



LAKE COMO BOROUGH  
1740 MAIN STREET  
P.O. BOX 569  
LAKE COMO, NJ 07719  
(732) 681-3232  
MINUTES

DATE: AUGUST 16, 2016  
REGULAR MEETING IMMEDIATELY FOLLOWING WORKSHOP

**MEETING CALLED TO ORDER**

Mayor Wilton called the meeting to order at 7:40pm.

**SALUTE TO FLAG AND MOMENT OF SILENT PRAYER**

**SUNSHINE LAW**

INTRODUCTION AS REQUIRED UNDER THE SUNSHINE LAW: ADEQUATE NOTICE OF THE MEETING HAS BEEN PROVIDED BY THE ADOPTION OF A RESOLUTION BY THE MAYOR AND COUNCIL ON THE FIFTH DAY OF JANUARY 2016 IN WHICH RESOLUTION THE TIME AND PLACE OF AGENDA AND REGULAR MEETINGS COMMENCING WITH JANUARY 5, 2016 WERE SET FORTH. NOTICE OF SAME WAS DELIVERED TO THE ASBURY PARK PRESS AND THE COAST STAR AND A COPY OF SAME IS POSTED ON THE BULLETIN BOARD IN THE BOROUGH HALL. ALL MEETINGS ARE OPEN TO THE PUBLIC.

**ROLL CALL**

Douglas Witte	Present
Kevin Higgins	Present
Virginia Kropac	Present
John Carvelli	Present
Hawley Scull	Present
Michael Noonan	Present

**APPROVAL OF MINUTES**

Councilwoman Scull made a motion to approve the minutes from the July 19, 2016 Regular Meeting seconded by Councilman Higgins, all are in favor.

**COMMUNICATIONS**

None on the Agenda

**REPORTS OF COMMITTEES**

- Councilman Noonan reported that Eric from Your Target Marketing said the new website will be completed and launched in about a months' time. All other matter are in order.
- Councilwoman Scull reported that Mommy & Me will be accepting donations of new and gently used infant and toddler appropriate toys. All other matters are in order.

- Councilman Carvelli reported that all matters are in order.
- Councilwoman Kropac reported that Lake Como Day is coming up on September 10<sup>th</sup>. Come out for craft vendors, food trucks, activities and crafts for the kids, a beer and wine tent for the adults and weather permitting, fireworks at nightfall. Councilwoman Kropac reported that we are waiting for the funding from the state so we can start the lighting project from the Community Development Block Grant. Lastly, Councilwoman Kropac thanked Brendan Maas and the Public Works Department for stenciling "No Parking" in areas where the painted curbs have faded, it has made a huge difference. All other matters are in order.
- Councilman Higgins reported that other than what is going to be discussed under Unfinished Business all matters are in order.
- Councilman Witte reported that everything in the Police Department is in order. We are still waiting for word on the transitional aid from the state and the budget is being carried until the second meeting in September. All other matters are in order.
- Mayor Wilton reported that all matters are in order.

**UNFINISHED BUSINESS**

Discussion of One-Way Streets

- Councilman Higgins reported that there were some mixed results from the no parking on the north side of 18<sup>th</sup> Avenue. Some residents were upset with the removal of parking and others happy with the removal of parking instead of changing 18<sup>th</sup> Avenue to One-Way. Councilman Higgins suggested waiting until next summer and remove parking on 18<sup>th</sup> Avenue on Fridays through Sundays in the summer and make 17<sup>th</sup> Avenue one-way west bound.
- Chief Huisman stated that he has gotten a lot of positive feedback on the no parking on the north side of 18<sup>th</sup> Avenue and agrees with Councilman Higgins recommendations of starting fresh next summer.

**PUBLIC COMMENTS ON THE CONSENT AGENDA & NEW BUSINESS**

Councilman Witte made a motion to open the meeting to the public seconded by Councilman Higgins, all are in favor.

No Public Comments

Councilman Witte made a motion to close the meeting to the public seconded by Councilman Higgins, all are in favor.

**CONSENT AGENDA**

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Real Estate Tax Monthly Report

Special Events Permit Application

The Order of the Friendly Sons of the Shillelagh of the Jersey Shore  
3<sup>rd</sup> Annual Shillelagh 5k Run and Mile Walk

Resolution 2016-106

Renewal of Membership in the Monmouth Municipal Joint Insurance Fund

Resolution 2016-107

Refund of Tax Overpayment

Resolution 2016-108

Refund of Street Opening Escrow – Thomas Meehan

Resolution 2016-109

Refund of Street Opening Escrow – John Fela

Resolution 2016-110

Tax Reimbursement Certificate

Resolution 2016-111

Payment of Bills

Resolution 2016-112

Carrying CY2016 Municipal Budget

Resolution 2016-113

Executive Session – Contracts

Resolution 2016-114

Refund Building Permit

Councilman Higgins made a motion to approve the items on the Consent Agenda seconded by Councilwoman Kropac, all are in favor.

### **NEW BUSINESS**

Ordinance 2016-918

First Reading and Introduction

Bond Ordinance - Water System Improvements

Offered by Councilman Higgins seconded by Councilman Carvelli, all are in favor.

### **PUBLIC COMMENTS**

Councilman Witte made a motion to open the meeting to the public seconded by Councilman Higgins, all are in favor.

Sue Luterzo of Fernwood Road came before the Council to express her concerns about a vacant and abandoned house at 1819 Fernwood Road as well as a house on Briarwood Terr. Mayor Wilton responded that the Vacant and

Abandoned Properties ordinance just went into effect and there is a list of properties in Lake Como that will be addressed.

**ALCOHOLIC BEVERAGE CONTROL BOARD**

Councilman Higgins made a motion to enter into the Alcoholic Beverage Control Board portion on the meeting seconded by Councilman Witte, all are in favor.

**ROLL CALL**

Douglas Witte	Present
Kevin Higgins	Present
Virginia Kropac	Present
John Carvelli	Present
Hawley Scull	Present
Michael Noonan	Present

Social Affairs Permit Application

Lake Como Day 2016

Offered by Councilwoman Kropac seconded by Councilman Witte, all are in favor.

Councilman Higgins made a motion to close the Alcoholic Beverage Control Board portion on the meeting seconded by Councilman Witte, all are in favor.

Councilman Witte made a motion to enter into Executive Session seconded by Councilwoman Scull, all are in favor.

The Council was in Executive Session from 7:55pm-8:30pm.

Councilman Witte made a motion to exit Executive Session seconded by Councilwoman Scull, all are in favor.

**NEXT MEETING**

THE NEXT REGULAR MEETING OF THE MAYOR AND COUNCIL WILL BE HELD ON TUESDAY, SEPTEMBER 6, 2016 IMMEDIATELY FOLLOWING THE 7:30PM WORKSHOP MEETING IN THE LAKE COMO MEETING ROOM. ALL MEETINGS ARE OPEN TO THE PUBLIC.

**MOTION TO ADJOURN**

Councilman Higgins made a motion to adjourn seconded by Councilwoman Kropac, all are in favor.

Respectfully Submitted

Amy L. Boney

Deputy Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.



# Borough of Lake Como

1740 Main Street, P.O. Box 569 • Lake Como, New Jersey 07719-0569  
(732) 681-3232 • FAX (732) 681-8981

Brian T. Wilton  
Mayor

Louise A. Mekosh  
Borough Clerk/Administrator

MEMO

TO: Louise A. Mekosh, RMC, CMC, CMFO

FROM: Esther A. Kiss, CTC *ek*

DATE: August 8, 2016

RE: Water/Sewer Monthly Report

.....  
Attached you will find the July 2016 cash and adjustment reports for the water/sewer utility account.

The total amount deposited into the water/sewer account for July is \$161,507.28.

Please contact me if you have any questions.



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Brian T. Wilton  
Mayor

Louise A. Mekosh  
Borough Clerk/Administrator

MEMO

TO: Louise A. Mekosh, RMC, CMC, CMFO

FROM: Esther A. Kiss, CTC *jk*

DATE: August 8, 2016

RE: Real Estate Tax Monthly Report

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Attached you will find the July 2016 cash & adjustment reports for taxes.

The total amounts deposited for July are as follows:

Current Account;	\$ 330,526.95
Redemption Account	3,363.09
Grand Total:	\$ 333,890.04

Please contact me if you have any questions.



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Mayor

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Borough Clerk/Administrator

\*\*\*MUST BE TYPED OR PRINTED NEATLY\*\*\*

## SPECIAL EVENTS PERMIT APPLICATION

PLEASE COMPLETE THE FOLLOWING INFORMATION, AS REQUIRED BY  
BOROUGH ORDINANCE NO. 93-576.

*9:00 Am - 11 Am*

DATE AND TIME OF EVENT: 09/24/2016 - 9:15-10:30-11am

NAME OF APPLICANT/ORGANIZATION: The Friendly Sons of the Shillelagh Belmar

ADDRESS: 815 16th Ave - PO Box 627

TOWN: Belmar STATE: NJ ZIP: 07719

TELEPHONE NUMBER: 732-996-6376

ON SCENE PERSON RESPONSIBLE FOR EVENT: Pat Magovern and Bill Ryan

ADDRESS: 815 16th Ave - PO Box 627; Belmar NJ 07719

PHONE NUMBER: Pat Magovern 848-207-7756 Bill 732-996-6376 USRyan@aol.com

WILL THERE BE AN ADMISSION CHARGE TO ATTEND?:  YES  NO

IF YES, HOW MUCH?: \$22 before 9/14/2016 \$25 after

LIABILITY INSURANCE COVERAGE?  YES  NO

AMOUNT OF COVERAGE: \$1,000,000

\*Certificate of Insurance MUST be submitted with the application  
before application will be reviewed\*



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Brian T. Wilton  
Mayor

Louise A. Mickosh  
Borough Clerk/Administrator

## SPECIAL EVENTS PERMIT APPLICATION

DATE AND HOURS FOR WHICH THE PERMIT IS DESIRED:

Saturday 09/24/2016. ~~9:15am to 11am~~

9AM to 11AM

ALL RUNS MUST BEGIN PRIOR TO 10:00AM

LOCATION OF EVENTS AND COMPLETE DETAILS AS TO HOW THE  
APPLICANT INTENDS TO PROVIDE FOR SECURITY AND TRAFFIC  
CONTROL:

Starts at Bar Anticipation and Ends there. see attached map.

DESCRIBE ALL BOROUGH RESOURCES AND/OR SERVICES THAT WILL BE  
REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT:

Police road blocks. as per Pat Magovern.

APPROXIMATE NUMBER OF CONTESTANTS, PARTICIPANTS, SPECTORS,  
AND/OR OTHER PEOPLE THAT COULD REASONABLY BE ANTICIPATED TO  
ATTEND THE EVENT: 200-300

THE BOROUGH OF LAKE COMO RESERVES THE RIGHT TO CANCEL ANY  
SPECIAL EVENT DUE TO CIRCUMSTANCES BEYOND ITS CONTROL,  
SUCH AS STORMS OR ANY NATURAL DISASTER.

SIGNATURE OF APPLICANT

6/20/2016  
DATE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/26/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Sage Risk & Insurance Management 3010 Bordentown Ave, Ste 3 Parlin, NJ 08859	<b>CONTACT NAME:</b> Joseph Tassani <b>PHONE (A/C, No, Ext):</b> 732-906-3920 <b>E-MAIL ADDRESS:</b> jtassani@srmcorp.net	<b>FAX (A/C, No):</b> 732-906-3921
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Philadelphia Indemnity Co.	
<b>INSURED</b> The Order of the Friendly Sons of Shillelagh 815 16th Avenue Belmar, NJ 07719	<b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSR	YYDD					
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X	X	EV03701	06/01/16	10/03/16	EACH OCCURRENCE	\$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS  UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE  WCB <input type="checkbox"/> RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE  WCB <input type="checkbox"/> RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						EACH OCCURRENCE \$ AGGREGATE \$ WCB STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: 5K Run  
The certificate holder is included as additional insured.

