



**LAKE COMO BOROUGH
1740 MAIN STREET
LAKE COMO, NJ 07719
(732) 681-3232
MINUTES**

**DATE: AUGUST 6, 2019
REGULAR MEETING IMMEDIATELY FOLLOWING THE WORKSHOP**

MEETING CALLED TO ORDER

Mayor Higgins called the meeting to order at 7:51pm

SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION

SUNSHINE LAW

INTRODUCTION AS REQUIRED UNDER THE SUNSHINE LAW: ADEQUATE NOTICE OF THE MEETING HAS BEEN PROVIDED BY THE ADOPTION OF A RESOLUTION BY THE MAYOR AND COUNCIL ON THE SECOND DAY OF JANUARY 2019 IN WHICH RESOLUTION THE TIME AND PLACE OF AGENDA AND REGULAR MEETINGS COMMENCING WITH JANUARY 2, 2019 WERE SET FORTH. NOTICE OF SAME WAS DELIVERED TO THE ASBURY PARK PRESS AND THE COAST STAR AND A COPY OF SAME IS POSTED ON THE BULLETIN BOARD IN THE BOROUGH HALL. ALL MEETINGS ARE OPEN TO THE PUBLIC.

ROLL CALL

Douglas Witte	Present
Virginia Kropac	Present
John Carvelli	Excused Absence
Hawley Scull	Present
Christopher D'Antuono	Present
David Gardner	Present

APPROVAL OF MINUTES

Councilman Gardner made a motion to approve the minutes from the July 16, 2019 Regular Meeting, seconded by Councilman D'Antuono, all are in favor.

COMMUNICATIONS

Letter from Tax Collector

Certification of Mailing of Tax Bills

- The Certification of Mailing of the Tax Bill from Tax Collector Toni Mullen was read into the record by Deputy Borough Clerk Amy L. Boney

Letter from Councilman John Carvelli

- Deputy Borough Clerk Amy L. Boney read a letter from Councilman Carvelli announcing his resignation from the Council and thanking Mayor Higgins and his fellow Councilmembers.

REPORTS OF COMMITTEES

- Councilman Gardner reported that he covered most of his report during the Workshop Meeting and the Environmental Commission has voted to move their meetings to the 3rd Wednesday of each month. All other matters are in order.
- Councilman D'Antuono recognized Loretta Hill, the Lake Como Board of Education Business Administrator since 2011, for receiving a Distinguished Service award from the New Jersey Association of School Business Officials. As part of this award, two students received scholarships in her name. Councilman D'Antuono congratulated Miss Hill and the scholarship recipients and thanked Ms. Hill for her service to Lake Como and the students. All other matters are in order.
- Councilwoman Scull reported that there was a Lake Como Day Committee and Tourism Commission meeting last night and everything is falling in place for Lake Como. Mayor Higgins reported that the sponsorship forms went out in the tax bills. All other matters are in order.
- Councilwoman Kropac reported that all matters are in order.
- Councilman Witte reported that the community policing program is up and running and we are getting lots of positive feedback. The next Community Policing Program meeting will be held on August 22nd at 7:00pm. All other matters are in order.
- Mayor Higgins reported that the next Coffee with the Mayor will be held on August 17th from 9-10:30am. Mayor Higgins also commended the Council for being able to say that they have lowered taxes for the last 3 years. All other matters are in order.

UNFINISHED BUSINESS

No Unfinished Business

PUBLIC COMMENTS ON THE CONSENT AGENDA & NEW BUSINESS

Councilwoman Kropac made a motion to open the meeting to the public, seconded by Councilwoman Scull, all are in favor.

No Public Comments

Councilman Witte made a motion to close the meeting to the public, seconded by Councilwoman Kropac, all are in favor.

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution 2019-114
Appointing Prosecutor

Resolution 2019-117
Environmental Commission Appointment

Resolution 2019-118
Joint Insurance Fund Membership Renewal

Resolution 2019-119
Appointing Alternate Prosecutor

Resolution 2019-120
Refund of Overpayment

Resolution 2019-121
Refund of Overpayment

Councilman Witte made a motion to approve the items on the Consent Agenda, seconded by Councilwoman Kropac, all are in favor.

NEW BUSINESS

Resolution 2019-107
Payment of NJNG Bill
Offered by Councilman Gardner, seconded by Councilwoman Scull, roll call vote as follows:

Yes: Councilmember Witte, Kropac, Scull and Gardner

No: None

Abstain: Councilman D'Antuono

Absent: Councilman Carvelli

Resolution 2019-122
Payment of NJNG Bill
Offered by Councilwoman Scull, seconded by Councilman Witte, roll call vote as follows:

Yes: Councilmember Witte, Kropac, Scull and Gardner

No: None

Abstain: Councilman D'Antuono

Absent: Councilman Carvelli

Resolution 2019-123
Payment of Bills
Offered by Councilman D'Antuono, seconded by Councilwoman Kropac, roll call vote as follows:

Yes: Councilmember Witte, Kropac, Scull, D'Antuono and Gardner

No: None

Abstain: None

Absent: Councilman Carvelli

Ordinance 2019-941

Second Reading and Public Hearing
Capital Improvement NJ DOT Grant

Offered by Councilman Gardner and seconded by Councilwoman Kropac.

