



**LAKE COMO BOROUGH
1740 MAIN STREET
LAKE COMO, NJ 07719
(732) 681-3232
AGENDA**

**DATE: AUGUST 16, 2022
7:30 PM REGULAR MEETING**

MEETING CALLED TO ORDER

SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION

SUNSHINE LAW

Introduction as required under the Sunshine Law: Adequate notice of this meeting has been provided by the adoption of a Resolution by the Mayor and Council on the fourth day of January 2022 in which Resolution the time and place of Agenda and Regular Meetings commencing with January 4, 2022 were set forth. Notice of same was delivered to the Asbury Park Press the Coast Star and TAPinto and a copy of the notice was posted on the borough website at www.lakecomonj.org and on the bulletin board in Borough Hall. All meetings are open to the public.

ROLL CALL

Douglas Witte
Hawley Scull
Christopher D'Antuono
Nick DeMauro
Peter Ventrice
Heather Albala-Doyle

APPROVAL OF MINUTES

Minutes from the August 2, 2022 meeting

COMMUNICATIONS

REPORTS OF COMMITTEES

UNFINISHED BUSINESS

PUBLIC COMMENTS ON NEW BUSINESS & CONSENT AGENDA

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution 2022-137
Refund of Street Opening Escrow

Resolution 2022-138
Refund of Tree Removal Escrow

NEW BUSINESS

Ordinance 2022-979
First Reading and Introduction
Salary Ordinance
Offered by Councilman D'Antuono

Resolution 2022-136
Payment of Bills
Offered by Councilman Witte

PUBLIC COMMENTS

ALCOHOLIC BEVERAGE CONTROL BOARD

Social Affairs Permit
Lake Como Day

NEXT MEETING

The next regular meeting of the Mayor and Council will be held on Tuesday, September 6, 2022, immediately following the 7:30 PM Workshop meeting. All meetings are open to the public.

MOTION TO ADJOURN

RESOLUTION NO. 2022-137

WHEREAS, Anthony Rosato, owner of 402 New Bedford Road, Lake Como, NJ, also known as Block - 6; Lot – 9.01, applied for Street Opening Permit #22-12 for a curb, sidewalk, paver driveway and apron; and

WHEREAS, Mr. Rosato, paid the \$90.00 Application Fee, as well as the \$600.00 Escrow Fee which is refundable upon inspection of the street being deemed satisfactory; and

WHEREAS, Sean Rydholm, Supervisor of the Department of Public Works, did visit the site for the purpose of inspecting the street and did find it to be in good condition.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the \$600.00 Escrow Fee posted with Check #141 be refunded to Anthony Rosato.

Date: August 16, 2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

RESOLUTION NO. 2022-138

WHEREAS, Andres Abad, owner of 732-22nd Avenue, Lake Como, NJ, also known as Block - 34, Lot - 12, applied for Tree Removal Permit # 20-04 to remove trees along his back fence line; and

WHEREAS, Mr. Abad paid the required \$1,600.00 tree escrow and, after receiving his final construction certificate and planting replacement trees, he is requesting a refund; and

WHEREAS, Zoning Officer John Rowe did visit the property and determine that the replacement trees planted are satisfactory.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the \$1,600.00 in the tree escrow account for 732 – 22nd Avenue be refunded to Andres Abad.

Date: August 16, 2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

ORDINANCE NO. 2022-979

AN ORDINANCE OF THE BOROUGH OF LAKE COMO SETTING FORTH THE SALARIES OF CERTAIN BOROUGH OF LAKE COMO EMPLOYEES

BE IT ORDAINED by the Mayor and Council of the Borough of Lake Como that Ordinance Number 2022-979 is hereby amended as follows.

