



LAKE COMO BOROUGH  
1740 MAIN STREET  
P.O. BOX 569  
LAKE COMO, NJ 07719  
(732) 681-3232  
MINUTES

DATE: JUNE 16, 2015  
REGULAR MEETING IMMEDIATELY FOLLOWING WORKSHOP

**MEETING CALLED TO ORDER**

Mayor Wilton called the meeting to order at 7:30pm

**SALUTE TO FLAG AND MOMENT OF SILENT PRAYER**

**SUNSHINE LAW**

INTRODUCTION AS REQUIRED UNDER THE SUNSHINE LAW: ADEQUATE NOTICE OF THE MEETING HAS BEEN PROVIDED BY THE ADOPTION OF A RESOLUTION BY THE MAYOR AND COUNCIL ON THE SIXTH DAY OF JANUARY 2015 IN WHICH RESOLUTION THE TIME AND PLACE OF AGENDA AND REGULAR MEETINGS COMMENCING WITH JANUARY 6, 2015 WERE SET FORTH. NOTICE OF SAME WAS DELIVERED TO THE ASBURY PARK PRESS AND THE COAST STAR AND A COPY OF SAME IS POSTED ON THE BULLETIN BOARD IN THE BOROUGH HALL. ALL MEETINGS ARE OPEN TO THE PUBLIC.

**ROLL CALL**

Douglas Witte	Present
Kevin Higgins	Present
Virginia Kropac	Present
John Carvelli	Excused Absence
Hawley Scull	Excused Absence
Michael Noonan	Present

**APPROVAL OF MINUTES**

Councilman Higgins made a motion to approve the minutes from the June 3, 2015 Regular meetings seconded by Councilwoman Kropac, all are in favor.

**COMMUNICATIONS**

No Communications

**REPORTS OF COMMITTEES**

- Councilman Noonan reported that the transfer of the website has not been done yet however Mr. Chappelle assured him it would be done this week and apologized for the delay. The State Tourism website has a page for Lake Como and once updates to our website are done we will hook our page up to theirs. Councilman Noonan reported that he has reached out

to Traffic Lines, Inc. to get the cost of moving the lines if we can still go that route. All other matters are in order.

- Councilwoman Kropac reported that the Community Development Block Grant application is due very soon and tonight she met with Louise regarding the projects. Right now the application is going to include the lighting project and Main Street landscaping however the parking project is up in the air. Dr. Scharfenberger has the plans for the parking project and Councilwoman Kropac reported that he is waiting on a response from the NJDOT who also reviewed the plans. Councilwoman Kropac reported that she met with Phyllis Oppenheimer and Anthony Minick from the New Jersey Department of Travel and Tourism today and they said Lake Como is very marketable. Lake Como has a link on their website that currently is blank. Councilwoman Kropac reported Mrs. Oppenheimer informed her that the state has their own beer and wine festival guide and wants to help promote Lake Como's events. Councilwoman Kropac reported that they would love to see more events at the lake, such as a farmer's market and the park is underutilized. Mrs. Oppenheimer is going to put Councilwoman Kropac in touch with the Monmouth County Tourism as well. Councilwoman Kropac reported that Reggie Hyde from Bar Anticipation gave her his contact information to his beer distributors to try to get sponsorships for the proposed beer and wine festival. All other matters are in order.
- Councilman Higgins reported that the town is still waiting for the easement between 17<sup>th</sup> Avenue and Woolley Lane to be completed. Phase I and the addition to Phase I are complete. The next phase, which includes the rest of the town will start in the fall and Councilman Higgins reported that Lake Como is submitting the application to the USDA for grants and funding. Councilman Higgins reported that he submitted the schematics for the lighting project on Main Street to Councilwoman Kropac for the CDBG Project. Councilman Higgins along with Mayor Wilton, JCP&L representatives Mr. Tintle and his replacement Mr. Meehan walked the town last week and decided that we could put a light on all but 3 poles from 16<sup>th</sup> Avenue to 19<sup>th</sup> Avenue. All other matters are in order.
- Councilman Witte reported that it was a very hectic weekend in this area and the Lake Como Police Department ran out of ticket books writing summonses this weekend. Councilman Witte reported that the police negotiations are coming along well and there should be a new contract in the next couple of weeks. All other matters are in order.
- Mayor Wilton reported that he met with JCP&L about the decorative lighting on Main Street and fixing some of the poles that need to be addressed. Mayor Wilton asked Deputy Borough Clerk Amy Boney to get the contact information for 7-11 and send it to Mr. Tintle from JCP&L. JCP&L will be replacing the bent and broken pole at their property location. All other matters are in order.

