



**LAKE COMO BOROUGH
1740 MAIN STREET
LAKE COMO, NJ 07719
(732) 681-3232
MINUTES**

**DATE: JANUARY 2, 2019 7:30 PM
REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF LAKE COMO**

MEETING CALLED TO ORDER

Mayor Higgins called the meeting to order at 7:30pm

SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION

SUNSHINE LAW

INTRODUCTION AS REQUIRED UNDER THE SUNSHINE LAW: ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY THE ADOPTION OF A RESOLUTION BY THE MAYOR AND COUNCIL ON THE SECOND DAY OF JANUARY 2018 IN WHICH RESOLUTION THE TIME AND PLACE OF AGENDA AND REGULAR MEETINGS COMMENCING WITH JANUARY 2, 2018 WERE SET FORTH. NOTICE OF SAME WAS DELIVERED TO THE ASBURY PARK PRESS AND THE COAST STAR AND A COPY OF THE NOTICE WAS POSTED ON THE BULLETIN BOARD IN BOROUGH HALL. ALL MEETINGS ARE OPEN TO THE PUBLIC.

ROLL CALL

Douglas Witte	Present
Virginia Kropac	Present
John Carvelli	Present
Hawley Scull	Present
Christopher D'Antuono	Present
David Gardner	Present

CERTIFICATION OF ELECTION RESULTS

Borough Clerk/Administrator Louise A. Mekosh read the Certification of the 2019 General Election Results into the record and Mayor Higgins congratulated all those elected.

OATHS OF OFFICE

Borough Clerk/Administrator Louise A. Mekosh administered that oath of office to David Gardner, Councilmember for an Unexpired Term.

Borough Clerk/Administrator Louise A. Mekosh administered that oath of office to Christopher D'Antuono, Councilmember for a Full Term.

Borough Clerk/Administrator Louise A. Mekosh administered that oath of office to Virginia Kropac, Councilmember for a Full Term.

Borough Clerk/Administrator Louise A. Mekosh administered that oath of office to Kevin Higgins, Mayor for a Full Term.

NOMINATION OF COUNCIL PRESIDENT

Councilwoman Kropac made a motion to nominate Councilman Witte to the position of Council President, seconded by Councilman Carvelli, all are in favor.

MAYOR HIGGINS' ASSIGNMENT OF COMMITTEE MEMBERS

Mayor Higgins announced his Committee Assignments for 2019. A list of those assignments is attached.

COMMUNICATIONS

None on the Agenda

REPORTS OF COMMITTEES

- Councilman Gardner reported that all matters are in order.
- Councilman D'Antuono reported that all matters are in order.
- Councilwoman Scull reported that all matters are in order.
- Councilman Carvelli reported that all matters are in order.
- Councilwoman Kropac wished everyone a Happy New Year and congratulated everyone that was sworn in tonight. All other matters are in order.
- Councilman Witte reported that yesterday, he attended the swearing in of the new Belmar Fire Chief Brad Child and all other matters are in order.
- Mayor Higgins thanked all those who participated in the holiday events this year. This was the first year that Santa went around on the fire truck and Mayor Higgins thanked the Lake Como DPW, Louise Mekosh, Patty Fagan and Amy Boney for organizing the gifts, Belmar Police, especially Officer Chris Lynch and the Belmar Fire Department for making sure everyone knew Santa was arriving. Mayor Higgins congratulated the Holiday Decorating Contest Winners and reported that it was a very successful event this year. Mayor Higgins thanked DPW and the Tourism Commission for the red and green banners and the red bows on the lights. Mayor Higgins reported that looking ahead in 2019, he has big goals and objectives now that we are financially stable, including automated online payments of water/sewer and taxes, a walking path at the lake along with new vegetation, beautification of Main Street and more. Lastly, Mayor

Higgins reported that the first Coffee with the Mayor will take place on Saturday, January 19th at Borough Hall. All other matters are in order.

UNFINISHED BUSINESS

No Unfinished Business

PUBLIC COMMENTS ON NEW BUSINESS

Councilwoman Kropac made a motion to open the meeting to the public, seconded by Councilwoman Scull, all are in favor.

No Public Comments

Councilman Witte made a motion to close the meeting to the public, seconded by Councilwoman Kropac, all are in favor.

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution 2019-01
Time and Place of Regular Meetings

Resolution 2019-02
Approval of 2019 Meeting Dates

Resolution 2019-03
Rate of Interest on Delinquent Tax Bills

Resolution 2019-04
Rate of Interest on Delinquent Water/Sewer Bills

Resolution 2019-05
Designating Official Newspapers

Resolution 2019-06
Designating Official Depositories for Official Funds

Resolution 2019-07
Appointing Recycling Coordinator

Resolution 2019-08
Appointing Assessment Searcher

Resolution 2019-09
Appointing Municipal Labor Attorney

Resolution 2019-10
Appointing Municipal Attorney

Resolution 2019-11
Waiving Yard Sale Fees

Resolution 2019-12
Appointing Community Development Block Grant Representatives

Resolution 2019-13
Authorizing the Filing of the Recycling Tonnage Grant Application

Resolution 2019-14
Appointing the Planning/Zoning Board members

Resolution 2019-15
Appointing Representative to the Monmouth County Office of Aging

Resolution 2019-16
Appointing the Fund Commissioner and Safety Coordinator

Resolution 2019-17
Establishing a fee for Non-sufficient funds checks and/or uncollected funds