Councilwoman Kropac made a motion to open the meeting to the public for comments on this Ordinance, seconded by Councilman Witte, all are in favor.

No Public Comments

Councilman Witte made a motion to close the meeting to the public for comments on this Ordinance, seconded by Councilwoman Kropac, all are in favor.

Roll call vote as follows:

Yes: Councilmember Witte, Kropac, Scull, D'Antuono and Gardner

No: None

Abstain: None

Absent: Councilman Carvelli

Ordinance 2019-942

Second Reading and Public Hearing

Capital Improvement Community Development Block Grant

Offered by Councilwoman Kropac and seconded by Councilwoman Scull.

Councilwoman Scull made a motion to open the meeting to the public for comments on this Ordinance, seconded by Councilman Witte, all are in favor.

No Public Comments

Councilman Witte made a motion to close the meeting to the public for comments on this Ordinance, seconded by Councilwoman Scull, all are in favor.

Roll call vote as follows:

Yes: Councilmember Witte, Kropac, Scull, D'Antuono and Gardner

No: None

Abstain: None

Absent: Councilman Carvelli

Ordinance 2019-943

Second Reading and Public Hearing

Capital Improvement Pays to Plug In and Sustainable Jersey Grant

Offered by Councilman D'Antuono and seconded by Councilwoman Scull.

Councilwoman Kropac made a motion to open the meeting to the public for comments on this Ordinance, seconded by Councilwoman Scull, all are in favor.

No Public Comments

Councilwoman Scull made a motion to close the meeting to the public for comments on this Ordinance, seconded by Councilwoman Kropac, all are in favor.

Roll call vote as follows:

Yes: Councilmember Witte, Kropac, Scull, D'Antuono and Gardner

No: None

Abstain: None

Absent: Councilman Carvelli

PUBLIC COMMENTS

Councilman Witte made a motion to open the meeting to the public, seconded by Councilman D'Antuono, all are in favor.

- Warren Kehrwieder of Main Street came before the Council to ask about cars being parked on the street for weeks at a time, causing the sweeper to not be able to sweep the street. Chief Huisman asked Mr. Kehrwieder to call him in the morning and they will discuss this and Mayor Higgins asked Borough Attorney Peg Schaffer to look into the state rules and the Borough Ordinances.
- Lillian Bertoldo of 17th Avenue came before the Council to express her concerns with the water that pools at 17th Avenue and floods the driveway. Mayor Higgins stated that the Ordinance adopted tonight for the NJDOT grant will improve 17th Avenue but in the meantime, Brendan from DPW will come out and look at the sump that may be causing the flooding.
- Polly Dell'Omo of 17th Avenue came before the Council to second what Ms. Bertoldo stated about the water at 17th Avenue. She stated that the only storm drain for 2 blocks is by her house and the water freezes in the winter and is dangerous. Mayor Higgins stated that he will ask the engineer to look for a temporary solution.
- Barbara Frank of 22nd Avenue came before the Council and asked if senior citizens could be exempt from school tax, Mayor Higgins responded that it is a state law and that everyone has to pay the school tax. Mrs. Frank also asked about the candle light vigil that was held at the lake. Councilwoman Scull responded that she organized it as a concerned citizen and if there was a cause she felt strongly about, she could organize a vigil.
- Michael Ryan of E Street came before the Council and thanked the Mayor, Council and the office for putting together a memorial service for former Councilman Basil Wolfe. Mayor Ryan is also asking the Council to volunteer to help at the water stop for the NJFMBA Fallen Heroes Run. Mayor Ryan stated that as the Democratic Municipal Chairman, he will also be interviewing for Councilman Carvelli's replacement.

Councilwoman Kropac made a motion to close the meeting to the public, seconded by Councilwoman Scull, all are in favor.

ALCOHOLIC BEVERAGE CONTROL BOARD

Mayor Higgins called the Alcoholic Beverage Control Board portion of the meeting to order at 8:25pm.

Social Affairs Permit Application
Lake Como Day

Councilwoman Kropac made a motion to approve the Social Affairs Permit Application for Lake Como Day, seconded by Councilwoman Scull, roll call vote as follows:

Yes: Councilmember Witte, Kropac, Scull, D'Antuono and Gardner

No: None

Abstain: None

Absent: Councilman Carvelli

NEXT MEETING

THE NEXT REGULAR MEETING OF THE MAYOR AND COUNCIL WILL BE HELD ON TUESDAY, AUGUST 20, 2019, IMMEDIATELY FOLLOWING THE 7:30PM WORKSHOP MEETING IN THE LAKE COMO MEETING ROOM. ALL MEETINGS ARE OPEN TO THE PUBLIC.

MOTION TO ADJOURN

Councilwoman Scull made a motion to adjourn, seconded by Councilwoman Kropac, all are in favor.

Respectfully Submitted

Amy L. Boney

Deputy Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.



Borough of Lake Como

1740 Main Street • Lake Como, New Jersey 07719
(732) 681-3232 • FAX (732) 681-8981

Kevin G. Higgins
Mayor

Louise A. Mekosh
Borough Clerk/Administrator

Certification of Mailing of Tax Bills

I do hereby certify as follows:

1. I am the Tax Collector of the Borough of Lake Como, in the County of Monmouth, State of New Jersey.
2. The mailing or delivery of all original tax bills for the third and fourth installments for the tax year 2019 and the first and second installments for the tax year 2020 was completed on July 26, 2019
3. Pursuant to N.J.S.A. 54:4-66 et seq., payment of the third installment will bear no interest if received by August 22, 2019.

