



**LAKE COMO BOROUGH
1740 MAIN STREET
P.O. BOX 569
LAKE COMO, NJ 07719
(732) 681-3232
MINUTES**

**DATE: JANUARY 5, 2016
REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF LAKE COMO**

MEETING CALLED TO ORDER

Mayor Wilton called the meeting to order at 7:30pm

SALUTE TO FLAG AND MOMENT OF SILENT PRAYER

SUNSHINE LAW

INTRODUCTION AS REQUIRED UNDER THE SUNSHINE LAW: ADEQUATE NOTICE OF THE MEETING HAS BEEN PROVIDED BY THE ADOPTION OF A RESOLUTION BY THE MAYOR AND COUNCIL ON THE SIXTH DAY OF JANUARY 2015 IN WHICH RESOLUTION THE TIME AND PLACE OF AGENDA AND REGULAR MEETINGS COMMENCING WITH JANUARY 6, 2015 WERE SET FORTH. NOTICE OF SAME WAS DELIVERED TO THE ASBURY PARK PRESS AND THE COAST STAR AND A COPY OF SAME IS POSTED ON THE BULLETIN BOARD IN THE BOROUGH HALL. ALL MEETINGS ARE OPEN TO THE PUBLIC.

CERTIFICATION OF ELECTION RESULTS

Borough Clerk/Administrator Louise Mekosh read the certified election results into the record, see attached.

OATHS OF OFFICE

Mayor Wilton administered oaths of office to Councilwoman Virginia Kropac, Councilwoman Hawley Scull and Councilman Michael Noonan.

NOMINATION OF COUNCIL PRESIDENT

Councilman Higgins nominated Councilman Witte for the position of Council President seconded by Councilman Carvelli, all are in favor.

MAYOR WILTON'S ASSIGNMENT OF COMMITTEE MEMBERS

Mayor Wilton assigned the Councilmembers to their committees. See attached list.

ROLL CALL

Douglas Witte	Present
Kevin Higgins	Present
Virginia Kropac	Present

John Carvelli Present
Hawley Scull Present
Michael Noonan Present

COMMUNICATIONS

No Communications

REPORTS OF COMMITTEES

- Councilman Noonan reported that the State has approved Lake Como entering into the coop for parking meter. Once a meeting is scheduled Councilman Noonan reported that he will get very specific numbers and explore all different options to see if it fits into Lake Como's budget. All other matters are in order.
- Councilwoman Scull stated that she is looking forward to working with the residents of Lake Como for another term and reported that Mommy/Daddy & Me continues tomorrow, January 6, 2016 at 9:00am. All other matters are in order.
- Councilman Carvelli reported that all matters are in order.
- Councilwoman Kropac reported that the reorganization meeting of the Tourism Commission will held tomorrow at 7:30pm. A letter was written to Freeholder Arnone's office asking for the County to take back 18th Avenue as a County road and Councilwoman Kropac reported that we are waiting on a response to that letter. All other matters are in order.
- Councilman Higgins read the annual report from the Fire Department into the record. The South Belmar Fire Company 37 calls and participated in 8 drills in 2015. Councilman Higgins reported that New Jersey American Water sent out a press release that from now until April they are temporarily switching from Chloramine to Chlorine. This directly affects Lake Como since it was, in his opinion, the initial switch to Chloramine that is believed to cause the tuberculation of the pipes. Councilman Higgins reported that we will be monitoring the water during this switch. All other matters are in order.
- Councilman Witte reported that are no new updates pertaining to the Police Department and we have not received numbers from Belmar yet. All other matters are in order.
- Mayor Wilton stated his is looking forward to a New Year with the residents and Council. Mayor Wilton reported that the first parade fundraiser will be held on January 10th at the Beach House in Manasquan and the parade is Sunday, March 6th. All other matters are in order.

UNFINISHED BUSINESS

No Unfinished Business

PUBLIC COMMENTS ON NEW BUSINESS

Councilman Higgins made a motion to open the meeting to the public seconded by Councilwoman Kropac, all are in favor.

No Public Comments

Councilman Higgins made a motion to close the meeting to the public seconded by Councilwoman Kropac, all are in favor.

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution 2016-01
Time and Place of Regular Meetings

Resolution 2016-02
Approval of 2016 Meeting Dates

Resolution 2016-03
Rate of Interest on Delinquent Tax Bills

Resolution 2016-04
Rate of Interest on Delinquent Water/Sewer Bills

Resolution 2016-05
Designating Official Newspapers

Resolution 2016-06
Designating Official Depositories for Official Funds

Resolution 2016-07
Appointing Recycling Coordinator

Resolution 2016-08
Appointing Assessment Searcher

Resolution 2016-09
Appointing Municipal Labor Attorney

Resolution 2016-10
Appointing Municipal Attorney

Resolution 2016-11
Appointing Representative to Environmental Commission

Resolution 2016-12
Appointing Community Development Block Grant Representatives

Resolution 2016-13
Authorizing the Filing of the Recycling Tonnage Grant Application

Resolution 2016-14
Appointing the Planning/Zoning Board members

Resolution 2016-15
Appointing Representative to the Monmouth County Office of Aging

Resolution 2016-16
Appointing the Fund Commissioner and Safety Coordinator

Resolution 2016-17
Appointing Municipal Bond Counsel

Resolution 2016-18
Designating Amount for Returned Checks for Non-Sufficient Funds

Resolution 2016-19
Appointing Representative to the State Development and Redevelopment Plan

Resolution 2016-20
Appointing Zoning Officer

Resolution 2016-21
Appointing Members of the Environmental Commission

Resolution 2016-22
Designating Duplicate Tax Bill Fee

Resolution 2016-23
Fee for Certificate for Redemption of Tax Sale

Resolution 2016-24
Fee for Duplicate Copy of Certificate of Sale

Resolution 2016-25
Appointing Municipal Engineer

Resolution 2016-26
Appointing members of the Tourism Commission

Resolution 2016-27
Appointing representatives to the Parade committee

Resolution 2016-28
Appointing members to the Local Emergency Planning Committee

Resolution 2016-29
Appointing Liaison to Board of Education

Resolution 2016-30
Authorizing partial tax payments

Resolution 2016-31
Appointing the American with Disabilities Act Coordinator

Resolution 2016-32
Appointing Special Police Officers, Police Matrons and Courier

Resolution 2016-33
Appointing the Tax Search Officer

Resolution 2016-34
Establishing fees for photocopies and duplication of electronic or computer generated documents

Resolution 2016-35
Appointing the Deputy Administrator

Resolution 2016-36
Appointing Municipal Prosecutor

Resolution 2016-37
Appointing the 9-1-1 Coordinator

Resolution 2016-38
Appointing Public Defender

Resolution 2016-39
Appointing Special Tax Counsel

Resolution 2016-40
Appointing Public Safety Director

Resolution 2016-41
Appointing Municipal Auditor

Resolution 2016-42
Appointing Risk Manager

Resolution 2016-43
Appointing Finance Committee

Resolution 2016-44
Appointing Plumbing Inspector

Resolution 2016-45

Appointing Municipal Courier

Resolution 2016-46
Financial Consultant Services

Resolutions 2016-47
Appointing Alternate/Conflict Prosecutor

Resolution 2016-48
Appointing Alternate/Conflict Public Defender

Resolution 2016-49
Appointing Alternate/Conflict Engineer

Resolution 2016-50
Temporary Budget

Raffle Application 2016-02
Rescue Ridge Gift Auction

Raffle Application 2016-03
Rescue Ridge 50/50

Raffle Application 2016-04
Rescue Ridge 50/50

Councilman Witte made a motion to approve the items on the consent agenda seconded by Councilman Higgins, all are in favor.

