



**LAKE COMO BOROUGH  
1740 MAIN STREET  
LAKE COMO, NJ 07719  
AGENDA**

**DATE: MAY 7, 2024  
REGULAR MEETING**

**MEETING CALLED TO ORDER**

**SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION**

**SUNSHINE LAW**

Introduction as required under the Sunshine Law: Adequate notice of this meeting has been provided by the adoption of a Resolution by the Mayor and Council on the second day of January 2024 in which Resolution the time and place of Agenda and Regular Meetings commencing with January 2, 2024 were set forth. Notice of same was delivered to the Asbury Park Press the Coast Star and TAPinto and a copy of the notice was posted on the borough website at [www.lakecomonj.org](http://www.lakecomonj.org) and on the bulletin board in Borough Hall. All meetings are open to the public.

**ROLL CALL**

Douglas Witte  
Hawley Scull  
Christopher D'Antuono  
Nick DeMauro  
Peter Ventrice  
Heather Albala-Doyle

**APPROVAL OF MINUTES**

- Minutes from the April 16, 2024 Regular Meeting

**COMMUNICATIONS**

**REPORTS OF COMMITTEES**

**UNFINISHED BUSINESS**

**PUBLIC COMMENTS ON NEW BUSINESS & CONSENT AGENDA**

## **CONSENT AGENDA**

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Raffle License Application  
Rotary Club of Spring Lake – Brielle 50/50

Raffle License Application  
The Liv Morro Memorial Fund 50/50

## **NEW BUSINESS**

Ordinance 2024-4  
Second Reading & Public Hearing  
Authorizing Third-Party Payroll Disbursements  
Offered by Councilman Witte

Ordinance 2024-5  
First Reading & Introduction  
Amending Chapter 10 – “Property Maintenance” of the Borough Code  
Offered by Councilman D'Antuono

Ordinance 2024-6  
First Reading & Introduction  
Stormwater Ordinance – Privately Owned Salt Storage  
Offered by Councilman DeMauro

Resolution 2024-71  
Supporting National Police Week and the Police Unity Tour  
Presented by Mayor Higgins

Resolution 2024-72  
Authorizing Final Change Order and Final Close Out Payment for the Improvements to 17<sup>th</sup> Avenue Phase III Project Contract  
Offered by Councilman DeMauro

Resolution 2024-73  
Authorizing Final Change Order and Final Close Out Payment for the Improvements to 17<sup>th</sup> Avenue, Newman Street and Various Curb Ramps Project Contract  
Offered by Councilwoman Scull

Resolution 2024-74  
Authorizing Final Change Order and Final Close Out Payment for the Improvements to Margerum Avenue Project Contract  
Offered by Councilman Ventrice

Resolution 2024-75  
Payment of Bills  
Offered by Councilman D'Antuono

Resolution 2024-76  
Payment of NJNG Bill  
Offered by Councilwoman Albala-Doyle

Resolution 2024-77  
Executive Session  
Offered by Councilman Ventrice

Resolution 2024-78  
Authorizing Change Order for Behrman Park Improvements  
Offered by Councilwoman Albala-Doyle

Special Events Application  
Lake Como 100<sup>th</sup> Anniversary 5k  
Offered by Councilman Witte

**PUBLIC COMMENTS**

**NEXT MEETING**

The next regular meeting of the Mayor and Council will be held on Tuesday, May 21, 2024, immediately following the 7:30 PM Workshop meeting in the Lake Como Meeting Room. All meetings are open to the public.

**MOTION TO ADJOURN**



**New Jersey Office of the Attorney General**  
 Division of Consumer Affairs  
 Legalized Games of Chance Control Commission  
 124 Halsey Street, 6th Floor, P.O. Box 46000  
 Newark, New Jersey 07101  
 (973) 273-8000

# Application for a Raffle License

Application No. RA 2024-13  
 Identification No. 475-8-29469

**Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.**

Please print clearly.

Name of municipality: Lake Como

**Part A - General**

- 1. Name of applying organization: Rotary Club of Spring Lake-Brielle
- 2a. Street address of headquarters: \_\_\_\_\_
- b. Mailing address (if different): PO Box 458, Spring Lake, NJ 07762

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>7/19/2024</u>	<u>9:00 PM</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4a. Address of place where raffles will be played: Bar Anticipation, 703 16th Ave., Lake Como, NJ 07719

b. Does the applicant own the premises or regularly occupy them for its general purposes?  Yes  No

5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

**Part B - Schedule of Expenses**

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>there are no expenses for this event</u>	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Part C - Schedule of Purposes**

1. The specific purpose(s) to which the entire net proceeds of the games listed in this application are to be devoted, and the manner in which they are to be so devoted, are:

**The entire proceeds after winner is paid 50% will go to Manasquan High School Student Scholarships, given out by The Spring Lake -Brielle Rotary Club.**

2. If any part of the net proceeds are to be devoted to a purpose allowed by the Raffles Licensing Law by turning the same over to another organization which is exclusively devoted to such purposes, secure the signature of its president or other executive officer to the following certificate:

"It is hereby certified that \_\_\_\_\_  
Name of organization

will accept from the licensee any part of the net proceeds of the games listed in this application to be turned over to it."

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Part D - Schedule of Prizes**

A description of all prizes to be offered and given in all of the games listed in this application is as follows. For merchandise, describe the article and state the retail value; if prizes are to be donated, indicate that fact and estimate as accurately as possible the information requested below.

Description of Prize	Donated (Yes or No)	Retail value
numbered tickets will be sold at \$5.00 each at the event.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	to be determined
One ticket will be pulled at 9:00 PM	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Winner will receive 50% of total money collected.	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
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_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

**Part E - Officers of Applicant**

<b>(1) Office</b>	<b>Name of officer</b>	<b>Age</b>
President	John Kelly	74

<b>Residence address</b>	<b>Telephone No. (include area code)</b>	
214 Washington Blvd., Sea Girt, NJ 08750	Day 908-309-4722	Evening _____

<b>(2) Office</b>	<b>Name of officer</b>	<b>Age</b>
Vice President	Paul Cox	65

<b>Residence address</b>	<b>Telephone No. (include area code)</b>	
169 Stockton Lake Blvd., Manasquan, NJ 08736	Day 732-962-3525	Evening _____

<b>(3) Office</b>	<b>Name of officer</b>	<b>Age</b>
_____	_____	_____

<b>Residence address</b>	<b>Telephone No. (include area code)</b>	
_____	Day _____	Evening _____

<b>(4) Office</b>	<b>Name of officer</b>	<b>Age</b>
_____	_____	_____

<b>Residence address</b>	<b>Telephone No. (include area code)</b>	
_____	Day _____	Evening _____

**Part F - Members of Applicant who will be in charge of the games**

Name of member in charge	Residence address	Telephone No. (include area code) Day / Evening	Age
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____

**Part G - Members of Applicant who will assist in conducting the games**

Name of member	Residence address	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Part H - Names of other organizations whose members will assist in conducting the games**

Name and address of organization	How related	Identification No.
_____	_____	_____
_____	_____	_____
_____	_____	_____

If more space is needed in any section of this application, insert extra sheets of paper.