Resolution 2019-18
Appointing Municipal Bond Counsel

Resolution 2019-19
Appointing Deputy Administrator

Resolution 2019-20
Appointing Zoning Officer

Resolution 2019-21
Appointing Members of the Environmental Commission

Resolution 2019-22
Designating Duplicate Tax Bill Fee

Resolution 2019-23
Fee for Certificate for Redemption of Tax Sale

Resolution 2019-24
Fee for Duplicate Copy of Certificate of Sale

Resolution 2019-25
Appointing Municipal Engineer

Resolution 2019-26
Appointing members of the Tourism Commission

Resolution 2019-27

Appointing representatives to the Parade committee

Resolution 2019-28

Appointing members to the Local Emergency Planning Committee

Resolution 2019-29

Green Team Advisory Committee

Resolution 2019-30

Authorizing partial tax payments

Resolution 2019-31

Appointing the American with Disabilities Act Coordinator

Resolution 2019-32

Appointing the Tax Search Officer

Resolution 2019-33

Establishing fees for photocopies and duplication of electronic or computer generated documents

Resolution 2019-34

Appointing the Clean Communities Coordinator

Resolution 2019-35

Appointing the Municipal Prosecutor

Resolution 2019-36

Appointing Public Defender

Resolution 2019-37

Appointing Special Tax Counsel

Resolution 2019-38

Appointing Public Safety Director

Resolution 2019-39

Appointing Municipal Auditor

Resolution 2019-40

Executive Session-Contract Discussion

Resolution 2019-41

Appointing Finance Committee

Resolution 2019-42

Financial Consultant Services

Resolutions 2019-43
Appointing Alternate/Conflict Prosecutor

Resolution 2019-44
Appointing Alternate/Conflict Public Defender

Resolution 2019-45
Appointing Alternate/Conflict Engineer

Resolution 2019-47
Authorizing Contract with Monmouth County SPCA

Resolution 2019-48
Authorizing Contract with Dental Services Organization

Resolution 2019-49
Appointing Alternate Tax Attorney

Councilwoman Scull made a motion to approve the items on the Consent Agenda, seconded by Councilwoman Kropac, roll call vote as follows:
Yes: Councilmembers Witte, Kropac, Carvelli, Scull, D'Antuono and Gardner
No: None
Abstain: None
Absent: None

NEW BUSINESS

Resolution 2019-46
2019 Temporary Budget
Offered by Councilman Witte, seconded by Councilwoman Kropac, roll call vote as follows:
Yes: Councilmembers Witte, Kropac, Carvelli, Scull, D'Antuono and Gardner
No: None
Abstain: None
Absent: None

PUBLIC COMMENTS

Councilman Witte made a motion to open the meeting to the public, seconded by Councilwoman Scull, all are in favor.

No Public Comments

Councilman Witte made a motion to close the meeting to the public, seconded by Councilman Kropac, all are in favor.

At this point in the meeting, the Mayor and Council entered into Executive Session, from 7:50pm, returning at 8:07pm, at which point no action was taken and Mayor Higgins stated there is nothing to report.

NEXT MEETING

THE NEXT REGULAR MEETING OF THE MAYOR AND COUNCIL WILL BE HELD ON TUESDAY, JANUARY 15, 2019, IMMEDIATELY FOLLOWING THE 7:30 PM WORKSHOP MEETING IN THE LAKE COMO MEETING ROOM. ALL MEETINGS ARE OPEN TO THE PUBLIC.

MOTION TO ADJOURN

Councilwoman Scull made a motion to adjourn, seconded by Councilwoman Kropac, all are in favor.

Respectfully Submitted
Amy L. Boney
Deputy Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.

WE DO HEREBY CERTIFY that the foregoing is a true, full, and correct statement of the results of the election herein mentioned, as the same is exhibited by the statements produced and laid before the board of county canvassers according to law, and that the same exhibits the number of the names in the signature copy registers and the registers of voters, the number of names of the voters in the poll books of the election districts, respectively, and of the ballots rejected, the whole number of the names in the signature copy registers and the registers of voters, the whole number of the names of the voters in the poll books of the several election districts, the name of each person for whom any vote or votes were cast, the number of votes cast for each person in each election district, and the whole number of votes cast for each person for each office designated, and also specifies each public question voted upon and the number of votes cast thereupon in each election district respectively, and the whole number of votes cast thereupon in the several election districts as they appear by the statements so produced and laid before the said Board.

IN WITNESS WHEREOF, we have hereunto set our hands this nineteenth day of November, in the year of our Lord, two thousand and eighteen.


Chairperson, Board of County Canvassers

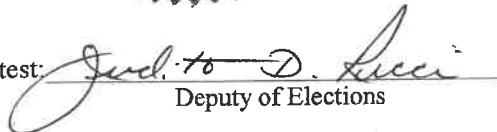

Member, Board of County Canvassers

Attest: 
County Clerk, Board of County Canvassers




Member, Board of County Canvassers


Member, Board of County Canvassers

Attest: 
Deputy of Elections

A STATEMENT of the determination of the Board of County Canvassers, relative to an election held in the BOROUGH OF LAKE COMO on the sixth day of November, in the year of our Lord, two thousand and eighteen, for the election of the Municipal Officers for said

LAKE COMO BOROUGH

The said board determines that at the said election KEVIN HIGGINS WAS DULY ELECTED, AS MAYOR, FULL TERM, AND VIRGINIA KROPAC AND CHRISTOPHER D'ANTUONO WERE DULY ELECTED AS MEMBERS OF THE BOROUGH COUNCIL, FULL TERM, AND DAVID GARDNER WAS DULY ELECTED, AS A MEMBER, TWO YEAR UNEXPIRED TERM.