NEW BUSINESS

No New Business

PUBLIC COMMENTS

Councilman Higgins made a motion to open the meeting to the public seconded by Councilman Carvelli, all are in favor.

Tony Peccelli, President of PBA 50, came before the Council to ask if there is an updated timeline from Belmar regarding their proposal for Police Services. Mayor Wilton responded that he will reach out to Belmar to see where they're at.

Councilman Higgins made a motion to close the meeting to the public seconded by Councilwoman Scull, all are in favor.

NEXT MEETING

THE NEXT REGULAR MEETING OF THE MAYOR AND COUNCIL WILL BE HELD ON TUESDAY JANUARY 19, 2016 IMMEDIATELY FOLLOWING THE 7:30PM WORKSHOP MEETING IN THE LAKE COMO MEETING ROOM. ALL MEETINGS ARE OPEN TO THE PUBLIC.

MOTION TO ADJOURN

Councilman Higgins made a motion to adjourn seconded by Councilwoman Kropac, all are in favor.

Respectfully Submitted
Amy L. Boney
Deputy Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.

WE DO HEREBY CERTIFY that the foregoing is a true, full, and correct statement of the results of the election herein mentioned, as the same is exhibited by the statements produced and laid before the board of county canvassers according to law, and that the same exhibits the number of the names in the signature copy registers and the registers of voters, the number of names of the voters in the poll books of the election districts, respectively, and of the ballots rejected, the whole number of the names in the signature copy registers and the registers of voters, the whole number of the names of the voters in the poll books of the several election districts, the name of each person for whom any vote or votes were cast, the number of votes cast for each person in each election district, and the whole number of votes cast for each person for each office designated, and also specifies each public question voted upon and the number of votes cast thereupon in each election district respectively, and the whole number of votes cast thereupon in the several election districts as they appear by the statements so produced and laid before the said Board.

IN WITNESS WHEREOF, we have hereunto set our hands this twelfth day of November, in the year of our Lord, two thousand and fifteen.

Lesb Fack

Chairperson, Board of County Canvassers

Mary C. DeSantis

Member, Board of County Canvassers

Attest: *Christine G. Hanlon*
County Clerk, Board of County Canvassers



J. G. Dina
Member, Board of County Canvassers

Chantal Baum
Member, Board of County Canvassers

Attest: *Bertha C. Sumick*
Special Deputy Clerk

A STATEMENT of the determination of the Board of County Canvassers, relative to an election held in the BOROUGH OF LAKE COMO on the third day of November, in the year of our Lord, two thousand and fifteen, for the election of the Municipal Officers for said

LAKE COMO BOROUGH

The said board determines that at the said election VIRGINIA F. KROPAC AND MICHAEL S. NOONAN WERE DULY ELECTED MEMBERS OF THE BOROUGH COUNCIL, FULL TERM.

HAWLEY G. SCULL WAS DULY ELECTED AS A MEMBER OF THE BOROUGH COUNCIL, ONE YEAR UNEXPIRED TERM.

BOROUGH COUNCIL LAKE COMO BORO
Vote for 2

	Registered Voters	Ballots Cast	% Turnout	Virginia F. KROPAC	Michael S. NOONAN	Write-In
Lake Como Boro 1	1072	220	20.52%	152	147	4
Lake Como Boro Mail-In Ballot	0	18	0.00%	8	8	6
Lake Como Boro Provisional	0	10	0.00%	8	8	0
Lake Como Boro Emergency	0	0	0.00%	0	0	0
Lake Como Boro Mail-In Ballot Rejected	0	1	0.00%	0	0	0
Lake Como Boro Provisional Rejected	0	1	0.00%	0	0	0
Lake Como Boro Emergency Rejected	0	0	0.00%	0	0	0
Totals - Lake Como Borough	1072	248	23.13%	168	163	10
Totals - Grand Totals	1072	248	23.13%	168	163	10

BOROUGH COUNCIL LAKE COMO BORO (1YR UNEXPIRED)
 Vote for 1

	Registered Voters	Ballots Cast	% Turnout	Hawley G. SCULL	Write-In
Lake Como Boro 1	1072	220	20.52%	149	3
Lake Como Boro Mail-In Ballot	0	18	0.00%	9	2
Lake Como Boro Provisional	0	10	0.00%	7	0
Lake Como Boro Emergency	0	0	0.00%	0	0
Lake Como Boro Mail-In Ballot Rejected	0	1	0.00%	0	0
Lake Como Boro Provisional Rejected	0	1	0.00%	0	0
Lake Como Boro Emergency Rejected	0	0	0.00%	0	0
Totals - Lake Como Borough	1072	248	23.13%	165	5
Totals - Grand Totals	1072	248	23.13%	165	5

2016 Mayor's Assignments

Doug Witte	Police Liaison Finance Committee Planning Board
Kevin Higgins	Fire/First Aid Liaison Water/Sewer Public Works Second Deputy OEM
Virginia Kropac	Tourism Commission Community Development Block Grant Cross Acceptance Representative Lake Committee
John Carvelli	Quality of Life Liaison Environmental Commission Finance Committee Water/Sewer – Alternate
Hawley Scull	Community Relations/Events Recreation Lake Committee – Alternate Buildings and Grounds – Alternate
Michael Noonan	Building and Grounds Public Works – Alternate Board of Education Liaison Community Development Block Grant – Alternate

RESOLUTION NO. 2016-1

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH
OF LAKE COMO SETTING THE TIME AND PLACE FOR REGULAR
AND WORKSHOP MEETINGS OF THE GOVERNING BODY.**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Regular Meetings of the Governing Body of the Borough of Lake Como be held on the first and third Tuesday of each month and the Workshop Meetings be held prior to the Regular Meeting on the first and third Tuesday of each month at the Lake Como Borough Meeting Room, 1740 Main Street, Lake Como, Monmouth County, State of New Jersey.

