

# LAKE COMO BOROUGH 1740 MAIN STREET LAKE COMO, NJ 07719 (732) 681-3232 AGENDA

DATE: JUNE 2, 2020 – VIRTUAL MEETING REGULAR MEETING IMMEDIATELY FOLLOWING THE WORKSHOP

## MEETING CALLED TO ORDER

# SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION

## **SUNSHINE LAW**

Introduction as required under the Sunshine Law: Adequate notice of this meeting has been provided by the adoption of a Resolution by the Mayor and Council on the seventh day of January 2020 in which Resolution the time and place of Agenda and Regular Meetings commencing with January 7, 2020 were set forth. Notice of same was delivered to the Asbury Park Press and the Coast Star and a copy of the notice was posted on the bulletin board in Borough Hall. Notice of the virtual meeting was noticed to the papers on May 29th and a copy of the notice was posted on the door of Borough Hall and posted on the website. All meetings are open to the public.

## **ROLL CALL**

Douglas Witte
Virginia Kropac
Hawley Scull
Christopher D'Antuono
David Gardner
Nick DeMauro

## **APPROVAL OF MINUTES**

Minutes from the May 19, 2020 Regular Virtual Meeting

MOTION:			
SECOND:	-		
ROLL CALL:	Ayes	Nays	

COMMUNICATIONS

REPORTS OF COMMITTEES

**UNFINISHED BUSINESS** 

# PUBLIC COMMENTS ON NEW BUSINESS

## CONSENT AGENDA

NEW BUSINESS
Resolution 2020-94
Sale of Surplus Property

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Offered by Councilman D'Antuon	0		
	SECOND: ROLL CALL:	Ayes	Nays
Resolution 2020-95 Authorizing Self Review of CY 20 Offered by Councilwoman Kropad	_		
	SECOND: ROLL CALL:	Ayes	Nays
Resolution 2020-96 Payment of Bills Offered by Councilman Gardner	SECOND:		
	ROLL CALL:	Ayes	Nays
Resolution 2020-97 Payment of NJNG Bill Offered by Councilwoman Scull	SECOND: ROLL CALL:	Ayes	Nays
Calendar Year 2020 Budget Heal Offered by Councilman Witte	ring SECOND:		
	ROLL CALL:	Ayes	Nays

# **PUBLIC COMMENTS**

NEXT	MFF1	<b>TING</b>
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The next regular meeting of the Mayor and Council will be held on Tuesday, June 16, 2020, immediately following the 7:30pm Workshop meeting and the location is to be determined. All meetings are open to the public.

MOTION TO ADJOURN		
	MOTION: SECOND: ALL IN FAVOR: OPPOSED:	

#### Resolution No. 2020-94

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE COMO AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Borough of Lake Como has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

**WHEREAS**, the Borough of Lake Como intends to utilize the online auction services of US Gov Bid Government Surplus, Eatontown, NJ 07724.

**WHEREAS**, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como in the County of Monmouth, State of New Jersey, that the Borough Clerk/Administrator is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled USGovBid.com.

Dated: 06/02/2020

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

# ATTACHMENT A

# Description of Items to be sold

2006 Ford F550 Cab and Chassis with Meyers Snow Plow 2006 John Deere 310 Backhoe

VIN Ending in 9778 VIN Ending in 0647

Various other equipment that the estimated fair value of the property to be sold will not exceed 15 percent of the bid threshold

### **RESOLUTION NO. 2020-95**

# RESOLUTION OF THE MAYOR AND COUNCIL AUTHORIZING SELF EXAMINATION OF THE 2020 MUNICIPAL BUDGET

WHEREAS, NJSA 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, NJAC 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to NJAC 5:30-7.2 through 7.5, the Borough of Lake Como has been declared eligible to participate in the program by the Division of Local Government Services, and the Certified Municipal Finance Officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como that in accordance with NJAC 5:30-7.6a and 7.6b and based upon the Certified Municipal Finance Officer's certification, the governing body has found the budget has met the following requirements:

- 1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment and interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for Uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
- 2. That the provisions relating to limitation on increases of appropriations pursuant to NJSA 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at NJSA 40A:4-45.3 et seq are fully met (Municipal CAP law).
- 3. The budget is in such form and content as required by the Local Budget Law and NJAC 5:30-4 and 5:30-5.
- 4. Pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated.
  - b. Items of appropriations are properly set forth.
  - c. In itemization, form and content, the budget will permit the exercise of the comptroller function within the municipality.
- 5. The budget has been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of NJSA 40A:4-5 shall not prevent such certification.
- 6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Director of the Division of Local Government Services upon adoption.

Dated: 06/02/2020 Kevin G. Higgins Mayor Louise A. Mekosh, RMC, CMC, CMFO Borough Clerk/Administrator

Municipal Clerk's Certification

I, Louise A. Mekosh, Do hereby certify that the above resolution was duly Adopted by the Mayor and Council of the Borough of Lake Como at their Regular meeting held on June 2, 2020 with the following roll call:

"Yes' Councilmembers:.

"No" "Abstain". Absent:

Louise A. Mekosh, RMC, CMC, CMFO Borough Clerk/Administrator/CMFO

#### Resolution 2020 - 96

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT	CL	JRRE	NT	ACCO	UNT:
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Per Attached Bill List \$41,521.49

# WATER/SEWER ACCOUNT:

Per Attached Bill List \$44,136.72

## **PAYROLL ACCOUNT:**

4774	Employee Payroll Dated 5/27/2020	\$29,145.06
2310	Employee Payroll Dated 5/27/2020	5,703.23
		\$34.848.29

Dated: June 2, 2020

Kevin G. Higgins, Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

June 2, 2020 08:09 AM

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27 Total P.O. Line Items:		Reimburse Postage	2	
	. 22			
	Total D/A/U Amount: 95 659 31			

Borough Of Lake Como Purchase Order Status Report by P.O. Number

June 2, 2020 08:09 AM

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total	
	0-10	41,521.49	00.0	00.00	41,521.49	
	0-50	44,136.72	00.00	0.00	44,136.72	
Total Of All Funds:	II	85,658.21	0.00	00.00	85,658.21	

# Resolution 2020 - 97

Be it resolved by the Mayor and Co directed and authorized to make payment		ke Como that the proper officers be t:
CURRENT ACCOUNT:		
NJ Natural Gas Co.	PB&G OE	\$493.87
Dated: June 2, 2020		
	a <del></del>	
	Kevin G. Higgins, Ma	yor
	Louise A. Mekosh, Ri	MC, CMC, CMFO

Borough Clerk/Administrator