Assignments 2019

Emergency Services Committee

(Police, Fire, First Aid)

Douglas Witte - Chair
John Carvelli - Alternate

Public Works Committee

(DPW, water/sewer, lake commission)

John Carvelli - Chair
Dave Gardner - Alternate

Finance Committee

(Community Development Block Grant)

Virginia Kropac - Chair
Doug Witte - Alternate

Councilman D'Antuono is also on the committee

Board of Education and Recreation Committee

Christopher D'Antuono - Chair
Hawley Scull - Alternate

Tourism Committee

(Quality of Life, Community Relations)

Hawley Scull - Chair
Virginia Kropac - Alternate

Environmental Commission

(Buildings and Grounds, Green Team)

David Gardner - Chair
Chris D'Antuono- Alternate

Planning Board - Douglas Witte

Parade Committee - Mike Ryan, Kevin Higgins

SMRSA - Kevin Lynch

RESOLUTION NO. 2019-1

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH
OF LAKE COMO SETTING THE TIME AND PLACE FOR REGULAR
AND WORKSHOP MEETINGS OF THE GOVERNING BODY.**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Regular Meetings of the Governing Body of the Borough of Lake Como be held on the first and third Tuesday of each month and the Workshop Meetings be held prior to the Regular Meeting on the first and third Tuesday of each month at the Lake Como Borough Meeting Room, 1740 Main Street, Lake Como, Monmouth County, State of New Jersey.

Workshop Meetings will begin at 7:30 PM and the Regular Meetings will begin at the immediate conclusion of the workshop meeting.

Date: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-2

BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Regular Meetings will be held following the workshop meetings at 7:30 PM scheduled on the following dates:

January 2, 2019 (Wednesday)
January 15, 2019
February 5, 2019
February 19, 2019
March 5, 2019
March 19, 2019
April 2, 2019
April 16, 2019
May 7, 2019
May 21, 2019
June 5, 2019 (Wednesday)
June 18, 2019
July 2, 2019
July 16, 2019
August 6, 2019
August 20, 2019
September 3, 2019
September 17, 2019
October 1, 2019
October 15, 2019
November 18, 2019 (Monday)
December 3, 2019
December 17, 2019
January 7, 2020 (Reorganization Meeting)

DATED: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-3

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE COMO FIXING THE RATE OF INTEREST ON DELINQUENT TAXES.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como, that the interest on delinquent taxes shall be eight percent (8%) per annum on the first \$1,500.00 of the delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED that a penalty of six percent (6%) shall be imposed on delinquencies exceeding \$10,000.00 at the end of the fiscal year.

The Tax Collector is hereby authorized and directed to collect interest on any such delinquent taxes at the above rates.

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to hold a Tax Lien Sale at any time allowed by law.

A certified copy of this Resolution shall be provided by the Municipal Clerk to the Tax Collector, Borough Attorney and Borough Auditor for the Borough of Lake Como.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-4

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE COMO FIXING THE RATE OF INTEREST ON DELINQUENT WATER/SEWER BILLS.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como, that the interest on delinquent water/sewer shall be eight percent (8%) per annum on the first \$1,500.00 of the delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED that a penalty of six percent (6%) shall be imposed on delinquencies exceeding \$10,000.00 at the end of the fiscal year.

The Water/Sewer Collector is hereby authorized and directed to collect interest on any such delinquent water/sewer at the above rate.

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to hold a Tax Lien Sale at any time allowed by law.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-5

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE COMO DESIGNATING OFFICIAL BOROUGH NEWSPAPERS.

BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Coast Star, published weekly in Manasquan, The Asbury Park Press, published daily, and the Star Ledger published daily are hereby designated as the official newspapers for the Borough of Lake Como into which notices are to be provided under the Open Public Meetings act (NJSA10:4-6 to 10:21) of the State of New Jersey, otherwise known as “the Sunshine Law”; and

BE IT FURTHER RESOLVED, that TAPinto Belmar/Lake Como be and hereby is designated as the electronic news source for which notices and other matters are to be provided under the Open Public Meetings Act.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-6

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE
COMO DESIGNATING THE OFFICIAL DEPOSITORIES FOR
OFFICIAL FUNDS.**

BE IT RESOLVED By the Mayor and Council of the Borough of Lake Como that Investors Bank, Kearney Bank and the New Jersey Cash Management Fund, Citi Fund Services, are hereby designated as the official depositories for all the monies of this municipality during the year 2019.

BE IT FURTHER RESOLVED that all municipal officers and employees coming into possession of any funds of the municipality are hereby directed to deposit same in said official depositories.

BE IT FURTHER RESOLVED that said funds shall be paid out of the account of the Borough of Lake Como, and Investors Savings, Kearny Bank and the New Jersey Cash Management Fund, Citi Fund Services are hereby authorized and directed to honor the withdrawal from any account of the Borough of Lake Como, over the two (2) signatures of the Mayor and the Borough Clerk.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-7

WHEREAS, Mayor Kevin G. Higgins has appointed

Viveca Graham, CRP

To the position of Certified Recycling Professional,

for the Borough of Lake Como for one year,

Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-8

WHEREAS, Mayor Kevin G. Higgins has appointed

Louise A. Mekosh

To the position of Assessment Searcher

for the Borough of Lake Como for one year,

Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-9

APPOINTING LABOR ATTORNEY

WHEREAS, Mark Kitrick, Esq. of the law firm King, Kitrick & Jackson, LLC has been serving as the Labor Attorney for the Borough of Lake Como and is highly experienced with the Borough of Lake Como and its policies; and

WHEREAS, Mark Kitrick is a Licensed Attorney in the State of New Jersey and Mayor Kevin G. Higgins has recommended that Mark Kitrick be reappointed as Labor Attorney;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that Mark Kitrick, Esq. of King, Kitrick and Jackson, LLC be and is hereby reappointed Labor Attorney, effective January 1, 2019 for a one-year term through December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-10
APPOINTING THE MUNICIPAL ATTORNEY

WHEREAS, Marguerite M. Schaffer Esq. of Shain Schaffer, PC, has been serving as the Municipal Attorney for the Borough of Lake Como is highly experienced with the Borough of Lake Como; and