**Part I - Statement of Applicant and member(s) in charge**

State of New Jersey  
County of Monmouth } ss.

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this  
26 day of April, 2024

\_\_\_\_\_  
Notary Public (Print name)  
\_\_\_\_\_  
Signature of Notary Public

John W Kelly Pres  
\_\_\_\_\_  
Signature of Officer and Title

Paul Kelly  
\_\_\_\_\_  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge



**If more space is needed in any section of this application, insert extra sheets of paper.**

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.

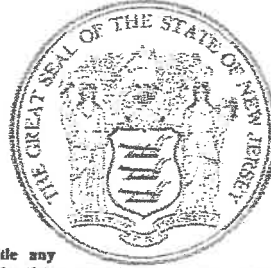
Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 07/24/2022

Expiration date: 07/24/2024

Registration identification: 475-8-29469

Rotary Club Spring Lake Brielle  
706 PHILADELPHIA BLVD  
SEA GIRT, NJ 08750



*New Jersey Office of the Attorney General*  
Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
**Registration**

~~Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of, any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.~~

Name of organization on application and license must be the same as it appears on this registration.  
This Registration Certificate may only be utilized by the above-named organization.

Mail to: Rotary Club Spring Lake Brielle  
706 PHILADELPHIA BLVD  
SEA GIRT, NJ, 08750  
Attn:

Edward F. Barrett, Secretary  
Legalized Games of Chance Control Commission



TICKET

STAPLES



3831066



**New Jersey Office of the Attorney General**  
 Division of Consumer Affairs  
 Legalized Games of Chance Control Commission  
 124 Halsey Street, 6th Floor, P.O. Box 46000  
 Newark, New Jersey 07101  
 (973) 273-8000

# Application for a Raffle License

Application No. RA 2024-14  
 Identification No. 57-5-43761

**Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.**

Please print clearly.

Name of municipality: Lake Como

## Part A - General

1. Name of applying organization: The Liv Morro Memorial Fund
- 2a. Street address of headquarters: 611 Lucust Rd., Brielle, NJ 08730
- b. Mailing address (if different): \_\_\_\_\_

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>07/19/2024</u>	<u>9:00 PM</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4a. Address of place where raffles will be played: Bar Anticipation, 703 16th Ave., Lake Como, NJ 07719

b. Does the applicant own the premises or regularly occupy them for its general purposes?  Yes  No

5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

## Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>Raffle Tickets</u>	<u>All Points Printing, Arnold Ave., Point Pleasant, NJ 08742</u>	<u>50/50 Raffle</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Part C - Schedule of Purposes**

1. The specific purpose(s) to which the entire net proceeds of the games listed in this application are to be devoted, and the manner in which they are to be so devoted, are:

**The entire net proceeds of the 50/50 after winner is paid 50% of sales will go to The Liv Morro Memorial Fund to support the Theater Arts Programs for students at Manasquan High School.**

2. If any part of the net proceeds are to be devoted to a purpose allowed by the Raffles Licensing Law by turning the same over to another organization which is exclusively devoted to such purposes, secure the signature of its president or other executive officer to the following certificate:

"It is hereby certified that \_\_\_\_\_  
Name of organization

will accept from the licensee any part of the net proceeds of the games listed in this application to be turned over to it."

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Part D - Schedule of Prizes**

A description of all prizes to be offered and given in all of the games listed in this application is as follows. For merchandise, describe the article and state the retail value; if prizes are to be donated, indicate that fact and estimate as accurately as possible the information requested below.

Description of Prize	Donated (Yes or No)	Retail value
There will be 300 tickets for sale at \$100.00 each.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	unknown, but max will be \$15,000.
There will be one winner, who will receive 50% of the total amount collected	<input type="checkbox"/> Yes <input type="checkbox"/> No	depending on how many tickets are sold.
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
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_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

**Part E - Officers of Applicant**

<b>(1) Office</b>	<b>Name of officer</b>	<b>Age</b>
President	Mark Morro	66

<b>Residence address</b>	<b>Telephone No. (include area code)</b>	
611 Locust Rd., Brielle, NJ 08730	Day 908-309-4722	Evening _____

<b>(2) Office</b>	<b>Name of officer</b>	<b>Age</b>
Vice President	Paige Morro	64

<b>Residence address</b>	<b>Telephone No. (include area code)</b>	
611 Locust Rd., Brielle, NJ 08730	Day 732-948-1851	Evening _____

<b>(3) Office</b>	<b>Name of officer</b>	<b>Age</b>
_____	_____	_____

<b>Residence address</b>	<b>Telephone No. (include area code)</b>	
_____	Day _____	Evening _____

<b>(4) Office</b>	<b>Name of officer</b>	<b>Age</b>
_____	_____	_____

<b>Residence address</b>	<b>Telephone No. (include area code)</b>	
_____	Day _____	Evening _____

**Part F - Members of Applicant who will be in charge of the games**

Name of member in charge	Residence address	Telephone No. (include area code) Day / Evening	Age
Mark Morro	611 Locust Rd., Brielle, NJ 08730	908-309-4722 /	66
Gail Winterstella	436 Cedar Ave., Manasquan, NJ 08736	732-996-4720	71
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____

**Part G - Members of Applicant who will assist in conducting the games**

Name of member	Residence address	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Part H - Names of other organizations whose members will assist in conducting the games**

Name and address of organization	How related	Identification No.
_____	_____	_____
_____	_____	_____
_____	_____	_____

If more space is needed in any section of this application, insert extra sheets of paper.

