the “Original Bond Ordinance”), is hereby amended and restated in entirety as set forth below:

**“SECTION 1.** The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Borough of Lake Como, in the

County of Monmouth, State of New Jersey (the "Borough") as a water/sewer utility general improvement. For the said improvement or purpose stated in Section 3, there is hereby appropriated the sum of \$3,240,125 from the Water/Sewer Utility of the Borough, said sum being inclusive of all appropriations heretofore made therefor. Pursuant to the provisions of N.J.S.A. 40A:2-7(h) and 40A:2-11(c) of the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"), no down payment is required as the Water/Sewer Utility of the Borough is self-liquidating. Included in such appropriation is the appropriation of an expected \$849,500 grant from the United States Department of Agriculture for such improvement or purpose (the "USDA Grant").

**SECTION 2.** For the financing of said improvement or purpose described in Section 3 hereof not otherwise funded by the USDA Grant, negotiable bonds of the Water/Sewer Utility of the Borough are hereby authorized to be issued in the principal amount of \$2,390,625, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$2,390,625 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

**SECTION 3.** (a) The improvement hereby authorized and purpose for the financing of which said bonds or notes are to be issued is Various Water System Improvements – Phase I, as amended, including but not limited to, cleaning and inspection of and relining, grouting, spot capital repairs, the construction of interconnections and various other capital improvements to the water system throughout the Borough, such improvement or purpose shall also include the following, as

applicable, engineering and design work, preparation of plans and specifications, permits, bid documents, contract administration and also all work, materials, equipment, labor and appurtenances as necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$2,390,625.

(c) The estimated cost of said improvement or purpose is \$3,240,125, inclusive of the expected \$849,500 USDA Grant.

**SECTION 4.** In the event the United States of America, the State of New Jersey, the County of Monmouth or a private entity make a contribution or grant in aid, other than the USDA Grant, as applicable, to the Borough for the improvement or purpose authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Monmouth. In the event, however, that any amount so contributed or granted, as applicable, by the United States of America, the State of New Jersey, the County of Monmouth or a private entity, shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to the USDA Grant or to any contribution or grant in aid received by the Borough as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

**SECTION 5.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the Borough shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of Section 40A:2-8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

**SECTION 6.** The capital budget of the Water/Sewer Utility of the Borough is hereby amended to conform with the provisions of this bond ordinance, and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs of the Water/Sewer Utility as approved by the Director of the Division of Local Government

Services, New Jersey Department of Community Affairs, will be on file in the Office of the Clerk and will be available for public inspection.

**SECTION 7.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement or purpose which the Borough may lawfully undertake as a general water/sewer utility improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvement or purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 20 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$2,812,500 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$700,000 for items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

**SECTION 8.** The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

**SECTION 9.** The Borough reasonably expects to reimburse any expenditures toward the costs of the improvement or purpose described in Section 3 of this bond ordinance and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. No funds from sources other than the bonds or notes authorized herein have been or are reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside by the Borough, or any member of the same "Controlled Group" as the Borough, within the meaning of Treasury Regulation Section 1.150-1(e), pursuant to its budget or financial policies with respect to any expenditures to be reimbursed. This Section 9 is intended to be and hereby is a declaration of the Borough's official intent to reimburse any expenditures toward the costs of the improvement or purpose described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulation Section 1.150-2, and no further action (or inaction) will be an abusive arbitrage device in accordance with Treasury Regulation Section 1.148-10 to avoid the arbitrage yield restrictions or arbitrage rebate requirements under Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"). The proceeds of any bonds or notes authorized herein used to reimburse the Borough for any expenditures toward the costs of

the improvement or purpose described in Section 3 hereof will not be used directly or indirectly (i) to “refund” an issue of governmental obligations within the meaning of Treasury Regulation Section 1.150-1(d) of the Code, (ii) to create, within one year, following the reimbursement of any expenditures of bond proceeds, “replacement proceeds” within the meaning of Treasury Regulation Section 1.148-1 of the bonds, or any other bond issue, or (iii) to reimburse the Borough for any expenditure or payment that was originally paid with the proceeds of any obligation of the Borough (other than borrowing by the Borough from one of its own funds or the funds of a member of the same “Controlled Group” within the meaning of Treasury Regulation Section 1.150-1(e)). The bonds or notes authorized herein to reimburse the Borough for any expenditures toward the costs of the improvement or purpose described in Section 3 hereof will be issued in an amount not to exceed \$2,390,625. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be “capital expenditures” in accordance with the meaning of Section 150 of the Code and Treasury Regulation Section 1.150-1. This provision will take effect immediately, but will be of no effect with regard to expenditures for costs paid outside the permitted reimbursement period set forth in Treasury Regulation Section 1.150-2(d)(2).