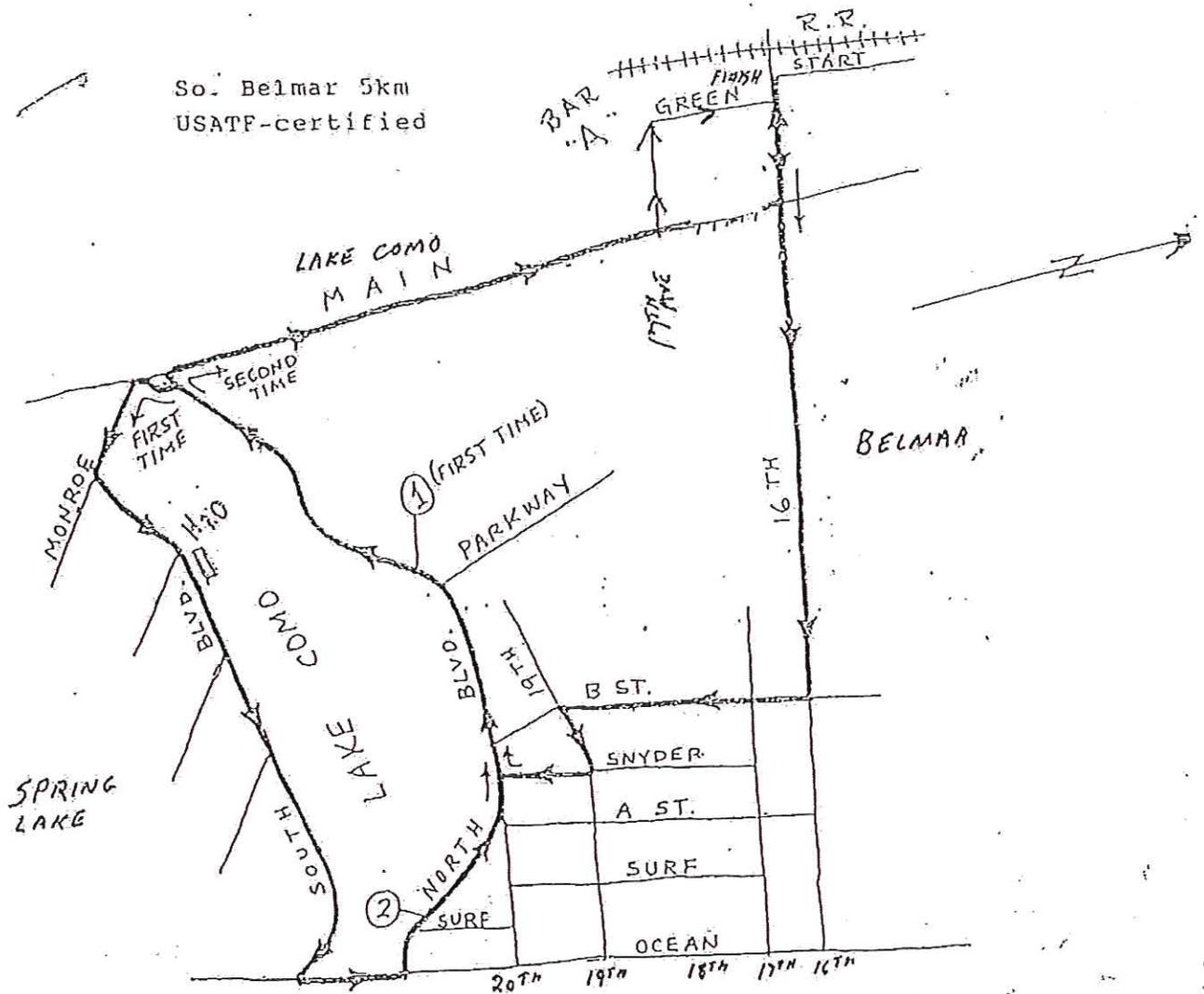
**CERTIFICATE HOLDER**  
Borough of Lake Como  
1740 Main Street  
PO BOX 569  
Lake Como, NJ 07719

**CANCELLATION**  
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
*Joseph Tassani*

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So. Belmar 5km  
USATF-certified



START: On 16th St. between Green St. & railroad tracks;  
13' E of util pole BT323BL, which is on S side.

FINISH: 17<sup>TH</sup> TO GREEN ST

The following marks are described relative to running direction:

1 MILE: On North Blvd. (first time), just past Parkway; 19' past lamppost #4551, which is on Left side.

2 MILE: On North Blvd., after Left turn off Ocean Ave.; just past Surf; @ driveway to house #110, which is on Right side.

## Friendly Sons of the Shillelagh

### Of the Jersey Shore

#### 5K Race Course

#### Belmar/Lake Como/Spring Lake

Begin 700 block of 16<sup>th</sup> Ave opposite Bar Anticipation

Continue east on 16<sup>th</sup> Ave

Right on B Street (south) to 19<sup>th</sup> Ave

Left on 19<sup>th</sup> Ave east)

Right on Snyder Ave (south)

Right on North Blvd. (west)

Left at west end of Lake Como onto Monroe Ave.

Left on South Blvd. (east) to Ocean Ave

Left on Ocean Ave. sidewalk (north)

Left on North Blvd. (west)

Right on Main Street (north) to 17<sup>th</sup> Ave.

Left on 17<sup>th</sup> Ave. (west) Quick right onto Green Street to finish line.

#### 1 Mile Fun Walk

Same beginning as 5K Race on 16<sup>th</sup> Ave

Right on B Street

Right on 17<sup>th</sup> Ave. staying on sidewalk

Cross Main Street staying on 17<sup>th</sup> Ave.

Quick right onto Green Street to finish line

**RESOLUTION 2016-106**  
**RESOLUTION FOR RENEWAL OF MEMBERSHIP**  
**IN THE**  
**MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Borough of Lake Como is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2016 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Borough of Lake Como agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

This Resolution agreed to this 2nd day of August, 2016 by a vote

Of: \_\_\_\_\_ Affirmative  
          \_\_\_\_\_ Negative

\_\_\_\_\_  
Brian T. Wilton, Mayor

\_\_\_\_\_  
Louise A. Mekosh, RMC,CMC,CMFO  
Borough Clerk/Administrator

**AGREEMENT TO RENEW MEMBERSHIP IN THE  
MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the **Monmouth Municipal Joint Insurance Fund** (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the Borough of Lake Como is currently a member of said Fund, and;

WHEREAS, effective December 31, 2016, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Council of the Borough of Lake Como has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. The Borough of Lake Como hereby renews its membership in the Monmouth Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2017 and ending December 31, 2019\*.
2. The Borough of Lake Como hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Monmouth Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. Borough of Lake Como agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.

\*12:01 am

4. In consideration of the continuing membership of the Borough of Lake Como in the Monmouth Municipal Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of the Borough of Lake Como.
  
5. Executed the \_\_\_\_\_ day of \_\_\_\_\_, 2016 as the lawful and binding act and deed of the Borough of Lake Como, which execution has been duly authorized by public vote of the governing body.

\_\_\_\_\_  
Brian T. Wilton, Mayor

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
MONMOUTH MUNICIPAL  
JOINT INSURANCE FUND

**RESOLUTION NO. 2016-107**

**WHEREAS**, John & Eileen Carson were listed on the tax rolls as owners of Block 15 Lot 4, commonly known as 1809 Pine Terrace, and

**WHEREAS**, on June 9, 2016 a transfer of title was conducted on this property, and

**WHEREAS**, the August 1, 2016 real estate taxes were paid by the title company from the closing proceeds, and

**WHEREAS**, Wells Fargo Home Mortgage also paid the August 1, 2016 real estate taxes on behalf of John & Eileen Carson, and

**WHEREAS**, Wells Fargo Home Mortgage is now requesting, in writing, that their payment be refunded.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como that a refund be issued to Wells Fargo Home Mortgage, 1 Home Campus, MAC X2302-04D, Des Moines, IA 50328 in the amount of \$1,973.70.

Date: August 16, 2016

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Brian T. Wilton, Mayor

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Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator

**RESOLUTION NO. 2016-108**

**WHEREAS**, Thomas Meehan, owner of 2 Ripley Lane, also known as Block-19, Lot-3.04, applied for a street opening permit for a water tap; and

**WHEREAS**, in addition to the \$90.00 Application Fee, Mr. Meehan was required to post a \$600.00 Escrow Fee which is refundable upon satisfactory completion of the job; and

**WHEREAS**, Brendan Maas, Superintendent of the Department of Public Works, did visit the above property address for the purpose of inspecting the street after the completed job and found the street to be in good repair.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como that the \$600.00 Escrow Fee be refunded to Mr. Meehan.

Date: August 16, 2016

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Brian T. Wilton  
Mayor

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Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator

**RESOLUTION NO. 2016-109**

**WHEREAS**, John Fela, Jr., owner of 318 Eighteenth Avenue; also known as Block-2, Lot-13, applied for a street opening permit for a driveway, apron and sidewalk; and

**WHEREAS**, in addition to the \$90.00 Application Fee, Mr. Fela was required to post a \$600.00 Escrow Fee which is refundable upon satisfactory completion of the job; and

**WHEREAS**, Brendan Maas, Superintendent of the Department of Public Works, did visit the above property address for the purpose of inspecting the street after the completed job and found that the homeowner never actually had to open the street.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como that the \$600.00 Escrow Fee be refunded to Mr. Fela.

Date: August 16, 2016

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Brian T. Wilton  
Mayor

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Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator

RESOLUTION NO. 2016-110

TAX REIMBURSEMENT CERTIFICATION

WHEREAS, The Recycling Enhancement Act, P.L.2007, chapter 311, established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, There is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility; and

WHEREAS, Whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant moneys received by the municipality shall be expended only for its recycling program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Borough of Lake Como hereby certifies a submission of expenditure for taxes paid pursuant to P.L.2007, chapter 311, in 2012 in the amount of \$ 2,519.01. Documentation supporting this submission is available at the Borough of Lake Como Municipal Building, 1740 Main Street, Lake Como, New Jersey 07719, and shall be maintained for no less than five years from this date.

Date: August 16, 2016

\_\_\_\_\_  
Brian T. Wilton  
Mayor

\_\_\_\_\_  
Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator

Tax reimbursement certified by:

Name of official: \_\_\_\_\_  
Viveca H. Graham, CRP

Title of official: Certified Recycling Professional

Date: \_\_\_\_\_

Resolution 2016 – 111

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

Per Attached Bill List		\$408,410.80
CME Associates	Plan Bd-Malles	153.00
John Fela, Jr.	Res 2016-109	600.00
Thomas Meehan	Res 2016-108	600.00
SunRun Installation Services	Res 2016-114	400.00
Vision Const. Group, LLC.	NJ DOT-Main St Phase II	<u>130,532.53</u>
		\$540,696.33

WATER/SEWER ACCOUNT:

Per Attached Bill List		\$ 47,637.43
CME Associates	Ord 14-896	<u>720.75</u>
		\$ 48,358.18

PAYROLL ACCOUNT:

3859	Employee Payroll Dated 7/27/16	\$ 28,862.63
1991	Employee Payroll Dated 7/27/16	4,952.08
1163	Employee Payroll Dated 7/27/16	160.48
3864	Employee Payroll Dated 8/10/16	29,953.46
1992	Employee Payroll Dated 8/10/16	4,209.99
1236	Employee Payroll Dated 8/10/16	122.72
1164	Employee Payroll Dated 8/10/16	160.50
Wire	State of NJ – PERS	<u>6,750.00</u>
		\$ 75,171.86

TOURISM ACCOUNT:

1236	Lake Como Payroll Account	\$ 122.72
1237	Schaefer Fireworks	<u>2,750.00</u>
		\$ 2,872.72

FIRE PREVENTION ACCOUNT:

1163	Lake Como Payroll Account	\$	160.48
1164	Lake Como Payroll Account		<u>160.50</u>
		\$	320.98

DOG LICENSE ACCOUNT:

1073	NJ Dept of Health	\$	9.60
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REDEMPTION ACCOUNT:

1134	US Bank for PC5 Sterling National	\$	3,363.09
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PREMIUM ACCOUNT:

1090	US Bank for PC5 Sterling National	\$	1,500.00
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Dated: August 16, 2016

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Brian T. Wilton, Mayor

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Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator

Range: First to Last  
 P.O. Type: All  
 Format: Condensed  
 Include Non-Budgeted: Y  
 Include Revenue: Y

First Enc Date Range: to 08/15/16

Open: N Rcvd/Prv/Held: Y Paid: N Void: N Deleted: N  
 Bid: Y State: Y Other: Y Exempt: Y As of Date: 08/15/16

PO #	PO Date	Vendor	Description	R/A/H	Amount
16-00448	06/27/16	JAEGER LUMBER	PINE//RAFTER TIES/TIE PLATE		200.20
16-00452	07/01/16	TAYLOR HARDWARE	JULY PURCHASES		141.06
16-00453	07/07/16	JAEGER LUMBER	TREATED LUMBER		32.07
16-00461	07/06/16	ATLANTIC SECURITY & FIRE	SECURITY MONITOR 8/1-10/31/16		98.85
16-00464	06/21/16	DYNAMIC TESTING SERVICE	RANDOM ALCOHOL SCREENING		80.00
16-00468	07/12/16	KING, KITRICK & JACKSON, LLC	LABOR ATTORNEY		734.25
16-00469	07/14/16	MONMOUTH COUNTY TREASURER1	MONMOUTH COUNTY TAXES		269,893.76
16-00470	07/14/16	MONMOUTH COUNTY TREASURER2	LIBRARY TAXES		19,190.05
16-00471	07/14/16	MONMOUTH COUNTY TREASURER3	HEALTH TAXES		5,524.83
16-00472	07/14/16	MONMOUTH COUNTY TREASURER4	OPEN SPACE TAXES		16,058.95
16-00475	07/18/16	KAY PRINTING & ENVELOPE CO.	CONST/BUILDING FORMS		438.00
16-00477	07/20/16	HARTER EQUIPMENT	PARTS FOR BACKHOE		333.09
16-00478	07/22/16	USA BLUEBOOK	STREET PAINT/WRENCH		298.02
16-00479	07/22/16	GARDEN STATE HIGHWAY PRODUCTS	STREET SIGNS		456.00
16-00480	07/15/16	DELTA WASTE SERVICES	TRASH/RECYCLE TIPPING FEES		3,589.34
16-00481	07/26/16	CENTRAL JERSEY REGISTRAR'S	REGISTRAR SUMMER MEETING		50.00
16-00482	07/26/16	TREASURER, STATE OF NEW JERSEY	MARRIAGE/CIVIL UNION		100.00
16-00483	07/26/16	DELTA WASTE SERVICES	TRASH/RECYCLE/PAPER AUGUST		6,750.00
16-00484	07/20/16	NATIONAL GEOMATICA/JUNGLE LASE	NAT GEOMATICA JUNE		1,080.00
16-00486	07/13/16	GARDEN STATE LABORATORIES, INC	WATER ANALYSIS		583.00
16-00487	07/26/16	LAKE COMO PAYROLL ACCOUNT	EMPLOYEE PAYROLL 7/27/16		33,814.71
16-00488	07/28/16	KAY PRINTING & ENVELOPE CO.	CONSTRUCTION PERMIT NOTICE		88.24
16-00490	07/27/16	DELTA DENTAL OF NEW JERSEY	DPW DENTAL JULY-AUG		654.82
16-00491	05/13/16	SHAFFER&RAFANELLO	SENTINEL PUBLISHING		435.00
16-00492	07/07/16	SHAIN, SCHAFER&RAFANELLO	SENTINEL PUBLISHING		43.50
16-00493	07/29/16	ALLISON PEST CONTROL	FIREHOUSE TERMITTE RENEWAL		185.00
16-00494	07/29/16	NJ NATURAL GAS CO	GAS SERVICE		89.93
16-00495	07/29/16	STATE OF NJ DEPT OF LABOR	COMBINED ASSESSMENT AND RATE		91.50
16-00496	07/29/16	STATE OF NJ PENSIONS&BENEFITS	EMPLOYEE GROUP INS AUGUST		14,192.50
16-00497	07/14/16	CME ASSOCIATES	MAIN ST PH 2 IMPTS		519.00
16-00498	07/29/16	CABLEVISION/OPTIMUM	OPT ONLINE		190.58
16-00499	07/29/16	JCP&L	ELECTRIC SERVICE		1,187.49
16-00500	07/29/16	JCP&L	STREET LIGHTING		1,726.83
16-00501	07/29/16	STATE TREASURER OF NJ	BFCE REG RENEWAL FEE		148.00

August 15, 2016  
02:20 PM

Borough of Lake Como  
Purchase Order Status Report by P.O. Number

PO #	PO Date	Vendor	Description	R/A/H Amount
16-00502	07/29/16	RICOH USA, INC.	COPY MACHINE LEASE AUGUST	456.58
16-00504	07/29/16	JEANNETTE JIMENEZ	AUGUST CLEANING SERVICE	390.00
16-00505	07/29/16	ASSOCIATED HUMANE SOCIETIES	ANIMAL CONTROL AUGUST	191.89
16-00506	07/14/16	HI-WAY OIL SERVICE, INC.	JULY PURCHASES	88.76
16-00508	08/09/16	LAKE COMO PAYROLL ACCOUNT	EMPLOYEE PAYROLL 8/10/16	34,163.45
16-00510	08/09/16	NEOFUNDS BY NEOPST	POSTAGE	300.00
16-00511	07/31/16	ONE CALL CONCEPTS	ONE CALL CONCEPTS	11.25
16-00512	07/27/16	WATCHUNG SPRING WATER CO INC	RENTAL/WATER	96.86
16-00513	07/01/16	VAN WICKLE AUTO SUPPLY, INC.	JULY PURCHASES	75.39
16-00514	07/31/16	DELISA WASTE SERVICES	TIPPING FEES 7/19-29/RECYCLE	2,442.70
16-00515	07/25/16	THE COAST STAR	LEGAL ADVERTISING	199.84
16-00517	07/29/16	CME ASSOCIATES	MAIN ST PH 2 IMPPTS	180.25
16-00518	08/09/16	AT&T	LONG DISTANCE SERVICE	47.70
16-00519	09/19/16	NEW JERSEY AMERICAN WATER CO.	JULY PURCHASE OF WATER	36,768.42
16-00520	06/15/16	BELMAR PAINT AND DECORATING	TRAFFIC PAINT	374.48
16-00522	08/12/16	VERIZON	TELEPHONE SERVICE	1,220.20
16-00523	08/15/16	VERIZON WIRELESS	BUILDING DEPT CELL PHONE	41.89

Total Purchase Orders: 51 Total P.O. Line Items: 161

Total R/A/H Amount: 456,048.23

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	6-10	408,410.80	0.00	0.00	408,410.80
	6-20	47,637.43	0.00	0.00	47,637.43
Total of All Funds:		<u>456,048.23</u>	<u>0.00</u>	<u>0.00</u>	<u>456,048.23</u>

**RESOLUTION NO. 2016-112**  
**CARRYING THE CALENDAR YEAR 2016 MUNICIPAL BUDGET PUBLIC**  
**HEARING UNTIL SEPTEMBER 20, 2016**

**WHEREAS**, the Mayor and Council of the Borough of Lake Como introduced the Calendar Year 2016 Municipal budget on March 15, 2016 and advertised the public hearing date of April 26, 2016; and

**WHEREAS**, the Governing body carried the public hearing on April 26, 2016, June 8, 2016 and June 21, 2016; and

**WHEREAS**, the public hearing was carried to August 2, 2016; and

**WHEREAS**, the Governing Body has applied for Transitional Aid and the Finance Officer has been notified that the Borough will receive its aid amount in September 2016 which will require an amendment to the municipal budget as introduced.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como that the Calendar Year Municipal Budget 2016 public hearing shall be moved to September 20, 2016.

August 16, 2016

\_\_\_\_\_  
Brian T. Wilton, Mayor

\_\_\_\_\_  
Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator

**RESOLUTION OF THE BOROUGH OF LAKE COMO,**

**RESOLUTION NO. 2016-113**

**COUNTY OF MONMOUTH, STATE OF NEW JERSEY,**

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING  
CLOSED PORTION OF PUBLIC MEETING**

**WHEREAS**, the Open Public Meetings Act N.J.S.A. 10:4-12b(6) permits the Borough Council to exclude the public from a meeting, or any portion thereof, at which the Council wishes to discuss tactics and techniques utilized in protecting the safety and property of the public where disclosures may impair that protection; and

**WHEREAS**, the Governing body wishes to discuss those tactics and techniques and related contractual issues; and

**WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council shall exclude the public from that portion of its August 16, 2016 meeting which pertains to the aforementioned matter, and that such matters that are not covered by the attorney-client privilege will be disclosed to the public if and when confidentiality is no longer required.

**BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Lake Como, that the public portion of this meeting is hereby closed.

**Dated: August 16, 2016**

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**Brian T. Wilton,  
Mayor**

**CERTIFICATION**

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on August 16, 2016.

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**Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator**

RESOLUTION NO. 2016-114

WHEREAS, SunRun Installation Services, 26 Worlds Fair Drive, Unit K, Somerset NJ, 08873, submitted Construction Permit #15-127 for Donald Stoll, owner of 721 Seventeenth Avenue, Lake Como, also known as Blk-24, Lot-31, for the installation of a roof solar mount system; and

WHEREAS, SunRun Installation Services paid the following fees in relation to said permit: Building \$75.00, Electrical \$325.00, DCA State Permit Fee \$40.00 and National Geomatica Processing Fee \$30.00, also known as "Other"; and

WHEREAS, SunRun Installation Services is requesting a refund for the fees submitted in relation to the aforementioned permit as the homeowner, Donald Stoll, has decided not to move forward with the project; and

WHEREAS, the contractor, SunRun Installation Services, was informed that certain fees are not refundable, namely the DCA State Permit Fee in the amount of \$40.00 and the National Geomatica Processing Fee in the amount of \$30.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Building Fee, \$75.00, and the Electrical Fee, \$325.00, for a total amount of \$400.00 be refunded to SunRun Installation Services.

Date: August 16, 2016

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Brian T. Wilton  
Mayor

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Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator

BOROUGH OF LAKE COMO  
MONMOUTH COUNTY, NEW JERSEY  
ORDINANCE NUMBER 2016-918

BOND ORDINANCE PROVIDING FOR VARIOUS WATER  
SYSTEM IMPROVEMENTS – PHASE II, BY AND IN THE  
BOROUGH OF LAKE COMO, IN THE COUNTY OF  
MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING  
\$2,965,000 THEREFOR AND AUTHORIZING THE  
ISSUANCE OF \$2,965,000 BONDS OR NOTES TO  
FINANCE THE COST THEREOF .

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF  
THE BOROUGH OF LAKE COMO, IN THE COUNTY OF MONMOUTH, STATE OF  
NEW JERSEY (not less than two-thirds of all the members thereof affirmatively  
concurring), AS FOLLOWS:

**SECTION 1.** The improvements or purposes described in Section 3 of this  
bond ordinance are hereby authorized to be undertaken by the Borough of Lake Como, in  
the County of Monmouth, State of New Jersey (the "Borough") as general improvements.  
For the said improvements stated in Section 3, there is hereby appropriated the principal  
amount of \$2,965,000. Pursuant to the provisions of N.J.S.A. 40A:2-7(h) and 40A:2-11(c)  
of the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"), no down payment  
is required as the Water/Sewer Utility is self-liquidating.

**SECTION 2.** For the financing of said improvements or purposes described  
in Section 3 hereof and to meet the \$2,965,000 appropriation, negotiable bonds of the  
Borough are hereby authorized to be issued in the principal amount of \$2,965,000  
pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to  
temporarily finance said improvements or purposes, negotiable notes of the Borough in a  
principal amount not exceeding \$2,965,000 are hereby authorized to be issued pursuant to  
and within the limitations prescribed by the Local Bond Law.

**SECTION 3. (a)** The improvements hereby authorized and purposes  
for the financing of which said bonds or notes are to be issued is various water system  
improvements – Phase II, including, but not limited to, cleaning, cement lining and  
replacing of various water mains and shall also include the replacement of fire hydrants  
and/or installation of new fire hydrants, tees, water valves and a temporary bypass water  
system to provide residents with potable water during construction. Such improvements or  
purposes shall also include the following, as applicable, engineering and design work,  
preparation of plans and specifications, permits, bid documents, contract administration  
and all work, materials equipment, labor and appurtenances as necessary therefor or  
incidental thereto.

**(b)** The estimated maximum amount of bonds or notes to be issued for  
said improvements or purposes is \$2,965,000.

(c) The estimated cost of said improvements or purposes is \$2,965,000.

**SECTION 4.** In the event the United States of America, the State of New Jersey, and/or the County of Monmouth make a contribution or grant in aid to the Borough for the improvements and purposes authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Monmouth. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, and/or the County of Monmouth shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Borough as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

**SECTION 5.** All bond anticipation notes issued hereunder shall mature at such time as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the Borough shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

**SECTION 6.** The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance, and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs will be on file in the Office of the Clerk and will be available for public inspection.

**SECTION 7.** The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Borough may lawfully undertake as general improvements or purposes, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 20 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$2,965,000 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$435,000 for items of expense listed in and permitted under N.J.S.A. § 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements hereinbefore described.

**SECTION 8.** The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. Unless paid from other sources, the obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

**SECTION 9.** The Borough reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the Borough's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §1.150-2. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Internal Revenue Code of 1986, as amended (the "Code"). The proceeds of any bonds or notes authorized herein used to reimburse the Borough for costs of the improvements or purposes described in Section 3 hereof, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of any bonds or notes authorized herein or

another issue of debt obligations of the Borough other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1). The bonds or notes authorized herein to reimburse the Borough for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will be issued in an amount not to exceed \$2,965,000. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" in accordance with the meaning of section 150 of the Code. All reimbursement allocations will occur not later than eighteen (18) months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized herein is paid, or (ii) the date the improvements or purposes described in Section 3 hereof is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid.

**SECTION 10.** The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

**SECTION 11.** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING**

**DATED: August 16, 2016**

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**LOUISE A. MEKOSH, Clerk**  
**Borough of Lake Como**

**ADOPTED ON SECOND READING**

**DATED: September 6, 2016**

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**LOUISE A. MEKOSH, Clerk**  
**Borough of Lake Como**



STATE OF NEW JERSEY  
 DEPARTMENT OF LAW AND PUBLIC SAFETY  
 DIVISION OF ALCOHOLIC BEVERAGE CONTROL  
 P.O. BOX 087, 140 EAST FRONT STREET  
 TRENTON, NJ 08625-0087

**APPLICATION FOR  
 SOCIAL AFFAIR PERMIT [SA]**

**APPLICATION MUST BE SUBMITTED AT LEAST TWO WEEKS PRIOR TO THE EVENT.**

Applications must be accompanied by a fee of \$100.00 PER DAY for Civic, Religious, or Educational Organizations; \$150.00 PER DAY for all other NON-PROFIT organizations, in the form of a check or money order payable to the DIVISION OF ALCOHOLIC BEVERAGE CONTROL.

**NOTICE: ORGANIZATIONS MAKING APPLICATION FOR THE FIRST TIME, MUST SUBMIT PROOF OF NON-PROFIT STATUS IN NEW JERSEY. COMBINATIONS OF CERTIFICATE OF INCORPORATION, CHARTER OR BY-LAWS, FEDERAL TAX EXEMPT CERTIFICATE, FINANCIAL RECORDS AND MEMBERSHIP LIST (NAMES AND ADDRESSES INCLUDED) ARE ACCEPTABLE FORMS OF PROOF. THE DIVISION OF ALCOHOLIC BEVERAGE CONTROL RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION IF DOCUMENTATION SUBMITTED IS NOT SUFFICIENT.**

Pursuant to N.J.S.A. 33:1-74 and N.J.A.C. 13:2-5.1, the undersigned makes application for a Special Permit to sell, dispense and serve alcoholic beverages for consumption at an affair as stated herein:

**Organization Information**

1. Name of Organization: BOROUGH OF LAKE COMO  
 Address: 1740 MAIN STREET - P.O. BOX 569 LAKE COMO, NJ 07719
2. Does organization hold a liquor license? Yes  No  If yes, \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(CLUB LICENSE'S ONLY)
3. Has organization held a special permit for Social Affair during the past 3 years? Yes  No  If no, supply proof of non-profit status from NOTICE paragraph above. Previous Permit No: 21828
4. Contact AMY L. BONEY Phone Number: 732-681-3232 EXT. 203
5. E-mail address ABONEY@BORO.LAKE-COMO.NJ.US
6. Mailing address P.O. BOX 569 LAKE COMO, NJ 07719

**Premises Information**

7. Location of premises where affair will be held: (Describe Specifically)  
 Name of premises LAKE COMO LAKE  
 Address of premises NORTH BLVD. & LAKE FRONT
  8. Is the above named premises licensed? Yes  No  If yes, \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
  9. Are the premises where the affair is to be held owned by a municipality, county or state? Yes  No   
 If yes, state the name of owner BOROUGH OF LAKE COMO  
 For what purposes are premises used? PUBLIC PARK
- Does the premise conduct mercantile business? Yes  No  If yes, what is sold? \_\_\_\_\_

**Event Information**

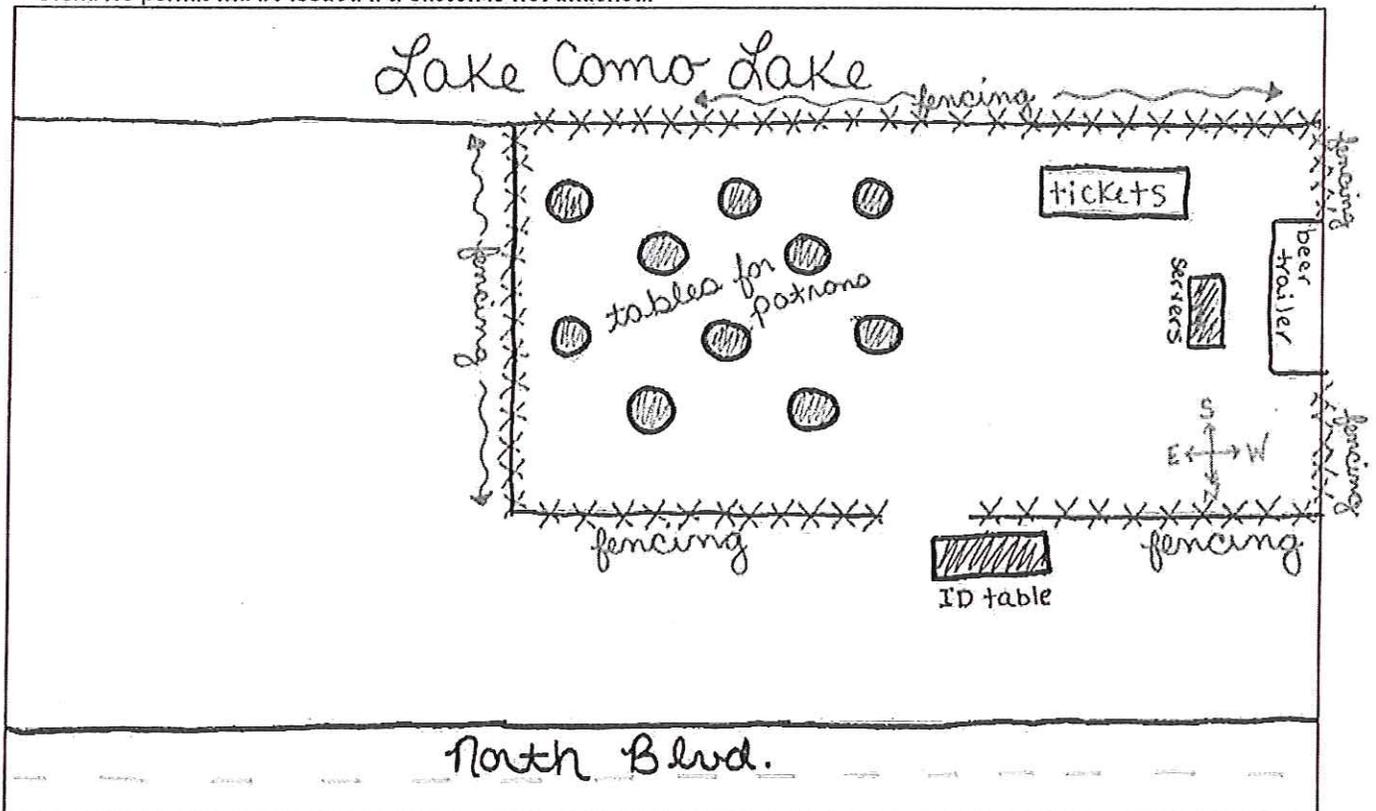
10. What date(s) will affair be held and between what hours alcoholic beverages will be dispensed (Dates must be consecutive to be on one application):