WHEREAS, Marguerite M. Schaffer Esq. is a Licensed Attorney in the State of New Jersey and Mayor Kevin G. Higgins has recommended that Marguerite M. Schaffer Esq. of Shain Schaffer be reappointed as Municipal Attorney;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that Marguerite M. Schaffer Esq. of Shain Schaffer, PC, be and is hereby reappointed Municipal Attorney, effective January 1, 2019 for a one-year term through December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION 2019-11
A RESOLUTION WAIVING THE PERMIT FEES FOR
YARD SALES TWICE A YEAR

WHEREAS, twice a year, the Borough of Lake Como holds town wide yard sales allowing all residents to participate in this community event; and

WHEREAS, these events are held in the spring and fall at no cost to the residents of the Borough of Lake Como; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk is hereby authorized to waive fees for all residents participating in the biannual town wide yard sales.

Dated: January 2, 2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, CMC, RMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-12

**APPOINTING THE COMMUNITY DEVELOPMENT
BLOCK GRANT ALTERNATE REPRESENTATIVE**

WHEREAS, Mayor Kevin G. Higgins has appointed

Louise A. Mekosh, Borough Representative
Virginia Kropac, Alternate

As per the Community Development Block Grant program,
For one year, commencing January 1, 2019,
terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-13

**A RESOLUTION OF THE BOROUGH OF LAKE COMO
AUTHORIZING THE FILING OF AN APPLICATION
FOR A RECYCLING TONNAGE GRANT**

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1967, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations imposed on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed for the year 2018.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Borough of Lake Como hereby endorses the submission of the 2018 recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Viveca Graham, Certified Recycling Professional, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant shall be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Dated: 1/2/2019

Kevin G. Higgins, Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-14

**RESOLUTION APPOINTING MEMBERS TO THE
LAKE COMO PLANNING BOARD**

WHEREAS, Mayor Kevin G. Higgins has appointed the following members to the Lake Como Planning Board for each designated period:

Kevin G. Higgins, Class I, Mayor, Four Years, Terminate 12/31/22
Douglas Witte, Class III, One Year, Terminate 12/31/19
Eugene Cavanagh, Class II, One Year, Terminate 12/31/19
Kathleen Madaras, Class IV, Four Years, Terminate 12/31/19
Stephen Petrosino, Class IV, Four Years, Terminate 12/31/19
Joseph Cavaluzzi, Class IV, Four Years, Terminate 12/31/20
Allison Krilla, Class IV, Four Years, Terminate 12/31/20
Christine Noonan, Class IV, Four Years, Terminate 12/31/21
Nicholas DeMauro, Class IV, Four Years, Terminate 12/31/21
Jonathan Kumfert, Alternate 1, Two Years, Terminate 12/31/19
Vacant, Alternate 2, Two Years, Terminate 12/31/20
Viveca Graham, Secretary, One Year, Terminate 12/31/19

Dated: 01/02/19

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-15

WHEREAS, Mayor Kevin G. Higgins has appointed

Marlene P. Ryan
Lake Como, NJ

To the position of Lake Como's Representative
to the Monmouth County Office on Aging for one year,
Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-16

WHEREAS, Mayor Kevin G. Higgins has appointed

Louise A. Mekosh, Chairperson
Amy L. Boney, Co-Chairperson

To the positions of Fund Commissioner and Safety Coordinator for the Borough of
Lake Como for one year, Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-17

BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como, County of Monmouth, and State of New Jersey, that the Tax Collector, Collector of Water/Sewer, Borough Clerk, Municipal Court Administrator, Building Department, and Chief Municipal Finance Officer charge **\$20.00** for each check returned for non-sufficient funds and/or uncollected funds.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-18

APPOINTING MUNICIPAL BOND COUNSEL

WHEREAS, Wilentz, Goldman & Spitzer PA, has been serving as the Municipal Bond Counsel for the Borough of Lake Como and is experienced with the Borough of Lake Como and its current municipal financing; and

WHEREAS, Wilentz, Goldman & Spitzer PA is licensed to practice law in the State of New Jersey and Mayor Kevin G. Higgins has recommended that Wilentz, Goldman & Spitzer PA be reappointed as Municipal Bond Counsel.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that Wilentz, Goldman & Spitzer PA, be and is hereby reappointed Municipal Bond Counsel for a one-year term, effective January 1, 2019 through December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-19

WHEREAS, Mayor Kevin G. Higgins has appointed

Viveca Graham

To the position of Deputy Administrator

for the Borough of Lake Como for one year,

Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-20

WHEREAS, Mayor Kevin G. Higgins has appointed

Mark Fessler

To the position of

Zoning Officer

for the Borough of Lake Como for one year,

Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-21

**RESOLUTION APPOINTING MEMBERS TO THE LAKE COMO
ENVIRONMENTAL COMMISSION**

WHEREAS, Mayor Kevin G. Higgins has appointed the following members to the Lake Como Environmental Commission for each designated period:

Jon Gibbons, Chairman, Two years, Terminate 12/31/2020
John Buckley, Three Years, Terminate 12/31/2019
David Gardner, Council Liaison, Three Years, Terminate 12/31/2020
Nicholas DeMauro, Planning Board Liaison, One Year, Terminate 12/31/2019
Dr. Marilyn Weber, Three years, Terminate 12/31/2019
James Davis, Three Years, Terminate 12/31/2021
Vacant, Alternate No. 1, Two Years, Terminate 12/31/2019
Andrew Reiners, Alternate No. 2, Two Years, Terminate 12/31/2020
Viveca H. Graham, Secretary, One Year, Terminate 12/31/2018

Dated: 01/02/19

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-22

WHEREAS, the Tax Collector must provide an original tax bill to a mortgage company or servicing agent if a homeowner authorization notice is on file, and

