



**LAKE COMO BOROUGH
1740 MAIN STREET
LAKE COMO, NJ 07719
(732) 681-3232
MINUTES**

**DATE: SEPTEMBER 4, 2018
REGULAR MEETING IMMEDIATELY FOLLOWING THE WORKSHOP**

MEETING CALLED TO ORDER

Mayor Higgins called the meeting to order at 7:30pm

SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION

SUNSHINE LAW

INTRODUCTION AS REQUIRED UNDER THE SUNSHINE LAW: ADEQUATE NOTICE OF THE MEETING HAS BEEN PROVIDED BY THE ADOPTION OF A RESOLUTION BY THE MAYOR AND COUNCIL ON THE SECOND DAY OF JANUARY 2018 IN WHICH RESOLUTION THE TIME AND PLACE OF AGENDA AND REGULAR MEETINGS COMMENCING WITH JANUARY 2, 2018 WERE SET FORTH. NOTICE OF SAME WAS DELIVERED TO THE ASBURY PARK PRESS AND THE COAST STAR AND A COPY OF SAME IS POSTED ON THE BULLETIN BOARD IN THE BOROUGH HALL. ALL MEETINGS ARE OPEN TO THE PUBLIC.

ROLL CALL

Douglas Witte	Present
Virginia Kropac	Present
John Carvelli	Present
Hawley Scull	Present
Christopher D'Antuono	Present

Also present were Borough Clerk/Administrator Louise A. Mekosh, Deputy Clerk Amy L. Boney, Borough Attorney Peg Schaffer, Police Captain Tom Cox and Public Works Superintendent Brendan Maas.

APPROVAL OF MINUTES

Councilman Carvelli made a motion to approve the minutes from the August 21, 2018 Regular Meeting, seconded by Councilwoman Kropac, all are in favor.

COMMUNICATIONS

Letter from Tax Collector Esther Kiss

- Borough Clerk/Administrator Louise Mekosh read a letter from Tax Collector Esther Kiss announcing her retirement as of December 1, 2018. Mayor Higgins asked Ms. Mekosh to post for the job position.

Letter from Alternate Prosecutor/Hearing Officer Eric Brophy

- Borough Clerk/Administrator Louise Mekosh read a letter from the Alternate Prosecutor/Hearing Officer Eric Brophy announcing his resignation as of September 1, 2018.

Letter from the Lake Como Democrats

- Borough Clerk/Administrator Louise Mekosh read a letter from the Lake Como Democrats suggesting three (3) names to fill the vacancy in the position of Councilmember.

Resolution 2018-122

Appointing Councilmember David Gardner

Offered by Councilwoman Scull, seconded by Councilwoman Kropac, roll call vote as follows:

Yes: Councilmember Kropac, Carvelli, Scull and D'Antuono

No: None

Abstain: Councilman Witte

Absent: None

REPORTS OF COMMITTEES

- Councilman D'Antuono reported that all matters are in order.
- Councilwoman Scull reported that Mommy & Me resumes next Wednesday, September 12, 2018 at 9:30am at Borough Hall. They took a break for the summer and Councilwoman Scull reported that she is excited to have it back up and running. All other matters are in order.
- Councilman Carvelli reported that all matters are in order.
- Councilwoman Kropac reported that Lake Como Day is coming up on September 29, 2018 from 4:00pm – 9:00pm at the Lake Como Lakefront. There will be vendors, activities for the kids, live music and fireworks. Councilwoman Kropac reported that the Tourism Commission is sponsoring an apparel sale through the month of September. Order forms are available at Borough Hall and on the website. Councilwoman Kropac reported that Borough Clerk/Administrator Louise Mekosh is going to be giving a presentation for the Community Development Block Grant on September 12th to ask for funds to continue the lighting project. Lastly, Councilwoman Kropac reported that the Fallen Heroes Run is being ran this Saturday, September 8th and former Mayor Mike Ryan is looking for volunteers to help man the water station at the lake. All other matters are in order.
- Councilman Witte reported that all matters are in order.
- Mayor Higgins reported that we have survived another summer season and thanked the Police and Department of Public Works for all their hard work this summer. He hopes everyone enjoys "local's summer". Mayor Higgins thanked Esther Kiss for her service to the borough and its residents. Mayor Higgins reported that we don't talk about education as much as we should and he is proud to report that Manasquan High School, where Lake Como sends it's students, was ranked number 92 in