**SECTION 10.** The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

**SECTION 11.** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.”

**SECTION 2.** The capital budget of the Water/Sewer Utility of the Borough is hereby amended to conform with the provisions of this amendatory bond ordinance, and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs of the Water/Sewer Utility as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, will be on file in the Office of the Clerk and will be available for public inspection.

**SECTION 3.** Except as expressly amended and restated hereby, the Original Bond Ordinance shall remain in full force and effect.

**SECTION 4:** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

ADOPTED ON FIRST READING  
DATED: March 17, 2015

\_\_\_\_\_  
LOUISE A. MEKOSH,  
Borough Clerk

ADOPTED ON SECOND READING  
DATED: April 21, 2015

\_\_\_\_\_  
LOUISE A. MEKOSH,  
Borough Clerk

APPROVAL BY THE MAYOR ON THIS \_\_\_ DAY OF \_\_\_\_\_, 2015.

\_\_\_\_\_  
BRIAN WILTON,  
Mayor

March 17, 2015

Lake Como Borough Council Meeting  
Monmouth County, New Jersey

Water Main Cleaning/Cement Lining Project – Phase 1

Project Scope and Financing Status Update

<u>Project Budget</u>	<u>April 2014</u> (1)	<u>March 2015</u> (2)
Project Total Cost	\$2,812,500	\$3,240,125
USDA grant amount	-0-	\$0,849,500
Debt (Note/Bond) Authorization	\$2,812,500	\$2,390,625

(1) Original project bond ordinance adopted by Borough Council on April 22, 2014

(2) Amendatory project bond ordinance to be introduced by Borough Council on March 17, 2015

The Borough administration, engineer and bond counsel are now in the process of submitting a revised project application to USDA reflective of the new project scope, and cost and authorized debt amounts.

Project Scope Expansion Underlying the Project Total Cost Increase

On 12/16/14, Borough Council adopted a resolution approving a construction contract \$410,895 change order to expand the project Phase 1 scope to include 17<sup>th</sup> Avenue (Newman Street to B Street), B Street (from 18<sup>th</sup> Avenue to 17<sup>th</sup> Avenue), New Bedford Road, Wooley Lane and Newman Street (18<sup>th</sup> Avenue to 17<sup>th</sup> Avenue). This new Phase 1 area had been the subject of increased Borough resident concerns regarding potable water quality.

Change Order Value Relating to Project Phase 1 Scope Expansion: \$0,410,895

Project Bond Ordinance Total Appropriation Increase Related to Project Scope Expansion: \$0,427,625

\$849,500 USDA Grant Reduces Project Debt Notwithstanding Project Scope/Cost Increase

Despite the Project Scope Expansion and related Project Bond Ordinance Total Appropriation Increase, the total Debt Authorization in the Bond Ordinance is now being *reduced* by \$421,875, this being as a result of the Borough administration and engineer gaining USDA approval of an \$849,500 USDA project grant (which grant was not anticipated when the project was originally approved by Borough Council).

Project Financing Status

On July 23, 2014, the Borough issued a \$2,812,500 Bond Anticipation Note (BAN), bearing interest at .72% and maturing on July 23, 2015, to interim finance the original cost of the project Phase 1. Interest due on the BAN at maturity is \$20,250, and such amount is included in the 2015 budget.

The Borough is working to close a \$2,390,625, 40-year USDA loan by July 23, 2015, the proceeds of which will be used in part to pay the \$2,812,500 maturing principal on the BAN. In order to accomplish this, construction of the project Phase 1 expansion will need to be completed by June 30, 2015. Closing the USDA loan on or before the BAN maturity date will enable the Borough to avoid having to renew the BAN and avoid the costs and interest expenses relating to such renewal. The USDA loan interest rate is expected to not exceed 3%.