MM/DD/YY	START	END
09 / 10 / 16	12:00 am <input type="checkbox"/> pm <input checked="" type="checkbox"/>	10:00 am <input type="checkbox"/> pm <input checked="" type="checkbox"/>
/ /	am <input type="checkbox"/> pm <input type="checkbox"/>	am <input type="checkbox"/> pm <input type="checkbox"/>
/ /	am <input type="checkbox"/> pm <input type="checkbox"/>	am <input type="checkbox"/> pm <input type="checkbox"/>

Rain Date (only one rain date): SEPTEMBER 11, 2016

11. What is the specific fundraising event being held? 21ST ANNUAL LAKE COMO DAY
12. How is a charge assessed? Ticket  Contribution  Other: NO CHARGE TO ATTEND, CHARGED PER DRINK  
(SPECIFY OTHER)
13. Who is the recipient of the proceeds? LAKE COMO TOURISM COMMISSION

14. Check the types of alcoholic beverages to be dispensed if permit is granted:  
 Wine  Distilled Spirits  Malt Alcoholic Beverages
15. What are cup sizes for alcoholic beverages? Wine 4oz Beer 10-12oz Spirits \_\_\_\_\_
16. How many people are expected to attend your event on a daily basis? 1,200-1,500
17. What is the approximate age group of the attendees? FAMILY EVENT, 21+ IN BEER AND WINE AREA
18. Will persons under the legal age to consume alcohol be in attendance? Yes  No
19. Explain in detail the security plans for the event. The plan should include the number of people checking for ID's, plans to prevent pass-offs to minors, the type of security at the event, the limit of alcoholic beverages per transaction, and any other relevant information pertaining to the event. *Please attach another sheet if necessary.*  
THE AREA WILL BE FENCED OFF WITH A TABLE AT THE ENTRANCE WITH 2 OR 3 TRAINED PEOPLE CHECKING ID'S  
ONCE ID'S ARE CHECKED THE PATRON WILL BE GIVEN A WRISTBAND TO ENTER THE ENCLOSED AREA.  
EXPERIENCED AND LICENSED BAR TENDERS WILL BE SERVING DRINKS AND UNDERSTAND THAT THEY ARE TO USE  
THEIR EXPERIENCE TO PREVENT PEOPLE FROM OVER DRINKING.  
BEER WILL BE SERVED IN 10-12OZ CUPS WITH A FOUR (4) DRINK LIMIT  
WINE WILL BE SERVED IN 2OZ GLASSES WITH A FOUR (4) DRINK LIMIT
20. Please use the space below or attach a detailed sketch of the area to be licensed. The sketch should include entrances and exits, ID checking area(s), location of where alcoholic beverages will be dispensed and any other relevant information pertaining to the event. No permit will be issued if a sketch is not attached.



**Event Organizer Information**

- Is the event being handled by a promoter, Production Company, or other entities? Yes  No  If yes, attach contract.

Company Name \_\_\_\_\_

Company Contact \_\_\_\_\_

Phone Number \_\_\_\_\_ X \_\_\_\_\_ Title \_\_\_\_\_

**NO PERMIT WILL BE GRANTED UNLESS WRITTEN APPROVALS FOR BELOW ARE OBTAINED**  
**ORIGINAL SIGNATURES ONLY**

If a Special Permit is granted, applicant agrees that alcoholic beverages will not be sold or served to anyone under the legal age, nor will such persons be permitted to consume alcoholic beverages at aforesaid affair and certifies that all conditions set forth in said Permit, all rules and regulations pertaining thereto and all ordinances and/or resolutions of the municipality where aforesaid affair is to be held will be complied with; and that permission is hereby given the Director of the Division of Alcoholic Beverage Control, Division of Taxation, and their duly authorized investigators and agents, and to a ny local peace officer to investigate the sale of alcoholic beverages at the social affair for which this application is made.

Gambling, mock gambling and gambling paraphernalia are not permitted on the premises licensed by the Special Permit unless otherwise approved by the Legalized Games of Chance Commission (973) 273-8000. I HEREBY CERTIFY THAT THIS ORGANIZATION HAS NOT EXCEEDED ITS LIMIT OF 12 SPECIAL PERMITS DURING THIS CALENDAR YEAR.

Amy L. Boney  
(Signature of Authorized Officer and Title)

LAKE COMO TOURISM COMMISSION  
(Name of Organization)

Date of Signature \_\_\_\_\_

I hereby certify that there is no objection to the granting of a Special Permit to above applicant to sell alcoholic beverages at the affair to be held on aforesaid date and premises, subject to, however, the following Special Conditions (if any):

\_\_\_\_\_  
(Signature of Chief of Police)

BOROUGH OF LAKE COMO  
(Municipality where affair is to be held)

Date of Signature \_\_\_\_\_

I hereby certify that the License Issuing Authority of this municipality has no objection to the granting of a Special Permit herein applied for and consents thereto. I further certify that the issuance of said Permit is not contrary to any local ordinance, resolution, regulation or policy which would prohibit same.

\_\_\_\_\_  
(Signature of Clerk)

BOROUGH OF LAKE COMO  
(Municipality where affair is to be held)

Date of Signature: \_\_\_\_\_

The following consent is to be signed by the person so authorized of the premises where the affair is to be held.

I hereby certify that I am the person in charge of the premises upon which the herein affair will be held, that I am fully authorized to and do hereby certify that there are no objections to the sale and service of alcoholic beverages upon such premises at such affair. I HEREBY CERTIFY THAT THIS PREMISE HAS NOT EXCEEDED ITS LIMIT OF 25 SPECIAL PERMITS DURING THIS CALENDAR YEAR.

\_\_\_\_\_  
(Signature and Title)

Date of Signature \_\_\_\_\_

**NOTE: THE DIVISION MUST BE NOTIFIED FOR CANCELLATION OR RESCHEDULING PRIOR TO THE DATE OF THE EVENT.**

Issuance of the Special Permit will allow the organization to purchase alcoholic beverages for resale at the affair specified in the application from any licensed wholesaler or retailer. All advertising, tickets, etc., for the affair which contain reference to alcoholic beverages must include this Permit Number.