Signed: *Toni Mullen*
Toni Mullen, Tax Collector
CTC # T-8329

Dated: July 26, 2019



Boney, Amy <aboney@boro.lake-como.nj.us>

Fwd: RESIGNATION

1 message

Mekosh, Louise <lmekosh@boro.lake-como.nj.us>
To: Amy Boney <aboney@boro.lake-como.nj.us>

Tue, Aug 6, 2019 at 1:27 PM

----- Forwarded message -----

From: **Higgins, Kevin** <khiggins@boro.lake-como.nj.us>
Date: Tue, Aug 6, 2019 at 10:53 AM
Subject: Re: RESIGNATION
To: Carvelli, John <jcarvelli@boro.lake-como.nj.us>
CC: Louise Mekosh <lmekosh@boro.lake-como.nj.us>

John,
I knew this day was coming, but it does not make it any easier. You were a great council person, and are a great friend. Thank you for everything you have done for our community over the years. You will be missed. Good luck and I will see you soon.

Kevin

On Tue, Aug 6, 2019 at 10:39 AM Carvelli, John <jcarvelli@boro.lake-como.nj.us> wrote:
Mayor:

I am unable to attend this evenings meeting as I will be out of the state on business.

That said; I do feel it's appropriate that I offer my resignation at this time.

In light of my recent move out of Lake Como, I unfortunately must resign from my Council position.

It has been an absolute honor and privilege to represent the residents of Lake Como and serve under three (3) Mayors. Mayor Ryan, Mayor Wilton ~~any~~ and most recently, you Mayor Higgins.

I want to thank the residents of Lake Como for the opportunity to serve.

To my fellow Council members past and present, as well all of those who serve the town in the Administration along with all of our professionals, it has been an honor to serve alongside you. I thank you for your collegiality and friendship. I have no doubt, you will continue to do great things for the town.

I will miss Lake Como immensely, my friends, my colleagues, but above all, I will miss the sense of community that comes with a small town.

John Carvelli

--
Thank you,

**RESOLUTION NO. 2019-114
APPOINTING THE MUNICIPAL PROSECUTOR**

WHEREAS, the current Municipal Prosecutor retired effective July 16, 2019;
and

WHEREAS, the Lake Como Municipal Court requires the services of a
Municipal Prosecutor;

WHEREAS, a Determination of Value Form, certifying the costs associated with
said services will exceed \$17,500.00 has been filed with the Borough Clerk and the Chief
Financial Officer hereby certifies funds in the estimated maximum amount of
\$21,575.00; and

WHEREAS, an executed Business Entity Disclosure Certification, which
certifies that the appointee has not made any reportable contributions to a political or
candidate committee in the Borough of Lake Como in the previous one year, and that the
contract will prohibit the appointee from making any reportable contributions through the
term of the contract, has been received by the Borough Clerk; and

WHEREAS, The Borough of Lake Como has met the provisions of the
borough's Pay to Play Ordinance to award a contract under the Non-Fair and Open
Contracts provisions of the Law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the
Borough of Lake Como, County of Monmouth, State of New Jersey that:

1. William G. McGuinn, Esquire of the law firm, Hoagland, Longo, Moran,
Dunst & Doukas, LLP, (address) is hereby appointed the Municipal
Prosecutor. Said appointment shall expire on December 31, 2019.
2. The Mayor and Borough Clerk are hereby authorized to sign an agreement
between the Borough and William G. McGuinn for Municipal Prosecutor
services for the remainder of the 2019 year, which contract the Borough Clerk
shall make available for public inspection.
3. The Business Entity Disclosure certification shall be placed on file in the
Borough Clerk's office.
4. The Borough Clerk is hereby directed to publish a notice of award of said
contract in the official newspaper in accordance with the Local Public
contracts law.

Dated: 08/06/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-117

**RESOLUTION APPOINTING MEMBERS TO THE LAKE COMO
ENVIRONMENTAL COMMISSION**

WHEREAS, Mayor Kevin G. Higgins has appointed the following member to the Lake Como Environmental Commission for each designated period:

Marilyn Weber, Chairperson, Unexpired Two years, Terminate 12/31/2020

Dated: 08/06/19

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2019-118
RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE
MONMOUTH MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Borough of Lake Como is a member of the Monmouth Municipal Joint Insurance Fund;
and

WHEREAS, said renewed membership terminates as of December 31, 2019 unless earlier renewed by
agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Borough of Lake Como agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

Dated: 8/6/19

Kevin G. Higgins, Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

**AGREEMENT TO RENEW MEMBERSHIP IN THE
MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the **Monmouth Municipal Joint Insurance Fund** (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the Borough of Lake Como is currently a member of said Fund, and;

WHEREAS, effective December 31, 2019, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Council of the Borough of Lake Como has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. Lake Como Borough hereby renews its membership in the Monmouth Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2020 and ending December 31, 2022*.
2. The Borough of Lake Como hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Monmouth Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The Mayor and Council of the Borough of Lake Como agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.