BE IT FURTHER ORDAINED that the following shall establish the salary range guide for certain municipal employees upon adoption and publication according to law:

THE BASE SALARY RANGES OF THE FOLLOWING BOROUGH EMPLOYEES SHALL BE AS STATED BELOW:

<u>POSITION</u>	<u>BASE SALARY RANGE</u>
Tax Searcher	\$7,000.00 - \$8,000.00
Tax Collector	\$68,000.00 - \$70,000.00
Improvement Searcher	\$3,400.00 - \$3,900.00
Borough Clerk	\$65,000.00 - \$85,000.00
Chief Financial Officer	\$10,000.00 - \$30,000.00
Board of Health/Vital Statistics	\$3,500.00 - \$5000.00
Superintendent Public Works	\$30,000.00 - \$50,000.00

The above salary range guides, together with longevity, shall be in effect January 1, 2022. An adopting resolution shall establish the annual base salaries.

THE SALARIES OF THE FOLLOWING BOROUGH EMPLOYEES PAID ON AN HOURLY BASIS SHALL BE AS STATED BELOW:

<u>POSITION</u>	<u>PER HOUR</u>
Deputy Treasurer	20.00-35.00
Deputy Borough Clerk	20.00-35.00
Deputy Administrator	35.00-45.00

The above salary guides, together with longevity, shall be in effect January 1, 2022. An adopting resolution shall establish the annual base salaries.

ORDINANCE 2022-979 PAGE TWO

THE YEARLY SALARY RANGES OF THE FOLLOWING BOROUGH EMPLOYEES SHALL BE AS STATED BELOW:

<u>POSITION</u>	<u>SALARY</u>
C2-W2 Operator	\$6,500.00 - \$8,000.00
Municipal Judge	\$37,000.00 - \$45,000.00
Tax Assessor	\$23,000.00 - \$30,000.00
Building Inspector	\$7,500.00 - \$12,000.00
Plumbing & Heating Insp.	\$7,500.00 - \$12,000.00
Electrical Inspector	\$7,500.00 - \$12,000.00
Fire Subcode Official	\$7,500.00 - \$12,000.00
Zoning Official	\$10,000.00 - \$20,000.00
Construction Code Official	\$12,000.00 - \$20,000.00
Fire Prevention Official	\$4,000.00 - \$5,500.00
Municipal Prosecutor	\$20,000.00 - \$25,000.00
Mayor	\$2,500.00 - \$3,500.00
Councilmember	\$2,000.00 - \$3,000.00

The above salary guides shall be in effect January 1, 2022. An adopting resolution shall establish the annual base salaries.

THE SALARIES OF THE FOLLOWING BOROUGH EMPLOYEES PAID ON AN HOURLY BASIS SHALL BE AS STATED BELOW:

<u>POSITION</u>	<u>HOURLY AMOUNT</u>
Code Enforcement Assistant	\$2.00 - \$15.00
Casual Employee	\$15.00 - \$20.00

The above salary guides shall be in effect January 1, 2022. An adopting resolution shall establish the annual base salaries.

THE SALARIES OF THE FOLLOWING BOROUGH EMPLOYEES SHALL BE PAID AS STATED BELOW:

<u>POSITION</u>	<u>FREQUENCY</u>	<u>AMOUNT</u>
Planning Board Secretary	Per Month	\$300.00 - \$400.00
Public Defender	Per Court Date	\$200.00 - \$300.00
Tourism Secretary	Per Month	\$110.00 - \$150.00

The above salary guides shall be in effect January 1, 2022. An adopting resolution shall establish the annual base salaries.

Kevin G. Higgins, Mayor

Attest:

Amy L. Boney
Acting Borough Clerk

Resolution 2022 – 136

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

Per Attached Bill List \$ 77,314.14

WATER/SEWER ACCOUNT:

Per Attached Bill List \$ 51,875.85

TOURISM ACCOUNT:

