



**LAKE COMO BOROUGH
1740 MAIN STREET
LAKE COMO, NJ 07719
(732) 681-3232
MINUTES**

**DATE: OCTOBER 16, 2018
REGULAR MEETING IMMEDIATELY FOLLOWING THE WORKSHOP**

MEETING CALLED TO ORDER

Mayor Higgins called the meeting to order at 7:30pm

SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION

SUNSHINE LAW

INTRODUCTION AS REQUIRED UNDER THE SUNSHINE LAW: ADEQUATE NOTICE OF THE MEETING HAS BEEN PROVIDED BY THE ADOPTION OF A RESOLUTION BY THE MAYOR AND COUNCIL ON THE SECOND DAY OF JANUARY 2018 IN WHICH RESOLUTION THE TIME AND PLACE OF AGENDA AND REGULAR MEETINGS COMMENCING WITH JANUARY 2, 2018 WERE SET FORTH. NOTICE OF SAME WAS DELIVERED TO THE ASBURY PARK PRESS AND THE COAST STAR AND A COPY OF SAME IS POSTED ON THE BULLETIN BOARD IN THE BOROUGH HALL. ALL MEETINGS ARE OPEN TO THE PUBLIC.

ROLL CALL

Douglas Witte	Present
Virginia Kropac	Present
John Carvelli	Present
Hawley Scull	Present
Christopher D'Antuono	Present
David Gardner	Excused Absence

APPROVAL OF MINUTES

Councilwoman Kropac made a motion to approve the minutes from the October 2, 2018 Workshop & Regular Meetings as amended, seconded by Councilwoman Scull, all are in favor.

COMMUNICATIONS

None on the agenda

REPORTS OF COMMITTEES

- Councilman D'Antuono reported that there is a Power point presentation from the County on single stream recycling on the Borough's website. All other matters are in order.

- Councilwoman Scull reported that basketball signups will take place on October 18th from 6:00pm-7:30pm in the Belmar Gym as well as online. The Belmar Halloween parade will take place on October 28th. All other matters are in order.
- Councilman Carvelli reported that in part with the Clean Water Challenge there will be a lake clean up on October 20th at 9:00am. All other matters are in order.
- Councilwoman Kropac thanked everyone who helped with Lake Como Day, all the vendors and residents who came out. Councilwoman Kropac also thanked everyone who made this apparel sale a success and let everyone know that Lake Como Flags are still available. All other matters are in order.
- Councilman Witte reported that the Belmar Police Department hired 2 new police officers at their meeting tonight. All other matters are in order.
- Mayor Higgins began his report by wishing Councilman Gardner a Happy Birthday. The FSOS 5k was a huge success and Mayor Higgins thanked the tremendous number of volunteers that came out for it. Going forward, there will be new regulations for events in Lake Como and Mayor Higgins asked Councilwoman Kropac to put together a meeting with all the race directors and the Police Department. All other matters are in order.

UNFINISHED BUSINESS

No unfinished business

PUBLIC COMMENTS ON THE CONSENT AGENDA & NEW BUSINESS

Councilwoman Scull made a motion to open the meeting to the public, seconded by Councilwoman Kropac, all are in favor.

No Public Comments

Councilwoman Scull made a motion to close the meeting to the public, seconded by Councilwoman Kropac, all are in favor.

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Water Sewer Monthly Report

Real Estate Tax Monthly Report

Councilwoman Kropac made a motion to approve the items on the Consent Agenda, seconded by Councilwoman Scull, all are in favor.

NEW BUSINESS

Resolution 2018-139

Authorizing Application with NJDOT

Offered by Councilman Witte and seconded by Councilman Carvelli, roll call vote as follows:

Yes: Councilmembers Witte, Kropac, Carvelli, Scull and D'Antuono

No: None

Abstain: None

Absent: Councilman Gardner

Resolution 2018-140

Payment of Bills

Offered by Councilman D'Antuono and seconded by Councilwoman Kropac, roll call vote as follows:

Yes: Councilmembers Witte, Kropac, Carvelli, Scull and D'Antuono

No: None

Abstain: None

Absent: Councilman Gardner

Ordinance 2018-935

Second Reading and Public Hearing

Amendment to Sewer Ordinance

Offered by Councilwoman Kropac and seconded by Councilwoman Scull.