WHEREAS, under the discretion of the Tax Collector, State Statute N.J.S.A. 54:4-64 permits the Tax Collector to charge a duplicate bill fee if the mortgage company or servicing agent requests additional tax bills on the same property within the same billing year,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como that upon such request the Tax Collector is authorized to charge \$5.00 for the first duplicate tax bill and \$25.00 for each subsequent tax bill.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-23

WHEREAS, an original Certificate of Sale is issued to the homeowner or a designated party upon redemption, and

WHEREAS, it is the responsibility of the property owner to have said certificate canceled of record at the county, and

WHEREAS, State Statute N.J.S.A. 54:5 permits the Tax Collector to provide a Certificate for Redemption of Tax Sale to have said lien canceled upon the event that the original certificate is lost or destroyed before being canceled,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como that upon request, the Tax Collector is authorized to prepare a Certificate for Redemption of Tax Sale and charge a fee of \$25.00 per certificate for administrative costs.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-24

WHEREAS, within ten days of a tax sale a successful bidder is provided with a Certificate of Sale, and

WHEREAS, the lienholder is responsible for the recording and safekeeping of such certificate, and

WHEREAS, the certificate becomes a legal document for future court proceedings or to be relinquished upon redemption, and

WHEREAS, State Statute N.J.S.A. 54:5-52.1 permits the Tax Collector to charge a fee for the process of preparing a duplicate certificate, as long as it is marked as such, in the event that the lienholder provides an affidavit stating that the original certificate is either lost or destroyed and the Mayor and Council approves such action by resolution,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como that a fee of \$100.00 be charged for each duplicate certificate issued.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-25

WHEREAS, CME Associates, 3151 Bordentown Avenue, Parlin, NJ 08859 has been serving as the Municipal Engineer for the Borough of Lake Como and is experienced with the Borough of Lake Como; and

WHEREAS, CME Associates are Licensed Professional Engineers and Certified Municipal Engineers in the State of New Jersey and Mayor Kevin G. Higgins has recommended that CME Associates be reappointed as Municipal Engineer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that CME Associates, 3151 Bordentown Avenue, Parlin, NJ 08859, be and is hereby reappointed Municipal Engineer, effective January 1, 2019 for a one-year term through December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-26

APPOINTING MEMBERS OF THE TOURISM COMMISSION FOR EACH DESIGNATED PERIOD

WHEREAS, Mayor Kevin G. Higgins has appointed the following members of the Lake Como Tourism Commission:

Reginald Hyde, Two Year Term, terminating 12/31/19
Peter Lair, Two Year Term, terminating 12/31/19
Ken Shinn, Two Year Term, terminating 12/31/2020
William Clanton, Two Year Term, terminating 12/31/2020
Hawley Scull, Three Year Term, terminating 12/31/2021
Amy Boney, Secretary, One Year Term, terminating 12/31/2019

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-27

**APPOINTING THE LAKE COMO REPRESENTATIVES TO
THE BELMAR/LAKE COMO ST. PATRICK'S DAY PARADE COMMITTEE**

WHEREAS, Mayor Kevin G. Higgins has appointed

Mayor Emeritus Michael B. Ryan to the position of Chairperson

and

Mayor Kevin G. Higgins to the position of Co-Chairperson

for the Belmar/ Lake Como St. Patrick's Day Parade committee for the year 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-28

BE IT RESOLVED by the Mayor and Council of the Borough of

Lake Como, County of Monmouth, that the following persons:

Edward Kirshenbaum	Emergency Management Coordinator
Frank Cinelli	Deputy Emergency Management Coordinator
Louise A. Mekosh	Administrator & Deputy Emergency Management Coordinator
Andrew Huisman	Public Safety Director
Franny Hines	First Aid Director
Brad Child	Fire Chief
John Rowe	Construction Code Official
Brendan Maas	Superintendent, DPW
Bruce Koch	Borough Engineer
Dennis Lavender	Municipal Judge
Marguerite Schaffer	Borough Attorney

Are hereby appointed as the Borough of Lake Como Local Emergency Planning Committee (LEPC) commencing January 1, 2019, terminating December 31, 2019.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to the State of New Jersey, Department of Law and Public Safety, Division of Emergency Management.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

Certification of Municipal Clerk
I, Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator do hereby certify that the
Above Resolution 2019-28 was duly adopted by the
Governing Body at their Regular meeting held on 1/2/2019.

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

Resolution No. 2019-29

**A Resolution Establishing a Green Team Advisory Committee
In the Borough of Lake Como**

WHEREAS, The Borough of Lake Como strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, The Borough of Lake Como wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on “Green” issues, The Borough of Lake Como wishes to establish a Green Team Advisory Committee (GTA); and

WHEREAS, The Borough of Lake Como has started the process of focusing on “Green” issues by conducting an energy audit of municipal facilities and operations in 2012 and will focus on completing an updated audit; and

WHEREAS, The Borough of Lake Como along with the Environmental Commission has begun the process of making its operations greener and more environmentally friendly with energy audits to pinpoint the most effective ways to reduce energy consumption; and

WHEREAS, water quality improvements, operational changes, several environmental-friendly projects and educating the public will all be considered as The Borough of Lake Como moves forward to do our share to lessen the environmental impact of our operations and improve the quality of life in our community.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of The Borough of Lake Como that we do hereby establish a Green Team Advisory Committee, consisting of ten members, to be appointed annually and whose initial term of appointment shall be through December 31, 2019;

BE IT FURTHER RESOLVED by Mayor and Council of The Borough of Lake Como that the Mission, Goals and Objectives for the GTA through December 31, 2019 are established as follows:

Resolution No. 2019-29 (Cont.)