Per Attached Bill List \$ 293.43

Dated: August 16, 2022

Kevin G. Higgins, Mayor

Amy L. Boney, Acting Borough Clerk

Rcvd Batch Id Range: First to Last		Rcvd Date Start: 0 End: 08/12/22		Report Format: Condensed		
Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
06/06/22	DAWND	22-00418	250 Aluminum Dog Tags	M0003 MGL PRINTING SOLUTIONS	185.00	
				Total for Batch: DAWND	185.00	
			Total for Date: 06/06/22	Total for All Batches:	185.00	
07/29/22	DAWND	22-00533	Copy of Blueprints	MACLE MACLEARIE PRINTING, LLC.	17.50	
				Total for Batch: DAWND	17.50	
			Total for Date: 07/29/22	Total for All Batches:	17.50	
08/01/22	DAWND	22-00516	Municipal Court Judge Service	APPLE Applegate Quinn & Magee	475.00	
08/01/22	DAWND	22-00523	NATTIONAL GEOMATICA DATE ENTRY	NATGO JUNGLE LASERS, LLC.	1,430.00	
08/01/22	DAWND	22-00540	DPW Supplies	AMAZON AMAZON BUSINESS	137.88	
08/01/22	DAWND	22-00548	Fuel Bill for July	BELMA BOROUGH OF BELMAR	1,769.54	
08/01/22	DAWND	22-00549	17th Avenue Phase IV	CMEASSOC CME ASSOCIATES	2,291.50	
08/01/22	DAWND	22-00550	Payroll 8/3/22	SBPRA LAKE COMO PAYROLL ACCOUNT	39,090.02	
				Total for Batch: DAWND	45,193.94	
			Total for Date: 08/01/22	Total for All Batches:	45,193.94	
08/02/22	DAWND	22-00547	water cooler service	KEPWE KEPWEL SPRING WATER CO.	68.75	
08/02/22	DAWND	22-00551	TRASH TIPPING FEES 7/16-31	DELIS DELISA WASTE SERVICES	2,707.53	
08/02/22	DAWND	22-00552	Electric Supplies for Sign	GOODELEC Good Friend Electric	91.90	
08/02/22	DAWND	22-00553	Postage for Machine	QUADIENT Quadient Finance USA, Inc.	500.00	
08/02/22	DAWND	22-00554	Water Service 6/1-6/30	NJAWO NEW JERSEY AMERICAN WATER CO.	43,878.53	
08/02/22	DAWND	22-00557	SAFE DRINKING WATER OP INVOICE	TDEPE TREASURER-STATE OF NEW JERSEY	360.00	
				Total for Batch: DAWND	47,606.71	
			Total for Date: 08/02/22	Total for All Batches:	47,606.71	
08/03/22	DAWND	22-00536	Envelopes for Tax Bills	HOFFM JAMM PRINTING	207.00	
08/03/22	DAWND	22-00555	Regular Locates	ONECC ONE CALL CONCEPTS	20.02	
				Total for Batch: DAWND	227.02	
			Total for Date: 08/03/22	Total for All Batches:	227.02	
08/04/22	DAWND	22-00559	Municipal Clerk Review	R033 RUTGERS CENTER GOVERNMENT SERV	315.00	
08/04/22	DAWND	22-00560	Lake Fountain Supplies	GOODELEC Good Friend Electric	46.71	
				Total for Batch: DAWND	361.71	
			Total for Date: 08/04/22	Total for All Batches:	361.71	
08/05/22	DAWND	22-00567	Electric Supply for Sign	GOODELEC Good Friend Electric	27.82	
08/05/22	DAWND	22-00568	Improvements to 17th Ave PHIII	CMEASSOC CME ASSOCIATES	66.50	
08/05/22	DAWND	22-00569	Employee Group Ins. August	NJPB STATE OF NJ PENSIONS&BENEFITS	15,790.18	
08/05/22	DAWND	22-00570	Retired Employee Ins. August	NJPB STATE OF NJ PENSIONS&BENEFITS	4,176.42	