Councilwoman Kropac made a motion to open the meeting to the public, seconded by Councilwoman Scull, all are in favor.

No Public Comments

Councilwoman Scull made a motion to close the meeting to the public, seconded by Councilwoman Kropac, all are in favor.

Roll call vote as follows:

Yes: Councilmembers Witte, Kropac, Carvelli, Scull and D'Antuono

No: None

Abstain: None

Absent: Councilman Gardner

PUBLIC COMMENTS

Councilwoman Scull made a motion to open the meeting to the public, seconded by Councilwoman Kropac, all are in favor.

- Gary Malles came before the Council to get more details on Ordinance 2018-935 and to express his concerns with the stormwater issue.
- Susan Luterzo came before the Council to see if any progress was made in getting a gardener to clean up the garden in front of Borough Hall and to ask if the growth along the lake can be cut down to about a foot in height.

Councilwoman Scull made a motion to close the meeting to the public, seconded by Councilwoman Kropac, all are in favor.

NEXT MEETING

THE NEXT REGULAR MEETING OF THE MAYOR AND COUNCIL WILL BE HELD ON MONDAY, NOVEMBER 19, 2018 IMMEDIATELY FOLLOWING THE 7:30PM WORKSHOP MEETING IN THE LAKE COMO MEETING ROOM. ALL MEETINGS ARE OPEN TO THE PUBLIC.

MOTION TO ADJOURN

Councilwoman Kropac made a motion to adjourn, seconded by Councilwoman Scull, all are in favor.

Respectfully Submitted
Amy L. Boney
Deputy Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.



Borough of Lake Como

1740 Main Street • Lake Como, New Jersey 07719
(732) 681-3232 • FAX (732) 681-8981

Kevin G. Higgins
Mayor

Louise A. Mekosh
Borough Clerk/Administrator

MEMO

TO: Louise A. Mekosh, RMC, CMC, CMFO

FROM: Esther A. Kiss, CTC *EL*

DATE: October 9, 2018

RE: Water/Sewer Monthly Report

.....
Attached you will find the September 2018 cash and adjustment reports for the water/sewer utility account.

The total amount deposited into the water/sewer account for September is \$60,403.02.

Please contact me if you have any questions.



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Kevin G. Higgins
Mayor

Louise A. Mekosh
Borough Clerk/Administrator

MEMO

TO: Louise A. Mekosh, RMC, CMC, CMFO

FROM: Esther A. Kiss, CTC *EL*

DATE: October 9, 2018

RE: Real Estate Tax Monthly Report

Attached you will find the September 2018 cash & adjustment reports for taxes.

The total amounts deposited for September are as follows:

Current Account:	\$	90,044.29
Redemption Account		0.00
Grand Total:	\$	90,044.29

Also, an additional \$2,090.00 was received and turned over to the treasury for non-tax collection receivables.

Please contact me if you have any questions.

Borough of Lake Como
Resolution No. 2018-139

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Improvements to 17th Avenue and Oak Terrace project.

NOW, THEREFORE, BE IT RESOLVED that Council of Lake Como formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2019-Improvements to 17th Avneue and Oak - 00551 to the New Jersey Department of Transportation on behalf of the Borough of Lake Como.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Lake Como and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this 16th day of October, 2018

Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)

(Presiding Officer)

Resolution 2018 – 140

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

Per Attached Bill List \$329,400.45

WATER/SEWER ACCOUNT:

Per Attached Bill List \$ 18,690.73

PAYROLL ACCOUNT:

4309	Employee Payroll Dated 10/2/18	\$ 26,572.33
2176	Employee Payroll Dated 10/2/18	7,888.03
1357	Employee Payroll Dated 10/2/18	1,261.18
Wire	State of NJ – PERS	<u>6,934.93</u>
		\$ 42,656.47

TOURISM ACCOUNT:

Per Attached Bill List \$ 9,635.22

DOG LICENSE ACCOUNT:

Per Attached Bill List \$ 173.00

Dated: October 16, 2018

Kevin G. Higgins, Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/ Administrator

Range: First to Last
 P.O. Type: All
 Format: Condensed
 Include Non-Budgeted: Y
 Include Revenue: Y
 First Enc Date Range: to 10/11/18
 Open: N Rcvd/Prpv/Held: Y Paid: N Void: N Deleted: N
 Bid: Y State: Y Other: Y Exempt: Y As of Date: 10/11/18

PO #	PO Date	Vendor	Description	R/A/H	Amount
18-00425	06/21/18	MGL PRINTING SOLUTIONS	DOG LICENSE TAGS 2019		173.00
18-00557	08/27/18	DELL MARKETING L.P.	SERVER/HARDWARE/MICROSOFT LIC		2,686.64
18-00567	09/04/18	TAYLOR HARDWARE	SEPTEMBER PURCHASES		116.78
18-00585	08/22/18	MONARCH ELECTRIC COMPANY	EPIC NCL-30W LED		78.68
18-00600	09/17/18	QUILL CORPORATION	SUPPLIES/LC DAY BANNER		134.45
18-00601	09/17/18	MUNICIPAL RECORD SERVICE	TRAFFIC TICKETS		1,495.00
18-00602	09/17/18	DELISA WASTE SERVICES	TIPPING FEES SEPT 3-14,2018		2,839.10
18-00603	08/22/18	RONALD W. SAGE	PROSECUTOR 8/21/18		500.00
18-00604	09/18/18	ADVANCED PYROTECHNICS LLC	DEPOSIT FIREWORKS LAKE COMO DA		2,250.00
18-00609	08/31/18	MONMOUTH COUNTY SPCA	ANIMAL CONTROL AUGUST		200.00
18-00610	08/29/18	CLAYTON BLOCK COMPANY, INC.	TRAP ROCK		28.74
18-00615	09/04/18	JAMM PRINTING	BOROUGH LETTERHEAD		230.00
18-00618	09/01/18	TAP INTO, LLC	ADVERTISING SEPTEMBER		250.00
18-00624	09/27/18	MRT RENTAL, LLC/BIG MARKS	LC DAY - BALANCE		2,460.75
18-00625	09/27/18	KAITLYN KANZLER	FACE PAINTING LAKE COMO DAY		450.00
18-00626	09/27/18	ADVANCED PYROTECHNICS LLC	LC DAY FIREWORKS-BALANCE		2,250.00
18-00627	09/17/18	GRACE WARMER&ASSOCIATES,LLP	TAX COUNSEL		1,320.00
18-00628	09/24/18	RILEIGHS OUTDOOR DECOR	RED VINYL BOWS		618.31
18-00629	09/27/18	JCP&L	ELECTRIC SERVICE		1,304.84
18-00630	09/27/18	CABLEVISION/OPTIMUM	TELEPHONE/OPTONLINE		839.09
18-00631	09/08/18	C&L SWEEPER SERVICE	STREET SWEEPING 9/15/18		875.00
18-00633	09/17/18	GARDEN STATE HIGHWAY PRODUCTS	STREET NAME SIGNS		154.00
18-00634	09/20/18	DELISA WASTE SERVICES	RECYCLE/TRASH SERVICE OCTOBER		7,166.67
18-00636	09/28/18	WEST MARINE	LIFE VESTS - DPW LC DAY		16.56
18-00638	10/01/18	LOUISE MEKOSH, PETTY CASH FUND	PETTY CASH		56.90
18-00639	10/01/18	VIVECA GRAHAM	REIMBURSE ENVIRONMENT LC DAY		27.39
18-00642	10/02/18	BENCHMARK RESOLUTIONS SERVICES	FIRST AID MEDICATION RETAINER		2,500.00
18-00643	10/02/18	LAKE COMO PAYROLL ACCOUNT	EMPLOYEE PAYROLL 10/3/18		35,721.54
18-00646	10/04/18	JEANNETTE JIMENEZ	CLEANING SERVICE OCTOBER		336.00
18-00647	10/04/18	LAKE COMO BOARD OF EDUCATION	SCHOOL TAX OCTOBER		257,471.00
18-00648	10/04/18	DELTA DENTAL OF NEW JERSEY	DENTAL		686.69
18-00649	10/04/18	DENTAL SERVICE ORG	DENTAL		169.86
18-00650	09/28/18	BRENDAN MAAS	CELL PHONE JULY-AUG-SEPT		75.00
18-00651	09/28/18	SEAN RYDHOLM	CELL PHONE JULY-AUG-SEPT		75.00

October 11, 2018
10:07 AM

Borough of Lake Como
Purchase Order Status Report by P.O. Number

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PO #	PO Date	Vendor	Description	R/A/H Amount
18-00652	09/28/18	JOSEPH KELLY	CELL PHONE JULY-AUG-SEPT	75.00
18-00653	09/28/18	JOHN CUSIC	CELL PHONE JULY-AUG-SEPT	75.00
18-00654	10/04/18	IMAGE SYSTEMS	COPY MACHINE LEASE OCTOBER	390.24
18-00655	09/20/18	THE COAST STAR	LEGAL ADVERTISING	151.10
18-00656	09/26/18	WATCHUNG SPRING WATER CO INC	WATER/RENTAL	61.49
18-00657	10/04/18	TREASURER, STATE OF NJ	MARRIAGE/CIVIL UNION JUL/AUG/S	75.00
18-00658	10/04/18	NJ DCA-DEPT OF COMMUNITY AFFAI	DCA FEES JULY/AUGUST/SEPTEMBER	577.00
18-00660	10/04/18	STATE OF NJ PENSIONS&BENEFITS	EMPLOYEE GROUP INS OCTOBER	15,113.58
18-00661	10/04/18	NEOFUNDS BY NEOPPOST	POSTAGE	101.00
18-00662	05/04/18	SHAIN SCHAFFER PC	ANIMAL HOUSES	386.53
18-00663	09/27/18	CME ASSOCIATES	WATERMAIN C&L	9,969.50
18-00665	10/01/18	ELLCOTT NETWORK CONSULTANTS	MAINTENANCE/SONIC WALL/SWITCH	1,655.00
18-00670	09/28/18	VAN WICKLE AUTO SUPPLY, INC.	SEPTEMBER PURCHASES	13.62
18-00673	10/03/18	SHAIN SCHAFFER PC	LEGAL SERVICE-SB FIRST AID	1,041.84
18-00674	10/03/18	SHAIN SCHAFFER PC	LEGAL SERVICES-VISION CONST	706.26
18-00675	10/10/18	DOUGLAS J & ALLISON RAGAN	STREET OPEN ESCROW REFUND	600.00
18-00677	10/10/18	ADAM SCHNEIDER, ESQUIRE	PLANNING BOARD LEGAL SERVICES	1,350.25

Total Purchase Orders: 51 Total P.O. Line Items: 127

Total R/A/H Amount: 357,899.40

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	8-10	329,400.45	0.00	0.00	329,400.45
	8-20	18,690.73	0.00	0.00	18,690.73
	8-60	173.00	0.00	0.00	173.00
	8-74	9,635.22	0.00	0.00	9,635.22
Total of All Funds:		<u>357,899.40</u>	<u>0.00</u>	<u>0.00</u>	<u>357,899.40</u>

BOROUGH OF LAKE COMO, MONMOUTH COUNTY, STATE OF NEW JERSEY

ORDINANCE NO. 2018-935

**ORDINANCE OF THE BOROUGH OF LAKE COMO
AMENDING CHAPTER 14-2 "REGULATIONS GOVERNING CONNECTIONS TO
SEWER SYSTEM" OF THE BOROUGH CODE**

WHEREAS, the Borough Council of the Borough of Lake Como ("Borough") believes it to be in the public interest to make certain changes to the regulations governing connections to the Borough's sanitary sewer system;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Lake Como, in the County of Monmouth and State of New Jersey that § 14-2.2 of the Code of the Borough of Lake Como be and is hereby amended as follows:

SECTION 1: § 14-2.2 (b) shall be repealed and replaced with the following: All connections, directly or indirectly, to the sanitary sewer system for sump pumps, roof leaders, areaway drains, swimming pools, ornamental ponds, water-cooled refrigeration, air-conditioning units, fire sprinkler systems and any other similar connections are hereby prohibited.

SECTION 2: § 14-2.2(c) shall be added as follows: Violations and penalties. Any person who is found to be in violation of the provisions of this section shall be subject to a fine in accordance with the General Penalty, Section 1-5 of the Revised General Ordinances of the Borough of Lake Como.

SECTION 3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged, and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 5. This Ordinance shall take effect upon final passage and publication as provided by law.

SO ORDAINED as aforesaid.

Dated: October 16, 2018

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator