



**LAKE COMO BOROUGH
1740 MAIN STREET
P.O. BOX 569
LAKE COMO, NJ 07719
(732) 681-3232
MINUTES**

**DATE: APRIL 17, 2018
REGULAR MEETING IMMEDIATELY FOLLOWING THE WORKSHOP**

MEETING CALLED TO ORDER

Mayor Wilton called the meeting to order at 7:50pm

SALUTE TO FLAG AND MOMENT OF SILENT PRAYER

SUNSHINE LAW

INTRODUCTION AS REQUIRED UNDER THE SUNSHINE LAW: ADEQUATE NOTICE OF THE MEETING HAS BEEN PROVIDED BY THE ADOPTION OF A RESOLUTION BY THE MAYOR AND COUNCIL ON THE SECOND DAY OF JANUARY 2018 IN WHICH RESOLUTION THE TIME AND PLACE OF AGENDA AND REGULAR MEETINGS COMMENCING WITH JANUARY 2, 2018 WERE SET FORTH. NOTICE OF SAME WAS DELIVERED TO THE ASBURY PARK PRESS AND THE COAST STAR AND A COPY OF SAME IS POSTED ON THE BULLETIN BOARD IN THE BOROUGH HALL. ALL MEETINGS ARE OPEN TO THE PUBLIC.

ROLL CALL

Douglas Witte	Present
Kevin Higgins	Present
Virginia Kropac	Present
John Carvelli	Excused Absence
Hawley Scull	Present
Christopher D'Antuono	Present

APPROVAL OF MINUTES

Councilwoman Kropac made a motion to approve the minutes from the March 27, 2018 Regular Meeting seconded by Councilman Higgins, all are in favor.

COMMUNICATIONS

None on the agenda

REPORTS OF COMMITTEES

- Councilman D'Antuono reported that all matters are in order.
- Councilwoman Scull reported that we recently met with Sustainable New Jersey who showed us what they do and advised us what Lake Como's Green Team should look like. The Green Team will be a separate entity from the Environmental Commission and will consist of a Councilmember,

the Borough Business Administrator, Public Works and several volunteers. The purpose of the Green Team is to implement actions that lead to cost savings, improve efficiency, cut waste, stimulate local economy and gain access to incentives and grants. There is a small team in place but we are looking for more volunteers. Councilwoman Scull reported that the Little League season is underway, there will not be a parade this year. Lastly, Mommy & Me scheduled for tomorrow will not be meeting at Borough Hall, they will be going to a playground. All other matters are in order.

- Councilwoman Kropac reported that it is time for Community Development Block Grant application process. Lake Como can apply for up to \$250,000.00 and there will be a citizens meeting on May 14, 2018 at 6pm to get ideas for what to apply for. All other matters are in order.
- Councilman Higgins reported that Phase II of the water project is underway in the North East part of town. Once that section is done, they will move to the south west part of town and we are hoping that this phase is done before summer. All other matters are in order.
- Councilman Witte reported that all matters are in order.
- Mayor Wilton turned his report over to Borough Auditor Bob Allison to give a report on the CY 2018 budget.
 - o Mr. Allison came before the Council and the residents and reported that this has been the most pleasant budget he has ever done in Lake Como. It is a very balanced budget and Mr. Allison credits that to the steps the Council took 2 years ago. The surplus is wonderful and the tax collection rates are increasing.

UNFINISHED BUSINESS

No Unfinished Business

PUBLIC COMMENTS ON THE CONSENT AGENDA & NEW BUSINESS

Councilman Higgins made a motion to open the meeting to the public seconded by Councilman Witte, all are in favor.

No Public Comments

Councilwoman Scull made a motion to close the meeting to the public seconded by Councilwoman Kropac, all are in favor.

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Water Sewer Monthly Report

Real Estate Tax Monthly Report

Delinquent Taxes Believed Not Collectible Report

Resolution 2018-75
Executive Session – Litigation

Resolution 2018-76
Refund of Street Opening Escrow

Resolution 2018-78
Appointing Borough Planner

Councilman Higgins made a motion to approve the items on the Consent Agenda seconded by Councilwoman Kropac, all are in favor.

NEW BUSINESS

Proclamation Honoring Jon Gibbons

Offered by Councilman Carvelli

Mr. Gibbons was not present at this meeting and this proclamation will be presented to him at his earliest convenience.

Special Events Application - NJFMBA

Offered by Councilwoman Scull, seconded by Councilwoman Kropac, all are in favor.

Resolution 2018-77

Rejection of Emergency Utility Contract Bid

Offered by Councilman Higgins seconded by Councilman Witte, all are in favor.

Resolution 2018-79

Payment of Bills

Offered by Councilwoman Kropac seconded by Councilman Higgins, roll call vote as follows:

Yes: Councilmembers Witte, Higgins, Kropac and Scull

No: None

Abstain: Councilman D'Antuono abstains from the New Jersey Natural Gas bill

Absent: Councilman Carvelli

Resolution 2018-80

Accepting Cops in Shops Funding

Offered by Councilman Witte seconded by Councilman Higgins, roll call vote as follows:

Yes: Councilmembers Witte, Higgins, Kropac, Scull and D'Antuono

No: None

Abstain: None

Absent: Councilman Carvelli

Resolution 2018-81

Water Main Cleaning and Cement Lining Project- Phase II Change Order

Offered by Councilman Higgins seconded by Councilwoman Kropac, roll call vote as follows:

Yes: Councilmembers Witte, Higgins, Kropac, Scull and D'Antuono

No: None

Abstain: None

Absent: Councilman Carvelli

Resolution 2018-82

Authorizing Cooperative Pricing Agreement

Tabled until the May 1, 2018 meeting

Ordinance 2018-933

Salary & Wages Ordinance

First Reading and Introduction

Offered by Councilman Witte seconded by Councilman Higgins, roll call vote as follows:

Yes: Councilmembers Witte, Higgins, Kropac, Scull and D'Antuono

No: None

Abstain: None

Absent: Councilman Carvelli

PUBLIC COMMENTS

Councilman Witte made a motion to open the meeting to the public, seconded by Councilwoman Scull, all are in favor

Jen Coombs came before the Council to get more information on the Cops in Shops funding grant and give compliments for Lake Como as well as to discuss an issue with filming in the lobby of Borough Hall.

Chuck Ross of Belmar came before the Council and stated he signed his two daughters up for Little League and the field is in rough shape. Borough Clerk/Administrator Louise Mekosh responded that there is a meeting scheduled for Thursday with the president of the Little League to address these issues.

Councilwoman Kropac made a motion to close the meeting to the public, seconded by Councilman Higgins, all are in favor.

At this point in the meeting, the Council entered into Executive Session and returned at approximately 8:33pm.

NEXT MEETING

THE NEXT REGULAR MEETING OF THE MAYOR AND COUNCIL WILL BE HELD ON TUESDAY, MAY 1, 2018 IMMEDIATELY FOLLOWING THE 7:30PM WORKSHOP MEETING IN THE LAKE COMO MEETING ROOM. ALL MEETINGS ARE OPEN TO THE PUBLIC.

MOTION TO ADJOURN

Councilwoman Scull made a motion to adjourn seconded by Councilwoman Kropac, all are in favor.

Respectfully Submitted
Amy L. Boney
Deputy Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.



Borough of Lake Como

1740 Main Street, P.O. Box 569 • Lake Como, New Jersey 07719-0569
(732) 681-3232 • FAX (732) 681-8981

Brian T. Wilton
Mayor

Louise A. Mekosh
Borough Clerk/Administrator

MEMO

TO: Louise A. Mekosh, RMC, CMC, CMFO

FROM: Esther A. Kiss, CTC *EAK*

DATE: April 6, 2018

RE: Water/Sewer Monthly Report

.....
Attached you will find the March 2018 cash and adjustment reports for the water/sewer utility account.

The total amount deposited into the water/sewer account for March is \$72,434.22.

Please contact me if you have any questions.



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Brian T. Wilton
Mayor

Louise A. Mekosh
Borough Clerk/Administrator

MEMO

TO: Louise A. Mekosh, RMC, CMC, CMFO

FROM: Esther A. Kiss, CTC *EX*

DATE: April 6, 2018

RE: Real Estate Tax Monthly Report

Attached you will find the March 2018 cash & adjustment reports for taxes.

The total amounts deposited for March are as follows:

Current Account:	\$	80,537.69
Redemption Account		10,382.65
Grand Total:	\$	90,920.34

Also, an additional \$1,862.20 was received and turned over to the treasury for non-tax collection receivables.

Please contact me if you have any questions.



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Brian T. Wilton
Mayor

Louise A. Mekosh
Borough Clerk/Administrator

MEMO

TO: Mayor & Council of the Borough of Lake Como

FROM: Esther A. Kiss, CTC *ek*

DATE: April 9, 2018

RE: Delinquent Taxes Believed Not Collectible
.....

Pursuant to N.J.S.A. 54:4-91.1, at this time I wish to report that the Tax Collector's office does not have delinquent taxes that are believed to be not collectible.

RESOLUTION OF THE BOROUGH OF LAKE COMO,

RESOLUTION NO. 2018-75

COUNTY OF MONMOUTH, STATE OF NEW JERSEY,

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING
CLOSED PORTION OF PUBLIC MEETING**

WHEREAS, the Open Public Meetings Act N.J.S.A. 10:4-12b(6) permits the Borough Council to exclude the public from a meeting, or any portion thereof, at which the Council wishes to discuss legal matters; and

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council shall exclude the public from that portion of its April 17, 2018 meeting which pertains to the aforementioned matter, and that such matters that are not covered by the attorney-client privilege will be disclosed to the public if and when confidentiality is no longer required.

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Lake Como, that the public portion of this meeting is hereby closed.

Dated: April 17, 2018

**Brian T. Wilton,
Mayor**

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on April 17, 2018

**Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator**

RESOLUTION NO. 2018-76

WHEREAS, Debby De Jong, owner of 321 New Bedford Road, Lake Como, NJ; also known as Block-2, Lot-21, applied for Street Opening Permit #18-02 to install a new concrete apron and sidewalk; and

WHEREAS, in addition to the \$90.00 Application Fee, Ms. De Jong was required to post a \$600.00 Escrow Fee which is refundable upon satisfactory completion of the job; and

WHEREAS, Brendan Maas, Superintendent of the Department of Public Works, did visit the above property address for the purpose of inspecting the street after the completed job and found the street to be in satisfactory condition.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the \$600.00 Escrow Fee posted with Check # 1677 be refunded to Debby De Jong.

Date: April 17, 2018

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2018-78

WHEREAS, Mayor Brian Wilton has appointed

Donna Miller of
T& M Associates

To the position of Municipal Planner

for the Borough of Lake Como,

Commencing April 17, 2018, terminating December 31, 2018.