the state this year. Mayor Higgins asked the Council if they would like to help him start the Fallen Heroes Run on Saturday morning and then assist Mayor Ryan with the water stop after. He reported that Governor Murphy and his wife will be running the race this year. Mayor Higgins reported that when he was sworn in he touched on the fact that there was people he would have loved to be there and one of those people would've been former Mayor John Ivans. Recently, he was honored when John Ivans' daughter, Mary Lou Underhill, presented him with his Mayoral gavel that he will use in the meetings going forward. All other matters are in order.

UNFINISHED BUSINESS

No Unfinished Business

PUBLIC COMMENTS ON THE CONSENT AGENDA & NEW BUSINESS

Councilman Carvelli made a motion to open the meeting to the public seconded by Councilwoman Scull, all are in favor.

No Public Comments

Councilwoman Scull made a motion to close the meeting to the public seconded by Councilwoman Kropac, all are in favor.

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution 2018-119

Executive Session for Contract Discussion and Litigation

Councilwoman Kropac made a motion to approve the resolution on the Consent Agenda seconded by Councilwoman Scull, all are in favor.

At this portion in the meeting, the Council was in Executive Session from 7:42pm and returned at 7:56pm and reported that no action was taken while in Executive Session.

NEW BUSINESS

Resolution 2018-120

Authorizing Application for Sustainable Jersey Grant

Offered by Councilwoman Scull, seconded by Councilman D'Antuono, roll call vote as follows:

Yes: Councilmember Witte, Kropac, Carvelli, Scull & D'Antuono

No: None

Abstain: None

Absent: None

Resolution 2018-121

Authorizing Application for Sustainable Jersey Gardinier Grant

Offered by Councilwoman Scull, seconded by Councilwoman Kropac, roll call vote as follows:

Yes: Councilmember Witte, Kropac, Carvelli, Scull & D'Antuono

No: None

Abstain: None

Absent: None

PUBLIC COMMENTS

Councilman Carvelli made a motion to open the meeting to the public, seconded by Councilwoman Scull, all are in favor.

No Public Comments

Councilwoman Scull made a motion to close the meeting to the public, seconded by Councilman Carvelli, all are in favor.

ALCOHOLIC BEVERAGE CONTROL BOARD

Councilwoman Scull made a motion to open the Alcoholic Beverage Control Board portion of the meeting, seconded by Councilman Carvelli, all are in favor.

Ratifying Joe's Surf Shack Extension of Premises Application

- Mayor Higgins stated that an Extension of Premises Application for Joe's Surf Shack was submitted and there was a voice vote done and now the Council can discuss the details and ratify the application.
- Councilwoman Kropac stated that one of her concerns is that the food tent is very close to the garbage and would like to see them switch the beer and food tent sections.
- Councilwoman Scull asked if the time is 1:00pm-8:00pm or 9:00pm, if they would be having living music inside or outside and asked if the music could be inside only and have the garage doors close by 6:00pm.
- Councilman Carvelli asked if food was just being served outside or if they were using grills to cook outside because the sketch does not say anything about grills.
- Councilwoman Kropac stated to see how it goes this year.
- Mayor Higgins stated that the application will be ratified to state that the food tent and beer tent will be switched, the music must be inside and the garage doors must be closed by 6:00pm.

