



**LAKE COMO BOROUGH
1740 MAIN STREET
P.O. BOX 569
LAKE COMO, NJ 07719
(732) 681-3232
MINUTES**

**DATE: MAY 15, 2018
REGULAR MEETING IMMEDIATELY FOLLOWING THE WORKSHOP**

MEETING CALLED TO ORDER

Mayor Wilton called the meeting to order at 7:30pm.

SALUTE TO FLAG AND MOMENT OF SILENT PRAYER

SUNSHINE LAW

INTRODUCTION AS REQUIRED UNDER THE SUNSHINE LAW: ADEQUATE NOTICE OF THE MEETING HAS BEEN PROVIDED BY THE ADOPTION OF A RESOLUTION BY THE MAYOR AND COUNCIL ON THE SECOND DAY OF JANUARY 2018 IN WHICH RESOLUTION THE TIME AND PLACE OF AGENDA AND REGULAR MEETINGS COMMENCING WITH JANUARY 2, 2018 WERE SET FORTH. NOTICE OF SAME WAS DELIVERED TO THE ASBURY PARK PRESS AND THE COAST STAR AND A COPY OF SAME IS POSTED ON THE BULLETIN BOARD IN THE BOROUGH HALL. ALL MEETINGS ARE OPEN TO THE PUBLIC.

ROLL CALL

Douglas Witte	Present
Kevin Higgins	Present
Virginia Kropac	Excused Absence
John Carvelli	Excused Absence
Hawley Scull	Present
Christopher D'Antuono	Present

Also present: Borough Clerk/Administrator Louise Mekosh, Deputy Clerk Amy Boney, Borough Attorney Peg Schaffer, Belmar Police Chief Drew Huisman and Public Works Superintendent Brendan Maas.

APPROVAL OF MINUTES

Councilman Higgins made a motion to approve the minutes from the May 1, 2018 Workshop and Regular Meetings seconded by Councilwoman Scull, all are in favor.

COMMUNICATIONS

None on the agenda

REPORTS OF COMMITTEES

- Councilman D'Antuono reported that effective today, the seasonal one-way streets are in effect. All the details can be found on the Borough website as well as the Borough's Facebook page. All other matters are in order.
- Councilwoman Scull reported that all matters are in order.
- Councilman Higgins reported that all matters are in order.
- Councilman Witte reported that all matters are in order but asked if at the next meeting, the Council can discuss the runs and walks held in the Borough and requested that Capt. Scott be present.
- Mayor Wilton yielded the first part of his report to Borough SMRSA Representative Kevin Lynch.
 - o Kevin Lynch, SMRSA representative came before the Council to give the flow report. He stated that we are 7 months into the year which goes October-October and there is maintenance taking place on two pump stations and the outfall pipe project is complete. All other matters are in order.

Mayor Wilton reported that he has received some complaints about brush, leaves and grass and asked if DPW Superintendent Brendan Maas could report on when and what the town picks up. Mr. Maas reported that the Borough does not and has never picked up grass, the leaf pick up schedule is on the website as well as in the calendar and takes place in April and again in the fall and asked all residents to put their brush out loose on the curb. Brush is picked up on Tuesdays. Councilman Higgins asked if a flyer explaining the pickup days can be sent to the residents. All other matters are in order.

UNFINISHED BUSINESS

No Unfinished Business

PUBLIC COMMENTS ON THE CONSENT AGENDA & NEW BUSINESS

Councilman Witte made a motion to open the meeting to the public, seconded by Councilman Higgins, all are in favor.

No Public Comments

Councilman Witte made a motion to close the meeting to the public, seconded by Councilwoman Scull, all are in favor.

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Water Sewer Monthly Report

Real Estate Tax Monthly Report

Councilman Higgins made a motion to approve the items on the Consent Agenda, seconded by Councilman Witte, all are in favor.

NEW BUSINESS

Resolution 2018-88

Payment of Bills

Offered by Councilman Witte and seconded by Councilman Higgins, roll call vote as follows:

Yes: Councilmember Witte, Higgins, Scull & D'Antuono

No: None

Abstain: None

Absent: Councilmembers Kropac & Carvelli

PUBLIC COMMENTS

Councilmembers Witte made a motion to open the meeting to the public, seconded by Councilman Higgins, all are in favor.

Robert Teevan came before the Council on behalf of his brother who owns Alternative Plate at 1602-1604 Main Street and asked the Council for permission to operate the food truck in the lot at 1604 Main on Tuesday, Friday and Saturday nights. Mayor Wilton responded that he would have to get approval from the Zoning Officer Mark Fessler as well as approval from the Police. Chief Huisman commented that he is not as concerned with the business as the patrons that will be gathering at that hour with the condos so close.

Councilman Witte made a motion to close the meeting to the public, seconded by Councilman Higgins, all are in favor.

NEXT MEETING

THE NEXT REGULAR MEETING OF THE MAYOR AND COUNCIL WILL BE HELD ON TUESDAY, JUNE 19, 2018 IMMEDIATELY FOLLOWING THE 7:30PM WORKSHOP MEETING IN THE LAKE COMO MEETING ROOM. ALL MEETINGS ARE OPEN TO THE PUBLIC.

MOTION TO ADJOURN

Councilman Higgins made a motion to adjourn, seconded by Councilwoman Scull, all are in favor.

Respectfully Submitted
Amy L. Boney
Deputy Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.



Borough of Lake Como

1740 Main Street Lake Como, New Jersey 07719-0569
(732) 681-3232 • FAX (732) 681-8981

Brian T. Wilton
Mayor

Louise A. Mekosh
Borough Clerk/Administrator

MEMO

TO: Louise A. Mekosh, RMC, CMC, CMFO

FROM: Esther A. Kiss, CTC *ek*

DATE: May 8, 2018

RE: Water/Sewer Monthly Report

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Attached you will find the April 2018 cash and adjustment reports for the water/sewer utility account.

The total amount deposited into the water/sewer account for April is \$145,107.99.

Please contact me if you have any questions.



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Brian T. Wilton
Mayer

Louise A. Mekosh
Borough Clerk/Administrator

MEMO

TO: Louise A. Mekosh, RMC, CMC, CMFO

FROM: Esther A. Kiss, CTC *EL*

DATE: May 8, 2018

RE: Real Estate Tax Monthly Report

Attached you will find the April 2018 cash & adjustment reports for taxes.

The total amounts deposited for April are as follows:

Current Account:	\$	800,839.87
Redemption Account		3,794.96

Grand Total:	\$	804,634.83

Also, an additional \$3,385.60 was received and turned over to the treasury for non-tax collection receivables.

Please contact me if you have any questions.

Resolution 2018 – 88

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

Per Attached Bill List \$770,672.79

WATER/SEWER ACCOUNT:

Per Attached Bill List \$477,266.10

PAYROLL ACCOUNT:

4263	Employee Payroll Dated 4/18/18	\$ 27,370.49
2153	Employee Payroll Dated 4/18/18	5,606.76
4265	Employee Payroll Dated 5/2/18	77,811.50
2156	Employee Payroll Dated 5/2/18	7,510.40
1339	Employee Payroll Dated 5/2/18	122.95
Wire	NJPB – PERS	<u>8,450.00</u>
		\$126,872.10

TOURISM ACCOUNT:

Per Attached Bill List \$ 122.95

DOG LICENSE ACCOUNT:

1090 Per Attached Bill List \$ 10.20

REDEMPTION ACCOUNT:

1157	Ebury Fund 1	\$ 2,170.71
1158	Lake Como Water/Sewer	30.00
1159	US Bank Cust for PC7 First Trust	<u>1,624.25</u>
		\$ 3,824.96

PREMIUM ACCOUNT:

1112	Ebury Fund 1	\$ 1,800.00
1113	US Bank Cust for PC7 First Trust	<u>1,200.00</u>
		\$ 3,000.00

Dated: May 15, 2018

Brian T. Wilton, Mayor

Louise A. Mekosh, RMC, CMC, CMFO

Range: First to Last
 P.O. Type: All
 Format: Condensed
 Include Non-Budgeted: Y
 Include Revenue: Y
 First Enc Date Range: to 05/14/18
 Open: N Rcvd/Aprv/Held: Y Paid: N Void: N Deleted: N
 Bid: Y State: Y Other: Y Exempt: Y As of Date: 05/14/18