Dated: 4/17/2018

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator



Borough of Lake Como

Proclamation Honoring

Jon Gibbons

Whereas, a healthy environment is necessary for a thriving community, a vigorous economy and the quality of life of all citizens; and

Whereas, Lake Como's own Jon Gibbons has served as Chairman of the Environmental Commission for the last five years during which time he has helped his community and individuals alike visualize better ways to improve the environment; and

Whereas, Jon was born in West Belmar and raised in the local area, pursued his education in both applied art and science, lived in England from 1971 to 1996 where he raised his two children, coached Women's Basketball, gardened and transformed a village butcher shop into a family home; and

Whereas, Jon attended Princeton University for Civil Engineering, University of Pennsylvania for Structural Engineering and Rhode Island School of Design for Architecture and his experience includes; Geospatial Architect for Smithsonian Institution, Information Systems Planner for NASA Goddard Space Flight Center and while in England: Managing Director (CEO) of Organization Management Systems, Assistant Regional Architect for Oxford Regional Health Authority and Senior Architect for Milton Keynes (New City) Development Corporation, finally ending up in Massachusetts as Urban Designer for Boston Redevelopment Authority; and

Whereas, Jon retired in January of 2011, moving from Baltimore to his Beach House in Lake Como where he volunteers countless hours of his valuable time and shares practical methods for homeowners, proprietors and officials to do their part in achieving tangible improvements; and

Whereas, Jon, a qualified Master Gardener since 2012, is now devoted to the natural environment, focusing on economic and sustainable planning, landscaping and gardening practices, specializing in native plants and pollinators and sharing his wealth of knowledge by giving talks both locally and out of state and tending to his prize teaching garden-Candide's Garden; and

Whereas, Jon's passion for the environment has become infectious resulting in a flourishing, productive Environmental Commission and many enthusiastic volunteers willing to serve which has given rise to numerous projects including a Memorial Tree Program, Seedling Give-away, Butterfly Garden Restoration, Lake Clean Ups, Homeowner Support Program and Educational Table displayed in Borough Hall and at Lake Como Day, just to name a few; and

Whereas, the Mayor and Council recognize the importance of Earth Day celebrated each year on the 22nd day of April to encourage all citizens to take responsibility in caring for and improving our environment.

*Now, Therefore, Be It Proclaimed that the Mayor and Council of the Borough of Lake Como hereby declare April 22nd, 2018, as **Jon Gibbons Day** in the Borough of Lake Como.*

Be it Further Proclaimed by the Mayor and Council of The Borough of Lake Como that we all commit to developing a deeper sense of responsibility by practicing earth friendly activities such as planting trees, recycling, composting, gardening, cleaning up litter and enjoying nature in an effort to promote awareness, positive change and a more sustainable environment for generations to come.

April 17, 2018

Brian T. Wilton, Mayor



Borough of Lake Como

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Brian T. Wilton
Mayor

Louise A. Mekosh
Borough Clerk/Administrator

MUST BE TYPED OR PRINTED NEATLY

SPECIAL EVENTS PERMIT APPLICATION

PLEASE COMPLETE THE FOLLOWING INFORMATION, AS REQUIRED BY
BOROUGH ORDINANCE NO. 93-576.

DATE OF EVENT:

9/8/18

TIME OF EVENT:

9:30 am until 11:00 am
Events with more than 500 participants must begin at 9:00am

APPLICANT/ORGANIZATION:

NT FMBA

APPLICANT ADDRESS:

1447 CAMPBELL ST
RAHWAY, NJ 07065

TELEPHONE NUMBER:

732-499-9250

DAY OF EVENT CONTACT INFORMATION

PERSON RESPONSIBLE FOR EVENT:

JOHN C PERROTTO

ADDRESS:

1447 CAMPBELL ST
RAHWAY, NJ 07065

PHONE NUMBER:

732-547-4615

WILL THERE BE AN ADMISSION CHARGE TO ATTEND?: ☒ YES ☐ NO

IF YES, HOW MUCH?:

\$ 30

LIABILITY INSURANCE COVERAGE?

☒ YES ☐ NO

AMOUNT OF COVERAGE:

\$ 3,000,000

HAVE YOU APPLIED TO BELMAR & SPRING LAKE?

☒ YES ☐ NO

IF NO, WHY?

***Certificate of Insurance MUST be submitted with the application
before application will be reviewed***



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SPECIAL EVENTS PERMIT APPLICATION

LOCATION OF EVENTS AND COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY AND TRAFFIC CONTROL. EVENTS WITH OVER 500 PARTICIPANTS CANNOT USE VOLUNTEERS:

RACE MARSHALS + POLICE

DESCRIBE ALL BOROUGH RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT:

POLICE

APPROXIMATE NUMBER OF CONTESTANTS, PARTICIPANTS, SPECTORS, AND/OR OTHER PEOPLE THAT COULD REASONABLY BE ANTICIPATED TO ATTEND THE EVENT: 800

THE BOROUGH OF LAKE COMO RESERVES THE RIGHT TO CANCEL ANY SPECIAL EVENT DUE TO CIRCUMSTANCES BEYOND ITS CONTROL, SUCH AS STORMS OR ANY NATURAL DISASTER.