## **UNFINISHED BUSINESS**

Letter from Bob Hill, NJFMBA

Regarding Special Events Fees – tabled from June 3, 2015 meeting

- Borough Attorney Peg Shaffer reported to the Mayor that it is the Council's discretion to whether or not they waive fees on these applications.
- Councilman Witte made a motion to waive the fees seconded by Councilman Noonan, all are in favor.
- Councilman Higgins stated that he is in favor only because all the money from this event is going to someone is desperate need of it, however he would vote no to waiving these fees in the future.

**PUBLIC COMMENTS ON NEW BUSINESS**

Councilman Higgins made a motion to open the meeting to the public seconded by Councilman Witte, all are in favor.

No Public Comments

Councilman Witte made a motion to close the meeting to the public seconded by Councilman Higgins, all are in favor.

**CONSENT AGENDA**

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Water Sewer Monthly Report

Real Estate Tax Monthly Report

Field Use Application  
Belmar Elementary School Reunion

Resolution 2015-89  
Payment of Bills

Resolution 2015-90  
Authorizing Engineering Services for  
First Aid Generator

Resolution 2015-91  
Authorizing Storage of Permanent Records  
At Monmouth County Archives

Councilman Higgins made a motion to approve the items on the consent agenda seconded by Councilwoman Kropac, all are in favor.

**NEW BUSINESS**

No New Business

**PUBLIC COMMENTS**

Councilman Witte made a motion to open the meeting to the public seconded by Councilman Higgins, all are in favor.

Barbara Frank, 761 22<sup>nd</sup> Avenue came before the Council to express her concerns with the water quality in her area. Mrs. Frank stated that last week the water was brown and now it is a tan color. Mrs. Frank also expressed her concerns with the water project not continuing until the fall. Councilman Higgins responded by assuring Mrs. Frank he understood her frustration and that the water project will pick up again in the fall. Right now with the summer traffic, it poses a safety issue. Mayor Wilton asked Brendan Maas if the Public Works Department can flush the hydrant in Mrs. Frank's neighborhood. Mr. Maas responded that he will flush the hydrant either tomorrow or Thursday. Mayor Wilton stated that there were complaints on discolored water on 16<sup>th</sup> Avenue and DPW flushed hydrants on that block and there have not been any further complaints. Mrs. Frank also expressed her concerns about the amount of trash in the park. There is not enough garbage cans in the park and days that there are events in the park cars block the hydrant. Mayor Wilton asked if DPW could add a few more trash cans in the park as well as the Police Department to patrol that area during events.

Councilman Higgins made a motion to close the meeting to the public seconded by Councilwoman Kropac, all are in favor.

#### **NEXT MEETING**

THE NEXT REGULAR MEETING OF THE MAYOR AND COUNCIL WILL BE HELD ON TUESDAY, JULY 7, 2015 IMMEDIATELY FOLLOWING THE 7:30PM WORKSHOP MEETING IN THE LAKE COMO MEETING ROOM. ALL MEETINGS ARE OPEN TO THE PUBLIC.

#### **MOTION TO ADJOURN**

Councilman Higgins made a motion to adjourn seconded by Councilwoman Kropac, all are in favor.

Respectfully Submitted  
Amy L. Boney  
Deputy Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.



**NEW JERSEY STATE  
FIREFIGHTERS MUTUAL BENEVOLENT  
ASSOCIATION**



1447 Campbell Street, Rahway, New Jersey 07065-3212  
732-499-9250 732-499-9633 fax  
www.njfmba.org

Edwin Donnelly  
President

Richard Mikutsky  
Vice President

May 20, 2015

Mayor Brian T. Wilton  
Main St. and Redmond Ave.  
PO Box 569  
Lake Como, NJ 07719

Dear Mayor Wilton,

The New Jersey State FMBA is scheduled to have our 13<sup>th</sup> annual Fallen Heroes Memorial 5K Race on September 12, 2015, starting at Bar Anticipation and ending there as well. Our race is a not-for-profit race with all of the proceeds going to a charity.

This year we are donating all of the proceeds to Marine Sgt. John Peck, through the 1<sup>st</sup> Lt. Brian Brennan Foundation. Sgt. Peck is a quadruple amputee as a result of combat in the Middle East. Sgt. Peck is awaiting arm transplants and this money will be used to offset some his costs for travel, lodging, etc., for his family and himself. The money for fees charged will be part of the proceeds donated.

Since we are a not-for-profit Foundation, we respectfully request you to waive the usual fees charged to have the race in Lake Como. It would be greatly appreciated if Mayor and Council could provide us with this waiver.

Sincerely yours,

Bob Hill  
NJ FMBA  
Race Committee Co-Chair

# Fallen Heroes Memorial 5K Saturday, September 12, 2015

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## Bar Anticipation 703 16th Ave, Lake Como, NJ 07719

Once again we commemorate the anniversary of the tragic, September 11, 2001, terrorist attacks on our country. The Fallen Heroes Memorial 5K on *Saturday, September 12th*, will memorialize the ultimate sacrifice of our brothers and sisters and honor all the lives lost that day.

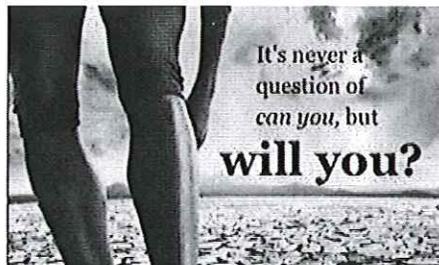
Join us for a great barbecue with beverages, bagpipers, entertainment and a memorial for those who sacrificed themselves.

## Proceeds to benefit Marine Sgt. John Peck



This year will be uniquely special to all our runners and supporters as we have once again partnered with the 1st Lt. Brian Brennan Stands Alone Foundation to benefit our honoree Marine Sgt. John Peck, a quadruple amputee. See more about John's heroic and inspirational story at 'Heart of a lion': Quadruple amputee Afghanistan vet prepares for arm transplant. 100% of sponsorship dollars go directly to The Brennan Stands Alone Foundation for Marine Sgt. John Peck and are tax deductible.

**Cost is only \$25!**  
Register online at [www.lakecomoheroesrun.com](http://www.lakecomoheroesrun.com)



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For more info call Bob or Beth at 732-499-9250  
or email Bob Hill at [bobhill5063@gmail.com](mailto:bobhill5063@gmail.com) or Beth O'Reilly at [boreilly@njfmba.org](mailto:boreilly@njfmba.org)



Boney, Amy <aboney@boro.lake-como.nj.us>

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**Fwd: Ordinance questions from last night's meeting**

1 message

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**Mekosh, Louise** <lmekosh@boro.lake-como.nj.us>  
To: Amy Boney <aboney@boro.lake-como.nj.us>

Mon, Jun 15, 2015 at 1:24 PM

----- Forwarded message -----

From: **Marguerite Schaffer** <mschaffer@shainlaw.com>  
Date: Thu, Jun 4, 2015 at 3:02 PM  
Subject: Ordinance questions from last night's meeting  
To: Brian Wilton <brian@wiltonlegal.com>  
Cc: "Mekosh, Louise" <lmekosh@boro.lake-como.nj.us>

Mayor, You and the council are authorized to waive any and all permit fees for a special event pursuant to Ordinance #93-576, codified at 4:16-5. There was also discussion about rental fees and certificates of inspection for rentals. Chapter 11 actually calls for an inspection of Summer rentals before any change in occupancy, not every three years as originally thought. The three year requirement is for long term leases or rentals and is contained in Chapter 9. Even if it is the same occupant, the property needs to get re inspected at least every three years. Finally, as for the setback question, the ordinance currently permits steps to extend to within 2 Feet of the sidewalk provided the porch or deck meets setback requirements or the average setbacks for the block. PB requesting to change the 2 feet to 4 feet. Peg

Marguerite M. Schaffer, Esq.

Shain, Schaffer & Rafanello, P.C.

150 Morristown Road, Suite 105

Bernardsville, New Jersey 07924

Phone: (908) 953-9300

Fax: (908) 953-2969

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# Borough of Lake Como

1740 Main Street, P.O. Box 569 • Lake Como, New Jersey 07719-0569  
(732) 681-3232 • FAX (732) 681-8981

Brian T. Wilton  
*Mayor*

Louise A. Mekosh  
*Borough Clerk/Administrator*

MEMO

TO: Louise A. Mekosh, RMC, CMC, CMFO

FROM: Esther A. Kiss, CTC *ek*

DATE: June 11, 2015

RE: Water/Sewer Monthly Report

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Attached you will find the May 2015 cash and adjustment reports for the water/sewer utility account.

The total amount deposited into the water/sewer account for May is \$74,831.50.

Please contact me if you have any questions.



# Borough of Lake Como

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(732) 681-3232 • FAX (732) 681-8981

Brian T. Wilton  
Mayor

Louise A. Mekosh  
Borough Clerk/Administrator

MEMO

TO: Louise A. Mekosh, RMC, CMC, CMFO

FROM: Esther A. Kiss, CTC *ek*

DATE June 11, 2015

RE: Real Estate Tax Monthly Report

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Attached you will find the May 2015 cash & adjustment reports for taxes.

The total amounts deposited for May are as follows:

Current Account:	\$1,118,453.55
Redemption Account	25,366.28
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Grand Total:	\$1,143,819.83

Please contact me if you have any questions.

**BOROUGH OF LAKE COMO**

**APPLICATION FOR USE OF RECREATIONAL FACILITY**

Name Sue Tyler / Ronald White

Address 741 19th Ave Lake Como NJ 07719

Telephone # Sue 732-814-8113 / Ron 732-620-2689

Date of Request 07/18/15 Time: From 11am To 6pm

Area Requested: For South Belmar / Belmar Division

Soccer Fields- Behrman Park

Baseball/Softball Fields- Behrman Park (Little League Field located at the south end of the park is not to be used)

JW Please initial here that you understand the following conditions and requirements:

- The remainder of the park is still open to the public.
- The area that you use must be cleaned before leaving.
- The area requested can be for a period not to exceed 5 hours.
- You are to keep the permit with you when using the park.
- All Borough ordinances must be followed (No alcoholic beverages, No animals, etc.)
- Hours of permits are between 8:00 A.M. and 9:00 P.M. unless otherwise approved

[Signature]  
Signature

<b>For Office Use Only</b>	
Date of Receipt of Application	<u>07/15/15</u>
Date of Approval/Rejection of Application	_____
Signature of Licensing Official	_____
Copies to Police and Public Works	_____

Resolution 2015 – 89

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

Per Attached Bill List		\$287,852.91
Leon S. Avakian, Inc.	Plan Bd-B&M Estates	<u>290.00</u>
		\$288,142.91

WATER/SEWER ACCOUNT:

Per Attached Bill List		\$ 41,783.80
CME Associates	Ord14-896	1,135.75
	Ord14-896	<u>6,337.25</u>
		\$ 49,256.80

PAYROLL ACCOUNT:

3624	Employee Payroll Dated 5/20/15	\$ 88,532.98
1884	Employee Payroll Dated 5/20/15	9,787.83
1050	Employee Payroll Dated 5/20/15	409.34
1129	Employee Payroll Dated 5/20/15	160.49
3628	Employee Payroll Dated 6/3/15	77,183.70
1891	Employee Payroll Dated 6/3/15	29,000.97
1051	Employee Payroll Dated 6/3/15	12,823.69
1190	Employee Payroll Dated 6/3/15	122.72
1130	Employee Payroll Dated 6/3/15	160.48
Wire	State of NJ – PFRS	8,500.00
Wire	State of NJ – PERS	<u>7,285.00</u>
		\$233,967.20

TOURISM ACCOUNT:

1191	Amy Boney	\$ 22.43
1190	LC Payroll Account	<u>122.72</u>
		\$ 145.15

TRAFFIC ACCOUNT:

1050	LC Payroll Account	\$ 409.34
1051	LC Payroll Account	<u>12,823.69</u>
		\$ 13,233.03

FIRE PREVENTION:

1129	LC Payroll Account	\$ 160.49
1130	LC Payroll Account	<u>160.48</u>
		\$ 320.97

REDEMPTION ACCOUNT:

1096	Marie Carmel Pauyo	\$ 1,904.36
1097	US Bank Cust for PC5 Sterling Nat.	<u>275.83</u>
		\$ 2,180.19

PREMIUM ACCOUNT:

1059	Marie Carmel Pauyo	\$ 1,200.00
1060	US Bank Cust for PC5 Sterling Nat.	<u>800.00</u>
		\$ 2,000.00

Dated: June 16, 2015

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Brian T. Wilton, Mayor

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Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator

Res 2015-89

June 16, 2015  
10:01 AM

Borough Of Lake Como  
Purchase Order Listing By P.O. Number

P.O. Type: All  
 Range: First to Last  
 Format: Condensed  
 Include Non-Budgeted: Y

Open: N Paid: N Void: N  
 Rcvd: Y Held: N Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

First Enc Date Range: First to 12/31/15

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
15-00365	05/01/15	T0059	TAYLOR HARDWARE MAY PURCHASES	Open	91.43	0.00	
15-00366	05/11/15	JEANN	JEANNETTE JIMENEZ CLEANING SERVICE MAY	Open	552.00	0.00	
15-00384	05/01/15	MM000	MONMOUTH MUNICIPAL JOINT INS. MON CTY JIF 2ND INSTALLMENT	Open	71,758.71	0.00	
15-00398	05/19/15	SBPRA	LAKE COMO PAYROLL ACCOUNT EMPLOYEE PAYROLL 5/20/15	Open	98,320.81	0.00	
15-00401	05/20/15	L5521	LAWMEN SUPPLY COMPANY REPLACED GLOCK MISFUNCTION	Open	403.59	0.00	
15-00403	05/19/15	USLIF	US LIFE INS DPW DENTAL	Open	401.00	0.00	
15-00404	05/13/15	AMERBUSI	AMERICAN BUSINESS COMMUNICATIO RE-SET VOICE MAIL	Open	142.50	0.00	
15-00406	05/28/15	NEOFUNDS	NEOFUNDS BY NEOPOST POSTAGE	Open	302.37	0.00	
15-00407	05/11/15	GSLABORA	GARDEN STATE LABORATORIES, INC WATER ANALYSIS	Open	138.00	0.00	
15-00412	05/28/15	DELIS	DELISA WASTE SERVICES TRASH/RECYCLE/PAPER JUNE	Open	6,795.00	0.00	
15-00413	03/06/15	GARDSTAT	GARDEN STATE LABORATORIES, INC WATER TESTING	Open	1,276.00	0.00	
15-00414	05/01/15	DELIS	DELISA WASTE SERVICES TIPPING FEES MAY 1-15,2015	Open	2,866.91	0.00	
15-00419	05/20/15	P0771	POSTMASTER, BELMAR POSTAGE-ALCOTEST	Open	27.97	0.00	
15-00420	05/07/15	TDEPE	TREASURER-STATE OF NEW JERSEY STORMWATER DISCHARGE PERMIT	Open	1,050.00	0.00	
15-00422	05/26/15	S0138	SEABREEZE FORD F350 REAR BRAKES	Open	289.91	0.00	
15-00423	06/02/15	SBPRA	LAKE COMO PAYROLL ACCOUNT EMPLOYEE PAYROLL 6/3/15	Open	106,184.67	0.00	
15-00424	06/03/15	TILLM	ANTHONY TILLMAN REIMBURSE-GUN CLEANING SUPPLIE	Open	43.84	0.00	
15-00426	06/03/15	MAA00	BRENDAN MAAS CELL PHONE REIMBURSE	Open	75.00	0.00	
15-00427	06/03/15	RYDHO	SEAN RYDHOLM CELL PHONE REIMBURSEMENT	Open	75.00	0.00	
15-00428	06/03/15	KELLY	JOSEPH KELLY CELL PHONE REIMBURSEMENT	Open	75.00	0.00	
15-00430	06/08/15	P0771	POSTMASTER, BELMAR PO BOX RENTAL FEE	Open	110.00	0.00	
15-00432	05/01/15	C1161	THE COAST STAR LEGAL ADVERTISING	Open	64.16	0.00	
15-00439	06/08/15	NJPB	STATE OF NJ PENSIONS&BENEFITS EMPLOYEE GROUP INS JUNE	Open	32,970.64	0.00	
15-00440	06/01/15	NJ254	NJ NATURAL GAS CO GAS SERVICE	Open	395.13	0.00	
15-00441	06/08/15	CABLE	CABLEVISION OPT ONLINE-POLICE/DPW	Open	264.23	0.00	
15-00442	06/05/15	COSTC	COSTCO WHOLESALE CLUB COPY PAPER/SUPPLIES	Open	440.61	0.00	
15-00449	06/01/15	WINTRUST	WINTRUST CAPITAL LEASE/DOCUMENTATION/UCC FILING	Open	1,581.94	0.00	
15-00455	06/09/15	ATT1	AT&T LONG DISTANCE SERVICE	Open	46.69	0.00	
15-00462	06/10/15	JC146	JCP&L ELECTRIC SERVICE	Open	1,183.73	0.00	
15-00463	06/10/15	JC145	JCP&L STREET LIGHTING	Open	1,709.87	0.00	