**Part I - Statement of Applicant and member(s) in charge**

State of New Jersey

County of Monmouth

} ss.

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this 26 day of April, 2024

\_\_\_\_\_  
 Notary Public (Print name)  
 \_\_\_\_\_  
 Signature of Notary Public

Mark Monro President  
 \_\_\_\_\_  
 Signature of Officer and Title

Paige Monro  
 \_\_\_\_\_  
 Signature of Member-in-Charge

\_\_\_\_\_  
 Signature of Member-in-Charge

DW in teisterla  
 \_\_\_\_\_  
 Signature of Member-in-Charge

\_\_\_\_\_  
 Signature of Member-in-Charge



**If more space is needed in any section of this application, insert extra sheets of paper.**

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.

Pursuant to N.J.S.A. 2:0-0, a Legalized Games of Chance Control Commission registration is hereby issued to:

Effective date: 04/12/2024

Expiration date: 04/12/2026

Registration identification: 57-5-43761

THE LIV MORRO MEMORIAL FUND  
611 LUCUST RD  
BRIELLE, NJ 08730

*New Jersey Office of the Attorney General*  
Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
Registration

Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of, any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.


Name of organization on application and license must be the same as it appears on this registration.  
**This Registration Certificate may only be utilized by the above-named organization.**

Mail to: THE LIV MORRO MEMORIAL FUND  
611 LUCUST RD  
BRIELLE, NJ, 08730  
Attn:



Edward F. Barrett, Secretary  
Legalized Games of Chance Control Commission



<p><b>Liv Morro Memorial Foundation Fund</b> <b>SUPER 50/50</b> JULY 19, 2024 • 9PM</p> <p>Name _____</p> <p>Address _____</p> <p>City, St, Zip _____</p> <p>Phone _____</p> <p>Email _____</p> <p>ID# 57-5-43761 RL# XXXXX</p> <p style="text-align: right;"><b>No 001</b></p>	<p><b>Liv Morro Memorial Foundation Fund</b></p> <p style="text-align: center;"><b>SUPER 50/50</b></p> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  </div> <div style="text-align: center;"> <p><b>\$100 DONATION</b></p> <p><b>DRAWING: JULY 19, 2024 • 9PM</b></p> <p>BAR ANTICIPATION, LAKE COMO, NJ</p> <p><b>LIMIT 300 TICKETS SOLD</b></p> <p>1 WINNER, MAXIMUM PRIZE \$15,000</p> </div> <div style="writing-mode: vertical-rl; text-orientation: mixed; font-size: 2em; font-weight: bold;"> <b>No 001</b> </div> </div> <p style="text-align: center;"><b>PROCEEDS WILL SUPPORT THE ADVANCEMENT OF THEATRE ARTS FOR STUDENTS IN OUR COMMUNITY.</b></p> <p style="text-align: center; font-size: 0.8em;">No substitution of the offered prize may be made. Winner need not be present to win.</p> <p>ID# 57-5-43761 <span style="float: right;">RL# XXXXXX</span></p>
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**RAFFLE \$75**

QTY: 300

8.5 X 2.75"

WHITE 60LB

BLACK INK

#1-300

PERF

PROOF CAREFULLY - WE ARE NOT RESPONSIBLE FOR ERRORS ONCE YOU APPROVE ART. PLEASE RETURN OR EMAIL TO APPROVE AND CONFIRM YOUR ORDER:

- APPROVED
- OK AFTER CHANGES
- NEW PROOF REQUIRED

**PHONE: 732.892.6670 | FAX: 732.892.6646 | [sarah.allpoints@gmail.com](mailto:sarah.allpoints@gmail.com)**

**ORDINANCE 2024-04**

**AN ORDINANCE AMENDING CHAPTER 2, ADMINISTRATION, OF THE BOROUGH CODE OF THE BOROUGH OF LAKE COMO TO ESTABLISH §2-51.7 ENTITLED “THIRD-PARTY PAYROLL DISBURSEMENT” PURSUANT TO N.J.S.A. 52:27D-20.1 AND N.J.A.C. 5:30-17.1, ET SEQ.**

**WHEREAS**, the Local Finance Board of the State of New Jersey adopted formal rules regarding “Electronic Disbursement Controls for Payroll Purposes” in order to provide formal authority for local governments to hire third-party payroll services/disbursing services to disburse funds to payroll agencies; and

**WHEREAS**, in order to have a payroll servicer provide disbursement services, the Borough Council of the Borough of Lake Como (“Borough”) must formally approve the principle of a third-party having access to Borough funds, formally assigning responsibility to an official to oversee the process by enacting an ordinance and approving all contracts or extensions.

**NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of Lake Como, County of Monmouth and State of New Jersey that the Borough Code of the Borough of Lake Como shall be amended and supplemented as follows:

CHAPTER 2, Administration, Article VI Policies and Procedures:

**§2-51.7 “Third-Party Payroll Disbursement”**

**§2-51.7a Purpose; definitions.**

A. The purpose and intent of these regulations is to abide by the requirements of N.J.S.A. 52:27D-20.1 and N.J.A.C. 5:30-17.1 et seq., governing electronic disbursement controls for payroll purposes.

B. Definitions. As used in this section, the following terms shall have the meanings indicated:

“Approval Officer” - Person(s) responsible for authorizing and supervising the activities of the payroll service.

“Payroll Service” - Third-party payroll service organization.

“Borough” - Borough of Lake Como.

**§2-51.7b Authorization.**

A. The Borough is authorized to use a payroll service to prepare payment documentation, take possession of Borough funds, and make such disbursements itself on behalf of the Borough.



B. The following payroll service providers shall be required to comply with these regulations:

(1) Payroll service providers who use their own customized programming process to execute disbursements for the Borough;

(2) Payroll service providers who use a third-party processor to execute disbursements for the Borough.

**§2-51.7c Borough requirements.**

A. The appointment of a payroll service shall be pursuant to the Local Public Contracts Law, See N.J.S.A. 40A:11-1 et seq., and shall require the contractor to do the following, not by way of limitation: data collection, agency report preparation, calculation of withholding, direct deposit of payroll disbursements, and/or transfer of Borough funds to contractor's account for subsequent disbursement of payment.

B. Any renewal or extension of a contract under these regulations shall be by resolution.

C. The Chief Financial Officer is hereby appointed the approval officer and is responsible for authorizing and supervising the activities of the payroll service and shall further be charged with the reconciliation and analysis of all general ledger accounts affected by the activities of the disbursing organization.

D. If required by the contract between the Borough and the payroll service, the payroll service is permitted to hold Borough funds pending transmittal to a payee.

**§2-51.7d Payroll service requirements.**

A. A payroll service must meet all of the following requirements:

(1) Report any irregularities that may indicate potential fraud, noncompliance with appropriate laws, dishonesty or gross incompetence on the part of the approval officer;

(2) Report circumstances that could jeopardize its ability to continue operations or otherwise interrupt the services provided to the Borough.

B. A payroll service must meet the requirements of N.J.A.C. 5:30-17.5, requiring that the approval officer be assured that the servicer has its own internal controls and appropriately guard against theft and other adverse conditions.

C. All contracts entered into pursuant to these regulations and the laws authorizing the same shall comply with the requirements of N.J.A.C. 5:30-17.6, which sets out a series of mandatory contractual terms and conditions.

**§2-51.7e Establishment of service.**

Upon the adoption of these regulations, the Borough Administrator, with the assistance of the Chief Financial Officer and Borough Attorney, as necessary, is hereby authorized and directed to enter into a contract for payroll service in accordance with all local public contracting laws and N.J.A.C. 5:30-17. Appointment of the payroll service shall be by separate resolution of the Borough.

**BE IT FURTHER ORDAINED**, that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provisions so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective; and

**BE IT FURTHER ORDAINED**, that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict; and

**BE IT FURTHER ORDAINED**, that this Ordinance shall take effect upon passage and publication in accordance with applicable law.

Adopted on First Reading

Dated: April 16, 2024

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Amy L. Boney

Acting Borough Clerk

Adopted on Second Reading

Dated: \_\_\_\_\_

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Amy L. Boney

Acting Borough Clerk

Approval by the Mayor on This \_\_\_\_ Day Of \_\_\_\_\_, 2024

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Kevin G. Higgins, Mayor

**BOROUGH OF LAKE COMO, MONMOUTH COUNTY, STATE OF NEW JERSEY**

**ORDINANCE 2024-5**

**ORDINANCE AMENDING CHAPTER 10 “PROPERTY MAINTENANCE” OF THE  
CODE OF THE BOROUGH OF LAKE COMO**

**WHEREAS**, the Legislature of the State of New Jersey has in N.J.S.A. 40:48-1 et seq. delegated responsibility to the local Government units to adopt regulations designed to promote public health, safety and general welfare of this citizenry; and

**WHEREAS**, the Borough Council seeks to update certain sections of the Borough Code regarding the International Property Maintenance Code.

**NOW THEREFORE BE IT ORDAINED** by the Governing Body of the Borough of Lake Como that the Code of the Borough of Lake Como Chapter 10, Property Maintenance, §10-1 is amended as follows (additions are underlined and removals are bracketed, all portions of the existing Code not referenced herein remain as currently in place and effect):

§10-1.1 Purpose

The International Property Maintenance Code, [2012 edition] most current edition, shall establish minimum standards governing the condition and maintenance of all structures and dwellings; establish minimum standards governing supplied utilities and facilities and other physical things and conditions essential to insure that structures are safe, sanitary and fit for occupation and use; establish minimum standards governing the condition of dwellings offered for rent; fix certain responsibilities and duties of owners and occupants of structures, condemn dwellings unfit for human habitation and allow for the demolition of such dwellings and structures; and fix penalties for violations.

§10-1.2 Adoption By Reference

A. The most current version of the International Property Maintenance Code, published by the International Code Council, is hereby adopted as the Borough of Lake Como Property Maintenance Code. A certain document, copies of which are on file in the office of the Construction Official, be marked and designated as the "International Property Maintenance Code, [2012 edition] most current edition", and the Borough shall refer to the "International Property Maintenance Code, [2012 edition] most current edition" as published, and hereby adopted, and made a part hereof, as if fully set out in this section. Any subsequent supplements or amendments thereto or new editions thereof, are hereby adopted and made a part hereof as if fully set forth in this article.

B. To the extent that any other Borough regulation or ordinance requires more strict standards than exists in the International Property Maintenance, current edition or any subsequent

supplements or amendments, then the more strict standards shall apply within the Borough of Lake Como.

§10.1-3 Saving Clause

Nothing in this section or in the International Property Maintenance Code, [2012 edition] most current edition, hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquitted, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in subsection **10-1.2**; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this section.

**BE IT FURTHER ORDAINED**, that all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed.

**BE IT FURTHER ORDAINED**, that this Ordinance shall take effect immediately upon passage and publication as provided by law.

Adopted on First Reading

Dated: May 7, 2024

\_\_\_\_\_  
Amy L. Boney  
Acting Borough Clerk

Adopted on Second Reading

Dated: \_\_\_\_\_

\_\_\_\_\_  
Amy L. Boney  
Acting Borough Clerk

Approval by the Mayor on This \_\_\_\_ Day Of \_\_\_\_\_, 2024

\_\_\_\_\_  
Kevin G. Higgins, Mayor

**BOROUGH OF LAKE COMO, MONMOUTH COUNTY, STATE OF NEW JERSEY**

**ORDINANCE NO. 2024-6**

**ORDINANCE OF THE BOROUGH OF LAKE COMO  
REGULATING SALT STORAGE ON PRIVATELY OWNED PROPERTIES**

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**WHEREAS**, the New Jersey Department of Environmental Protection has conditioned renewal of the Stormwater Discharge Master Permit on the adoption of a Privately Owned Salt Storage Ordinance; and

**WHEREAS**, the Borough Engineer recommends the renewal of the permit and adoption of this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the Borough Council of the Borough of Lake Como, in the County of Monmouth and State of New Jersey that:

**Privately-Owned Salt Storage**

**SECTION I. Purpose:**

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in Lake Como Borough to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

**SECTION II. Definitions:**

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. “Storm drain inlet” means the point of entry into the storm sewer system.
- D. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
  2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
  3. The structure shall be erected on an impermeable slab;
  4. The structure cannot be open sided; and
  5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- F. "Resident" means a person who resides on a residential property where de-icing material is stored.

### **SECTION III. Deicing Material Storage Requirements:**

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15<sup>th</sup> and April 15<sup>th</sup>:
1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
  2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
  3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
  4. Loose materials shall be covered as follows:
    - a. The cover shall be waterproof, impermeable, and flexible;
    - b. The cover shall extend to the base of the pile(s);
    - c. The cover shall be free from holes or tears;
    - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
    - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
      - (1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;

5. Containers must be sealed when not in use; and
  6. The site shall be free of all de-icing materials between April 16<sup>th</sup> and October 14<sup>th</sup>.
- B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.
- C. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

#### **SECTION IV. Exemptions:**

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

#### **SECTION V. Enforcement:**

This ordinance shall be enforced by the Police Department and/or other Municipal Officials of Lake Como Borough during the course of ordinary enforcement duties.

#### **SECTION VI. Violations and Penalties:**

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall be subject to a fine in accordance with the General Penalty, Section 1-5 of the Revised General Ordinances of the Borough of Lake Como.

**SO ORDAINED** as aforesaid.

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DOUGLAS E. WITTE, Council President

**NOTICE**

Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Lake Como Borough Council held on May 7, 2024. Said Ordinance will again be read and considered for final passage at a meeting of the Lake Como Borough Council to be held at 7:30 p.m. on May 21, 2024 at 1740 Main Street, Lake Como, New Jersey 07719. At said time and place, all persons having an interest in the foregoing Ordinance will be granted an opportunity to be heard concerning the same prior to consideration for final passage by the Council.

\_\_\_\_\_  
AMY L. BONEY, Acting Borough Clerk

**MAYORAL APPROVAL**

APPROVAL BY THE MAYOR ON THIS \_\_\_\_  
DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
KEVIN G. HIGGINS, Mayor



**RESOLUTION 2024-71**

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE COMO  
SUPPORTING NATIONAL POLICE WEEK AND THE POLICE UNITY TOUR.**

**WHEREAS**, in 1962, President Kennedy signed Public Law 87-726, establishing May 15<sup>th</sup> as National Peace Officers Memorial Day and the week in which May 15<sup>th</sup> falls as National Police Week; and

**WHEREAS**, National Peace Officers Memorial Day and National Police Week was supported by a joint resolution of Congress in 1962; and

**WHEREAS**, Public Law 87-216 was amended by the Violent Crime Control and Law Enforcement Act of 1994 by President Bill Clinton signing Public Law 103-322, directing that the flag of the United States be displayed on all government buildings at half-staff on May 15<sup>th</sup> of each year; and

**WHEREAS**, the Police Unity Tour, established in May of 1997, consists of bicycle riders and support staff who travel from New Jersey to Washington, DC to bring public awareness to Police Officers that have been killed in the line of duty and to raise funds for the National Law Enforcement Memorial in Washington, DC; and

**WHEREAS**, the journey is long and challenging, but for the Police Unity Tour participants, it is what they prepare for throughout the year. Through fundraising and physical training, they know that their efforts raise awareness of the ultimate sacrifice made by so many law enforcement officers, and in 2023, the Police Unity Tour and it's 2000 members were proud to donate \$2,022,000 to the National Law Enforcement Officers Memorial Fund.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Lake Como support the Police Unity Tour, its police officers, especially Belmar Police Chief Tina Scott, Sgt. Philip Bohrman, Sgt. John Mahoney, Sgt. Brian Poppert, Detective Lawrence Kelly, Patrolman Kevin Marron, Patrolwoman Nichole Hawkins and Dispatcher Morgan Barney, and recognize and support National Police Week and National Peace Officers Memorial Day.

Dated: May 7, 2024

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Kevin G. Higgins  
Mayor

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Douglas Witte  
Council President

**Certification**

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on May 7, 2024.

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Amy L. Boney  
Acting Borough Clerk

**RESOLUTION 2024-72**  
**RESOLUTION AUTHORIZING FINAL CHANGE ORDER AND FINAL CLOSE**  
**OUT PAYMENT FOR THE IMPROVEMENTS TO 17<sup>TH</sup> AVENUE PHASE III**  
**PROJECT CONTRACT**

WHEREAS, the Contract for the Improvements to 17<sup>th</sup> Avenue and various curb ramps project was awarded on September 20, 2022 to Fernandes Construction, Inc in the amount of \$282,681.40; and

WHEREAS, Engineer's Certificate (annexed hereto and made a part hereof) includes Final Close-out Change Order and Final Payment #3 which decreased the contract in the amount of \$23,507.07 for a total contract in the amount of \$259,174.33.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Lake Como that the Final Change Order decreasing the contract for the Improvements to 17<sup>th</sup> Avenue - Phase III in the amount of \$23,507.07 for a total contract of \$259,174.33 is hereby authorized for the above contract awarded to Fernandes Construction, Inc.

Dated: May 7, 2024

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Kevin G. Higgins  
Mayor

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Douglas Witte  
Council President

**Certification**

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on May 7, 2024.

---

Amy L. Boney  
Acting Borough Clerk

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Samantha Waters, Acting CFO of the Borough of Lake Como have ascertained that there are sufficient uncommitted funds available from the following account ORD 2023-13 Road Improvements Acct # C-50-23-012-239 which has an available balance of \$126,963.26.

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Samantha M. Waters  
Acting Chief Finance Officer

**RESOLUTION 2024-73**  
**RESOLUTION AUTHORIZING FINAL CHANGE ORDER AND FINAL CLOSE  
OUT PAYMENT FOR THE IMPROVEMENTS TO 17<sup>TH</sup> AVENUE, NEWMAN  
STREET AND VARIOUS CURB RAMPS PROJECT CONTRACT**

WHEREAS, the Contract for the Improvements to 17<sup>th</sup> Avenue, Newman Street and various curb ramps project was awarded on November 1, 2022 to Fernandes Construction, Inc in the amount of \$164,133.16; and

WHEREAS, Engineer's Certificate (annexed hereto and made a part hereof) includes Final Close-out Change Order and Final Payment #2 which increased the contract in the amount of \$17,288.28 for a total contract in the amount of \$181,421.44.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Lake Como that the Final Change Order increasing the contract for the Improvements to 17<sup>th</sup> Avenue - Phase IV in the amount of \$17,288.28 for a total contract of \$181,421.44 is hereby authorized for the above contract awarded to Fernandes Construction, Inc.

Dated: May 7, 2024

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Kevin G. Higgins  
Mayor

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Douglas Witte  
Council President

**Certification**

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on May 7, 2024.

---

Amy L. Boney  
Acting Borough Clerk

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Samantha Waters, Acting CFO of the Borough of Lake Como have ascertained that there are sufficient uncommitted funds available from the following account ORD 2023-13 Road Improvements Acct # C-50-23-012-239 which has an available balance of \$84,607.36.

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Samantha M. Waters  
Acting Chief Finance Officer

**RESOLUTION 2024-74**  
**RESOLUTION AUTHORIZING FINAL CHANGE ORDER AND FINAL CLOSE**  
**OUT PAYMENT FOR THE IMPROVEMENTS TO MARGERUM AVENUE**  
**PROJECT CONTRACT**

WHEREAS, the Contract for the Improvements to Margerum Avenue was awarded on June 7, 2023 to Anar Construction, LLC, of South River, in the amount of \$267,301.92; and

WHEREAS, Engineer's Certificate (annexed hereto and made a part hereof) includes Final Close-out Change Order and Final Payment #3 which increased the contract in the amount of \$5,093.36 for a total contract in the amount of \$272,395.28.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Lake Como that the Final Change Order increasing the contract for the Improvements to Margerum in the amount of \$5,093.36 for a total contract of \$272,395.28 is hereby authorized for the above contract awarded to Anar Construction, LLC.

Dated: May 7, 2024

\_\_\_\_\_  
Kevin G. Higgins  
Mayor

\_\_\_\_\_  
Douglas Witte  
Council President

**Certification**

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on May 7, 2024.

\_\_\_\_\_  
Amy L. Boney  
Acting Borough Clerk

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Samantha Waters, Acting CFO of the Borough of Lake Como have ascertained that there are sufficient uncommitted funds available from the following account ORD 2023-13 Road Improvements Acct # C-50-23-012-239 which has an available balance of \$33,625.41.

\_\_\_\_\_  
Samantha M. Waters  
Acting Chief Finance Officer

Resolution 2024 - 75

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

<u>CURRENT ACCOUNT 2024:</u>	
Per Attached Bill List	\$ 19,800.00
<u>CURRENT ACCOUNT 2024:</u>	
Per Attached Bill List	\$ 670,245.07
<u>WATER/SEWER ACCOUNT 2024:</u>	
Per Attached Bill List	\$ 5,771.17
<u>DOG LICENSE ACCOUNT 2024:</u>	
Per Attached Bill List	\$ 1.20
<u>GENERAL CAPITAL ACCOUNT:</u>	
Per Attached Bill List	\$ 130,068.13
<u>GRANT FUND ACCOUNT:</u>	
Per Attached Bill List	\$ 2,544.29
<u>100<sup>th</sup> ANNIVERSARY ACCOUNT:</u>	
Per Attached Bill List	\$ 125.00
<u>ENVIRONMENTAL COMMISSION:</u>	
Per Attached Bill List	\$ 111.33
<u>ACH WIRE PAYMENTS 2024:</u>	
Per Attached Bill List	\$ 41,300.73
<b>TOTAL:</b>	<b>\$ 869,966.92</b>

Dated: May 7, 2024

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Kevin G. Higgins  
Mayor

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Douglas Witte  
Council President

Certification

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on May 7, 2024.

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Amy L. Boney  
Acting Borough Clerk

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	3-10	19,800.00	0.00	19,800.00	0.00	0.00	19,800.00
	4-10	670,245.07	0.00	670,245.07	0.00	0.00	670,245.07
	4-20	5,771.17	0.00	5,771.17	0.00	0.00	5,771.17
	4-60	1.20	0.00	1.20	0.00	0.00	1.20
	Year Total:	676,017.44	0.00	676,017.44	0.00	0.00	676,017.44
GENERAL CAPITAL F	C-50	130,068.13	0.00	130,068.13	0.00	0.00	130,068.13
GRANT FUND	G-30	2,544.29	0.00	2,544.29	0.00	0.00	2,544.29
100th Anniversary	T-76	125.00	0.00	125.00	0.00	0.00	125.00
Environmental Com	T-81	111.33	0.00	111.33	0.00	0.00	111.33
	Year Total:	236.33	0.00	236.33	0.00	0.00	236.33
Total Of All Funds:		828,666.19	0.00	828,666.19	0.00	0.00	828,666.19

## 5-7-24 BILL LIST

Vendor Name	Description	Amount
ALL AMERICAN FORD	F250 REPAIR	293.08
AMAZON BUSINESS	MARKOUT PAINT BLUE 264694 12PK	70.84
AMAZON BUSINESS	MARKOUT PAINT GREEN 264700 12P	79.14
ANAR CONSTRUCTION LLC	IMPROVEMENTS TO MARGERUM AVE	2,284.29
ANAR CONSTRUCTION LLC	IMPROVEMENTS TO MARGERUM AVE	26,245.28
ARCARI & IOVINO ARCHITECTS PC	NEW BORO HALL ARCH SERVICE	8,925.00
BOROUGH OF BELMAR	SHARED SERVICE PFRS	222,863.50
BOROUGH OF BELMAR	SHARED SERVICE EMS PFRS	11,900.00
THE COAST STAR	LEGALS/AFFIDAVITS 4/18/24	276.06
THE COAST STAR	CODE ENFORCEMENT AD 4/25/24	279.40
OPTIMUM	CABLE WIFI PHONE APR-MAY BORO	595.26
OPTIMUM	CABLE WIFI PHONE APR-MAY DPW	262.52
OPTIMUM	CABLE WIFI PHONE APR-MAY PARK	147.94
CENTRAL JERSEY REGISTRARS' ASSO	REGULAR MEMBERSHIP 2024 SW	20.00
CHARGEPOINT, INC	ANNUAL CAR CHARGE STATION FEE	365.00
Coaster Life	100TH ANNIVERSARY COASTERS	125.00
COSTCO WHOLESALE CLUB	ENVIRONMENTAL COMM SUPPLIES	111.33
COSTCO WHOLESALE CLUB	KITCHEN SUPPLIES BOROUGH	230.44
CRANEY'S INTERPRETING SERVICES	INTERPRETING SERVICE 4/9/24	140.00
DELISA WASTE SERVICES	RECYCLE TIPPING FEES MARCH	1,510.36
DELISA WASTE SERVICES	TIPPING FEES APRIL 1-15	3,615.85
DELISA WASTE SERVICES	MONTHLY RECYCLING SERVICE MAY	4,750.00
DELISA WASTE SERVICES	MONTHLY TRASH SERVICE MAY	9,833.33
DELISA WASTE SERVICES	TIPPING FEES APRIL 16-30	2,604.41
DELTA DENTAL OF NEW JERSEY	GROUP DENTAL INS MAY 2024 ADJ	284.32
DENTAL SERVICE ORGANIZATION	EMPLOYEE DENTAL MAY	267.15
FERNANDES CONSTRUCTION INC	Final Payment 17th Ave Phs III	42,355.90
FERNANDES CONSTRUCTION INC	Impr 17th & NEWMAN FINAL W/CO	50,981.95
GARDEN STATE LABORATORIES, INC	WATER TESTING 4/18/24	207.00
GOOD FRIEND ELECTRIC	ELECTRICAL SUPPLIES 4/16/24	85.50
GOOD FRIEND ELECTRIC	ELECTRICAL SUPPLIES 4/16/24	24.92
H2M ASSOCIATES, INC.	GENERAL CONSULTING 3/29/24	152.00
HOLMAN FRENIA ALLISON, PC	2023 AFS Preparation	10,050.00
HOLMAN FRENIA ALLISON, PC	2023 AFS Preparation	1,750.00
JAEGER LUMBER	GEL KNEE PADS	35.99
JCP&L	STREET LIGHTING MAR-APR	2,382.78
JCP&L	STREET LIGHTING MAR-APR	9.93
JCP&L	18TH LIGHT MAR-APR	28.17
JCP&L	ELECTRIC SERVICE BORO	938.53
JCP&L	ELECTRIC SERVICE DPW	199.42
JCP&L	ELECTRIC SERVICE 1ST AID	11.25
JCP&L	ELECTRIC SERVICE GAZEBO	21.77
JCP&L	ELECTRIC SERVICE NEW BEDFORD	8.09

5-7-24 BILL LIST

JCP&L	ELECTRIC SERVICE 22ND MAIN	47.48
JCP&L	ELECTRIC SERVICE 22ND B15L2	4.15
JAMES DAYTON	DPW BUILDING ROOF REPAIR	500.00
JEANNETTE JIMENEZ	CLEANING SERVICE APRIL 2024	490.00
JOHN GUIRE SUPPLY LLC	LAWN MOWER REPAIR	534.06
KEMPTON FLAG	2" TRUCK	42.00
KEPWEL SPRING WATER CO.	WATER SERVICE BORO APRIL	31.25
KEPWEL SPRING WATER CO.	WATER COOLER BORO APRIL	10.00
KEPWEL SPRING WATER CO.	WATER COOLER DPW APRIL	10.00
LEON S. AVAKIAN, INC.	BEHRMAN PARK IMPROVEMENTS	1,780.00
LEON S. AVAKIAN, INC.	BEHRMAN PARK PICKLEBALL	1,760.00
LEON S. AVAKIAN, INC.	OPEN SPACE GRANT	1,560.00
LEON S. AVAKIAN, INC.	NEW BOROUGH HALL	880.00
LEON S. AVAKIAN, INC.	ENVIRONMENTAL SCIENTIST	260.00
MONMOUTH MUNICIPAL JOINT INS.	JOINT INSURANCE FUND 2024 2ND	29,523.50
MONMOUTH MUNICIPAL JOINT INS.	JOINT INSURANCE FUND 2024 2ND	28,000.00
MONMOUTH MUNICIPAL JOINT INS.	JOINT INSURANCE FUND 2024 2ND	369.50
NJ NATURAL GAS CO	GAS SERVICE 3/12-4/12 BORO	299.26
NJ NATURAL GAS CO	GAS SERVICE 3/12-4/12 DPW	303.31
NJ NATURAL GAS CO	GAS SERVICE FINAL 703 18TH	50.40
NJ Department of Health	MONTHLY DOG LICENSE REPORT APR	1.20
OLIWA & COMPANY	AUDIT BILLING YR ENDING 12/22	19,800.00
ONE CALL CONCEPTS	REGULAR LOCATES MARCH	18.59
ONE CALL CONCEPTS	REGULAR LOCATES APRIL	38.61
NJ REGISTRAR'S ASSOCIATION	2024 MEMBERSHIP S WATERS	25.00
LAKE COMO BOARD OF EDUCATION	SCHOOL TAX LEVY MAY 2024	326,569.90
SHAIN SCHAFFER PC	MONTHLY LEGAL SERVICE MAY	2,125.00
SITE ONE	FERTILIZER FOR PUBLIC GROUNDS	346.95
RIO SUPPLY, INC D/B/A SLC MET	ANNUAL SUBS METER SOFTWARE	5,506.97
TRANS BEARING CO., INC.	BACKHOE CLAW BUCKET PARTS	110.73
VAN WICKLE AUTO SUPPLY, INC.	BRAKE PARTS AND SUPPLIES	102.58
VERIZON WIRELESS	OFFICE CELLULAR SERVICE APRIL	243.05

4/16/2024 Bill List Total: 828,666.19

WIRES/ACH/MANUAL PAYMENTS:

5-22-24 Payroll	39,396.93
NJNG PO	1,903.80

Total Wires/ACH/Manual Payments: 41,300.73

Grand Total 869,966.92



Resolution 2024 - 76

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following account:

CURRENT ACCOUNT:

NJ Natural Gas Co.

PB&G OE

**\$ 2,556.77**

Dated: May 7, 2024

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Kevin G. Higgins  
Mayor

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Douglas Witte  
Council President

**Certification**

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on May 7, 2024.

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Amy L. Boney  
Acting Borough Clerk

## RESOLUTION 2024-77

### RESOLUTION OF THE BOROUGH OF LAKE COMO COUNCIL EXECUTIVE SESSIONS

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**WHEREAS**, the Borough Council of the Borough of Lake Como must discuss matters which are not appropriate for discussion in a public meeting; and

**WHEREAS**, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in Closed Session pursuant to N.J.S.A. 10:4-12b; and

**WHEREAS**, the Borough Council intends to discuss matters as follows:

- Pursuant to N.J.S.A. 10:4-12b(1), "any matter which, by provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a." of N.J.S.A. 10:4-12, public meetings. The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(2), "any matter in which the release of information would impair a right to receive funds from the Government of the United States". The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(3), "any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(4), "any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Commission and:
- Pursuant to N.J.S.A. 10:4-12b(5), "any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matter were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(6), "any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(7), "any pending or anticipated litigation or contract negotiation other than in subsection b. (4)" of N.J.S.A. 10:4-12 "in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the

extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is: attorney-client privilege

- Pursuant to N.J.S.A. 10:4-12b(8), "any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
  
- Pursuant to N.J.S.A. 10:4-12b(9), "any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

**WHEREAS**, the length of the Closed Session is estimated to be **30 minutes** after which the public meeting of the Borough Council shall reconvene, and action may be taken.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council will recess into Closed Session for only the aforesaid subject(s); and

**BE IT FURTHER RESOLVED** that the Borough Council hereby declares that its discussion of the aforesaid subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure in accordance with the Open Public Meetings Act.

Dated: May 7, 2024

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Kevin G. Higgins, Mayor

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Douglas Witte, Council President

### **CERTIFICATION**

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Borough of Lake Como Council at its meeting held on May 7, 2024.

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Amy Boney, Acting Borough Clerk

**RESOLUTION 2024-78**  
**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 – INCREASING**  
**CONTRACT FOR BEHRMAN PARK PLAYGROUND IMPROVEMENTS**  
**UNDER THE FY2023 COMMUNITY DEVELOPMENT BLOCK GRANT**

WHEREAS, the Contract for the Behrman Park Playground Improvements project under the FY2023 Community Development Block Grant was awarded on February 6, 2024 to Precise Construction, Inc. of Freehold, NJ in the amount of \$143,275.00; and

WHEREAS, Engineer's Certificate (annexed hereto and made a part hereof) includes Change Order and Supplemental Agreement No. 1 which increased the contract in the amount of \$27,285.00 for a total contract in the amount of \$170,560.00.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Lake Como that Change Order No. 1 increasing the contract for the Behrman Park Playground Improvements project under the FY2023 Community Development Block Grant in the amount of \$27,285.00 for a total contract of \$170,560.00 is hereby authorized for the above contract awarded to Precise Construction, Inc.

Dated: May 7, 2024

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Kevin G. Higgins  
Mayor

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Douglas Witte  
Council President

**Certification**

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on May 7, 2024.

---

Amy L. Boney  
Acting Borough Clerk

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Samantha Waters, Acting CFO of the Borough of Lake Como have ascertained that there are sufficient uncommitted funds in FY2023 Community Development Block Grant Acct # G-30-00-211-201 which has an available balance of \$34,417.00.

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Samantha M. Waters  
Acting Chief Finance Officer



# Borough of Lake Como

1740 Main Street • Lake Como, New Jersey 07719  
(732) 681-3232 • FAX (732) 681-8981

Kevin G. Higgins  
Mayor

Andrew Huisman  
Administrator

**\*\*\*MUST BE TYPED OR PRINTED NEATLY\*\*\***

## SPECIAL EVENTS PERMIT APPLICATION

PLEASE COMPLETE THE FOLLOWING INFORMATION, AS REQUIRED BY  
BOROUGH ORDINANCE NO. 93-576.

EVENT NAME: Lake Como 100th Anniversary 5K  
 DATE OF EVENT: September 21, 2024  
 TIME OF EVENT: 8:00 am/pm until 11:00 am/pm  
Events must begin by 9:00am  
 APPLICANT/ORGANIZATION: Borough of Lake Como  
 APPLICANT ADDRESS: 1740 Main Street  
Lake Como, NJ 07719  
 TELEPHONE NUMBER: 732-681-3232

## DAY OF EVENT CONTACT INFORMATION

PERSON RESPONSIBLE FOR EVENT: Dan Napolitan  
 NUMBER OF VOLUNTEERS FOR EVENT: \_\_\_\_\_  
(Volunteers must be over the age of 18 and must be wearing safety vests at all times)  
 ADDRESS: 1731 Pascal Place  
Wall, NJ 07719  
 PHONE NUMBER: 732-859-6146  
 WILL THERE BE AN ADMISSION CHARGE TO ATTEND?:  YES  NO  
 IF YES, HOW MUCH?: \$ \_\_\_\_\_  
 LIABILITY INSURANCE COVERAGE?  YES  NO  
 AMOUNT OF COVERAGE: \$ covered under Boro.  
 HAVE YOU APPLIED TO BELMAR & SPRING LAKE?  YES  NO  
 EVENTS WITH MORE THAN 500 PARTICIPANTS MUST APPLY TO WALL TWP.  
 IF NO, WHY? \_\_\_\_\_  
 \_\_\_\_\_

**\*Certificate of Insurance MUST be submitted with the application  
before application will be reviewed\***



# Borough of Lake Como

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Kevin G. Higgins  
Mayor

Andrew Huisman  
Administrator

## SPECIAL EVENTS PERMIT APPLICATION

LOCATION OF EVENTS AND COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY AND TRAFFIC CONTROL. EVENTS WITH OVER 500 PARTICIPANTS CANNOT USE VOLUNTEERS:

See attached course map  
volunteers along race route

DESCRIBE ALL BOROUGH RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT:

DPW for barricades  
Police for road closures

APPROXIMATE NUMBER OF CONTESTANTS, PARTICIPANTS, SPECTORS, AND/OR OTHER PEOPLE THAT COULD RESONABLY BE ANTICIPATED TO ATTEND THE EVENT: 250

**THE BOROUGH OF LAKE COMO RESERVES THE RIGHT TO CANCEL ANY SPECIAL EVENT DUE TO CIRCUMSTANCES BEYOND ITS CONTROL, SUCH AS STORMS OR ANY NATURAL DISASTER.**

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

### FOR OFFICE USE ONLY

Date Application Received	<u>5/1/24</u>
Received by	<u>ABoney</u>
Date Application Reviewed & Approved by DPW	_____
Reveiwed by	_____
Date Application Reviewed & Approved by Police	_____
Reviewed by	_____
Price from Police Department	_____
Date Approved by Mayor & Council	_____