# Borough of Lake Como

1740 Main Street, P.O. Box 569 • Lake Como, New Jersey 07719-0569  
(732) 681-3232 • FAX (732) 681-8981

Brian T. Wilton  
Mayor

Louise A. Mckosh  
Borough Clerk/Administrator

\*\*\*MUST BE TYPED OR PRINTED NEATLY\*\*\*

## SPECIAL EVENTS PERMIT APPLICATION

PLEASE COMPLETE THE FOLLOWING INFORMATION, AS REQUIRED BY  
BOROUGH ORDINANCE NO. 93-576.

NAME OF APPLICANT/ORGANIZATION: Belmar Lake Como  
Parade Comm.

ADDRESS: PO. Box 331

TOWN: Belmar STATE: N.J. ZIP: 07719

TELEPHONE NUMBER: 732 539-1642

ON SCENE PERSON RESPONSIBLE FOR EVENT: BO (R. GIACINTO)

DR T-SHIRT

ADDRESS AND PHONE NUMBER: 221 PARKER AVE MANASQUAN 732-223-6600

WILL THERE BE AN ADMISSION CHARGE TO ATTEND?:  YES  NO

IF YES, HOW MUCH?: \$30.00

LIABILITY INSURANCE COVERAGE?  YES  NO

AMOUNT OF COVERAGE: \$1,000,000.00



# Borough of Lake Como

1740 Main Street, P.O. Box 569 • Lake Como, New Jersey 07719-0569  
(732) 681-3232 • FAX (732) 681-8981

Brian T. Wilton  
Mayor

Louise A. Mekosh  
Borough Clerk/Administrator

## SPECIAL EVENTS PERMIT APPLICATION

DATE AND HOURS FOR WHICH THE PERMIT IS DESIRED: MARCH 21, 2015  
9:30 AM TILL 12:30 PM

### ALL RUNS MUST BEGIN PRIOR TO 10:00AM

LOCATION OF EVENTS AND COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY AND TRAFFIC CONTROL:

START ON MAIN RUN TO LAKE COMO  
UP SOUTH BLVD TURN AROUND + COME BACK (SEE MAP)  
BARICADES WHERE NEEDED + POLICE HELP - WILL PROVIDE

DESCRIBE ALL BOROUGH RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT: 25 COURSE PERSONNEL  
BARICADES + POLICE OFFICERS

APPROXIMATE NUMBER OF CONTESTANTS, PARTICIPANTS, SPECTORS, AND/OR OTHER PEOPLE THAT COULD REASONABLY BE ANTICIPATED TO ATTEND THE EVENT: 1,000

THE BOROUGH OF LAKE COMO RESERVES THE RIGHT TO CANCEL ANY SPECIAL EVENT DUE TO CIRCUMSTANCES BEYOND ITS CONTROL, SUCH AS STORMS OR ANY NATURAL DISASTER.

[Signature]  
SIGNATURE OF APPLICANT

1/9/15  
DATE

EXACT WORDINGS  
FOR 1015



## Borough of Lake Como

1740 Main Street, P.O. Box 569 • Lake Como, New Jersey 07719-0569  
(732) 681-3232 • FAX (732) 681-8981

Brian T. Wilton  
Mayor

Louise A. Mekosh  
Borough Clerk/Administrator

Dear Applicant,

The Borough of Lake Como requires all applicants for Special Events to fill out the **SPECIAL EVENTS PERMIT APPLICATION**. Enclosed is the Special Events Permit Application and a copy of Borough Ordinance #93-576. Please pay special attention to the bracketed areas. If you have any questions pertaining to the application or ordinance please call Borough Hall at 732-681-3232.