*12:01 am

4. In consideration of the continuing membership of the Borough of Lake Como in the Monmouth Municipal Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of Lake Como Borough.
5. Executed the _____ day of _____, 2019 as the lawful and binding act and deed of the Borough of Lake Como, which execution has been duly authorized by public vote of the governing body.

Kevin G. Higgins, Mayor

ATTEST Louise A. Mekosh, Borough Clerk

MONMOUTH MUNICIPAL
JOINT INSURANCE FUND

RESOLUTION NO. 2019-119
APPOINTING THE ALTERNATE MUNICIPAL PROSECUTOR

WHEREAS, Mayor Kevin G. Higgins is appointing

Bob Smith and Associates LLC
Piscataway, NJ 08854

to the position of Alternate Municipal Prosecutor.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that Bob Smith and Associates LLC be and is hereby appointed Alternate Municipal Prosecutor effective August 6, 2019 through December 31, 2019.

Dated: 8/06/2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION 2019-120
RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF
WATER/SEWER CHARGES ON 1840 PARKWAY (ACCOUNT # 842-0)

WHEREAS, a water/sewer overpayment in the amount of \$237.00, has resulted from a duplicate payment made by homeowner being applied to property located at 1840 Parkway (Account # 842-0); and

WHEREAS, the Tax Collector has confirmed that a refund of this overpayment is in order;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lake Como that a refund of the overpayment of taxes, in the amount of \$237.00, be made payable to James Dumpert and mailed to James Dumpert, 1736 Terrace Drive, Vestal, NY 13850; and

BE IT FURTHER RESOLVED that the appropriate Borough officials are authorized to take action in accordance with this resolution.

Dated: August 6, 2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION 2019-121
RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF
TAXES ON 519 EIGHTEENTH AVE (BLOCK 16 LOT 34)

WHEREAS, a tax overpayment in the amount of \$1,700.00, has resulted from a duplicate payment made by the homeowner being applied to property located at 519 Eighteenth Ave (Block 16, Lot 34); and

WHEREAS, the Tax Collector has confirmed that a refund of this overpayment is in order;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lake Como that a refund of the overpayment of taxes, in the amount of \$1,700.00, be made payable to Dominic & Pamela Vaccaro and mailed to Dominic & Pamela Vaccaro, 564 Prospect Ave, Spring Lake Heights, NJ 07762; and

BE IT FURTHER RESOLVED that the appropriate Borough officials are authorized to take action in accordance with this resolution.

Dated: August 6, 2019

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

Resolution 2019 – 107

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following account:

CURRENT ACCOUNT:

NJ Natural Gas Co., Inc.

PB&G OE

\$165.53

Dated: August 6, 2019

Kevin G. Higgins, Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

Resolution 2019 – 122

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following account:

CURRENT ACCOUNT:

NJ Natural Gas Co., Inc.

PB&G OE

\$101.64

Dated: August 6, 2019

Kevin G. Higgins, Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

Resolution 2019 – 123

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

Per Attached Bill List		\$375,444.72
Corelogic Tax Services	GL-Tax Collector	<u>2,635.85</u>
		\$378,080.57

WATER/SEWER ACCOUNT:

Per Attached Bill List	\$ 17,089.52
------------------------	--------------

PAYROLL ACCOUNT:

4512	Employee Payroll Dated 7/24/19	\$ 25,519.96
2239	Employee Payroll Dated 7/24/19	9,945.68
Wire	State of NJ – PERS	<u>7,335.00</u>
		\$ 42,800.64

TOURISM ACCOUNT:

Wire	State of NJ, Division of ABC	\$ 100.00
	Quill Corp.	<u>44.97</u>
		\$ 144.97

DOG LICENSE ACCOUNT:

1103	NJ Dept of Health	\$ 3.60
------	-------------------	---------

RIPLEY LANE DEVELOPERS ESCROW ACCOUNT:

Claude De Simone	Res 2019-112	\$ 10,796.48
------------------	--------------	--------------

Dated: August 6, 2019

Kevin G. Higgins, Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

August 2, 2019
02:36 PM

19-12

Borough of Lake Como
Purchase Order Status Report by P.O. Number

Page No: 1

Range: First to Last
P.O. Type: All
Format: Condensed
Include Non-Budgeted: Y
Include Revenue: Y
First Enc Date Range: to 08/02/19
Open: N Rcvd/Prv/Held: Y Paid: N Void: N Deleted: N
Btd: Y State: Y Other: Y Exempt: Y As of Date: 08/02/19

PO #	PO Date	Vendor	Description	R/A/H Amount
19-00255	04/09/19	GAMETIME INC	FRAMES FOR LAKE BENCHES	1,046.16
19-00284	04/22/19	RIO SUPPLY, INC	WATER METERS	6,444.00
19-00456	07/01/19	TAYLOR HARDWARE	JULY PURCHASES	111.34
19-00464	07/10/19	CLAYTON BLOCK COMPANY, INC.	SAW BLADES	260.00
19-00468	06/30/19	DELISA WASTE SERVICES	TIPPING FEES JUNE 16-30, 2019	2,934.37
19-00474	06/28/19	MONMOUTH COUNTY SPCA	ANIMAL CONTROL SERVICES-JUNE	200.00
19-00496	07/16/19	QUILL CORPORATION	OFFICE SUPPLIES	239.72
19-00497	07/01/19	DELISA WASTE SERVICES	RECYCLE TIPPING FES JUNE 2019	1,014.00
19-00498	07/11/19	GARDEN STATE LABORATORIES, INC	WATER ANALYSIS JULY	207.00
19-00499	07/10/19	MONMOUTH CTY PUBLIC WORKS&ENG	STREET SWEEPING 7/10/19	571.78
19-00500	07/16/19	STATE OF NEW JERSEY, DIV ABC	2019-20 LIQUOR LICENSE RENEWAL	27.00
19-00501	07/05/19	ATLANTIC SECURITY & FIRE	ALARM/FIRE MONITORING AUG-OCT	209.40
19-00502	07/01/19	STORR TRACTOR COMPANY	HORN KIT	56.27
19-00503	07/10/19	SHAIN SCHAFFER PC	LEGAL SERVICE-FIRST AID	2,125.00
19-00504	07/15/19	DELISA WASTE SERVICES	TIPPING FEES JULY 1-15, 2019	4,487.14
19-00509	07/19/19	JCP&L	ELECTRIC	1,531.53
19-00510	07/19/19	JCP&L	STREET LIGHTING	1,940.45
19-00511	07/19/19	NJ DCA-DEPT OF COMMUNITY AFFAI	DCA FEES APRIL/MAY/JUNE	740.00
19-00512	07/19/19	AMCO PEST SERVICES, INC.	PEST CONTROL JULY	110.00
19-00513	07/22/19	LAKE COMO PAYROLL ACCOUNT	EMPLOYEE PAYROLL 7/24/19	35,465.64
19-00514	07/23/19	DELISA WASTE SERVICES	RECYCLE/TRASH SERVICE AUGUST	8,500.00
19-00516	07/23/19	LAKE COMO PAYROLL ACCOUNT	NJ PMT CHECK CORRECTION	132.84
19-00517	07/26/19	BRENDAN MAAS	REIMBURSEMENT	55.99
19-00519	06/03/19	HT-WAY OIL SERVICE, INC.	WASP SPRAY	107.67
19-00521	07/25/19	NATIONAL GEOMATICA/JUNGLE LASE	NAT GEOMATICA MAY & JUNE	2,100.00
19-00522	07/26/19	CABLEVISION/OPTIMUM	TELEPHONE/OPT ONLINE	843.59
19-00523	07/26/19	MONMOUTH COUNTY TREASURER1	COUNTY TAX	250,193.91
19-00524	07/26/19	MONMOUTH COUNTY TREASURER2	LIBRARY TAX	18,062.04
19-00525	07/26/19	MONMOUTH COUNTY TREASURER3	HEALTH TAX	5,112.46
19-00526	07/26/19	MONMOUTH COUNTY TREASURER4	OPEN SPACE TAX	30,002.19
19-00527	07/29/19	TREASURER-STATE OF NEW JERSEY	SAFE DRINK WATER ANNUAL OPERAT	360.00
19-00528	07/30/19	STATE OF NJ PENSIONS&BENEFITS	EMPLOYEE GROUP INS AUGUST	16,327.72
19-00530	07/23/19	H2M ASSOCIATES, INC.	PLAN BD ESCROW-ZERO'S	160.00
19-00537	08/02/19	LISA MANFREDA	STREET OPEN ESCROW REFUND	600.00

August 2, 2019
02:36 PM

Borough of Lake Como
Purchase Order Status Report by P.O. Number

PO #	PO Date	Vendor	Description	R/A/H Amount
19-00540	08/02/19	NEOFUNDS BY NEOPST	POSTAGE	300.00
Total Purchase Orders:		35	Total P.O. Line Items:	89
Total R/A/H Amount:		392,579.21		

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	9-10	375,444.72	0.00	0.00	375,444.72
	9-20	17,089.52	0.00	0.00	17,089.52
	9-74	44.97	0.00	0.00	44.97
Total of All Funds:		392,579.21	0.00	0.00	392,579.21

**BOROUGH OF LAKE COMO
ORDINANCE NO. 2019-941**

AN ORDINANCE AUTHORIZING IMPROVEMENTS TO SEVENTEENTH AVENUE AND OAK TERRACE WITHIN THE BOROUGH, APPROPRIATING A TOTAL OF \$240,000.00 WHICH WILL BE FUNDED BY THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2019 MUNICIPAL AID PROGRAM.

BE IT ORDAINED by the Mayor and Council of the Borough of Lake Como, County of Monmouth, and State of New Jersey as follows:

Section 1. \$240,000.00 is hereby appropriated from the following funding source: State of New Jersey, Department of Transportation, FY2019 Municipal Aid program; for Improvements, including but not limited to the following streets: Seventeenth Avenue and Oak Terrace.

Section 2. That the Mayor and Council of the Borough of Lake Como may complete the Improvements to Seventeenth Avenue and Oak Terrace herein above authorized by appropriate resolution.

Section 3. The capital budget of the Borough of Lake Como is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full details of the amended capital budget and capital program as approved by the Director of the Division of Local Governments Services is on file with the Clerk and is available for public inspection.

Section 4. This ordinance shall take effect when finally passed and published according to law.

Date: _____

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

**BOROUGH OF LAKE COMO
ORDINANCE NO. 2019-942**

AN ORDINANCE AUTHORIZING MAIN STREET LIGHTING IMPROVEMENTS TO MAIN STREET WITHIN THE BOROUGH, APPROPRIATING A TOTAL OF \$41,852.00 WHICH WILL BE FUNDED BY FY2015 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

BE IT ORDAINED by the Mayor and Council of the Borough of Lake Como, County of Monmouth, and State of New Jersey as follows:

Section 1. \$41,852.00 is hereby appropriated from the following funding source: FY2015 Community Development Block Grant Program.

Section 2. That the Mayor and Council of the Borough of Lake Como may complete the Lighting Improvements to Main Street herein above authorized by appropriate resolution.

Section 3. The capital budget of the Borough of Lake Como is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full details of the amended capital budget and capital program as approved by the Director of the Division of Local Governments Services is on file with the Clerk and is available for public inspection.

Section 4. This ordinance shall take effect when finally passed and published according to law.

Date: _____

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

**BOROUGH OF LAKE COMO
ORDINANCE NO. 2019-943**

AN ORDINANCE AUTHORIZING AN ELECTRIC VEHICLE CHARGING STATION WITHIN THE BOROUGH, APPROPRIATING A TOTAL OF \$15,000.00 WHICH WILL BE FUNDED BY THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE SUSTAINABLE JERSEY PROGRAM.

BE IT ORDAINED by the Mayor and Council of the Borough of Lake Como, County of Monmouth, and State of New Jersey as follows:

Section 1. \$15,000.00 is hereby appropriated from the following funding sources:

- \$10,000.00 funded by a Sustainable Jersey Grant
- \$5,000.00 funded by State of New Jersey, Department of Environmental Protection, NJ Electric Vehicle Charging Grant, It Pays to Plug In funding.

Section 2. That the Mayor and Council of the Borough of Lake Como may complete the installation of the Vehicle Charging Station herein above authorized by appropriate resolution.

Section 3. The capital budget of the Borough of Lake Como is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full details of the amended capital budget and capital program as approved by the Director of the Division of Local Governments Services is on file with the Clerk and is available for public inspection.

Section 4. This ordinance shall take effect when finally passed and published according to law.

Date: _____

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator



State of New Jersey
Office of the Attorney General
Division of Alcoholic Beverage Control

**Municipal Notification Regarding
Application of Event Type Permit**

P.O. Box 067, 140 East Front Street, Trenton, NJ 08625-0067 • 609-984-2830 • www.nj.gov/oag/abc

FOR ALL APPLICANTS: You are receiving a courtesy copy of your application.

FOR APPLICANTS OF SOCIAL AFFAIR, CATERING, EXTENSION OF PREMISES, AND LIMITED BREWERY OFF-PREMISES EVENT PERMITS FOR EVENTS TO BE HELD ON MUNICIPAL OR PRIVATE PROPERTY: You are responsible for ensuring that your application has been endorsed by the Chief of Police and the Clerk of the municipality in which the event that is the subject of this application.

FOR MUNICIPAL ISSUING AUTHORITIES: A Special Permit (Social Affair or Catering or Extension of Premises) has been applied for in your jurisdiction. Please login to the Division website to review the Permit Application and provide your Endorsement of the application by the noted due date. If you have any questions regarding the application, please contact the Division at 609-984-2830, and request to speak with a representative of the Permit Unit.

FOR APPLICANTS OF SOCIAL AFFAIR, CATERING AND EXTENSION OF PREMISE PERMITS FOR EVENTS TO BE HELD ON PROPERTY OR PREMISES THAT ARE OWNED BY OR UNDER THE CONTROL OF A STATE OR COUNTY ENTITY: You are responsible for obtaining the Endorsements of the Chief Law Enforcement Officer and Chief Administrative Official with jurisdiction over the property or premises on which the event that is the subject of this application will be held. For instructions on obtaining the required Endorsements, please scroll down to the end of this Notification.

FAILURE TO OBTAIN THE REQUIRED ENDORSEMENTS WILL RESULT IN DENIAL OF YOUR APPLICATION.

This notification is being sent to the following email addresses:

- ahuisman@belmarpd.com

- tcox@belmarpd.com

-

Permit Type:	Social Affair
File Number:	321003
Permittee:	Borough of Lake Como
Mailing Address:	1740 Main STREET Lake Como, NJ 07719-2109

Physical Address: USA
Borough Hall
1740 Main STREET
Lake Como, NJ 07719-2109
USA
Borough Hall

Contact: Amy Boney
(732) 681-3232

Applicant Email: aboney@boro.lake-como.nj.us

Additional Permit Information

County: 13 - MONMOUTH COUNTY

Municipality: 47 - LAKE COMO BOROUGH

Was the Non-Profit Group/Organization formed as a Religious, Civic or Educational Entity?
Yes

Location

Location Description:
Lake Como Lakefront North Blvd & Main Street

Address:
North BOULEVARD
Lake Como, NJ 07719
USA
Lake Como Lake Front
North Blvd & Main Street

Event Details

What is the specific event being held?
24th Annual Lake Como Day

Event Dates

Sep 28, 2019 from 3:00 PM to 10:00 PM

Rain Dates

Sep 29, 2019 from 3:00 PM to 10:00 PM

Application Questions

Question 1: Please supply the person's name and phone number to contact should there be any questions related to this application. NAME PHONE NUMBER

Response: Amy Boney 732-681-3232 ext. 203

Question 2: Is the event premise owned by or under the control of a A) municipality, B) county, C) State or D) other? Please Identify the owner by one of the aforementioned codes. Provide the name of the owner, as well as a phone number for the owner and for what the premise is normally used.