PO #	PO Date	Vendor	Description	R/A/H	Amount
18-00191	03/14/18	EDMUND'S AND ASSOC., INC.	PSQL LICENSE VERSION 6		836.00
18-00213	03/26/18	GARDEN STATE HIGHWAY PRODUCTS	DIRECTION SIGNS		291.00
18-00220	03/29/18	RIO SUPPLY, INC D/B/A SLC MET	WATER METERS		4,884.00
18-00229	03/15/18	JAEGER LUMBER	LUMBER/STAINLESS DRIVE		80.01
18-00242	04/02/18	TAYLOR HARDWARE	APRIL PURCHASES		330.15
18-00258	04/10/18	ATLANTIC SECURITY & FIRE	MONITOR/T CONNECT MAY-JULY		439.45
18-00259	03/30/18	MONMOUTH COUNTY SPCA	ANIMAL CONTROL MARCH 2018		200.00
18-00262	04/12/18	QUILL CORPORATION	OFFICE SUPPLIES		308.78
18-00269	04/16/18	EBURY FUND 1	REDEMPTION TAX SALECERT17-0004		3,970.71
18-00272	04/17/18	LAKE COMO PAYROLL ACCOUNT	EMPLOYEE PAYROLL 4/18/18		32,977.25
18-00273	04/16/18	SCRUBBER DOCTOR JANITORIAL SUPP	MULTIFOLD PAPER TOWELS		62.22
18-00274	04/17/18	MONARCH ELECTRIC COMPANY	BULBS-BORO/PARK/TRAFFIC LIGHT		348.60
18-00275	04/11/18	WATCHUNG SPRING WATER CO INC	WATER/RENTAL		88.48
18-00276	03/31/18	HOLMAN FRENIA ALLISON, PC	AUDIT FINANCIAL CY 2017		2,000.00
18-00277	03/28/18	CLAYTON BLOCK COMPANY, INC.	SAKRETE CONCRETE MIX		17.00
18-00278	02/28/18	NATIONAL GEOMATICA/JUNGLE LASE	NAT GEOMATICA FEBRUARY		230.00
18-00279	03/31/18	NATIONAL GEOMATICA/JUNGLE LASE	NAT GEOMATICA MARCH 2018		700.00
18-00280	04/16/18	GRACE MARMERO&ASSOCIATES,LLP	TAX COUNSEL		405.00
18-00281	04/20/18	JCP&L	STREET LIGHTING		2,065.05
18-00282	04/20/18	AMCO PEST SERVICES, INC.	PEST CONTROL APRIL		110.00
18-00283	04/24/18	JCP&L	ELECTRIC SERVICE		598.02
18-00285	04/25/18	NORTHERN SAFETY CO., INC.	VIDEO SURVEILLANCE SIGNS		167.30
18-00286	04/25/18	US BANK CUST FOR PC7 FIRSTRUST	REDEMPTION-18-00006 B21 L18		2,824.25
18-00287	04/25/18	LAKE COMO WATER/SEWER ACCT	REDEMPTION 18-00006 B24 L18		30.00
18-00288	04/20/18	FIRE SECURITY TECHNOLOGIES	ANNUAL FIRE ALARM INSPECT-BORO		388.00
18-00289	04/13/18	CME ASSOCIATES	WATERMAIN-CLEAN/LINE ORD16-918		3,252.00
18-00290	04/23/18	YOUR TARGET MARKETING, LLC	WEB-HOSTING & MAINTENANCE		1,040.00
18-00291	04/27/18	LAKE COMO CURRENT ACCOUNT	TRANSFER DEPOSIT		442,591.11
18-00293	04/30/18	DEBBY DeJONG	RES 2018-76 STREET OPEN ESCROW		600.00
18-00294	04/30/18	ANDREW SEPE	RES 2018-74 STREET OPEN ESCROW		600.00
18-00295	04/27/18	SHOP RITE OF BELMAR	WATER/SNACK LAKE CLEAN-UP		44.72
18-00297	05/01/18	JEANNETTE JIMENEZ	CLEANING SERVICE MAY		420.00
18-00298	05/01/18	LAKE COMO BOARD OF EDUCATION	SCHOOL TAX MAY		267,471.00
18-00299	05/01/18	DENTAL SERVICE ORG	DENTAL		169.86