Mission

The Borough of Lake Como Green Team Advisory Committee will explore ways to improve municipal operations with “Green” initiatives which are economically sound through research and evaluation as provided by Sustainable Jersey through various “actions”.

Goals

Submit a report and recommendations to the Mayor and Council by October 1, 2019 to include:

1. An audit of municipal facilities.
2. An evaluation of municipal fleet vehicles.
3. A report for suggested best practices for “greener” municipal operations.

Objectives

1. Collaborate with Borough Employees, service providers and other agencies to share resource information and ideas consistent with the Mission of GTA.
2. Encourage participation of employees, residents, businesses, schools, local church to solicit ideas on green initiatives.
3. Research and analyze green initiatives which make practical environmental and financial sense.
4. Develop strategies for sustainable green initiatives in municipal operations.

NOW, THEREFORE, BE IT FINALLY RESOLVED by The Borough of Lake Como that the following persons are hereby appointed to the GTA for the period commencing January 1, 2019, terminating December 31, 2019:

David Gardner, Councilman, Chairman
Louise Mekosh, Borough Clerk/Administrator
Brendan Maas, Public Works Superintendent
Michelle Bozikova, Member
David Hoh, Member
Peter Teevan, Member

Dated: 1/2/2019

Kevin G. Higgins,
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-30

**AUTHORIZING PARTIAL TAX PAYMENTS
SUBJECT TO CONDITIONS PROVIDED BY STATE STATUTE**

WHEREAS, State Statute 54:4-66 dictates that taxes for municipalities operating under a Calendar Year shall be payable in four quarterly installments with due dates as follows: February 1st, May 1st, August 1st, and November 1st, and

WHEREAS, to assist taxpayers with maintaining a current balance and to maximize the tax collection rate, it would be in the best interest of the Borough of Lake Como to accept partial payments toward these property tax quarters, whether their respective charges have been established or not, and

WHEREAS, the acceptance of partial payments shall be limited to conditions that are not subject to statutes N.J.S.A. 54:5-1 through N.J.S.A. 54:5-10, commonly known as the "Tax Sale Law", N.J.S.A. 54:5-19 through N.J.S.A. 54:34.3, the sale of real property to enforce liens; N.J.S.A. 54:5-54 through N.J.S.A. 54:5-63.1, rights of redemption; N.J.S.A. 54:5-65 through N.J.S.A. 54:5-76, redemption by installments, Borough rights to enforce or foreclose a tax sale lien; N.J.S.A. 54:4-63.11 through N.J.S.A. 54:4-134, tax appeal judgments, refunds, interest on refunds, and application of refunds; N.J.S.A. 54:3-27, payment of taxes pending appeal; and bankruptcy court or other court orders, and

WHEREAS, balances that exist after their respective grace periods shall be subject to N.J.S.A. 54:4-67, interest on delinquencies and 6% year end penalty, and addressed by prior resolution; and

WHEREAS, this resolution is not made to supersede any laws that govern the tax collector's office or that will harm the tax collection process, but is made to benefit the taxpayers of the Borough of Lake Como and the Borough itself.

NOW, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that partial payments toward pending or established tax quarters shall be accepted in accordance with the conditions listed above.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-31

APPOINTING THE AMERICAN WITH DISABILITIES ACT COORDINATOR

WHEREAS, Mayor Kevin G. Higgins has appointed

Annette Cline
730 19th Ave., Lake Como, NJ

To the position of Coordinator for the Borough of Lake Como for the
American with Disabilities Act and Section 504 of the Rehabilitation Act of 1973; for one year,
Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-32

APPOINTING THE TAX SEARCH OFFICER

WHEREAS, Mayor Kevin G. Higgins has appointed

Toni Mullen

To the position of

Tax Search Officer

for the Borough of Lake Como for one year,

Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-33

**ESTABLISHING FEES FOR PHOTOCOPIES AND DUPLICATION
OF ELECTRONIC OR COMPUTER GENERATED DOCUMENTS**

BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como that the Borough of Lake Como shall charge fees for photocopies in accordance to N.J.S.A. 47:1A-5.b. A copy of the current State statute regarding photocopy fees shall be maintained in the Borough Clerk's office.

BE IT RESOLVED that all scanned or photocopied documents that are sent via facsimile shall be charged the same rate as the fees established for photocopies in response to any records requests.

BE IT RESOLVED that duplication of any electronic or computer generated documents shall be charged the cost to the municipality for said copy. The Borough will not reproduce any records or documents that are copyright protected or that do not belong to the municipality.

BE IT FURTHER RESOLVED that copies of this Resolution shall be given to all Departments requiring them to charge as outlined above.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-34

APPOINTING THE LAKE COMO CLEAN COMMUNITIES COORDINATOR

WHEREAS, Mayor Kevin G. Higgins has appointed

VIVECA H. GRAHAM

To the position of Lake Como Clean Communities Coordinator

for the Borough of Lake Como for one year,

Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-35

APPOINTING THE MUNICIPAL PROSECUTOR

WHEREAS, Mayor Kevin G. Higgins has appointed

Stephen G. Schueler, Esq.

To the position of Municipal Prosecutor, for one year,

Commencing January 1, 2019, terminating December 31, 2019

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-36

APPOINTING THE PUBLIC DEFENDER

WHEREAS, Mayor Kevin G. Higgins has appointed

Thomas H. Martin, Esq.

To the position of Public Defender

for the Borough of Lake Como for one year,

Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-37

APPOINTING TO THE POSITION OF SPECIAL TAX COUNSEL

WHEREAS, Mayor Kevin G. Higgins has appointed

**MICHAEL BURNS, ESQ.
LONG, MARMERO & ASSOCIATES**

As Special Tax Counsel

for the Borough of Lake Como for one year,

Commencing January 1, 2019, terminating December 31, 2019.