Resolution 2018-123

Ratifying Joe's Surf Shack's Extension of Premises Application

Offered by Councilwoman Kropac, seconded by Councilwoman Scull, roll call vote as follows:

Yes: Councilmembers Kropac, Scull & D'Antuono

No: Councilmembers Witte & Carvelli

Abstain: None

Absent: None

NEXT MEETING

THE NEXT REGULAR MEETING OF THE MAYOR AND COUNCIL WILL BE HELD ON TUESDAY, SEPTEMBER 18, 2018 IMMEDIATELY FOLLOWING THE

7:30PM WORKSHOP MEETING IN THE LAKE COMO MEETING ROOM. ALL MEETINGS ARE OPEN TO THE PUBLIC.

MOTION TO ADJOURN

Councilwoman Scull made a motion to adjourn, seconded by Councilwoman Kropac, all are in favor.

Respectfully Submitted

Amy L. Boney

Deputy Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.

Esther A. Kiss
1108 Scarlet Oak Avenue
Toms River, NJ 08755

August 27, 2018

Borough of Lake Como
Mayor & Council
1740 Main Street
Lake Como, NJ 07719

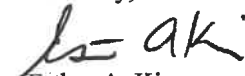
Dear Mayor Higgins,

I am writing this letter as my official intent to retire effective December 1, 2018.

This was a very difficult decision to make as I sincerely appreciate the opportunity and am honored to have served the borough and its residents for over the past 17 years.

Thanking you for all your support through out my tenure, I am

Sincerely,


Esther A. Kiss
Tax Collector



Boney, Amy <aboney@boro.lake-como.nj.us>

Fwd: Resignation

1 message

Mekosh, Louise <lmekosh@boro.lake-como.nj.us>
To: Amy Boney <aboney@boro.lake-como.nj.us>

Tue, Aug 28, 2018 at 3:21 PM

----- Forwarded message -----

From: **Eric Brophy** <brophesq@gmail.com>
Date: Tue, Aug 28, 2018 at 9:45 AM
Subject: Resignation
To: Louise Mekosh <lmekosh@boro.lake-como.nj.us>
Cc: "brophesq@gmail.com" <brophesq@gmail.com>

Ms. Mekosh-

Please be advised that I am resigning my positions (alternate prosecutor and hearing officer) with the borough of Lake Como as of September 1 as I anticipate an appointment as Executive Director of a NJ State Authority. Kindly notify the mayor and council of my resignation at your earliest convenience. If you have any questions please feel free to contact me.

Eric D. Brophy, Esq.



Summit Corporate Center
2329 Highway 34
Suite 106
Wall Township, New Jersey 08736
(732) 528-0061 (ph)
(732) 528-0063 (fax)

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Louise A. Mekosh
Borough Clerk/Administrator/CMFO
Borough of Lake Como
1740 Main Street
Lake Como, NJ 07719
Phone#732-681-3232, ext. 202

RESOLUTION NO. 2018-122

BE IT RESOLVED, that David Gardner is hereby appointed to the position of Councilman to fill the vacancy for the unexpired term.

Dated: 09/04/2018

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION OF THE BOROUGH OF LAKE COMO,

RESOLUTION NO. 2018-119

COUNTY OF MONMOUTH, STATE OF NEW JERSEY,

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING
CLOSED PORTION OF PUBLIC MEETING**

WHEREAS, the Open Public Meetings Act N.J.S.A. 10:4-12b(6) permits the Borough Council to exclude the public from a meeting, or any portion thereof, at which the Council wishes to discuss contract and litigation matters; and

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council shall exclude the public from that portion of its September 4, 2018 meeting which pertains to the aforementioned matter, and that such matters that are not covered by the attorney-client privilege will be disclosed to the public if and when confidentiality is no longer required.

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Lake Como, that the public portion of this meeting is hereby closed.