Workshop Meetings will begin at 7:30 PM and the Regular Meetings will begin at the immediate conclusion of the workshop meeting.

Date: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-2

BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Regular Meetings will be held following the workshop meetings at 7:30 PM scheduled on the following dates:

January 19, 2016
February 2, 2016
February 16, 2016
March 1, 2016
March 15, 2016
April 5, 2016
April 19, 2016
May 3, 2016
May 17, 2016
June 8, 2016 (Wednesday)
June 21, 2016
July 5, 2016
July 19, 2016
August 2, 2016
August 16, 2016
September 6, 2016
September 20, 2016
October 4, 2016
October 18, 2016
November 1, 2016
November 14, 2016 (Monday)
December 6, 2016
December 20, 2016
January 3, 2017 (Reorganization Meeting)

DATED: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-3

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE COMO FIXING THE RATE OF INTEREST ON DELINQUENT TAXES.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como, that the interest on delinquent taxes shall be eight percent (8%) per annum on the first \$1,500.00 of the delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED that a penalty of six percent (6%) shall be imposed on delinquencies exceeding \$10,000.00 at the end of the fiscal year.

The Tax Collector is hereby authorized and directed to collect interest on any such delinquent taxes at the above rates.

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to hold a Tax Lien Sale at any time allowed by law.

A certified copy of this Resolution shall be provided by the Municipal Clerk to the Tax Collector, Borough Attorney and Borough Auditor for the Borough of Lake Como.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-4

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE COMO FIXING THE RATE OF INTEREST ON DELINQUENT WATER/SEWER BILLS.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como, that the interest on delinquent water/sewer shall be eight percent (8%) per annum on the first \$1,500.00 of the delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED that a penalty of six percent (6%) shall be imposed on delinquencies exceeding \$10,000.00 at the end of the fiscal year.

The Water/Sewer Collector is hereby authorized and directed to collect interest on any such delinquent water/sewer at the above rate.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-5

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
LAKE COMO DESIGNATING OFFICIAL BOROUGH NEWSPAPERS.**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Coast Star, published weekly in Manasquan, The Asbury Park Press, published daily, and the Star Ledger published daily are hereby designated as the official newspapers for the Borough of Lake Como.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-6

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE
COMO DESIGNATING THE OFFICIAL DEPOSITORIES FOR
OFFICIAL FUNDS.**

BE IT RESOLVED By the Mayor and Council of the Borough of Lake Como that Investors Bank, and the New Jersey Cash Management Fund, Citi Fund Services, are hereby designated as the official depositories for all the monies of this municipality during the year 2015.

BE IT FURTHER RESOLVED that all municipal officers and employees coming into possession of any funds of the municipality are hereby directed to deposit same in said official depositories.

BE IT FURTHER RESOLVED that said funds shall be paid out of the account of the Borough of Lake Como, and Investors Savings, and the New Jersey Cash Management Fund, Citi Fund Services are hereby authorized and directed to honor the withdrawal from any account of the Borough of Lake Como, over the two (2) signatures of the Mayor and the Borough Clerk.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-7

WHEREAS, Mayor Brian Wilton has appointed

Viveca Graham, CRP

To the position of Certified Recycling Professional,

for the Borough of Lake Como for one year,

Commencing January 5, 2016, terminating January 3, 2017 for an annual stipend of \$250.00.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-8

WHEREAS, Mayor Brian Wilton has appointed

Louise A. Mekosh

To the position of Assessment Searcher

for the Borough of Lake Como for one year,

Commencing January 6, 2015, terminating January 5, 2016.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-9

APPOINTING LABOR ATTORNEY

WHEREAS, Mark Kitrick, Esq. of the law firm King, Kitrick & Jackson, LLC has been serving as the Labor Attorney for the Borough of Lake Como and is highly experienced with the Borough of Lake Como and its policies; and

WHEREAS, Mark Kitrick is a Licensed Attorney in the State of New Jersey and Mayor Brian T. Wilton has recommended that Mark Kitrick be reappointed as Labor Attorney;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that Mark Kitrick, Esq. of King, Kitrick and Jackson, LLC be and is hereby reappointed Labor Attorney, effective January 5, 2016 for a one-year term through January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

**RESOLUTION NO. 2016-10
APPOINTING THE MUNICIPAL ATTORNEY**

WHEREAS, Marguerite M. Schaffer Esq. of Shain Schaffer Rafanello, PC, has been serving as the Municipal Attorney for the Borough of Lake Como since March 3, 2015 and is experienced with the Borough of Lake Como; and

WHEREAS, Marguerite M. Schaffer Esq. is a Licensed Attorney in the State of New Jersey and Mayor Brian T. Wilton has recommended that Marguerite M. Schaffer Esq. of Shain Schaffer Rafanello be reappointed as Municipal Attorney;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that Marguerite M. Schaffer Esq. of Shain Schaffer Rafanello, PC, be and is hereby reappointed Municipal Attorney, effective January 5, 2016 for a one-year term through January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-11

WHEREAS, Mayor Brian Wilton has appointed

John J. Carvelli

As Representative to the Lake Como

Environmental Commission

for the Borough of Lake Como for one year,

Commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-12

**APPOINTING THE COMMUNITY DEVELOPMENT
BLOCK GRANT ALTERNATE REPRESENTATIVE**

WHEREAS, Mayor Brian T. Wilton has appointed

Virginia Kropac, Borough Representative
Louise A. Mekosh, Alternate

As per the Community Development Block Grant program,
For one year, commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-13

**A RESOLUTION OF THE BOROUGH OF LAKE COMO
AUTHORIZING THE FILING OF AN APPLICATION
FOR A RECYCLING TONNAGE GRANT**

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1967, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations imposed on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed for the year 2015.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Borough of Lake Como hereby endorses the submission of the 2015 recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Viveca Graham, Certified Recycling Professional, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant shall be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Dated: 1/5/2016

Brian T. Wilton, Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-14

**RESOLUTION APPOINTING MEMBERS TO THE
LAKE COMO PLANNING BOARD**

WHEREAS, Mayor Brian T. Wilton has appointed the following members to the Lake Como Planning Board for each designated period:

DEBORAH HILLIARD, CLASS IV, FOUR YEARS, TERMINATE 01/07/20

STEPHEN PETROSINO, CLASS IV, FOUR YEARS, TERMINATE 01/07/20

DOUGLAS WITTE, CLASS III, ONE YEAR, TERMINATE 01/03/17

JOSEPH M. OLESZKIEWICZ, CLASS II, ONE YEAR, TERMINATE 01/03/17

ALLISON KRILLA, ALTERNATE NO. 1, TWO YEARS, TERMINATE 01/02/18

CHRISTOPHER DANTUONO, ALTERNATE NO. 2, TWO YEARS, TERMINATE 01/02/18

VIVECA H. GRAHAM, SECRETARY, ONE YEAR, TERMINATE 01/03/17

Dated: 01/05/16

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-15

WHEREAS, Mayor Brian T. Wilton has appointed

Marlene P. Ryan
Lake Como, NJ

To the position of Lake Como's Representative
to the Monmouth County Office on Aging for one year,
Commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-16

WHEREAS, Mayor Brian T. Wilton has appointed

Louise A. Mekosh, Chairperson
Amy L. Boney, Co-Chairperson

To the positions of Fund Commissioner and Safety Coordinator for the Borough of
Lake Como for one year, Commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-17

APPOINTING MUNICIPAL BOND COUNSEL

WHEREAS, Wilentz, Goldman & Spitzer PA, has been serving as the Municipal Bond Counsel for the Borough of Lake Como since January 5, 2015 and is experienced with the Borough of Lake Como and its current municipal financing; and

WHEREAS, Wilentz, Goldman & Spitzer PA is licensed to practice law in the State of New Jersey and Mayor Brian T. Wilton has recommended that Wilentz, Goldman & Spitzer PA be reappointed as Municipal Bond Counsel.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that Wilentz, Goldman & Spitzer PA, be and is hereby reappointed Municipal Bond Counsel, effective January 5, 2016 for a one-year term through January 3, 2017.

Dated: 1/6/2015

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-18

BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como, County of Monmouth, and State of New Jersey, that the Tax Collector, Collector of Water/Sewer, Borough Clerk, Municipal Court Administrator, Building Department, Chief Municipal Finance Officer, and the Chief of Police charge **\$20.00** for each check returned for non-sufficient funds and/or uncollected funds.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-19

WHEREAS, Mayor Brian T. Wilton has appointed

VIRGINIA KROPAC

as the Lake Como Cross Acceptance Representative to the State Development and
Redevelopment Plan

for the Borough of Lake Como for one year,

Commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-20

WHEREAS, Mayor Brian T. Wilton has appointed

Mark Fessler

To the position of

Zoning Officer

for the Borough of Lake Como for one year,

Commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-21

**RESOLUTION APPOINTING MEMBERS TO THE LAKE COMO
ENVIRONMENTAL COMMISSION**

WHEREAS, Mayor Brian T. Wilton has appointed the following members to the Lake Como Environmental Commission for each designated period:

Jon Gibbons, Member, Three Years, Terminate 1/1 /2019
Eugene Cavanaugh, Planning Board Liaison, One Year, Terminate 1/3/2017
Jason Larson, Alt. No. 1, Two Years, Terminate 1/2/2018
Scott Young, Alt. No. 2, Two Years, Terminate 1/3//2017
Viveca H. Graham, Secretary, One Year, Terminate 1/3/2017

Dated: 01/05/16

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-22

WHEREAS, the Tax Collector must provide an original tax bill to a mortgage company or servicing agent if a homeowner authorization notice is on file, and

WHEREAS, under the discretion of the Tax Collector, State Statute N.J.S.A. 54:4-64 permits the Tax Collector to charge a duplicate bill fee if the mortgage company or servicing agent requests additional tax bills on the same property within the same billing year,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como that upon such request the Tax Collector is authorized to charge \$5.00 for the first duplicate tax bill and \$25.00 for each subsequent tax bill.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-23

WHEREAS, an original Certificate of Sale is issued to the homeowner or a designated party upon redemption, and

WHEREAS, it is the responsibility of the property owner to have said certificate canceled of record at the county, and

WHEREAS, State Statute N.J.S.A. 54:5 permits the Tax Collector to provide a Certificate for Redemption of Tax Sale to have said lien canceled upon the event that the original certificate is lost or destroyed before being canceled,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como that upon request, the Tax Collector is authorized to prepare a Certificate for Redemption of Tax Sale and charge a fee of \$25.00 per certificate for administrative costs.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-24

WHEREAS, within ten days of a tax sale a successful bidder is provided with a Certificate of Sale, and

WHEREAS, the lienholder is responsible for the recording and safekeeping of such certificate, and

WHEREAS, the certificate becomes a legal document for future court proceedings or to be relinquished upon redemption, and

WHEREAS, State Statute N.J.S.A. 54:5-52.1 permits the Tax Collector to charge a fee for the process of preparing a duplicate certificate, as long as it is marked as such, in the event that the lienholder provides an affidavit stating that the original certificate is either lost or destroyed and the Mayor and Council approves such action by resolution,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como that a fee of \$100.00 be charged for each duplicate certificate issued.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-25

WHEREAS, CME Associates, 3151 Bordentown Avenue, Parlin, NJ 08859 has been serving as the Municipal Engineer for the Borough of Lake Como and is experienced with the Borough of Lake Como; and

WHEREAS, CME Associates are Licensed Professional Engineers and Certified Municipal Engineers in the State of New Jersey and Mayor Brian T. Wilton has recommended that CME Associates be reappointed as Municipal Engineer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that CME Associates, 3151 Bordentown Avenue, Parlin, NJ 08859, be and is hereby reappointed Municipal Engineer, effective January 5, 2016 for a one-year term through January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-26

APPOINTING MEMBERS OF THE TOURISM COMMISSION FOR EACH DESIGNATED PERIOD

WHEREAS, Mayor Brian T. Wilton has appointed the following members of the Lake Como Tourism Commission:

Reggie Hyde, Two year term, terminating 1/2/2018

Peter Lair, Two year term, terminating 1/2/2018

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-27

**APPOINTING THE LAKE COMO REPRESENTATIVES TO
THE BELMAR/LAKE COMO ST. PATRICK'S DAY PARADE COMMITTEE**

WHEREAS, Mayor Brian T. Wilton has appointed

Mayor Emeritus Michael B. Ryan to the position of Chairperson

and

Chief Fred Hope and Councilman Higgins to the positions of Co-Chairpersons

for the Belmar/ Lake Como St. Patrick's Day Parade committee for the year 2016.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-28

BE IT RESOLVED by the Mayor and Council of the Borough of
Lake Como, County of Monmouth, that the following persons:

Brian T. Wilton	Mayor
Fred Hope	Police Chief & Emergency Management Coordinator
Ronald Whille	Fire Chief and Deputy Emergency Management Coordinator
Louise A. Mekosh	Administrator & Deputy Emergency Management Coordinator
Kevin Higgins	Deputy Emergency Management Coordinator
Gene Scholtz	First Aid Captain
John Rowe	Construction Code Official
Brendan Maas	Superintendent, DPW
Bruce Koch	Borough Engineer
Dennis Lavender	Municipal Judge
Marguerite Schaffer	Borough Attorney

be appointed as the Borough of Lake Como Local Emergency Planning Committee (LEPC) commencing January 5, 2016, terminating January 3, 2017.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to the State of New Jersey, Department of Law and Public Safety, Division of Emergency Management.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-29

WHEREAS, Mayor Brian T. Wilton has appointed

John Carvelli

as the Council Liaison to the Lake Como Board of Education

for one year, Commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-30

**AUTHORIZING PARTIAL TAX PAYMENTS
SUBJECT TO CONDITIONS PROVIDED BY STATE STATUTE**

WHEREAS, State Statute 54:4-66 dictates that taxes for municipalities operating under a Calendar Year shall be payable in four quarterly installments with due dates as follows: February 1st, May 1st, August 1st, and November 1st, and

WHEREAS, to assist taxpayers with maintaining a current balance and to maximize the tax collection rate, it would be in the best interest of the Borough of Lake Como to accept partial payments toward these property tax quarters, whether their respective charges have been established or not, and

WHEREAS, the acceptance of partial payments shall be limited to conditions that are not subject to statutes N.J.S.A. 54:5-1 through N.J.S.A. 54:5-10, commonly known as the "Tax Sale Law", N.J.S.A. 54:5-19 through N.J.S.A. 54:34.3, the sale of real property to enforce liens; N.J.S.A. 54:5-54 through N.J.S.A. 54:5-63.1, rights of redemption; N.J.S.A. 54:5-65 through N.J.S.A. 54:5-76, redemption by installments, Borough rights to enforce or foreclose a tax sale lien; N.J.S.A. 54:4-63.11 through N.J.S.A. 54:4-134, tax appeal judgments, refunds, interest on refunds, and application of refunds; N.J.S.A. 54:3-27, payment of taxes pending appeal; and bankruptcy court or other court orders, and

WHEREAS, balances that exist after their respective grace periods shall be subject to N.J.S.A. 54:4-67, interest on delinquencies and 6% year end penalty, and addressed by prior resolution; and

WHEREAS, this resolution is not made to supersede any laws that govern the tax collector's office or that will harm the tax collection process, but is made to benefit the taxpayers of the Borough of Lake Como and the Borough itself.

NOW, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that partial payments toward pending or established tax quarters shall be accepted in accordance with the conditions listed above.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-31

APPOINTING THE AMERICAN WITH DISABILITIES ACT COORDINATOR

WHEREAS, Mayor Brian T. Wilton has appointed

Annette Cline
730 19th Ave., Lake Como, NJ

To the position of Coordinator for the Borough of Lake Como for the American with Disabilities Act and Section 504 of the Rehabilitation Act of 1973; for one year, Commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION 2016-32

APPOINTING SPECIAL POLICE OFFICERS AND POLICE MATRONS

WHEREAS, Mayor Brian T. Wilton has appointed the following as Class II Special Officers:

Alfred Hazel
Charles Willever
Kevin Jones, Sr.
Thomas White
Mark Gathman
Stephen Roe
Fred Allen
William Fancher
Kevin King
Matthew Reynolds
Mark Fitzpatrick
Bryan Bonanno
Charles Theodora
Joseph Peppard
Frederick Jenkins
Timothy Lyons

BE IT RESOLVED, that Jane Gillespie & Christine Paladino, shall be appointed as Police Matron; and

This list of appointments shall be for a term of six months, Commencing January 5, 2016, terminating June 30, 2016.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-33

APPOINTING THE TAX SEARCH OFFICER

WHEREAS, Mayor Brian T. Wilton has appointed

Esther Kiss

To the position of

Tax Search Officer

for the Borough of Lake Como for one year,

Commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-34

**ESTABLISHING FEES FOR PHOTOCOPIES AND DUPLICATION
OF ELECTRONIC OR COMPUTER GENERATED DOCUMENTS**

BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como that the Borough of Lake Como shall charge fees for photocopies in accordance to N.J.S.A. 47:1A-5.b. A copy of the current State statute regarding photocopy fees shall be maintained in the Borough Clerk's office.

BE IT RESOLVED that all scanned or photocopied documents that are emailed or sent via facsimile shall be charged the same rate as the fees established for photocopies in response to any records requests.

BE IT RESOLVED that duplication of any electronic or computer generated documents shall be charged the cost to the municipality for said copy. The Borough will not reproduce any records or documents that are copyright protected or that do not belong to the municipality.

BE IT FURTHER RESOLVED that copies of this Resolution shall be given to all Departments requiring them to charge as outlined above.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-35

APPOINTING THE LAKE COMO CLEAN COMMUNITIES COORDINATOR

WHEREAS, Mayor Brian T. Wilton has appointed

VIVECA H. GRAHAM

To the position of Lake Como Clean Communities Coordinator

for the Borough of Lake Como for one year,

Commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-36

APPOINTING THE MUNICIPAL PROSECUTOR

WHEREAS, Mayor Brian T. Wilton has appointed

Stephen G. Schueler, Esq.

To the position of Municipal Prosecutor, for one year,

Commencing January 5, 2016, terminating January 3, 2017

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-37

APPOINTING THE 9-1-1 COORDINATOR

WHEREAS, Mayor Brian T. Wilton has appointed

Police Chief Fred Hope

To the position of

9-1-1 Coordinator

for the Borough of Lake Como for one year,

Commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-38

APPOINTING THE PUBLIC DEFENDER

WHEREAS, Mayor Brian T. Wilton has appointed
Thomas H. Martin, Esq.
To the position of Public Defender
for the Borough of Lake Como for one year,
Commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-39

APPOINTING TO THE POSITION OF SPECIAL TAX COUNSEL

WHEREAS, Mayor Brian T. Wilton has appointed

Harry Haushalter, Esq.

As Special Tax Counsel

for the Borough of Lake Como for one year,

Commencing January 5, 2016, terminating January 3, 2017.

A copy of this Resolution shall be forwarded to the Tax Assessor.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-40

A RESOLUTION APPOINTING A PUBLIC SAFETY DIRECTOR

WHEREAS, Mayor Brian T. Wilton has appointed

FRED HOPE, Lake Como, NJ

To the position of Public Safety Director. This Resolution shall be in effect beginning January 5, 2016, terminating January 3, 2017.

1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-41
APPOINTING THE MUNICIPAL AUDITOR

WHEREAS, Mayor Brian T. Wilton has appointed

ROBERT ALLISON OF
HOLMAN, FRENIA, ALLISON, P.C.

To position of Municipal Auditor

for the Borough of Lake Como for one year,
Commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-42

APPOINTING RISK MANAGER

WHEREAS, Mayor Brian T. Wilton has appointed
FAIRVIEW INSURANCE AGENCY ASSOCIATES, INC.

To the position of Risk Manager, for one year,
Commencing January 5, 2016, terminating January 3, 2017

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-43

WHEREAS, Mayor Brian T. Wilton has appointed

Louise A. Mekosh, CMFO
Douglas Witte
John Carvelli

To the Finance Committee for the Borough of Lake Como for one year, commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-44

WHEREAS, Mayor Brian T. Wilton has appointed
Theodore A. Bianchi
To the position of Plumbing Inspector
for the Borough of Lake Como for four years,
Commencing January 5, 2016, terminating January 3, 2017.

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-45

WHEREAS, Mayor Brian T. Wilton has appointed

Garrett Young, Belmar, NJ

To the position of Municipal Courier

for the Borough of Lake Como for one year,

Commencing January 5, 2016, terminating January 3, 2017.

Dated: 01/05/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

**RESOLUTION NO. 2016-46
FINANCIAL CONSULTANT SERVICES**

WHEREAS, Mayor Wilton is appointing Hodulik and Morrison, PA, Highland Park, NJ to provide financial consultant services by providing assistance in the maintenance of the Borough's general ledger and its subsidiary ledgers of the Borough of Lake Como.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como authorizes the Mayor and Borough Clerk to enter into a Contract with Hodulik and Morrison PA, Highland Park, NJ for said services.

Dated: 01/05/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-47

APPOINTING ALTERNATE/CONFLICT PROSECUTOR

WHEREAS, Mayor Brian T. Wilton has appointed

**ERIC BROPHY
DIEGNAN & BROPHY**

To the position of Alternate/Conflict Prosecutor, for one year,

Commencing January 5, 2016, terminating January 3, 2017

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-48

APPOINTING ALTERNATE/CONFLICT PUBLIC DEFENDER

WHEREAS, Mayor Brian T. Wilton has appointed

MATTHEW SAGE

To the position of Alternate/Conflict Public Defender, for one year,

Commencing January 5, 2016, terminating January 3, 2017

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-49

APPOINTING ALTERNATE/CONFLICT ENGINEER

WHEREAS, Mayor Brian T. Wilton has appointed
ADAMS, REHMANN AND HEGGAN ASSOCIATES, INC. (ARH)
To the position of Alternate/Conflict Engineer, for one year,
Commencing January 5, 2016, terminating January 3, 2017

Dated: 1/5/2016

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2016-50

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE COMO PROVIDING FOR THE MAKING OF A TEMPORARY APPROPRIATION.

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the Calendar Year 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the FY2015 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$4,182,940.00 and

WHEREAS, 26.25% of the total appropriations in the FY2015 budget is the sum of \$1,098,021.75;

BE IT FURTHER RESOLVED, the total appropriations in the FY2015 Water/Sewer Utility budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$1,205,564.75 and 26.25% of the total appropriations in the FY2015 Water/Sewer Utility budget is the sum of \$316,460.74;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como, County of Monmouth, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records: The attached pages include the temporary 2016 budget and is approved by this resolution.

Dated: 1/5/2016

Brian T. Wilton, Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION 2016-50
TEMPORARY BUDGET

General Appropriations

GENERAL GOVERNMENT

General Administration

Salaries and Wages	001-101	\$	12,250.00
Printing & Advertising	001-202	\$	1,000.00
Other Expenses	001-299	\$	500.00

Mayor and Council

Salaries and Wages	001-102	\$	3,625.00
Other Expenses	001-204	\$	250.00
Ceremony Fees	001-104	\$	250.00

Municipal Clerk

Salaries and Wages	001-103	\$	13,375.00
Other Expenses	001-203	\$	250.00
Elections	002-201	\$	100.00

Financial Administration (Treasury)

Salaries and Wages	003-101	\$	40,000.00
Other Expenses	003-201	\$	2,500.00

Audit Services

Other Expenses	003-203	\$	10,000.00
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Tax Collection

Salaries and Wages	005-101	\$	15,875.00
Other Expenses	005-201	\$	1,925.00

Tax Search Officer

Salaries and Wages	006-101	\$	1,700.00
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Tax Sale

Other Expenses	008-201	\$	90.00
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Tax Assessment Administration

Salaries and Wages	004-101	\$	3,075.00
Other Expenses	004-201	\$	1,000.00

Assessment & Imprvmt Searcher

Salaries and Wages	007-101	\$	1,000.00
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Legal Services

Fees	009-203	\$	3,000.00
Borough Attorney	009-299	\$	5,500.00

Municipal Court

Salaries and Wages	200-101	\$	8,750.00
Other Expenses	200-201	\$	750.00

Engineering Services

Other Expenses	010-201	\$	10,000.00
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LAND USE ADMINISTRATION

Planning Board

Salaries and Wages	012-101	\$	1,500.00
Other Expenses	012-201	\$	1,750.00

CODE ENFORCEMENT & ADMINISTRATION

Building Inspector

Salaries and Wages	026-101	\$	2,450.00
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Plumbing Inspector

Salaries and Wages	027-101	\$	1,950.00
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RESOLUTION 2016-50
TEMPORARY BUDGET

CODE ENFORCEMENT & ADMINISTRATION	Continued	
<u>Fire Protection Inspection</u>		
Salaries and Wages	028-101	\$ 1,950.00
<u>Electrical Inspector</u>		
Salaries and Wages	029-201	\$ 1,950.00
<u>Construction Code Official</u>		
Salaries and Wages	030-101	\$ 12,125.00
Other Expenses	030-201	\$ 625.00
Zoning Official	030-301	\$ 1,195.00
Zoning Official:Application Fees	030-302	\$ 600.00
INSURANCE		
<u>Surety Bond Premiums</u>		
Other Expenses	013-302	\$ 2,384.00
General Liability	013-303	\$ 21,135.00
Workers Compensation	013-301	\$ 21,134.00
Employee Group Health	013-304	\$ 79,600.00
PUBLIC SAFETY		
<u>Police Department</u>		
Salaries and Wages	015-101	\$ 294,832.00
Other Expenses	015-201	\$ 22,500.00
<u>Office of Emergency Management</u>		
Other Expenses	017-201	\$ 100.00
<u>Aid to Volunteer Ambulance Company</u>		
Other Expenses	016-201	\$ 250.00
<u>Public Defender</u>		
Salaries and Wages	200-102	\$ 750.00
<u>Fire Department</u>		
Other Expenses-Miscellaneous	014-299	\$ 5,000.00
<u>Municipal Prosecutor</u>		
Salaries and Wages	015-301	\$ 4,825.00
PUBLIC WORKS		
<u>Streets and Road Maintenance</u>		
Salaries and Wages	018-101	\$ 23,500.00
Other Expenses	018-201	\$ 7,000.00
<u>Solid Waste Collection</u>		
Other Expenses	019-201	\$ 15,000.00
<u>Recycling</u>		
Salaries and Wages	020-101	\$ 21,250.00
Other Expenses	020-201	\$ 6,500.00
Recycling Tax	020-301	\$ 685.00
<u>Building and Grounds</u>		
Other Expenses	011-201	\$ 12,500.00
HEALTH AND HUMAN SERVICES		
<u>Board of Health/Vital Statistics</u>		
Salaries and Wages	022-101	\$ 900.00
<u>Environmental Health Services</u>		
Other Expenses	032-201	\$ 100.00
PARKS AND RECREATION		
<u>Advancement of Youth Activities</u>		
Other Expenses	025-201	\$ 750.00