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
Total for Batch: DAWND					20,060.92	
Total for Date: 08/05/22			Total for All Batches:		20,060.92	
08/08/22	DAWND	22-00556	July Hardware Purchases	T0059 TAYLOR HARDWARE	161.69	
08/08/22	DAWND	22-00572	Orange Mechanics Gloves	NRSFT NORTHERN SAFETY CO., INC.	247.68	
08/08/22	DAWND	22-00573	Recycling Tipping Fees July	DELIS DELISA WASTE SERVICES	1,556.64	
Total for Batch: DAWND					1,966.01	
Total for Date: 08/08/22			Total for All Batches:		1,966.01	
08/10/22	DAWND	22-00427	Website Hosting	YOURTARG YOUR TARGET MARKETING, LLC	550.00	
08/10/22	DAWND	22-00563	DPW Supplies	HIWAY HI-WAY OIL SERVICE, INC.	172.85	
08/10/22	DAWND	22-00565	Legals on 7/21/22	C1161 THE COAST STAR	111.84	
08/10/22	DAWND	22-00576	Fountain Supplies	GOODELEC Good Friend Electric	62.27	
08/10/22	DAWND	22-00577		RANJO NJ REGISTRAR'S ASSOCIATION	180.00	
Total for Batch: DAWND					1,076.96	
Total for Date: 08/10/22			Total for All Batches:		1,076.96	
08/11/22	DAWND	22-00061	Barron Variance Application	H2MASSOC H2M ASSOCIATES, INC.	422.50	
08/11/22	DAWND	22-00078	Barron Variance Application	H2MASSOC H2M ASSOCIATES, INC.	600.00	
08/11/22	DAWND	22-00558	PROGRESS BILLING 2021 AUDIT	HOLMANFR HOLMAN FRENIA ALLISON, PC	5,000.00	
08/11/22	DAWND	22-00575	Planning Board Attorney	S1141 ADAM SCHNEIDER, ESQUIRE	891.25	
Total for Batch: DAWND					6,913.75	
Total for Date: 08/11/22			Total for All Batches:		6,913.75	
08/12/22	DAWND	22-00089	Karan Two Realty Application	H2MASSOC H2M ASSOCIATES, INC.	169.00	
08/12/22	DAWND	22-00177	Petrosino Application	H2MASSOC H2M ASSOCIATES, INC.	169.00	
08/12/22	DAWND	22-00202	Petrosino Application	H2MASSOC H2M ASSOCIATES, INC.	384.50	
08/12/22	DAWND	22-00218	Petrosino Application	H2MASSOC H2M ASSOCIATES, INC.	507.00	
08/12/22	DAWND	22-00223	Ellity Variance Application	H2MASSOC H2M ASSOCIATES, INC.	324.00	
08/12/22	DAWND	22-00231	Ellity Variance Application	H2MASSOC H2M ASSOCIATES, INC.	360.00	
08/12/22	DAWND	22-00234	Ellity Variance Application	H2MASSOC H2M ASSOCIATES, INC.	774.00	
08/12/22	DAWND	22-00246	MSA Arch Variance Application	H2MASSOC H2M ASSOCIATES, INC.	900.00	
08/12/22	DAWND	22-00247	MSA Arch Variance Application	H2MASSOC H2M ASSOCIATES, INC.	486.00	
08/12/22	DAWND	22-00248	Ternowchek Application	H2MASSOC H2M ASSOCIATES, INC.	507.00	
08/12/22	DAWND	22-00249	Ternowchek Application	H2MASSOC H2M ASSOCIATES, INC.	957.00	
08/12/22	DAWND	22-00250	Ternowchek Application	H2MASSOC H2M ASSOCIATES, INC.	236.60	
Total for Batch: DAWND					5,774.10	
Total for Date: 08/12/22			Total for All Batches:		5,774.10	

Batch Id	Batch Total
Total for Batch: DAWND	129,383.62
Total Of All Batches:	<u>129,383.62</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-10	77,214.34	0.00	0.00	77,214.34
	2-20	51,875.85	0.00	0.00	51,875.85
	2-74	293.43	0.00	0.00	293.43
Total of All Funds:		<u>129,383.62</u>	<u>0.00</u>	<u>0.00</u>	<u>129,383.62</u>

+ Adding P.O. 22-00542 99.80

2-10

77,314.14



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New Permit Application - Social Affair



APPLICATION INFORMATION

File Number: 538982
 Permit Number:
 Status: Pending Municipal and Police Review
 Submitted Date: Aug 03, 2022 03:39:26 pm
 Permit Type: Social Affair
 Permittee:
 License Number:
 Licensee:
 Location Name: Lake Como Lake Front
 Location Address: North Blvd
 Lake Como, NJ 07719
 USA