Dated: September 4, 2018

**Kevin G. Higgins,
Mayor**

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on September 4, 2018

**Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator**

RESOLUTION 2018-120

**RESOLUTION OF SUPPORT FROM LOCAL GOVERNING BODY
AUTHORIZING THE SUSTAINABLE JERSEY GRANT APPLICATION**

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Lake Como strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, the Borough of Lake Como is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program to fund \$2,000 capacity building grants for the Lake Como Green Team;

THEREFORE, the Mayor and Council of the Borough of Lake Como have determined that the Lake Como Green Team should apply for the aforementioned Grant.

THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Lake Como, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

Date: September 4, 2018

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION 2018-121
RESOLUTION OF SUPPORT FROM LOCAL GOVERNING BODY
AUTHORIZING THE SUSTAINABLE JERSEY GRANT APPLICATION

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Lake Como strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, the Borough of Lake Como is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program for Energy Initiatives Funded by The Gardinier Environmental Fund;

THEREFORE, the Mayor and Council of the Borough of Lake Como has determined that the Borough of Lake Como should apply for the aforementioned Grant.

THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Lake Como, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

Date: September 4, 2018

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION 2018-123
APPROVING EXTENSION OF PREMISES APPLICATION

WHEREAS, Fahey Hospitality Group, LLC dba Joe's Surf Shack, license number 1347-33-003-008, submitted an application to the Mayor and Council for an Extension of Premises for September 8, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como that the application submitted by Fahey Hospitality Group, LLC dba Joe's Surf Shack is hereby approved as ratified at the September 4, 2018 meeting of the Mayor and Council.

Dated: September 4, 2018

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator



STATE OF NEW JERSEY
 DEPARTMENT OF LAW AND PUBLIC SAFETY
 DIVISION OF ALCOHOLIC BEVERAGE CONTROL
 P.O. BOX 087, 140 EAST FRONT STREET
 TRENTON, NJ 08625-0087

PETITION TO EXTEND LICENSED PREMISES [EP]

APPLICATION MUST BE SUBMITTED AT LEAST TWO WEEKS PRIOR TO THE EVENT

Petition must be accompanied by a \$75.00 fee per day for New Jersey licensees in the form of a check or money order payable to the Division of Alcoholic Beverage Control.

Licensee Information

- License name: FAHEY Hospitality Group LLC d/b/a: JOE'S SURF Shack
- Address of Licensed Premises: 415 18th AVE
LAKE COMO NJ 07719
- Petitioner is holder of Retail License No: _____
- Contact Name: BOB FAHEY Phone 201 - 463 - 1082
E-mail Address: bfahey53@yahoo.com

Event Information

- Specific event petitioner is holding? LOCAL BARBEQUE
- What adjoining property does the petitioner intend to include for this extension?
OUR PARKING LOT
- Does licensee own property? Yes No If no, state owner CONYERSON REALTY LLC
- What date(s) will affair be held and between what hours alcoholic beverages will be dispensed (Dates **must be consecutive** to be on one application)

MM/DD/YY	START	END
<u>09/08/2018</u>	<u>1</u> am <input type="checkbox"/> pm <input checked="" type="checkbox"/>	<u>8</u> am <input type="checkbox"/> pm <input checked="" type="checkbox"/>
<u>1 1</u>	am <input type="checkbox"/> pm <input type="checkbox"/>	am <input type="checkbox"/> pm <input type="checkbox"/>
<u>1 1</u>	am <input type="checkbox"/> pm <input type="checkbox"/>	am <input type="checkbox"/> pm <input type="checkbox"/>

Rain Date: 9/9/18 (One rain date)

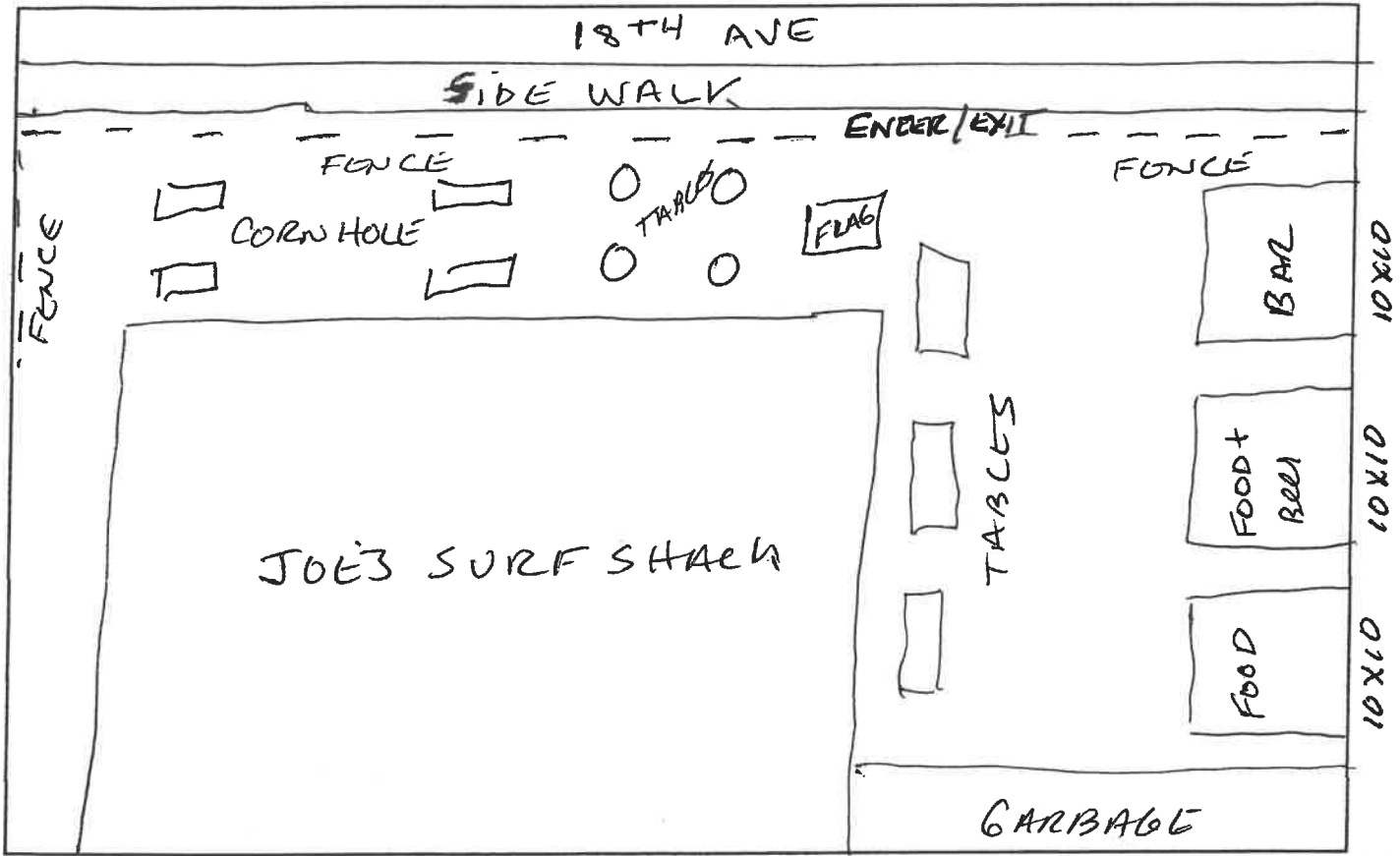
- How will a charge be assessed? Ticket Contribution Other: NO TICKET
(SPECIFY OTHER)
- Will there be a cash bar? Yes No If No, how will the event be paid for? _____
- Check the type of alcoholic beverages to be dispensed if permit is granted:
Wine Distilled Spirits Malt Alcoholic Beverages
- What are cup sizes for alcoholic beverages? Wine 6oz Beer 12oz Spirits 10oz
- How many people are expected to attend your event on a daily basis? 150
- What is the approximate age group of the attendees? 21+ OLDER
- Will persons under the legal age to consume alcohol be in attendance? Yes No

Ai

16. Explain in detail the security plans for the event. The plan should include the number of people check for ID's, plans to prevent pass-offs to minors, the type of security at the event, the limit of alcoholic beverages per transaction, and any other relevant information pertaining to the event. *Please attach another sheet if necessary.*

WE WILL HAVE OUR PARKING LOT FENCED OFF LEAVING ONE ENTRANCE FOR ENTER/EXIT. WE WILL HAVE 2 SECURITY GUARDS CHECKING ID'S + HANDING OUT OVER 21 BRACELETS. THIS IS A COMMUNITY BARBECUE SO CHILDREN UNDER 21 ACCOMPANIED BY A PARENT ARE ALLOWED TO ENTER.

17. Please use the space below or attach a detailed sketch of the area to be licensed. The sketch should include entrances and exits, ID checking area(s), location of where alcoholic beverages will be dispensed and any other relevant information pertaining to the event. **No permit will be issued if a sketch is not attached.**



Client Information

• Identify client utilizing services: _____
 Client contact: _____ Phone _____ - _____ - _____
 E-mail address: _____

Event Organizer Information

• Is the event being handled by a promoter, Production Company, or other entities? Yes No If yes, attach contract.
 If yes, company name: _____
 Company contact: _____ Phone _____ - _____ - _____
 E-mail address: _____

NO PERMIT WILL BE GRANTED UNLESS WRITTEN MUNICIPAL APPROVALS PROVIDED FOR BELOW ARE FIRST OBTAINED.
ORIGINAL SIGNATURES ONLY

AUTHORIZED SIGNATURE OF APPLICANT: This application must be filed by an official of the company which holds the Retail Consumption License who has full authority to act on behalf of the company and who is disclosed in the applicant's most recent full license application filed with the Division of Alcoholic Beverage Control (i.e., corporate president or vice president, general or managing partner, individual proprietor).

The applicant represents that if a Special Permit is issued, the permittee will fully abide by all provisions of the New Jersey Alcoholic Beverage Law, State Rules and Regulations, and Municipal Ordinances and Regulations, the same as if the sale and service were occurring upon the applicant's licensed premises.

ROBERT FAHEY
Printed Name

OWNER
Title of Signatory

R Fahey
Signature

The following is to be signed, if applicant does not own property, by the person so authorized for the premises in which the license is going to extend. Including property under the control of a unit of government, municipality, county or State.

I certify that I am the person authorized to permit the sale and service of alcoholic beverages on the premises described in the application form, and I certify that there is no objection to the sale and service of alcoholic beverages as herein specified.

8/22/18
Date

ROBERT FAHEY
Printed Name and Title of Signatory

R Fahey
Signature

This is to certify that there are no objections to the issuance of the Permit applied for herein and that NOT MORE THAN 25 SPECIAL PERMITS HAVE BEEN AUTHORIZED FOR THESE PREMISES DURING THIS CALENDAR YEAR.

Andrew Hursman
Police Chief (Printed Name)

Amy L. Boney, Deputy
Municipal Clerk (Printed Name)

[Signature]
Signature

Amy L. Boney
Signature

Belmar Twp
Name of Municipality

Lake Como
Name of Municipality

8/28/18
Date

8/22/2018
Date

NOTE: THE DIVISION MUST BE NOTIFIED FOR CANCELLATION OR RESCHEDULING PRIOR TO THE DATE OF THE EVENT.

TYPE OR PRINT NAME AND ADDRESS OF PERSON TO WHOM PERMIT IS TO BE MAILED/E-MAILED:	
NAME	_____
E-MAIL	_____
ADDRESS	_____

TELEPHONE: _____ - _____ - _____	
IF NO ADDRESS OR E-MAIL IS SUPPLIED IT WILL BE SENT TO THE LICENSED PREMISES.	