RESOLUTION 2016-50
TEMPORARY BUDGET

OTHER OPERATING FUNCTIONS

Celebration of Public Events

Other Expenses	024-201	\$	625.00
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UTILITY EXPENSE AND BULK PURCHASES

Street Lighting	031-201	\$	6,250.00
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Telephone	400-311	\$	4,750.00
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LANDFILL/SOLID WASTE DISPOSAL COSTS

Landfill/solid waste disposal costs	021-201	\$	15,000.00
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STATUTORY EXPENDITURES

Social Security System	110-402	\$	28,750.00
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		\$	<u> -</u>
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Total Gen'l Approp. Within "CAPS"		\$	758,930.00
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OPERATIONS EXCLUDED FROM "CAPS"

National Geomatica-GIS System	115-201	\$	<u>3,000.00</u>
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Total Approp. Excluded from "CAPS"		\$	3,000.00
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TOTAL 2016 TEMPORARY APPROPRIATIONS		\$	761,930.00
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Note:

FY2015 Total Appropriations		\$	4,182,940.00
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Allowable 2016 Temporary Appropriations		\$	1,098,021.75
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MUNICIPAL DEBT SERVICE

Payment of General Obligation Bond	300-301	\$	40,000.00
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Interest on General Obligation Bond	300-303	\$	1,760.00
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Monmouth County Improvement Auth 2013 Principal	300-310	\$	70,000.00
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Monmouth County Improvement Auth 2013 Interest	300-311	\$	24,750.00
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Monmouth County Improvement Auth Admin Fees	300-306	\$	<u>2,000.00</u>
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Total Debt Service		\$	138,510.00
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WATER/SEWER UTILITY BUDGET

TEMPORARY APPROPRIATIONS W/S UTILITY

OPERATING

Salaries and Wages	100-101	\$	33,400.00
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Other Expenses	100-201	\$	12,000.00
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Other Expenses: SMRSA	250-001	\$	120,000.00
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Other Expenses: SMRSA Prior Year Bonds Payable	250-002	\$	82,600.00
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Purchase of Water	150-001	\$	53,000.00
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STATUTORY EXPENSES

Social Security System	110-402	\$	15,000.00
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TOTAL 2016 TEMP. W/S APPROPRIATIONS		\$	316,000.00
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Note:

FY2015 Total Appropriations		\$	1,205,564.75
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Allowable 2016 Temporary Appropriations		\$	316,460.75
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Part E - Officers of Applicant

(1) Office President Name of officer Mary Traut Age 59

Residence address 1700 RIVIERA CR Telephone No. (include area code) 732 814-0030
PT Pleasant ny 0874 Day Evening

(2) Office Vice President Name of officer Joan H. Wuchter Age 63

Residence address 1162 Sultop Drive Telephone No. (include area code) 732 272-2090
Wall, ny Day Evening

(3) Office _____ Name of officer _____ Age _____

Residence address _____ Telephone No. (include area code) _____
 Day _____ Evening _____

(4) Office _____ Name of officer _____ Age _____

Residence address _____ Telephone No. (include area code) _____
 Day _____ Evening _____

Part F - Members of Applicant who will be in charge of the games

Name of member in charge	Residence address	Telephone No. (include area code) Day / Evening	Age
<u>Karen Trubity</u>	<u>716-3 Stoker Ave</u> <u>Princeton, ny 07128</u>	<u>732 687 8413</u> <u>/</u>	<u>67</u>
<u>Ruth Aboly</u>	<u>16 Campbell Cr</u> <u>Manalapan</u>	<u>606 248 4335</u> <u>/</u>	<u>41</u>

Part G - Members of Applicant who will assist in conducting the games

Name of member	Residence address	Age
<u>Joan Parmese</u>	<u>9 Swan Cr Howell ny</u>	<u>59</u>

Part H - Names of other organizations whose members will assist in conducting the games

Name and address of organization	How related	Identification No.
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part I - Statement of Applicant and member(s) in charge

State of New Jersey

County of Monmouth) ss.

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

4th day of November, 2015.

Tammy L Bajor
Notary Public (Print name)
Tammy L Bajor
Signature of Notary Public

TAMMY L BAJOR
ID # 2030304
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires June 25, 2017

Mary Beets Thal President
Signature of Officer and Title

Joan Wuchter
Signature of Member-in-Charge

Karen Trubely
Signature of Member-in-Charge

Joan Parmese
Signature of Member-in-Charge

Evelyn Abney
Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the Legalized Games of Chance Control Commission must be presented to the Municipal Clerk with this application.

AFFIDAVIT

I, MARY BETH TRACH associated with the organization of
(please print)
Rescue Ridge having the LGCCC registration
number of 475-438462 do solemnly swear (or affirm) that I am of

good moral character, and that I have never been convicted of a crime. I understand that
a copy of this affidavit will be made part of the raffle application and may be forwarded
to the State of New Jersey, Department of Law and Public Safety Legalized Games of
Chance Control Commission.

Mary Beth Trach
(Signature)

12/6/15
(Date)

Notary Public:

Tammy L Bajor
(Notary Public of New Jersey)

11/6/15
(Date)

My commission expires on: _____

(Seal)

TAMMY L BAJOR
ID # 2030304
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires June 25, 2017

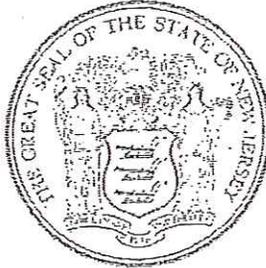
Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 02/04/2016

Expiration date: 02/04/2018

Registration identification: 475-4-38462

RESCUE RIDGE INC
PO BOX 223
SPRING LAKE, NJ 07762



New Jersey Office of the Attorney General
Division of Consumer Affairs
Legalized Games of Chance Control Commission
Registration

Name of organization on application and license must be the same as it appears on this registration.
This Registration Certificate may only be utilized by the above-named organization.

Mail to: RESCUE RIDGE INC
PO BOX 223
SPRING LAKE, NJ 07762
Attn:

Steven P. Layman
Steven P. Layman, Secretary
Legalized Games of Chance Control Commission

Part E - Officers of Applicant

(1) Office

President

Name of officer

Mary Truel

Age

59

Residence address

1700 Riviera Ct
St. Pleasant Nj 08142

Telephone No. (include area code)

Day 732 814-0030 Evening

(2) Office

Vice President

Name of officer

Joan H. Wuchter

Age

63

Residence address

1162 Hilltop Drive
Wall Nj

Telephone No. (include area code)

Day 732 272-2090 Evening

(3) Office

Name of officer

Age

Residence address

Telephone No. (include area code)

Day Evening

(4) Office

Name of officer

Age

Residence address

Telephone No. (include area code)

Day Evening

Part F - Members of Applicant who will be in charge of the games

Name of member in charge

Karen Trubely

Residence address

716 3 210th Ave
Circle Freehold Nj

Telephone No. (include area code)

Day / Evening 732 682 18413

Age

67

Ruth Abady

16 Camelot Ct
Manalapan Nj

646 248 1433

Age

41

Part G - Members of Applicant who will assist in conducting the games

Name of member

Joan Parmase

Residence address

9 Swan Ct
Howell Nj

Age

59

Part H - Names of other organizations whose members will assist in conducting the games

Name and address of organization

How related

Identification No.

If more space is needed in any section of this application, insert extra sheets of paper.

Part I - Statement of Applicant and member(s) in charge

State of New Jersey
County of Monmouth } ss.

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7. All statements in the foregoing application are true.

Sworn and subscribed to before me this
4th day of November, 2015.

Tammy L. Bajor
Notary Public (Print name)
Tammy L. Bajor
Signature of Notary Public

TAMMY L BAJOR
ID # 2030304
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires June 25, 2017
AFFIX SEAL HERE

Mary Beth Thayer President
Signature of Officer and Title

Joan H. Wucher
Signature of Member-in-Charge

Kevin A. Tobey
Signature of Member-in-Charge

Joan Parnese
Signature of Member-in-Charge

Patricia A. Gladys
Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the Legalized Games of Chance Control Commission must be presented to the Municipal Clerk with this application.

AFFIDAVIT

I, MARY BETH TKACH associated with the organization of
(please print)
Rescue Ridge having the LGCCC registration
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good moral character, and that I have never been convicted of a crime. I understand that
a copy of this affidavit will be made part of the raffle application and may be forwarded,
to the State of New Jersey, Department of Law and Public Safety Legalized Games of
Chance Control Commission.

Mary B Tkach
(Signature)

11/6/15
(Date)

Notary Public:

Tammy L Bajor
(Notary Public of New Jersey)

11/6/15
(Date)

My commission expires on: _____

(Seal)

TAMMY L BAJOR
ID # 2030304
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires June 25, 2017

Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 02/04/2016

Expiration date: 02/04/2018

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RESCUE RIDGE INC
PO BOX 223
SPRING LAKE, NJ 07762



New Jersey Office of the Attorney General
Division of Consumer Affairs
Legalized Games of Chance Control Commission
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PO BOX 223
SPRING LAKE, NJ 07762
Attn:

Steven P. Layman
Steven P. Layman, Secretary
Legalized Games of Chance Control Commission

Part E - Officers of Applicant

(1) Office	Name of officer	Age
President	Mary Raab	59
Residence address	Telephone No. (include area code)	
1700 Riviera Ck	Day 732 814-0030	Evening
Pt Pleasant, NY 08712		
(2) Office	Name of officer	Age
Vice President	John H. Wichter	63
Residence address	Telephone No. (include area code)	
1162 Hilltop Drive	Day 732 272-2090	Evening
Wall, NY		
(3) Office	Name of officer	Age
Residence address	Telephone No. (include area code)	
	Day	Evening
(4) Office	Name of officer	Age
Residence address	Telephone No. (include area code)	
	Day	Evening

Part F - Members of Applicant who will be in charge of the games

Name of member in charge	Residence address	Telephone No. (include area code) Day / Evening	Age
Karen Rubitz	716 3 21000	732 682 18413	67
	Circle 8, Pearl NY		
Pat Abady	16 Camelot Cr		
	Manalapan NJ	646 248 14335	47

Part G - Members of Applicant who will assist in conducting the games

Name of member	Residence address	Age
John Farmore	9 Swan Cr	59
	Stouffville NY	

Part H - Names of other organizations whose members will assist in conducting the games

Name and address of organization	How related	Identification No.

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Part I - Statement of Applicant and member(s) in charge

State of New Jersey
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7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

6th day of November, 2015.

Tammy L Bajor
Notary Public (Print name)
Tammy L Bajor
Signature of Notary Public

TAMMY L BAJOR
ID # 2030304
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires June 25, 2017
AFFIX SEAL HERE

Mary Beth Katz President
Signature of Officer and Title

John V. Amato
Signature of Member-in-Charge

Karen Trubly
Signature of Member-in-Charge

John Parmese
Signature of Member-in-Charge

Sud Abdul
Signature of Member-in-Charge

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(please print)
Rescue Ridge having the LGCCC registration
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a copy of this affidavit will be made part of the raffle application and may be forwarded,
to the State of New Jersey, Department of Law and Public Safety Legalized Games of
Chance Control Commission.

Mary B Karl
(Signature)

11/6/15
(Date)

Notary Public:

Tammy L Bajor
(Notary Public of New Jersey)

11/6/15
(Date)

TAMMY L BAJOR

ID # 2030304

NOTARY PUBLIC

STATE OF NEW JERSEY

My commission expires on: _____

My Commission Expires June 25, 2017

(Seal)

Sample Ticket

Off Premises Merchandise Raffle

N.J.A.C. 13:47-8.7

Stub

Ticket

<p>Name _____</p> <p>Address _____</p> <p>City _____ State _____ ZIP code _____</p> <p>Telephone Number <u>475-4-38460</u></p> <p>NJ LGCCC Identification# _____ Municipal RL # _____</p> <p>Ticket # _____</p>	<p><u>475-4-38460</u> Municipal RL # _____</p> <p>NJ LGCCC Identification # _____</p> <p><u>Rescue Kids Inc</u> Name of Organization</p> <p><u>50/50 Raffle</u> _____</p> <p>_____</p> <p>_____</p> <p>List of Prizes _____ Retail Values _____</p> <p><u>Bar Entertainment 70316th Ave Belmar</u></p> <p>Date of Drawing <u>5/16/16</u> Location of Drawing _____ Time of Drawing <u>6:00 PM</u></p> <p><u>Sawney lots at the Seaview Shore</u></p> <p>Purpose for which entire proceeds will be devoted _____</p> <p>"No substitution of the offered prize may be made and no cash will be given in lieu of the prize."</p> <p>Price of Ticket <u>\$ 500</u> Ticket # <u>0001</u></p>
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This illustration is provided for your convenience. While the form of the ticket may vary, the information listed above must be contained on your printed ticket. If you require assistance with your ticket, please contact the office of Legalized Games of Chance Control Commission at (973) 273-8000. This sample ticket must be attached to the Application for Municipal Raffle License and submitted to the municipality.

Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 02/04/2016

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