Response: A) Municipality - Borough of Lake Como 732-681-3232

Question 3: By checking yes, the applicant is stating that they are in good standing and do not currently have their non-profit status revoked.

Yes / No Response: Yes

Question 4: Has the organization been issued a Social Affair Permit during the past three (3) years?

Yes / No Response: Yes

Question 5: Does the event premise hold an alcoholic beverage license or Winery Salesroom/Outlet issued by the New Jersey Division of Alcoholic Beverage Control?

Yes / No Response: No

Question 6: For what purpose is the premise normally used for?

Response: public park

Question 7: Does the premise conduct mercantile business?

Yes / No Response: No

Question 8: How is a charge assessed? Ticket, contribution or other; please specify.

Response: tickets

Question 9: Who is the recipient of the proceeds?

Response: Lake Como Tourism Commission

Question 10:	Will you be dispensing Wine?
Yes / No Response:	Yes
	What is the cup size?
Response:	4 oz
Question 11:	Will you be dispensing Malt Alcoholic Beverages(Beer)?
Yes / No Response:	Yes
	What is the cup size?
Response:	10-12oz
Question 12:	Will you be dispensing Distilled Spirits?
Yes / No Response:	No
Question 13:	How is the alcohol being obtained? Is it being donated or are you purchasing? Please explain:
Response:	donated
Question 14:	Who will be pouring the alcoholic beverages at the event?
Response:	trained servers
Question 15:	How many people are expected to attend the event on a daily basis?
Response:	600-800
Question 16:	What is the approximate age group of the attendees?
Response:	family event - 21+ in secure beer and wine garden
Question 17:	Will persons under the legal age to consume alcohol be in attendance?
Response:	they will be in attendance of the event, not in the beer and wine garden
Question 18:	Explain in DETAIL the security plans for the event. The plans should include the number of people checking for ID's, plans to prevent pass-offs to minors, the type of security at the event, the limit of alcoholic beverages per transaction, and any other relevant information pertaining to the event.

Response: trained security will be checking ID's, once ID's are checked, a wristband will be placed on the wrist of the patrons. there will be a double fence in place around the entire perimeter to prevents pass offs. There will also be a drink limit in place to prevent people from over drinking

Question 19: Is the event being handled by a third party, promoter, production company, or other entity?

Yes / No Response: No

Question 20: By selecting yes, you understand that gambling, mock gambling and gambling paraphernalia are not permitted on the premise licensed by the Special Permit unless otherwise approved by the Legalized Games of Chance Control Commission. Contact the Commission at (973) 273-8000

Yes / No Response: Yes

Question 21: Has this organization exceeded their limit of 12 Social Affair Permits for this calendar year?

Yes / No Response: No

Question 22: The Division must be notified for cancellation or rescheduling prior to the date of the event. Refunds will not be issued if cancellation is provided after the event date. Do you acknowledge the above statement and wish to submit your application.

Yes / No Response: Yes

Question 23: By checking "yes" to this question, you are stating that you have obtained the necessary consent from the person so authorized at the premises where the affair is to be held, including property under the control of a unit of government, municipality, county or State, a church; or premises under license or other privately owned facility.

Yes / No Response: Yes

Question 24: Provide the full name, title, phone number and e-mail address of the person who provided the applicant with

approval for the event being held at the location specified.

Response: Louise A. Mekosh, Borough Clerk/Administrator 732-681-3232 lmekosh@boro.lake-como.nj.us

Question 25: For verification purposes, please supply the mailing address of the non-profit organization.

Response: Borough of Lake Como 1740 Main Street Lake Como, NJ 07719

Documents

See below for a list of documents attached to this email.

Document Type	File Name	Upload Date
Site Plan/Sketch of Premise	sketch.docx	Aug 01, 2019

SPECIAL NOTE TO ALL SOCIAL AFFAIR, CATERING, EXTENSION OF PREMISES, AND LIMITED BREWERY OFF-PREMISES EVENT APPLICANTS FOR EVENTS TO BE HELD ON PROPERTY OR PREMISES OWNED BY OR UNDER THE CONTROL OF A STATE OR COUNTY ENTITY

- 1) If you identified in question two (2) above that the event will be held on property or at a premises which is either owned by or under the control of a County or State entity, you are required to obtain the Endorsements of the Chief Law Enforcement Officer and Chief Administrative Official with jurisdiction over the property on which the event is to be held.
- 2) This notification and all documents identified above must be submitted to the appropriate officials;
- 3) If the Chief Law Enforcement Officer or Chief Administrative Official objects to the application or seeks to impose Special Conditions on the requested permit, they shall provide, in writing, the reason(s) for the objections or Special Conditions.
- 4) The Endorsements required herein must be returned to the Division via email (NJABCPermits@njoag.gov) by no later than five business days prior to the date of the event. Counterparts of the Endorsements may be submitted, provided that both Endorsements are received by the Division no later than five business days prior to the date of the event.