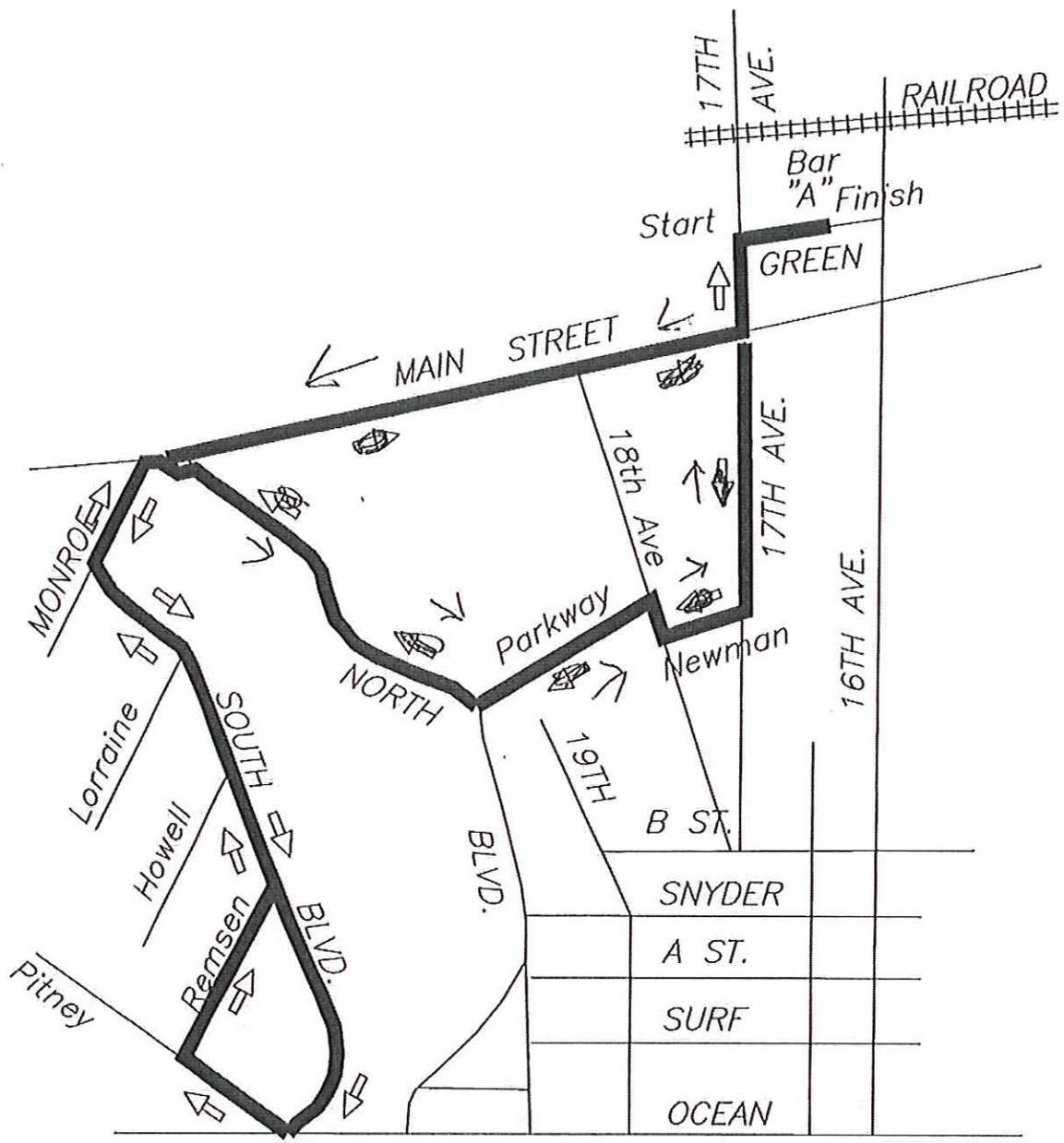
**ALL RUNS MUST BEGIN PRIOR TO 10:00 AM.**

CAN I START AT  
11 AM?