PO #	PO Date	Vendor	Description	R/A/H Amount
18-00300	05/01/18	DELTA DENTAL OF NEW JERSEY	DENTAL	673.07
18-00301	05/01/18	MONMOUTH COUNTY TREASURER1	COUNTY TAX	259,808.69
18-00302	05/01/18	MONMOUTH COUNTY TREASURER2	LIBRARY TAX	18,203.32
18-00303	05/01/18	MONMOUTH COUNTY TREASURER3	HEALTH TAX	5,241.48
18-00304	05/01/18	MONMOUTH COUNTY TREASURER4	OPEN SPACE TAX	15,261.73
18-00305	04/23/18	MONARCH ELECTRIC COMPANY	ALUM BOX/GFI COVER	9.85
18-00306	04/20/18	FIRE SECURITY TECHNOLOGIES	FIRE ALARM INS 1730 MAIN/DPW	776.00
18-00307	05/01/18	JCP&L	ELECTRIC SERVICE	413.78
18-00308	05/01/18	LAKE COMO PAYROLL ACCOUNT	EMPLOYEE PAYROLL 5/2/18	85,444.85
18-00310	05/04/18	NEOFUNDS BY NEOPOST	POSTAGE	600.00
18-00311	04/15/18	DELISA WASTE SERVICES	TIPPING FEES APRIL 2-13, 2018	2,183.63
18-00312	04/20/18	DELISA WASTE SERVICES	TRASH/RECYCLING MAY 2018	7,166.67
18-00313	04/24/18	J. FORD ELECTRIC	CIRCUIT BREAKER - PARK	315.86
18-00314	04/17/18	GARDEN STATE LABORATORIES, INC	WATER ANALYSIS APRIL	207.00
18-00315	05/04/18	STATE OF NJ PENSIONS&BENEFITS	EMPLOYEE GROUP INS MAY	15,113.58
18-00316	04/19/18	MONMOUTH MUNICIPAL JOINT INS.	MON MUN JTF SECOND INSTALLMENT	51,555.66
18-00317	05/04/18	NJ Department of Health	DOG LICENSE REPORT APRIL 2018	10.20
18-00319	04/23/18	HI-WAY OIL SERVICE, INC.	HAND BRUSH	10.00
18-00320	04/09/18	VAN WICKLE AUTO SUPPLY, INC.	APRIL PURCHASES	69.27
18-00321	04/30/18	DELISA WASTE SERVICES	TIPPING FEES APRIL 16-30, 2018	3,045.08
18-00322	05/07/18	COSTCO WHOLESALE CLUB	SUPPLIES	165.97
18-00324	04/30/18	ONE CALL CONCEPTS	ONE CALL SERVICE	46.25
18-00325	05/08/18	CABLEVISION/OPTIMUM	TELEPHONE/OPTONLINE	839.60
18-00326	04/30/18	CME ASSOCIATES	WATERMAIN LINING ORD 16-918	12,027.00
18-00328	04/30/18	THE COAST STAR	LEGAL ADVERTISING	248.28
18-00333	05/14/18	VERIZON	DISPATCH LINE	74.56
18-00334	05/14/18	IMAGE SYSTEMS	COPY MACHINE LEASE/DOCUMENTATI	620.16
18-00335	05/04/18	SHAIN SCHAFFER PC	SENTINEL PUBLISHING	2,225.50
18-00336	05/07/18	SHAIN SCHAFFER PC	LEGAL SERVICES-FIRST AID	2,000.00

Total Purchase Orders: 63 Total P.O. Line Items: 192

Total R/A/H Amount: 1,254,897.00

Totals by Year-Fund
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
7-10	507.50	0.00	0.00	507.50
8-10	776,990.25	0.00	0.00	776,990.25
8-20	477,266.10	0.00	0.00	477,266.10
8-60	10.20	0.00	0.00	10.20
8-74	122.95	0.00	0.00	122.95
Year Total:	1,254,389.50	0.00	0.00	1,254,389.50
Total of All Funds:	1,254,897.00	0.00	0.00	1,254,897.00

TOTAL CURRENT
770,672.79

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* Redemption Account
\$3884.96

** Premium Account
\$3000.00