A copy of this Resolution shall be forwarded to the Tax Assessor.

Dated: 1/2/2019

**Kevin G. Higgins
Mayor**

**Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator**

RESOLUTION NO. 2019-38

A RESOLUTION APPOINTING A PUBLIC SAFETY DIRECTOR

WHEREAS, Mayor Kevin G. Higgins has appointed

**Belmar Chief of Police
Andrew Huisman**

To the position of Public Safety Director. This Resolution shall be in effect beginning January 1, 2019, terminating December 31, 2019.

1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-39
APPOINTING THE MUNICIPAL AUDITOR

WHEREAS, Mayor Kevin G. Higgins has appointed

ROBERT ALLISON OF
HOLMAN, FRENIA, ALLISON, P.C.

To position of Municipal Auditor

for the Borough of Lake Como for one year,

Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION OF THE BOROUGH OF LAKE COMO,
RESOLUTION NO. 2019-40
COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING
CLOSED PORTION OF PUBLIC MEETING

WHEREAS, the Open Public Meetings Act N.J.S.A. 10:4-12b(6) permits the Borough Council to exclude the public from a meeting, or any portion thereof, at which the Council wishes to discuss contractual matters; and

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council shall exclude the public from that portion of its January 2, 2019 meeting which pertains to the aforementioned matter, and that such matters that are not covered by the attorney-client privilege will be disclosed to the public if and when confidentiality is no longer required.

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Lake Como, that the public portion of this meeting is hereby closed.

Dated: 1/2/2019

Kevin G. Higgins,
Mayor

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2019.

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-41

WHEREAS, Mayor Kevin G. Higgins has appointed

Louise A. Mekosh, CMFO
Virginia Kropac
Douglas Witte
Chris D'Antuono

To the Finance Committee for the Borough of Lake Como for one year, commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-42
FINANCIAL CONSULTANT SERVICES

WHEREAS, Mayor Kevin G. Higgins is appointing Hodulik and Morrison, PA, Highland Park, NJ to provide financial consultant services by providing assistance in the maintenance of the Borough's general ledger and its subsidiary ledgers of the Borough of Lake Como.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como authorizes the Mayor and Borough Clerk to enter into a Contract with Hodulik and Morrison PA, Highland Park, NJ for said services.

Dated: 01/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-43

APPOINTING ALTERNATE/CONFLICT PROSECUTOR

WHEREAS, Mayor Kevin G. Higgins has appointed

William G. McGuinn, Esq.
Hoagland, Longo, Moran, Dunst & Doukas, LLP

To the position of Alternate/Conflict Prosecutor, for one year,

Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-44

APPOINTING ALTERNATE/CONFLICT PUBLIC DEFENDER

WHEREAS, Mayor Kevin G. Higgins has appointed

MATTHEW SAGE

To the position of Alternate/Conflict Public Defender, for one year,

Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-45

APPOINTING ALTERNATE/CONFLICT ENGINEER

WHEREAS, Mayor Kevin G. Higgins has appointed
ADAMS, REHMANN AND HEGGAN ASSOCIATES, INC. (ARH)

To the position of Alternate/Conflict Engineer, for one year,
Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-47

**A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT
WITH THE MONMOUTH COUNTY SPCA**

BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Borough Clerk/Administrator is hereby authorized to execute an agreement with the Monmouth County SPCA with the Trap and Release option for a one year term beginning January 1, 2019, ending December 31, 2019.

A copy of the agreement shall be attached to this resolution.

Dated: 01/02/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-48

**A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT
WITH THE DENTAL SERVICES ORGANIZATION, INC.**

BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Borough Clerk/Administrator is hereby authorized to execute an agreement with the Dental Services Organization, Inc., Plaza 35, 1030 St. Georges Avenue, Avenel, NJ 07001 for a term of February 1, 2019, ending January 31, 2020.

A copy of this agreement shall be attached to this resolution.

Dated: 01/02/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-49

APPOINTING ALTERNATE TAX ATTORNEY

WHEREAS, Mayor Kevin G. Higgins has appointed

**KERRY HIGGINS, ESQ.
MCKENNA, HIGGINS, DUPONT AND STONE**

To the position of Alternate Tax Attorney, for one year,
Commencing January 1, 2019, terminating December 31, 2019.

Dated: 1/2/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-46

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE COMO PROVIDING FOR THE MAKING OF A TEMPORARY APPROPRIATION.

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the Calendar Year 2019 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the CY2018 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$3,592,849.69 and

WHEREAS, 26.25% of the total appropriations in the CY2018 budget is the sum of \$943,123.04;

BE IT FURTHER RESOLVED, the total appropriations in the CY2018 Water/Sewer Utility budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$1,266,607.52 and 26.25% of the total appropriations in the CY2018 Water/Sewer Utility budget is the sum of \$332,484.47;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como, County of Monmouth, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records: The attached pages include the temporary 2019 budget and are approved by this resolution.

Dated: 1/2/2019

Kevin G. Higgins, Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

RESOLUTION 2019-46
TEMPORARY BUDGET

General Appropriations

GENERAL GOVERNMENT

General Administration

Salaries and Wages	001-101	\$	12,250.00
Printing & Advertising	001-202	\$	1,000.00
Other Expenses	001-299	\$	500.00

Mayor and Council

Salaries and Wages	001-102	\$	3,775.00
Other Expenses	001-204	\$	375.00
Ceremony Fees	001-104	\$	100.00

Municipal Clerk

Salaries and Wages	001-103	\$	13,917.00
Other Expenses	001-203	\$	375.00
Elections	002-201	\$	100.00

Financial Administration (Treasury)

Salaries and Wages	003-101	\$	30,850.00
Other Expenses	003-201	\$	7,500.00

Audit Services

Other Expenses	003-203	\$	10,000.00
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Tax Collection

Salaries and Wages	005-101	\$	16,516.00
Other Expenses	005-201	\$	2,000.00

Tax Search Officer

Salaries and Wages	006-101	\$	1,734.00
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Tax Sale

Other Expenses	008-201	\$	360.00
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Tax Assessment Administration

Salaries and Wages	004-101	\$	3,875.00
Other Expenses	004-201	\$	1,250.00

Assessment & Imprvmt Searcher

Salaries and Wages	007-101	\$	1,000.00
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Legal Services

Fees	009-203	\$	10,000.00
Borough Attorney	009-299	\$	5,500.00

Municipal Court

Salaries and Wages	200-101	\$	8,750.00
Other Expenses	200-201	\$	750.00

Engineering Services

Other Expenses	010-201	\$	12,500.00
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LAND USE ADMINISTRATION

Planning Board

Salaries and Wages	012-101	\$	1,500.00
Other Expenses	012-201	\$	1,750.00

CODE ENFORCEMENT & ADMINISTRATION

Building Inspector

Salaries and Wages	026-101	\$	2,499.00
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Plumbing Inspector

Salaries and Wages	027-101	\$	1,989.00
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RESOLUTION 2019-46
TEMPORARY BUDGET

CODE ENFORCEMENT & ADMINISTRATION

Continued

Fire Protection Inspection

Salaries and Wages	028-101	\$	1,989.00
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Electrical Inspector

Salaries and Wages	029-201	\$	1,989.00
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Construction Code Official

Salaries and Wages	030-101	\$	9,750.00
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Other Expenses	030-201	\$	625.00
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Zoning Official	030-301	\$	1,250.00
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Zoning Official:Application Fees	030-302	\$	600.00
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INSURANCE

Surety Bond Premiums

Other Expenses	013-302	\$	2,275.00
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General Liability	013-303	\$	9,250.00
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Workers Compensation	013-301	\$	13,750.00
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Employee Group Health	013-304	\$	42,150.00
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PUBLIC SAFETY

Police Department

Police Contract	015-401	\$	293,750.00
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Public Health Other Expenses	015-201		\$2,000.00
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Office of Emergency Management

Other Expenses	017-201	\$	100.00
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Aid to Volunteer Ambulance Company

Other Expenses	016-201	\$	250.00
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Public Defender

Salaries and Wages	200-102	\$	750.00
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Fire Department

Other Expenses-Miscellaneous	014-299	\$	5,000.00
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Municipal Prosecutor

Salaries and Wages	015-301	\$	4,925.00
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PUBLIC WORKS

Streets and Road Maintenance

Salaries and Wages	018-101	\$	24,437.00
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Other Expenses	018-201	\$	8,750.00
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Solid Waste Collection

Other Expenses	019-201	\$	16,250.00
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Recycling

Other Expenses	020-201	\$	7,000.00
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Recycling Tax	020-301	\$	685.00
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Building and Grounds

Salaries and Wages	011-101	\$	22,175.00
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Other Expenses	011-201	\$	12,500.00
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HEALTH AND HUMAN SERVICES

Board of Health/Vital Statistics

Salaries and Wages	022-101	\$	900.00
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Environmental Health Services

Other Expenses	032-201	\$	100.00
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PARKS AND RECREATION

Advancement of Youth Activities

Other Expenses	025-201	\$	750.00
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RESOLUTION 2019-46
TEMPORARY BUDGET

OTHER OPERATING FUNCTIONS

Celebration of Public Events

Other Expenses	024-201	\$	625.00
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UTILITY EXPENSE AND BULK PURCHASES

Street Lighting	031-201	\$	6,250.00
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Telephone	400-311	\$	3,750.00
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LANDFILL/SOLID WASTE DISPOSAL COSTS

Landfill/solid waste disposal costs	021-201	\$	15,000.00
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STATUTORY EXPENDITURES

Social Security System	110-402	\$	13,750.00
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Total Gen'l Approp. Within "CAPS"		\$	676,040.00
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OPERATIONS EXCLUDED FROM "CAPS"

National Geomatica-GIS System	115-201	\$	3,000.00
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Total Approp. Excluded from "CAPS"		\$	3,000.00
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TOTAL 2019 TEMPORARY APPROPRIATIONS		\$	679,040.00
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Note:

CY2018 Total Appropriations		\$	3,592,849.69
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Allowable 2019 Temporary Appropriations		\$	943,123.04
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MUNICIPAL DEBT SERVICE - General Account

Monmouth County Improvement Auth 2013 Principal	300-310	\$	80,000.00
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Monmouth County Improvement Auth 2013 Interest	300-311	\$	19,400.00
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Monmouth County Improvement Auth Admin Fees	300-306	\$	2,000.00
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Total Debt Service - General Account		\$	101,400.00
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MUNICIPAL DEBT SERVICE - Water/Sewer Account

Principal on Bonds	280-003	\$	31,676.00
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Interest on Bonds	280-002	\$	46,257.00
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Total Debt Service - Water/Sewer Account		\$	77,933.00
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WATER/SEWER UTILITY BUDGET

TEMPORARY APPROPRIATIONS W/S UTILITY

OPERATING

Salaries and Wages	100-101	\$	46,250.00
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Other Expenses	100-201	\$	20,000.00
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Other Expenses: SMRSA	250-001	\$	136,656.00
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Purchase of Water	150-001	\$	45,000.00
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STATUTORY EXPENSES

Social Security System	110-402	\$	3,750.00
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TOTAL 2019 TEMP. W/S APPROPRIATIONS		\$	329,589.00
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Note:

CY2018 Total Appropriations		\$	1,266,607.52
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Allowable 2019 Temporary Appropriations		\$	332,484.47
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