THIS SECTION IS TO BE COMPLETED BY THE OFFICIALS OF THE COUNTY OR STATE ENTITY WITH JURISDICTION OVER THE PREMISES OR PROPERTY ON WHICH THE EVENT IS TO BE HELD

CERTIFICATION OF CHIEF ADMINISTRATIVE OFFICIAL AND CHIEF LAW ENFORCEMENT OFFICER:

I hereby certify that:

1. I have the authority to act on behalf of the State or County entity in this matter;
2. I have reviewed the application submitted;
3. I have considered any objections made to this application; and
4. I have concluded that there are not more than 25 permits issued for the premises designated in this application for this calendar year.

I further certify that the statements provided herein are accurate. If any of the foregoing statements are willfully false, I am subject to punishment.

Print Name: _____ Title: _____

Chief Administrative Official

Signature: _____ Date: _____

Name of State or County Entity: _____

Contact Phone: _____

Email Address: _____

Print Name: _____ Title: _____

Chief Law Enforcement Officer

Signature: _____ Date: _____

Name of State or County Entity: _____

Contact Phone: _____

Email Address: _____

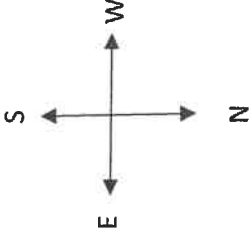
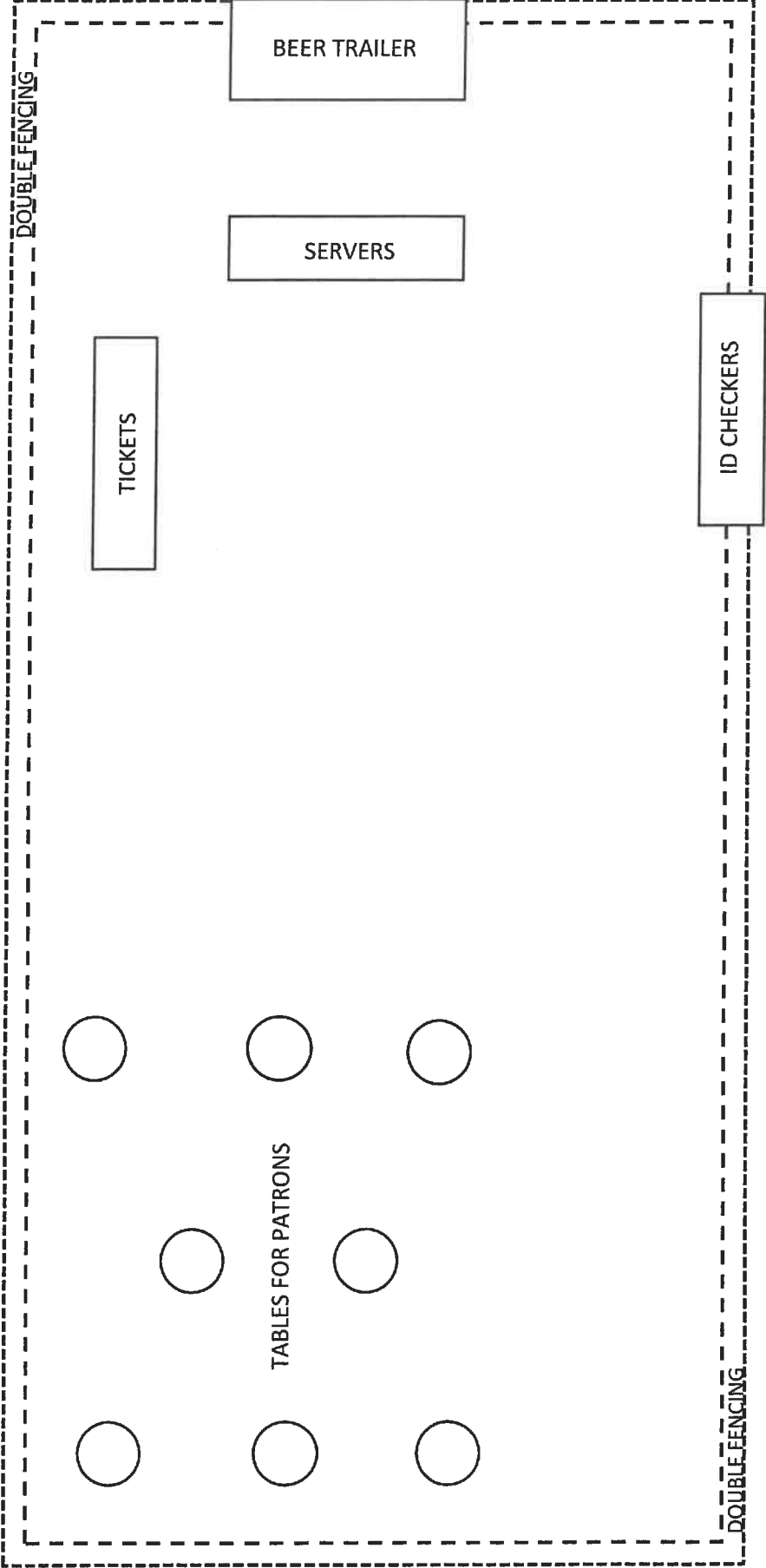
If there are any questions regarding the Certification section above, please contact the Division at 609-984-2830 and request to speak with a representative of the Permit Unit.

Thank you,

NJABC Permit Unit

Please note: Upon the request by the Division, original signatures must be provided.

LAKE COMO LAKE



NORTH BOULEVARD