What is the specific event being held? 26th Annual Lake Como Day

EVENT DATES

Date	Start	End
Sep 24, 2022	2 00 PM	10 00 PM

RAIN DATES

Date	Start	End
Sep 25, 2022	2 00 PM	10 00 PM

PERMITTEE QUESTIONS

- Please supply the person's name and phone number to contact should there be any questions related to this application.
 NAME
 PHONE NUMBER
 Amy Boney
 732-681-3232 ext. 203
- Is the event premise owned by or under the control of a A) municipality, B) county, C) State or D) other? Please identify the owner by one of the aforementioned codes. Provide the name of the owner, as well as a phone number for the owner and for what the premise is normally used.
 municipality Yes No
- By checking yes, the applicant is stating that they are in good standing and do not currently have their non-profit status revoked. Yes No
- Has the organization been issued a Social Affair Permit during the past three (3) years? Yes No
- Does the event premise hold an alcoholic beverage license or Winery Salesroom/Outlet issued by the New Jersey Division of Alcoholic Beverage Control? Yes No
- For what purpose is the premise normally used for?
 public park Yes No
- Does the premise conduct mercantile business? Yes No
- How is a charge assessed? Ticket, contribution or other; please specify.
 no charge to attend, charged per drink
- Who is the recipient of the proceeds?
 Lake Como Tourism Commission
- Will you be dispensing Wine? Yes No
 What is the cup size?
 4oz
- Will you be dispensing Malt Alcoholic Beverages(Beer)? Yes No
 What is the cup size?
 10-12oz
- Will you be dispensing Distilled Spirits? Yes No
- How is the alcohol being obtained? Is it being donated or are you purchasing? Please explain:
 purchased via distributor
- Who will be pouring the alcoholic beverages at the event?
 trained bar tenders

15: How many people are expected to attend the event on a daily basis?

1,200-1,500

16: What is the approximate age group of the attendees?

family event but 21+ in beer and wine garden

17: Will persons under the legal age to consume alcohol be in attendance?

yes but not in the beer garden

18: Explain in DETAIL the security plans for the event. The plans should include the number of people checking for ID's, plans to prevent pass-offs to minors, the type of security at the event, the limit of alcoholic beverages per transaction, and any other relevant information pertaining to the event.

the area will be fenced off with a table at the entrance with 2 or 3 trained people checking ID's, once ID's are checked the patron will receive a wristband to enter the enclosed area. experienced and licensed bar tenders will be serving drinks and understand that they are to use their experience to prevent people from overdrinking.

Beer will be served in a 10-12oz cups with a four (4) drink limit

Wine will be served in a 4oz cup with a four (4) drink limit

19: Is the event being handled by a third party, promoter, production company, or other entity?

Yes No

20: By selecting yes, you understand that gambling, mock gambling and gambling paraphernalia are not permitted on the premise licensed by the Special Permit unless otherwise approved by the Legalized Games of Chance Control Commission. Contact the Commission at (973) 273 8000

Yes No

21: Has this organization exceeded their limit of 12 Social Affair Permits for this calendar year?

Yes No

22: The Division must be notified for cancellation or rescheduling prior to the date of the event. Refunds will not be issued if cancellation is provided after the event date. Do you acknowledge the above statement and wish to submit your application.

Yes No

23: By checking "yes" to this question, you are stating that you have obtained the necessary consent from the person so authorized at the premises where the affair is to be held, including property under the control of a unit of government, municipality, county or State, a church; or premises under license or other privately owned facility.

Yes No

24: Provide the full name, title, phone number and e-mail address of the person who provided the applicant with approval for the event being held at the location specified.

Andrew Huisman, Administrator, 732-681-3232 ahuisman@lakecomonj.org

25: For verification purposes, please supply the mailing address of the non-profit organization.

1740 Main Street
Lake Como, NJ 07719

APPLICATION DOCUMENTS

Description	File Name
Site Plan/Sketch of Premise	sketch.docx

RESPONSES

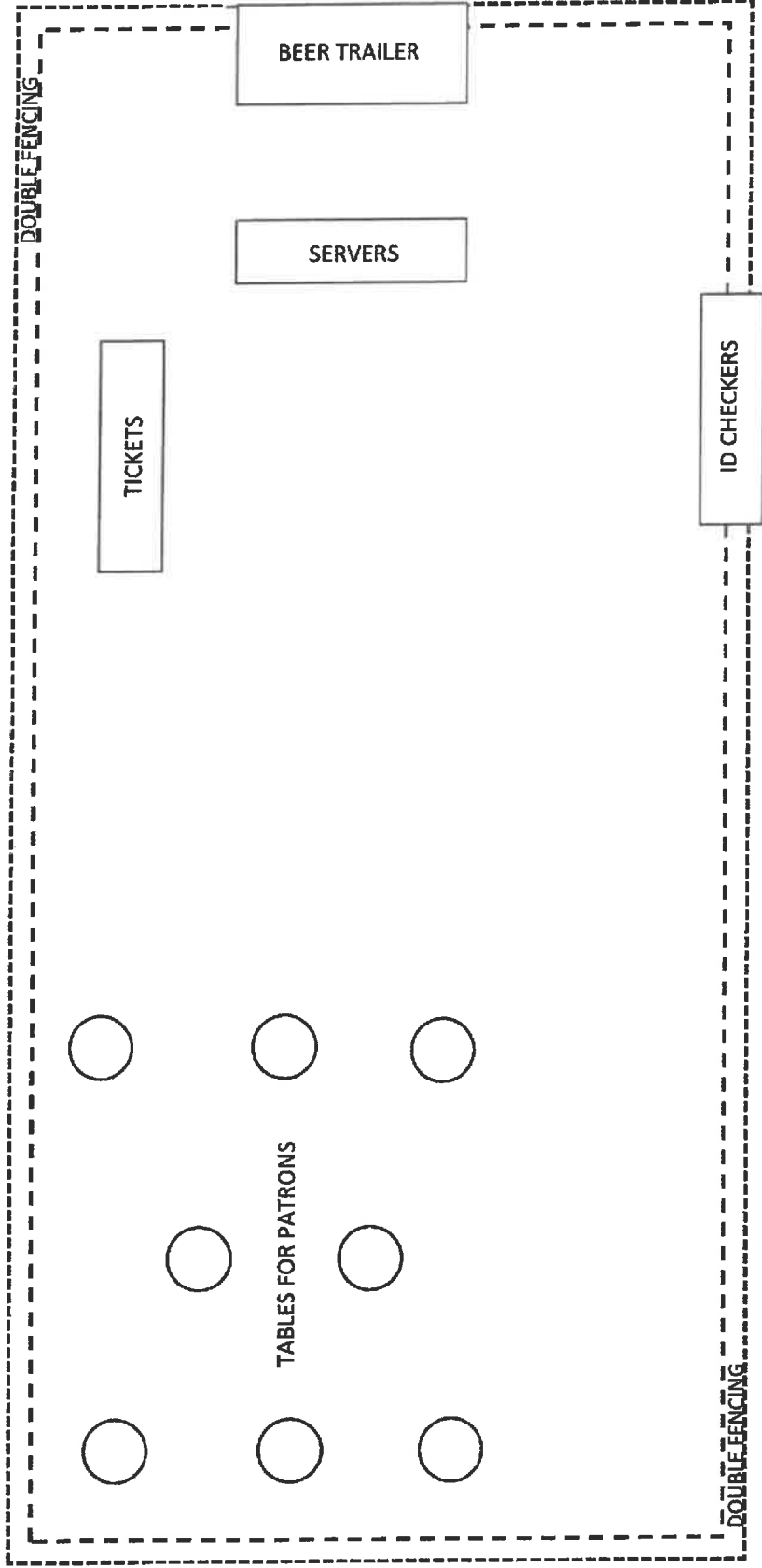
Responder	Response Date	Response	Conditions	Comments / Reason
Municipal User				AWAITING RESPONSE
Police User				AWAITING RESPONSE

DOCUMENTS

No Associated Documents.

Responder	Description	Document Type	File Name	Uploaded Date
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LAKE COMO LAKE



NORTH BOULEVARD