Special Events Committee

c: file



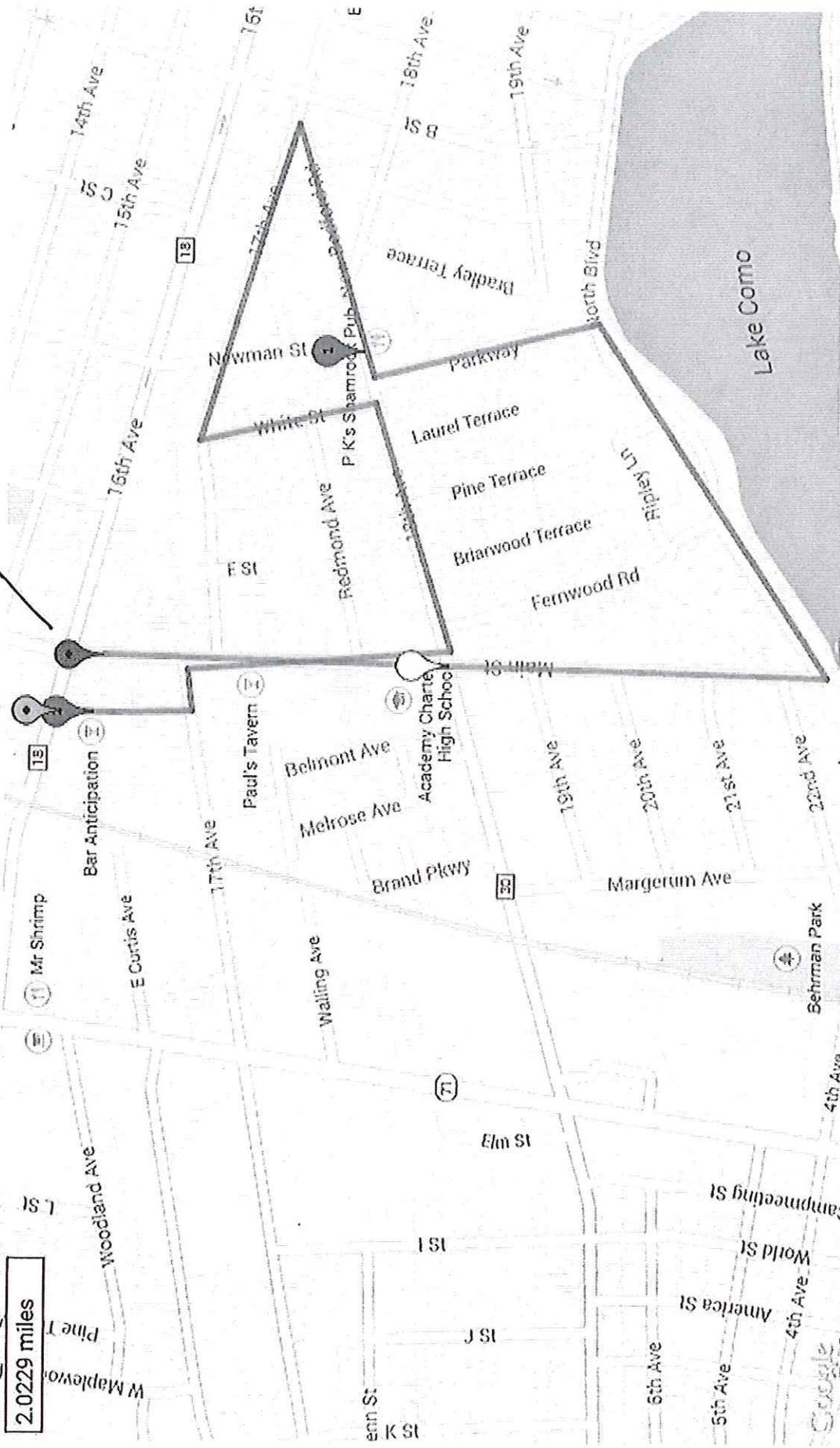


Race to Start on 17th Ave. Proceed East on 17th to Newman Street, South on Newman St. to 18th Ave. West on 18th Ave. to Parkway, South on Parkway to N. Blvd., West on N. Blvd. to Main St. South on Main to Monroe in Spring Lake, Easterly along South Blvd. to Ocean Ave. SW on Pitney to Remsen Ave. Northwest to S. Lake Blvd. back along South Blvd. to Main St. North along Main st. to 17th Ave., West on 17th to the finish on Green Ave.

FINISH

START

2.0229 miles



Map Report: a map error

100 m

Copyright © 2009-2014 by Map Pedometer (www.MapPedometer.com). Use route and elevation information at your own risk. Use caution when following route. Route may be dangerous or may be impassible.

Walking directions are in beta. Use caution - This route may be missing sidewalks or pedestrian paths.