[Signature]
SIGNATURE OF APPLICANT

3/29/18
DATE

FOR OFFICE USE ONLY

Date Application Received

4/9/18

Received by

ABenev

Date Application Reviewed & Approved by DPW

Reviewed by

Date Application Reviewed & Approved by Police

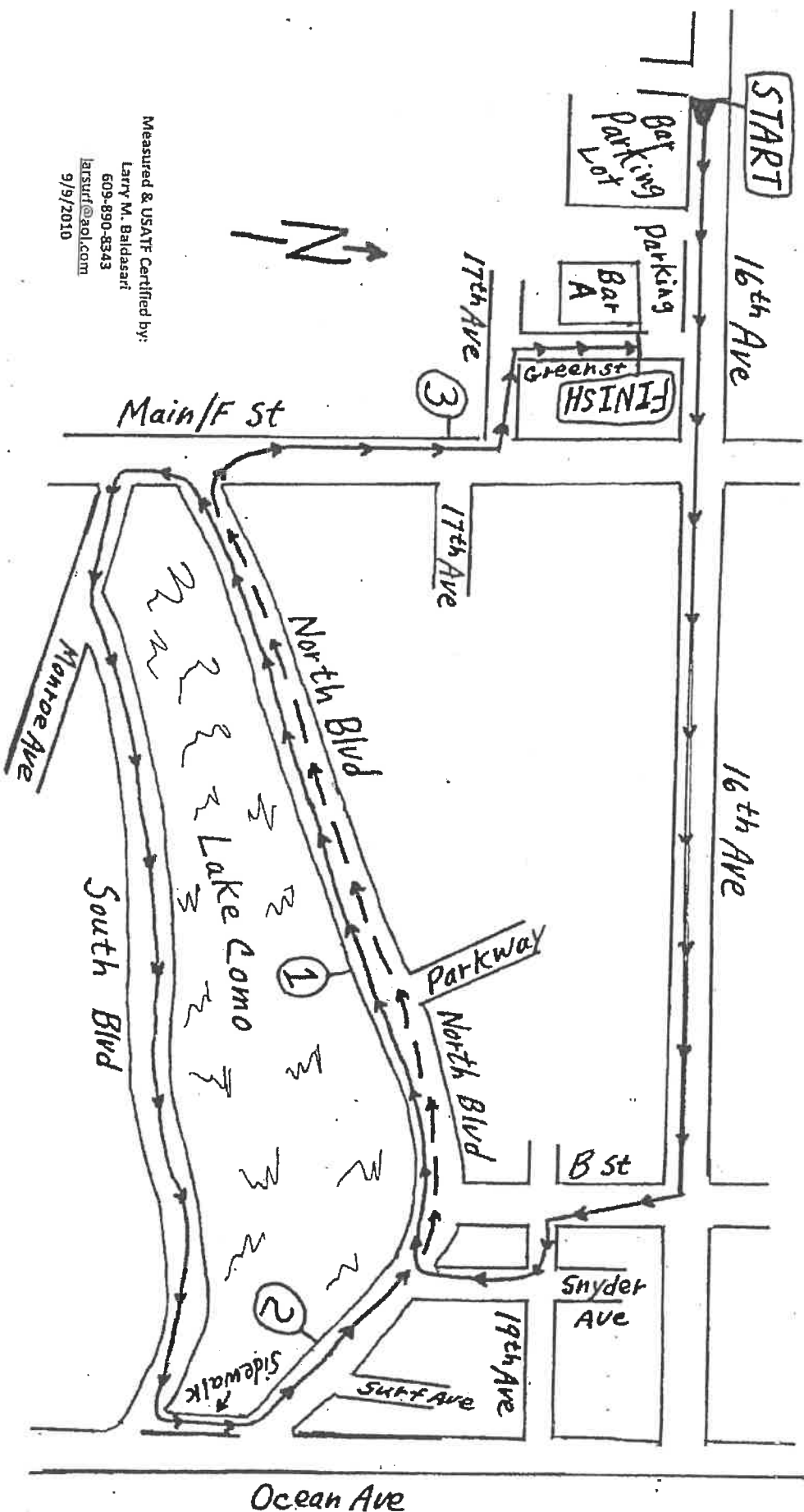
Reviewed by

Price from Police Department

Date Approved by Mayor & Council

NJ10023LMB

START



START- On 16th Ave, directly even with the unnumbered light pole(LP) that is located at the E. corner of the Westernmost driveway for Bar Anticipation, a.k.a. Bar A & at the middle of the driveway for building #712 on N. side of street; 54' E. of telephone pole(TP) 3322 on S. side; 38' W. of TP #254 on N. side.

1 MILE- On North Blvd, just W. of Parkway & just E. of the Gazebo on S. side; at the middle of the driveway for house #500; 47' W. of LP #4552 on S. side; 24' E. of the E. end of the sewer grate on S. side; 35' W. of the fire hydrant on N. side.

2 MILE- On North Blvd, directly even with the flagpole that is located at the E. end of the property for house #106; 35' W. of the concrete sign pole for Surf Ave. on N. side; 56' E. of LP #4048 on S. side.

3 MILE- On Main St, in front of building #703; 20' S. of the S. end of the sewer grate on W. side; 30' N. of TP #11 On W. side.

FINISH- On Green St, directly even with the N.E. end of the Bar A building & across from the rear doors to building #1607 on W. side; 40' N. of the N. end of the sewer grate that is located

Measured & USATF Certified by:
Larry M. Baldasari
609-890-8343
larsurf@aol.com
9/9/2010

RESOLUTION NO. 2018-77

**RESOLUTION REJECTING BID FOR
PUBLIC WORKS EMERGENCY
UTILITY REPAIRS**

WHEREAS, advertisement was made in the Asbury Park Press on 2/7/2018 for receipt of bids on March 13, 2018 for Utility Department/Public Works 2018 Public Works Emergency Utility Repair Contract.

WHEREAS, one bid was received by J. Fletcher Creamer and Son, Inc., Hackensack NJ; and

WHEREAS, the Borough chooses to reject the bid due to the amount being substantially over budget; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council hereby authorizes the Borough Clerk to reject the bid and to advertise the bid again.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the above referenced bidder together with the return of bid security provided with the bid.

Dated: 4/17/2018

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

Resolution 2018 – 79

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

	Per Attached Bill List	\$875,752.96
7264	NJ Natural Gas Co. Public Buildings & Grounds OE	<u>1,184.73</u>
		\$876,937.69

WATER/SEWER ACCOUNT:

Per Attached Bill List	\$ 37,070.49
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PAYROLL ACCOUNT:

4295	Employee Payroll Dated 4/4/18	\$ 27,579.44
2151	Employee Payroll Dated 4/4/18	7,290.90
1338	Employee Payroll Dated 4/4/18	122.72
Wire	State of NJ-Pensions & Benefits PERS	8,070.83
Wire	State of NJ-Pensions & Benefits PFRS-Annual Cont.	163,623.00
Wire	State of NJ-Pensions & Benefits PERS-Annual Cont.	<u>90,632.00</u>
		\$297,318.89

TOURISM ACCOUNT:

Per Attached Bill List	\$ 122.72
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DOG LICENSE ACCOUNT:

Per Attached Bill List	\$ 154.80
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Dated: April 17, 2018

Brian T. Wilton, Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

April 16, 2018 18.79
03:35 PM

Borough of Lake Como
Purchase Order Status Report by P.O. Number

Range: First to Last
P.O. Type: All
Format: Condensed
Include Non-Budgeted: Y
Include Revenue: Y
First Enc Date Range: to 04/16/18
Open: N Rcvd/Prv/Held: Y Paid: N Void: N Deleted: N
Bid: Y State: Y Other: Y Exempt: Y As of Date: 04/16/18

PO #	PO Date	Vendor	Description	R/A/H Amount
18-00148	02/27/18	GARDEN STATE HIGHWAY PRODUCTS	STREET SIGNS	228.70
18-00157	03/02/18	TAYLOR HARDWARE	MARCH PURCHASES	65.51
18-00208	03/23/18	NJ CONFERENCE OF MAYORS	SPRING CONFERENCE	325.00
18-00217	03/28/18	STEPHEN BATICH	DOG CLINIC	150.00
18-00218	03/16/18	AMCO PEST SERVICES, INC.	PEST CONTROL SERVICE MARCH	110.00
18-00219	03/29/18	GARDEN STATE LABORATORIES, INC	WATER ANALYSIS MARCH	207.00
18-00221	03/19/18	ATLANTIC LOCK & SAFE	DPW INSTALL NEW ENTRY LOCK	234.00
18-00222	03/20/18	DELISA WASTE SERVICES	RECYCLE/TRASH APRIL	7,166.67
18-00223	03/15/18	RIO SYSTEMS AND SERVICES	SOFTWARE MAINTENANCE AGREEMENT	1,500.00
18-00224	03/15/18	FIRE SECURITY TECHNOLOGIES	FIRE ALARM MONITORING BORO	396.00
18-00225	03/15/18	GRACE MARKER&ASSOCIATES,LLP	TAX LEGAL SERVICES	525.00
18-00226	03/15/18	DELISA WASTE SERVICES	TIPPING FEES MARCH 2-12/2018	2,267.73
18-00227	03/14/18	COUNTY TAX ADMINISTRATOR	2017 CHAPTER 75 POSTCARD	344.42
18-00228	03/14/18	MGL PRINTING SOLUTIONS	HOMESTEAD REBATE FORMS	62.00
18-00230	03/12/18	USA BLUEBOOK	BLUE/GREEN MARKOUT PAINT	138.13
18-00231	03/14/18	WATCHUNG SPRING WATER CO INC	WATER/RENTAL	62.50
18-00232	04/03/18	NJ Department of Health	DOG LICENSE MARCH 2018	4.80
18-00233	03/30/18	STATE OF NJ PENSIONS&BENEFITS	EMPLOYEE GROUP INS APRIL	15,113.58
18-00234	03/29/18	TAX COLL. & TREASURER ASSO.	SPRING CONFERENCE	310.00
18-00236	03/29/18	LAKE COMO PAYROLL ACCOUNT	PERS ANNUAL EMPLOYER CONTRIBUT	90,632.00
18-00237	03/29/18	LAKE COMO PAYROLL ACCOUNT	PERS ANNUAL CONTRIBUTION	163,623.00
18-00240	03/29/18	CONSOLIDATED POLICE FIREMEN	PERS ADMINISTRATIVE FEES	88.58
18-00241	02/27/18	MUNICIPAL RECORD SERVICE	ATS MAILERS	714.00
18-00243	04/02/18	JEANNETTE JIMENEZ	APRIL CLEANING SERVICE	336.00
18-00244	03/29/18	LAKE COMO BOARD OF EDUCATION	SCHOOL TAX MARCH	267,471.00
18-00245	04/03/18	LAKE COMO PAYROLL ACCOUNT	EMPLOYEE PAYROLL 4/4/18	34,993.06
18-00246	03/29/18	THE COAST STAR	LEGAL ADVERTISING	250.42
18-00247	03/20/18	MONMOUTH WIRE&COMPUTER RECYCLE	COMPUTER/ELECTRONIC SCRAP	100.00
18-00248	03/30/18	DELISA WASTE SERVICES	TIPPING FEES MARCH 16-31,2018	2,626.16
18-00249	04/02/18	HI-WAY OIL SERVICE, INC.	OIL DRY/POLYMER AIR	78.95
18-00250	03/12/18	VAN WICKLE AUTO SUPPLY, INC.	HYDFLUID/MIRROR BRACKET	164.14
18-00251	03/31/18	ONE CALL CONCEPTS	ONE CALL SERVICE	35.00
18-00252	03/28/18	CME ASSOCIATES	WATERMAIN CLEAN/LINING 16-918	1,425.00
18-00253	04/09/18	U.S. BANK NA	MON CTY IMP AUTH 2013B-INTERES	9,474.93

April 16, 2018
03:35 PM

Borough Of Lake Como
Purchase Order Status Report by P.O. Number

Page No: 2

PO #	PO Date	Vendor	Description	R/A/H Amount
18-00255	03/08/18	MONMOUTH TRUCK EQUIPMENT	SNOW PLOW SPREADER REPAIR	749.00
18-00256	04/10/18	MONMOUTH CTY ASSESSOR'S ASSN.	MEMBERSHIP DUES 2018	75.00
18-00257	04/10/18	VERIZON	POLICE DISPATCH	74.54
18-00260	04/11/18	ELLCOTT NETWORK CONSULTANTS	MAINTENANCE AGREEMENT	827.00
18-00261	04/06/18	NEOPST/MAIL FINANCE	POSTAGE METER LEASE	240.72
18-00263	04/06/18	SHAIN SCHAEFER PC	LEGAL SERVICES-ANIMAL HOUSE	3,377.26
18-00264	04/12/18	LAKE COMO WATER/SEWER ACCT	TAX SALE/DUE TO WATER/SEWER	5,098.86
18-00265	04/12/18	LAKE COMO PREMIUM ACCOUNT	TAX SALE/DUE TO PREMIUM ACCOUN	32,700.00
18-00266	04/12/18	LAKE COMO BOARD OF EDUCATION	SCHOOL TAX APRIL	267,471.00
18-00267	04/13/18	DELTA DENTAL OF NEW JERSEY	DENTAL	673.07
18-00268	04/13/18	DENTAL SERVICE ORG	DENTAL	169.86
18-00270	04/16/18	RICOH USA, INC.	COPY MACHINE LEASE	379.35
18-00271	04/16/18	VERIZON WIRELESS	BUILDING DEPT CELL PHONE	42.03
Total Purchase Orders:		47	Total P.O. Line Items:	117
Total R/A/H Amount:		913,100.97		

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	8-10	875,752.96	0.00	0.00	875,752.96
	8-20	37,070.49	0.00	0.00	37,070.49
	8-60	154.80	0.00	0.00	154.80
	8-74	122.72	0.00	0.00	122.72
Total of All Funds:		913,100.97	0.00	0.00	913,100.97

RESOLUTION NO. 2018-80

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE COPS IN SHOPS
SUMMER SHORE INITIATIVE 2018 GRANT #AL-18-45-05-01 AWARD**

WHEREAS, the State of New Jersey Department of Law and Public Safety, Division of Alcoholic Beverage Control has received grant funds from the Federal Fiscal Year 2018 National Priority Safety programs which is funded by the Department of Transportation, National Highway Traffic Safety Administration; and

WHEREAS, this program is a cooperative effort between the Division of Highway Safety, the Division of Alcoholic Beverage Control and Belmar Police Department; and

WHEREAS, it is the intent and spirit of the State of New Jersey Department of Law and Public Safety, Division of Alcoholic Beverage Control to use the grant to assist local undercover law enforcement officers to join forces with local establishments to deter the sale of alcohol to people under the legal age; and

WHEREAS, it is the recommendation of the Lake Como Borough Administrator and the Belmar Police Department to accept this grant award in the of \$7,040.00; and

WHEREAS, it is the desire of the Mayor and Council to accept this grant.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como, County of Monmouth and State of New Jersey, that:

1. The Borough of Lake Como hereby accepts the grant award as set forth in the Cops in Shops Summer Shore Initiative 2018 Grant program in the amount of \$7,040.00.
2. Upon the adoption of this resolution, the Borough Clerk is authorized to forward a certified copy to the Chief of Police.

Dated: 04/17/2018

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2018-81

**A RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER
NO. 1 FOR THE WATER MAIN CLEANING AND CEMENT LINING PROJECT,
PHASE II**

WHEREAS, the Borough of Lake Como, County of Monmouth, State of New Jersey (hereinafter referred to as the "Borough") has previously awarded a Contract for the Borough Water Main Cleaning and Cement Lining Project, Phase II in the amount of \$2,094,610.27; and

WHEREAS, Change Order No. 1 increases the original contract price of \$2,094,610.27 in the amount of \$355,420.00 for a total of \$2,450,030.27; and

WHEREAS, the Borough Engineer recommends Change Order No. 1 as requested in a letter dated April 11, 2018; and

WHEREAS, the Borough Finance Officer has confirmed that the Change Order No. 1 is less than the twenty percent (20%) that is allowable by State Statute for any change orders; and

WHEREAS, in the letter of recommendation, the Borough Engineer has recommended approval of Engineer's Change Order No.1 increasing the total contract price by \$355,420.00.

NOW, THEREFORE, BE IT RESOLVED, this 17th day of April, 2018, the Mayor and Council of the Borough of Lake Como, County of Monmouth, State of New Jersey as follows:

1. The Borough accepts the recommendations of its Borough Engineer for the project and approves Change Order No. 1 increasing the final contract price by \$355,420.00.
2. The Mayor and Council authorizes and directs the Mayor, Borough Administrator/Clerk, to execute any and all necessary documents in order to implement the intent of this Resolution.
3. A certified copy of this Resolution shall be forwarded by the Borough Clerk to the following: (a) Bruce Koch, Engineer; (b) Beverly Beatty, US Department of Agriculture.

Dated: 04/17/2018

Brian T. Wilton
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION 2018-82

RESOLUTION OF THE BOROUGH OF LAKE COMO AUTHORIZING ENTRY INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 4-0A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Borough of Farmingdale, hereinafter referred to as the "Lead Agency", has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, the governing body of the Borough of Lake Como has duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; and

NOW, THEREFORE BE IT RESOLVED, by the Borough of Lake Como in the County of Monmouth, New Jersey, duly assembled in public session as follows:

- 1) TITLE - This Resolution shall be known and may be cited as the Cooperative Pricing Resolution for Energy Aggregation of the Borough of Lake Como.
- 2) AUTHORITY - Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.
- 3) CONTRACTING - The lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.
- 4) BOROUGH OFFICIALS - The Mayor and/or Borough Clerk/are hereby authorized and directed to execute, on behalf of the Borough, any documents necessary to carry out the purpose of this Resolution.
- 5) INCONSISTENCIES - All resolutions or parts thereof, inconsistent herewith are hereby repealed and rescinded to the extent of any such inconsistency.
- 6) EFFECTIVE DATE - This resolution shall take effect immediately upon adoption.

CERTIFICATION

I, Louise Mekosh, hereby certify that the above is a true copy of a Resolution duly adopted by the Mayor and Council of the Borough of Lake Como, in the County of Monmouth, at its meeting held on the 17th day of April 2018.

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

MOTION BY: Council Member _____

SECOND BY: Council Member _____

VOTING AYE:

Council Members _____, _____, _____, _____

VOTING NAY, *NOT* VOTING, ABSENT:

Council Members _____, _____, _____, _____

MONMOUTH-OCEAN AREA ENERGY COOPERATIVE
AGREEMENT FOR A COOPERATIVE PRICING SYSTEM

This Agreement made and entered into this ____ day of _____, 20____, by and between the Borough of Farmingdale, with an address of 13 Asbury Avenue, Farmingdale, New Jersey 07727, and hereinafter referred to as "Farmingdale" or "Lead Agency" and the following participants listed below, who desire to participate in the Monmouth-Ocean Area Energy Cooperative (hereinafter referred to as "Cooperative Pricing System" or the "System").

PARTICIPANTS

- a) The Borough of Farmingdale with an address of 13 Asbury Avenue , Farmingdale, New Jersey 07727, and hereinafter referred to as "Farmingdale"; and
- b) The Borough of Point Pleasant Beach with an address of 416 New Jersey Avenue, Point Pleasant Beach, New Jersey 08742, and hereinafter referred to as "Point Pleasant Beach"; and
- c) The Borough of Lake Como, with an address of 1740 Main Street, Lake Como, NJ 07719, and hereinafter referred to as "Lake Como".

With all above municipalities being hereinafter referred to collectively as "Participants."

W I T N E S S E T H

WHEREAS, N.J.S.A. 40A:11-11(5), specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the Borough of Farmingdale, the Lead Agency, is conducting a voluntary Cooperative Pricing System with other Participants; and

WHEREAS, this Cooperative Pricing System is to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, all Participants hereto have approved the within Agreement by Resolution in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all Participants to enter into such Agreement for said purposes;

NOW, THEREFORE, IN CONSIDERATION OF the promises and of the covenants, terms and conditions hereinafter set forth, it is mutually agreed as follows:

1. The goods or services to be priced cooperatively shall include Electric Generation Service and Natural Gas Supply Service.
2. The items and classes of items which may be designated by the Participants hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.
3. The Borough of Farmingdale, the Lead Agency, on behalf of all Participants, shall upon approval of the registration of the System and annually thereafter on the anniversary of the registration of the System, publish a legal ad in such format as required by N.J.A.C. 5:34-7.9(a) in its official newspaper normally used for such purposes by it to include such information as:
 - (A) The name of Lead Agency soliciting competitive bids or informal quotations.
 - (B) The address and telephone number of Lead Agency.
 - (C) The names of the Participant contracting units.
 - (D) The State Identification Code assigned to the Cooperative Pricing System.
 - (E) The expiration date of the Cooperative Pricing System.
4. Each of the Participant contracting units shall designate, in writing, to the Lead Agency, the items to be purchased and indicate therein the approximate quantities desired, the location for delivery and other requirements, to permit the preparation of specifications as provided by law.
5. The specifications shall be prepared and approved by the Lead Agency and no changes shall be made thereafter except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
6. A single advertisement for bids or the solicitation of informal quotations for the goods or services to be purchased shall be prepared by the Lead Agency on behalf of all of the Participant contracting units desiring to purchase any item.
7. The Lead Agency when advertising for bids or soliciting informal quotations shall receive bids or quotations on behalf of all Participant contracting units. Following the receipt of bids, the Lead Agency shall review said bids and on behalf of all Participant contracting units, either reject all or certain of the bids or make one award to the lowest

responsible bidder or bidders for each separate item. This award shall result in the Lead Agency entering into a Master Contract with the successful bidder(s) providing for two categories of purchases:

(A) The quantities ordered for the Lead Agency's own needs, and

(B) The estimated aggregate quantities to be ordered by other Participant contracting units by separate contracts, subject to the specifications and prices set forth in the Lead Agency's Master Contract.

8. The Lead Agency shall enter into a formal written contract(s) directly with the successful bidder(s) only after it has certified the funds available for its own needs.

9. Each Participant contracting unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to successful vendor(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful vendor(s); make payment directly to the successful vendor(s) and be responsible for any tax liability.

10. No Participant contracting unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other Participant contracting unit. Each Participant contracting unit shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.

11. The provisions of Paragraphs 7, 8, 9, and 10 above shall be quoted or referred to and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the Participant contracting units.

12. No Participant contracting unit in the Cooperative Pricing System shall issue a purchase order or contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids or quotations which it has itself received.

13. The Lead Agency reserves the right to exclude from consideration any good or service if, in its opinion, the pooling of purchasing requirements or needs of the Participant contracting units is either not beneficial or not workable.

14. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.

15. This Agreement shall become effective on April 17, 2018 subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect for a period not to exceed five (5) years from said date unless any party to this Agreement shall give written notice of its intention to terminate its participation.

16. Additional local contracting units may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this Agreement with respect to other signatories. The Lead Agency is authorized to execute the Rider on behalf of the members of the System.

17. All records and documents maintained or utilized pursuant to terms of this Agreement shall be identified by the System Identifier assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.

18. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above written.

FOR THE LEAD AGENCY

Borough of Farmingdale

BY:

James A. Daly, Mayor

FOR THE PARTICIPANT UNITS

Borough of Point Pleasant Beach

BY:

Stephen D. Reid, Mayor

Borough of Lake Como

BY:

Brian T. Wilton, Mayor

ORDINANCE NO. 2018-933

**AN ORDINANCE OF THE BOROUGH OF LAKE COMO SETTING FORTH THE
SALARIES OF CERTAIN BOROUGH OF LAKE COMO EMPLOYEES**

BE IT ORDAINED by the Mayor and Council of the Borough of Lake Como that Ordinance Number 2014-900 is hereby amended as follows.

BE IT FURTHER ORDAINED that the following shall establish the salary range guide for certain municipal employees upon adoption and publication according to law:

**THE BASE SALARY RANGES OF THE FOLLOWING BOROUGH EMPLOYEES
SHALL BE AS STATED BELOW:**

<u>POSITION</u>	<u>BASE SALARY RANGE</u>
Tax Searcher	6,000.00-7,000.00
Tax Collector	55,000.00-68,000.00
Improvement Searcher	3,400.00-3,900.00
Borough Clerk	45,000.00-60,000.00
Chief Financial Officer	45,000.00-60,000.00
Bd of Health,Vital Statistics	3,000.00-3,500.00
Super.Public Works	60,000.00-83,000.00

The above salary range guides, together with longevity, shall be in effect January 1, 2018.
An adopting resolution shall establish the annual base salaries.

**THE SALARIES OF THE FOLLOWING BOROUGH EMPLOYEES PAID ON AN
HOURLY BASIS SHALL BE AS STATED BELOW:**

<u>POSITION</u>	<u>PER HOUR</u>
Deputy Treasurer	20.00-35.00
Deputy Borough Clerk	20.00-35.00
Deputy Administrator	20.00-35.00

The above salary guides, together with longevity, shall be in effect January 1, 2018.
An adopting resolution shall establish the annual base salaries.

ORDINANCE 2018-933 PAGE TWO

THE YEARLY SALARY RANGES OF THE FOLLOWING BOROUGH EMPLOYEES SHALL BE AS STATED BELOW:

<u>POSITION</u>	<u>SALARY</u>
C2-W2 Operator	5,000.00-6,500.00
Municipal Judge	30,000.00-38,000.00
Tax Assessor	15,000.00-20,000.00
Building Inspector	7,500.00-12,000.00
Plumbing & Heating Insp.	7,500.00-12,000.00
Electrical Inspector	7,500.00-12,000.00
Fire Subcode Official	7,500.00-12,000.00
Zoning Official	4,500.00-5,200.00
Construction Code Official	7,500.00-12,000.00
Fire Prevention Official	4,000.00-5,500.00
Municipal Prosecutor	15,000.00-21,000.00
Municipal Attorney	20,000.00-25,000.00

The above salary guides shall be in effect January 1, 2018. An adopting resolution shall establish the annual base salaries.

THE SALARIES OF THE FOLLOWING BOROUGH EMPLOYEES PAID ON AN HOURLY BASIS SHALL BE AS STATED BELOW:

<u>POSITION</u>	<u>HOURLY AMOUNT</u>
Construction/Building Assistant	2.00-15.00
Casual Employee	8.60-15.00

The above salary guides shall be in effect January 1, 2018. An adopting resolution shall establish the annual base salaries.

THE SALARIES OF THE FOLLOWING BOROUGH EMPLOYEES SHALL BE PAID AS STATED BELOW:

Planning Board Secretary	Per Month	200.00-300.00
Public Defender	Per Court date	200.00-300.00
Tourism Secretary	Per Month	110.00-150.00

The above salary guides shall be in effect January 1, 2018. An adopting resolution shall establish the annual base salaries.

ORDINANCE 2018-933 PAGE THREE

**MEMORIALIZATION OF FINAL CONTRACT SETTLEMENT FOR POLICE CHIEF
PRIOR TO DISBANDING MAY 2016:**

To Memorialize the final pay and contract settlement for the Police Chief, as required by the
PFRS Pension Board:

2016 Police Chief Settlement for Retroactive Pay for Clothing and College \$10,000.00

This ordinance shall become effective following its final passage and publication as provided by
law.

Brian T., Mayor

Attest:

Louise A. Mekosh, RMC/CMC
Borough Clerk/Administrator