Total Purchase Orders: 31 Total P.O. Line Items: 119 Total List Amount: 329,636.71 Total Void Amount: 0.00

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Fund Description	Fund	Budget Total	Revenue Total
	5-10	287,852.91	0.00
	5-20	41,783.80	0.00
Total of All Funds:		<u>329,636.71</u>	<u>0.00</u>

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**RESOLUTION NO. 2015-90**

**RESOLUTION AUTHORIZING THE MUNICIPAL  
ENGINEER TO PERFORM WORK FOR  
THE FIRST AID EMERGENCY GENERATOR**

**WHEREAS**, the Borough of Lake Como has received a Monmouth County Hazard Mitigation grant for an Emergency Generator to be installed in the First Aid building in the amount of \$75,000.00; and

**WHEREAS**, the Municipal Engineer has provided the following proposal:

Electrical Engineer Review of the electrical service in the building, prepare a drawing of the facilities and prepare drawings and specifications for the new diesel powered generator including the foundation and transfer switch: Not to exceed \$5,700.00 and provide bid phase services for a cost not to exceed \$2,850.00.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como that CME Engineering is hereby authorized and directed to perform the above work. The fees shall be paid as \$7,000.00 from the Grant and \$1,550.00 shall be charged to Engineering Other Expenses.

A copy of this Resolution shall be forwarded to Bruch Koch, Municipal Engineer.

DATED: 6/16/2015

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Brian T. Wilton, Mayor

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Louise A. Mekosh, RMC,CMC,CMFO  
Borough Clerk/Administrator

## **Resolution 2015-91**

**WHEREAS**, the Monmouth County Archives is a department within the office of the Monmouth County Clerk in the State of New Jersey, having its principal office at 125 Symmes Drive, Manalapan, NJ 07726; and

**WHEREAS**, said institution was established for the purpose of perpetuating knowledge of, and encouraging public interest in, the history of the Borough of Lake Como, and to acquire and preserve materials and information relevant to the social, economic and political history of the Borough of Lake Como; and

**WHEREAS**, it has been recommended to the Borough of Lake Como that it would be to the mutual advantage of both the Borough of Lake Como and the Monmouth County Archives to enter into a deposit agreement providing for the transfer of physical custody but not legal custody, of certain historical public records to the Monmouth County Archives, to be kept and maintained by the Society; and

**WHEREAS**, the Borough of Lake Como has considered said recommendation and is of the opinion that such transfer of said public records, reserving to the Borough of Lake Como the right to recall said public records, would be beneficial to the residents of the Borough of Lake Como and other persons interested in the history of the Borough of Lake Como; and

**WHEREAS**, the *New Jersey Administrative Code*, at 15:3-6.3(e)(3), provides that historically significant public records may be deposited in another institution with the approval of the Division of Archives and Records Management, Department of State; and

**WHEREAS**, it appears that the Monmouth County Archives is able to provide sufficient storage space, environmental controls, and security for the preservation of said public records in its facilities, and there to permit public access to said records during its regular business hours; and

**WHEREAS**, the Monmouth County Archives has requested physical custody of said public records, and desires to enter into a deposit agreement with the Borough of Lake Como stating the terms and conditions of the transfer of custody:

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como, that the physical custody, but not the legal custody, of the historical public records listed in Exhibit 1 of the proposed deposit agreement as attached, and/or any future additions or corrections made to this list under the terms of

the said deposit agreement, shall be transferred to the Monmouth County Archives; and that the said records shall be maintained and made publicly accessible by said institution in its facilities for a period of 3 years; and that the deposit agreement containing the specific terms and conditions of this transfer be executed by authorized officials of both the Borough of Lake Como and the Monmouth County Archives and made part of the official minutes of the governing body of the Borough of Lake Como.

**ADOPTED**, at a regular meeting of the Mayor and Council of the Borough of Lake Como, held on June 16, 2015 in Lake Como, New Jersey.

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Brian T. Wilton  
Mayor

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Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator