



Borough of Lake Como

1740 Main Street • Lake Como, New Jersey 07719
(732) 681-3232 • FAX (732) 681-8981

Kevin G. Higgins
Mayor

Andrew Huisman
Administrator

MUST BE TYPED OR PRINTED NEATLY

SPECIAL EVENTS PERMIT APPLICATION

PLEASE COMPLETE THE FOLLOWING INFORMATION, AS REQUIRED BY
BOROUGH ORDINANCE NO. 93-576.

EVENT NAME:

3rd Annual Greenwood Block party

DATE OF EVENT:

Sept 13th rain date Sept 14th

TIME OF EVENT:

2:00 am/pm until 10:00 am/pm

Events must begin by 9:00am

APPLICANT/ORGANIZATION:

APPLICANT ADDRESS:

1820 Greenwood Terrace

TELEPHONE NUMBER:

[REDACTED]

DAY OF EVENT CONTACT INFORMATION

PERSON RESPONSIBLE FOR EVENT:

Amanda Herrelk

NUMBER OF VOLUNTEERS FOR EVENT:

all neighbors

(Volunteers must be over the age of 18 and must be wearing safety vests at all times)

ADDRESS:

1820 Greenwood Terrace

PHONE NUMBER:

[REDACTED]

WILL THERE BE AN ADMISSION CHARGE TO ATTEND?: YES ☒ NO

IF YES, HOW MUCH?:

\$

LIABILITY INSURANCE COVERAGE?

\$

YES

NO

AMOUNT OF COVERAGE:

\$

HAVE YOU APPLIED TO BELMAR & SPRING LAKE?

YES

NO

EVENTS WITH MORE THAN 500 PARTICIPANTS MUST APPLY TO WALL TWP.

IF NO, WHY?

***Certificate of Insurance MUST be submitted with the application
before application will be reviewed***



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LOCATION OF EVENTS AND COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY AND TRAFFIC CONTROL. EVENTS WITH OVER 500 PARTICIPANTS CANNOT USE VOLUNTEERS:

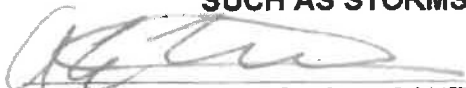
Event will be all of Greenwood Terrace
the police for the last two have given
us cones to block parking the night before
and barricades to close off the street.

DESCRIBE ALL BOROUGH RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT:

just the DPW and police to coordinate
cones to notify of no parking and
barricades at each end of the road.

APPROXIMATE NUMBER OF CONTESTANTS, PARTICIPANTS, SPECTATORS, AND/OR OTHER PEOPLE THAT COULD REASONABLY BE ANTICIPATED TO ATTEND THE EVENT: 50

THE BOROUGH OF LAKE COMO RESERVES THE RIGHT TO CANCEL ANY SPECIAL EVENT DUE TO CIRCUMSTANCES BEYOND ITS CONTROL, SUCH AS STORMS OR ANY NATURAL DISASTER.


SIGNATURE OF APPLICANT

5/10/25
DATE

FOR OFFICE USE ONLY

Date Application Received

Received by

Date Application Reviewed & Approved by DPW

Reviewed by

Date Application Reviewed & Approved by Police

Reviewed by

Price from Police Department

Date Approved by Mayor & Council

6/17/25

ABoney



Louise A. Mekosh
Barong Clerk/Administrator

***Certificate of Insurance MUST be submitted with the application**
before application will be reviewed*



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(732) 681-3232 • FAX (732) 681-8981

Kevin G. Higgins
Mayor

Louise A. Mekosh
Borough Clerk/Administrator

SPECIAL EVENTS PERMIT APPLICATION

LOCATION OF EVENTS AND COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY AND TRAFFIC CONTROL. EVENTS WITH OVER 500 PARTICIPANTS CANNOT USE VOLUNTEERS:

The Friendly Sons of the Shillelagh of the Jersey Shore will supply at least 40 volunteers

DESCRIBE ALL BOROUGH RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT:

Police and perhaps First Aid squad to be on hand in case of an injury

~~attached see copy of map of the course~~

APPROXIMATE NUMBER OF CONTESTANTS, PARTICIPANTS, SPECTORS, AND/OR OTHER PEOPLE THAT COULD REASONABLY BE ANTICIPATED TO ATTEND THE EVENT: 300

THE BOROUGH OF LAKE COMO RESERVES THE RIGHT TO CANCEL ANY SPECIAL EVENT DUE TO CIRCUMSTANCES BEYOND ITS CONTROL, SUCH AS STORMS OR ANY NATURAL DISASTER.

SIGNATURE OF APPLICANT

07/01/2025

DATE

FOR OFFICE USE ONLY

Date Application Received

Received by

Date Application Reviewed & Approved by DPW

Reviewed by

Date Application Reviewed & Approved by Police

Reviewed by

Price from Police Department

Date Approved by Mayor & Council

7/6/25
ABoney

~~LAKE COMO~~ 5K

Shillf/agh

Course Map(not to scale)

Lake Como, NJ

NJ10023LMB

Effective 9/9/2010 to 12/31/2020

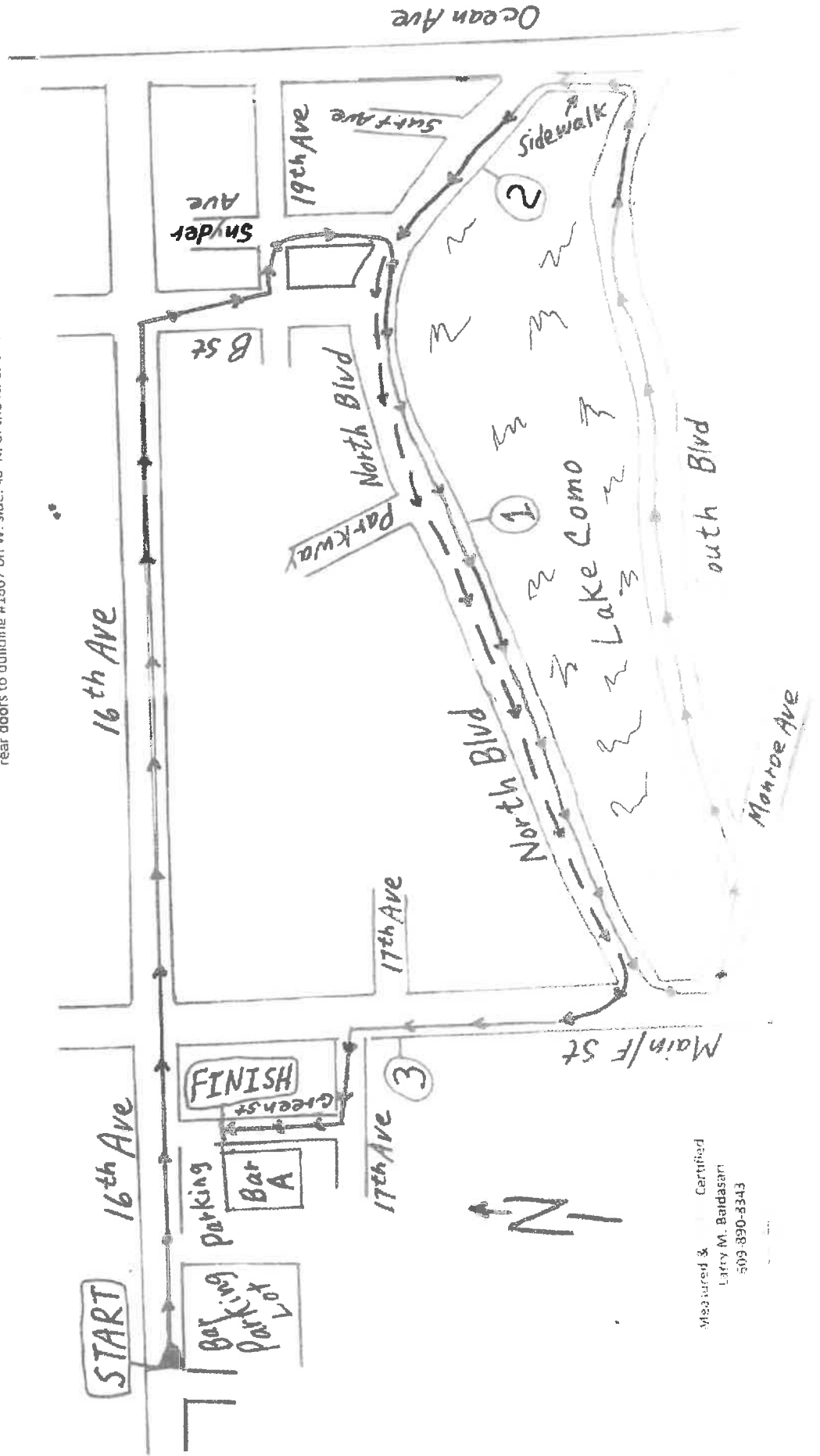
START- Ave, directly even with unnumbered light pole(LP) that is located at the E. corner of the Westernmost driveway for Bar Anticipation, a.k.a. Bar A & at the middle of the driveway for building #712 on N. side of street; 54' E. of telephone pole(TP) 3322 on S. side; 38' W. of TP #1254 on N. side.

1 MILE- On North Blvd, just W. of Parkway & just E. of the Gazebo on S. side; at the middle of the driveway for house #500; 47' W. of LP #4552 on S. side; 24' E. of the E. end of the sewer grate on S. side; 35' W. of the fire hydrant on N. side.

2 MILE- On North Blvd, directly even with the flagpole that is located at the E. end of the property for house #106; 35' W. of the concrete sign pole for Surf Ave. on N. side; 56' E. of LP #4048 on S. side.

3 MILE- On Main St, in front of building #703; 20' S. of the S. end of the sewer grate on W. side; 30' N. of TP #11 On W. side.

FINISH- On Green St, directly even with the N.E. end of the Bar A building & across from the rear doors to building #1507 on W. side; 40' N. of the N. end of the sewer grate that is located



Measured & Certified
Larry M. Baidasam
509-390-8343



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/22/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Global Indemnity Insurance Agency, Inc. 2015 Route 27, Suite 100 Edison NJ 08817	CONTACT NAME: Kelly Abruzzo PHONE (A/C, No, Ext): (732) 632-2790 E-MAIL ADDRESS: KABRUZZO@GLOBALINDEMIN.COM FAX (A/C, No): (732) 632-2779														
INSURED The Order of the Friendly Sons of Shillelagh Jersey Shore Chapter 815 16th Ave Belmar NJ 07719	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: ACE Property and Casualty Ins Co</td><td>20699</td></tr><tr><td>INSURER B: Bankers Standard Ins Co</td><td>18279</td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: ACE Property and Casualty Ins Co	20699	INSURER B: Bankers Standard Ins Co	18279	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** 25/26**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		D0216923A	02/21/2025	02/21/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			D02169241	02/21/2025	02/21/2026	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: 5K Run

Borough of Lake Como is an additional insured under the general liability coverage providing there is a written contract requiring additional insured status for liability arising out of the named insured's work. Subject to the terms, limitations and exclusions of the policy.

CERTIFICATE HOLDER**CANCELLATION**

Borough of Lake Como 1740 Main St PO BOX 569 Lake Como NJ 07719	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ORDINANCE 2025-13

ORDINANCE AMENDING CHAPTER 17 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKE COMO, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AND AMENDING THE ZONING MAP

WHEREAS, in accordance with the authority granted by the Municipal Land Use Law, the Governing Body of the Borough of Lake Como adopted a comprehensive ordinance regulating and limiting the uses of land within its boundaries (“the Zoning Ordinance”), codified at Chapter 17 of the municipal code; and

WHEREAS, the Zoning Ordinance divided the Borough of Lake Como into districts for such purposes and adopted a Zoning Map of the Borough showing the boundaries and the lot and yard requirements of such districts; and

WHEREAS, the Zoning Ordinance created three residential zone districts to account for the unique features of areas within the Borough, with the majority of residential properties in the R-40 zone, and the R-50 and R-60 zones established in areas with predominately larger lots on wider streets, such as 19th Avenue, North Boulevard and Ripley Lane; and

WHEREAS, Block 9, Lot 8, 1825 Bradley Terrace, located in the R-50 zone district, is an undersized and oddly-shaped lot 45 feet wide, 62.12 feet deep at its northern boundary and 55.15 feet deep at its southern boundary, with a total lot area of 2,616 s.f.; and

WHEREAS, only two properties in the R-50 zone district do not abut either Nineteenth Street or North Boulevard, including Block 9, Lot 8, 1825 Bradley Terrace, which may have historically been a part of an adjacent lot to the south which does abut Nineteenth Avenue; and

WHEREAS, the characteristics of Block 9, Lot 8, 1825 Bradley Terrace, more closely resemble the lot size, location and lot configuration of the properties in the majority of Lake Como, which are zoned R-40 and have a minimum lot area of 4,000 s.f.; and

WHEREAS, the owner of Block 9, Lot 8, 1825 Bradley Terrace, has requested that the Borough amend the Zoning Ordinance and Zoning Map to rezone the property as R-40; and

WHEREAS, the Governing Body believes that amending the Zoning Ordinance and Zoning Map to designate Block 9, Lot 8, 1825 Bradley Terrace, as part of the R-40 zone district is consistent with the overall zone scheme for the Borough and in the best interests of the Borough;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Lake Como in the County of Monmouth, State of New Jersey, as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Zoning Map is hereby amended and updated to include the change in the boundaries of the R-50 zone district as described herein pursuant, and such Zoning Map is attached hereto as Exhibit A to this Ordinance.

Section 3. All prior Zoning Maps of the Borough of Lake Como are superseded by the Zoning Map adopted by this Ordinance.

Section 4. If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the remainder of the Ordinance shall be deemed valid and effective.

Section 5. A copy of this Ordinance and the Zoning Map shall be available for public inspection at the office of the Borough Clerk during regular business hours.

Section 6. This Ordinance shall take effect in accordance with applicable laws.

SO ORDAINED as aforesaid.

Adopted on First Reading
Dated:

Amy L. Boney, RMC
Borough Clerk

Adopted on Second Reading
Dated: _____

Amy L. Boney, RMC
Borough Clerk

Approval by the Mayor on This ____ day of _____, 2025

Kevin G. Higgins, Mayor

**BOROUGH OF LAKE COMO
MAYOR & BOROUGH COUNCIL**

Resolution 2025-104

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Improvements to Euclid Avenue, Walling Avenue, and Burton Place.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as “MA-2026-Improvements to Walling Avenue, Euclid-00297” to the New Jersey Department of Transportation on behalf of the Borough of Lake Como.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Lake Como and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Mayor and Council
On this 15th day of July, 2025.

Amy L. Boney
Borough Clerk

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Amy L. Boney
Borough Clerk

Honorable Mayor Higgins
Presiding Officer

RESOLUTION 2025-105
A RESOLUTION OF THE BOROUGH OF LAKE COMO MEMORIALIZING
ADOPTION OF AN AMENDMENT TO THE BOROUGH MASTER PLAN MUNICIPAL
STORMWATER MANAGEMENT PLAN ELEMENT

WHEREAS, the Mayor and Council of the Borough of Lake Como has been advised that it is necessary to adopt an amendment to the Borough Master Plan, Municipal Stormwater Management Plan Element pursuant to applicable law; and

WHEREAS, the Borough authorized Leon S. Avakian to prepare an amendment to the Master Plan Municipal Stormwater Management Plan Element which amended Plan is annexed hereto and made a part hereof. Said amended Plan was formally presented to the Governing Body and the public at a public session on the Board on June 17, 2025; and

WHEREAS, the Governing Body unanimously endorsed the annexed amended Plan at the June 17, 2025 meeting; and

WHEREAS, the Borough Clerk is hereby directed upon adoption of this Resolution to transmit a copy hereof to the Clerks of all adjoining Municipalities by certified mail and, to forward an additional copy of this Resolution via certified mail to the Monmouth County Planning Board along with a copy of the annexed amended Plan pursuant to the requirements of the applicable statutes.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como that it hereby adopts the annexed amended Municipal Stormwater Management Plan Master Plan Element and amend and adopt any appropriate ordinances and regulations in order to implement the various programs and policies identified within said documents if required by law.

Dated: July 15, 2025

Kevin G. Higgins, Mayor

Douglas E. Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on July 15, 2025.

Amy L. Boney, RMC
Borough Clerk

Stormwater Pollution Prevention Plan

*Lake Como Borough
Monmouth County
NJG0150088*

Annual Review Date: *August 21, 2024*

Stormwater Program Coordinator: *Samuel J. Avakian*

Signature: 

Date: 4-16-25

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Form 1 – Team Members

Stormwater Program Coordinator (SPC)			
Name and Title		<i>Samuel J. Avakian, P.E. Borough Engineer</i>	
Phone	<i>(732) 922-9229</i>	Email	<i>smyer@leonsavakian.com</i>
Individual(s) Responsible for Major Development Project Stormwater Management Review			
Name and Title		<i>Alan P. Hilla, Jr., P.E., P.P., CME Planning/Zoning Engineer</i>	
Phone	<i>(732) 414.2661</i>	Email	<i>ahilla@H2M.com</i>
Name and Title			
		Email	
Other Municipal Stormwater Team Members			
Name and Title		<i>Andrew Huisman Borough Administrator</i>	
Phone	<i>(732) 681-3232</i>	Email	<i>ahuisman@lakecomonj.org</i>
Name and Title			
Phone		Email	
Name and Title			
Phone		Email	
Shared/Contracted Service Providers			
Provider Name	Service Provided	Term of Service	
<i>Monmouth County</i>	<i>Street Sweeping</i>	<i>Renewed Annually</i>	
<i>Borough of Belmar</i>	<i>Salt and De-icing Material</i>	<i>Renewed Annually</i>	
<i>Monmouth County</i>	<i>Vehicle Washing</i>	<i>Renewed Annually</i>	

Form 2 – Revision History

[illegible]

Form 3 – Public Announcements

Part IV.B. and C.

1. Provide the link to the dedicated stormwater webpage for your municipality.
<i>https://www.lakecomon.org/home/page/19</i>
2. List the name and title of person(s) responsible for stormwater webpage postings/updates.
<i>Amy L. Boney, Borough Clerk</i>
3. List the newspapers, social media outlets, websites, direct mailings (Email or postal), and other communication approaches typically used to inform/educate the public on stormwater program information and related events/activities.
<i>Public education and outreach events/activities are advertised on the Borough website https://www.lakecomon.org and with fliers and public announcements at the Board of Commissioners meetings. Additionally, stormwater educational materials are available to the public at the Municipal Building.</i>

Form 4 – Post-Construction Stormwater Management in New Development and Redevelopment

Part IV.E.

1.	<p>How does the municipality define “major development”? If it is different from the definition in N.J.A.C. 7:8, explain the difference.</p> <p><i>As per Lake Como Borough Ordinance # 2021-956 amended under Ordinance 2024-02, “Major development” means an individual “development,” as well as multiple developments that individually or collectively result in:</i></p> <ol style="list-style-type: none"> <i>1. The disturbance of one or more acres of land since February 2, 2004;</i> <i>2. The creation of one-quarter acre or more of “regulated impervious surface” since February 2, 2004;</i> <i>3. The creation of one-quarter acre or more of “regulated motor vehicle surface” since March 2, 2021; or</i> <i>4. A combination of 2 and 3 above that totals an area of one-quarter acre or more. The same surface shall not be counted twice when determining if the combination area equals one-quarter acre or more.</i> <p><i>Major development includes all developments that are part of a common plan of development or sale (for example, phased residential development) that collectively or individually meet any one or more of paragraphs 1, 2, 3, or 4 above. Projects undertaken by any government agency that otherwise meet the definition of “major development” but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered “major development”.</i></p>
2.	<p>Is the municipality’s stormwater control ordinance (SCO) the same as or more stringent than NJDEP’s model SCO? If more stringent, explain the difference.</p> <p><i>Lake Como Borough stormwater control ordinance #2021-956 amended under Ordinance 2024-02 is as exacting as the NJDEP model stormwater control ordinance. The Borough of Lake Como has updated the stormwater control ordinance in accordance with the State requirements.</i></p>
3.	<p>Describe the process for reviewing major development project applications for compliance with the SCO and Residential Site Improvement Standards (RSIS).</p> <p><i>The Planning Board Engineer reviews all major development projects for compliance with the Stormwater Management Rules (N.J.A.C. 7:8), and the Lake Como Borough Stormwater Control Ordinance and/or the Residential Site Improvement Standards for stormwater management, as applicable. If the project is compliant, a recommendation for Approval is made to the Planning Board/Zoning Board of Adjustment.</i></p>
4.	<p>Does your municipality have a mitigation plan included in your Municipal Stormwater</p>

Management Plan and Stormwater Control Ordinance? Indicate the location of records of all variances granted.
<i>Yes, the Lake Como Borough Municipal Stormwater Management Plan includes a Mitigation Plan and the Lake Como Stormwater Control Ordinance addresses conditions that must be met to grant a waiver or variance from N.J.A.C. 7:8-5.3. No variances have been granted to date.</i>
5. Indicate the dates of each iteration of the township's Stormwater Control Ordinance, starting with the initial adoption and including revisions.
<i>Stormwater Control Ordinance #2007-797 Stormwater Control Ordinance #2021-956 Adopted February 16, 2021 Stormwater Control Ordinance #2024-02 Adopted March 19, 2024</i>
6. Indicate the dates of each iteration of the township's Municipal Stormwater Management Plan, starting with the initial adoption and including revisions.
<i>Borough of Lake Como Municipal Stormwater Management Plan Adoption: June 2005</i>

Form 5 – Ordinances

Part IV.F.1.

Ordinance	Date Adopted	Was the DEP model adopted without change? If not, explain how the municipality's is more stringent.	Entity Responsible for Enforcement	Fees & Fines
1. Pet Waste	7/5/2006	<i>Adopted without change</i>	<i>Code Enforcement, Zoning Officer or Police Department</i>	<i>Up to \$2,000</i>
2. Wildlife Feeding	6/1/2004	<i>Adopted without change</i>	<i>Code Enforcement, Zoning Officer or Police Department</i>	<i>Up to \$2,000</i>
3. Litter Control	7/5/2006	<i>Adopted without change</i>	<i>Code Enforcement, Zoning Officer or Police Department</i>	<i>Up to \$2,000</i>
4. Improper Disposal of Waste	7/5/2006	<i>Adopted without change</i>	<i>Code Enforcement, Zoning Officer or Police Department</i>	<i>Up to \$2,000</i>
5. Yard Waste	7/5/2006	<i>Adopted without change</i>	<i>Code Enforcement, Zoning Officer or Police Department</i>	<i>Up to \$2,000</i>
6. Private Storm Drain Inlet Retrofitting	12/21/2010	<i>Adopted without change</i>	<i>Code Enforcement and/or Code Enforcement Official</i>	<i>Up to \$2,000</i>
7. Illicit Connections	7/5/2006	<i>Adopted without change</i>	<i>Code Enforcement, Zoning Officer or Police Department</i>	<i>Up to \$2,000</i>
8. Privately-Owned Salt Storage	5/7/2024	<i>Adopted without change</i>	<i>Code Enforcement, Zoning Officer or Police Department</i>	<i>Up to \$2,000</i>
9. Tree Removal-Replacement	2004 <i>Amended</i>	<i>Adopted without change 2/21/2023 added fees</i>	<i>Code Enforcement, Zoning Officer or Police Department</i>	<i>Up to \$1,500</i>
List any additional stormwater-related ordinances the municipality has adopted that address issues beyond the scope of the MS4 permit. Include adoption date, entity responsible for enforcement, and related fees and fines.				
<i>None at this time</i>				
Indicate the location of records associated with ordinances and related violations and enforcement actions below.				
<i>Records associated with ordinances are located in the Municipal Clerk's office and records related to enforcement actions are located in the Code Enforcement office.</i>				

Form 6 – Street Sweeping

Part IV.F.2.a.i. and ii.

1. Provide a written description and/or attach a map outlining the sweeping schedule for the following:
 - Segments of municipal roads with storm drain inlets that discharge to surface water (required at least 3 times each year)
 - Segments of municipal roads that do not have storm drain inlets but do discharge to surface water (required at least 1 times each year)

Note: Only asphalt and concrete roads need to be swept. Roads that do not have storm drain inlets and do not discharge to surface water do not need to be swept.

There are approximately 5.03 linear miles of streets in Lake Como where 0.44 miles are County roads. All of the streets have storm drain inlets that discharge to surface water (Lake Como) and are swept a minimum once per quarter, or more often if needed. Limited street sweeping is conducted during the winter months.

2. Indicate if sweeping work is outsourced and if so, describe the arrangement.

No street sweeping, all 5.47 miles of sweeping work is outsourced in Monmouth County.

Form 7 – MS4 Infrastructure

Part IV.F.2-4. and Part IV.G.2-3.

1. Municipal Storm Drain Inlets

- a. Describe how you ensure that municipal inlets without permanent wording cast into the design have been properly labelled.
- b. Describe how you ensure that municipal and private storm drain inlets have been retrofitted.
- c. Describe how you ensure that newly installed storm drain inlets include corresponding catch basins or other BMPs to collect solids.
- d. Describe when and how you conduct inspections of storm drain inlets and the criteria used to determine when they need to be cleaned.

a. *At least annually, the Lake Como Borough DPW staff conduct drive-by inspections of the municipal storm drain inlets. At the same time, the condition of labelling on storm drain inlets without permanent wording cast into the design is evaluated. Non-permanent storm drain inlet labels found to be missing or damaged are scheduled for repair or replacement.*

b. *As part of the Annual Road Resurfacing Program, municipally owned or operated storm drain inlets are retrofitted or replaced, if needed, when the road is resurfaced to meet the solids and floatable materials control standards in the Lake Como Borough stormwater control ordinance. Lake Como Borough Ordinance #2010-853 requires that storm drain inlets on private property be retrofitted or replaced to meet the design standard as specified in the ordinance when the roadway is repaved, repaired, resurfaced, reconstructed or altered. The engineer for the Planning Board will identify projects that are subject to Ordinance #2010-853 and inform the applicant of the ordinance requirements.*

c. *As part of the review process, the Borough Engineer checks the plans submitted for road projects and major development projects to confirm that new storm drain inlets that drain to surface waters include a corresponding catch basin or other BMP to collect solids.*

d. *At least annually, the Lake Como Borough DPW staff conduct drive-by inspections of the municipal storm drain inlets. If debris is present, the grate and surrounding area is cleaned at that time or scheduled for cleaning within one week.*

2. Municipal Catch Basins

- a. Describe when and how you conduct inspections of catch basins.
- b. Describe the criteria used to determine when catch basins need to be cleaned.

a. *All catch basins are visually inspected annually.*

- b. Catch basins that are approximately 50% filled with debris are scheduled for cleaning.

3. Municipal Conveyance System

Describe when and how inspections of MS4 conveyance systems are conducted, and the criteria used to determine when they need to be cleaned. Include a description of the equipment and techniques used.

Periodic inspections of the MS4 conveyance system are conducted throughout the year. These inspections are often conducted in conjunction with stream scouring and illicit connection inspections. Observed or reported localized street flooding may also trigger an inspection of the conveyance system. If an obstruction is found the line may be televised and water jetted to relieve the blockage.

4. Municipal Outfall Inspections – Stream Scouring

Describe the program in place to detect, investigate, and control localized stream scouring from stormwater outfalls. Include a description of the equipment and techniques used.

There are 12 municipally owned or operated stormwater outfalls in Lake Como Borough. Each year at least 20% of the outfalls are inspected for localized stream scouring. New and/or newly identified outfalls are inspected within 30 days of identification. Complaints or reports of stream scouring are also investigated within 30 days. If localized stream scouring is detected, the source of the stormwater contributing to the scouring will be identified within 3 months.

Outfalls with localized stream scouring are evaluated and prioritized for repair or restoration within the constraints of the existing budget. If the identified sources are located on property owned or operated by Lake Como Borough, corrective action will be taken to reduce stormwater rate and/or volume when feasible. In the event that the remediation of identified localized stream scouring will take longer than 12 months the MS4 Case Manager will be notified.

5. Municipal Outfall Inspections – Illicit Discharge Detection and Elimination

Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfalls. Include a description of the equipment and techniques used. Record cases of illicit discharges using the DEP's Illicit Connection Inspection Report Form from the Department's main stormwater webpage.

There are 12 municipally owned or operated stormwater outfalls in Lake Como Borough. Each year at least 20% of the outfalls are visually inspected for evidence of a dry weather flow. New and/or newly identified outfalls are inspected within 30 days of identification. Complaints or reports of illicit connections are also investigated within 30 days.

If a dry weather flow is confirmed, additional physical information is collected and an investigation is conducted within 30 days. An Illicit Connection Inspection Report Form is completed to assist with the determination of the source of the dry weather flow. Non-stormwater discharges that are traced to their source and found to be an illicit connection will be eliminated as soon as possible, but no later than one year from the date of discovery.

6. Other Municipal Infrastructure

List the types of MS4 infrastructure in your town that require inspection but are not noted above in items 1-5. Describe when and how you conduct inspections of this infrastructure and the criteria used to determine when they need to be maintained and/or cleaned.

Not applicable. There is no other municipal infrastructure in Lake Como Borough.

7. Stormwater Facilities Not Owned or Operated by the Municipality

Describe your program for ensuring adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the municipality. This should include your plan for ensuring annual inspections are being done on these private properties and describe how you record the locations and logs associated with private infrastructure.

Not applicable. There are no non-Borough owned or operated stormwater facilities within Lake Como.

8. Infrastructure Records

Indicate the location of records related to stormwater infrastructure inspection, cleaning, maintenance, and repair activities.

Records associated with the inspection, cleaning, maintenance, and repair of stormwater infrastructure are kept on file in the Public Works office.

Form 8 – Community-wide Measures

Part IV.F.2.

1. Herbicide Application Management Describe your program for preventing herbicides from being washed into the waters of the State and to prevent erosion caused by de-vegetation.
<i>Not applicable. The Lake Como DPW does not spray along roadsides for weed control.</i>
2. Excess Deicing Material Management Describe your program for ensuring that excess salt piles are removed in a timely manner after storm events.
<i>If present, excess salt piles that remain on roadways or in parking areas are removed by the Lake Como DPW within 3 days after the storm event is over.</i>
3. Roadside Vegetative Waste Describe your program for ensuring proper pickup, handling, storage, and disposal of wood waste and yard trimmings generated by the permittee along municipal roads or on municipal properties (trimming trees, mowing, etc.).
<i>Wood waste and yard trimmings generated by the permittee along municipal roads and on municipal property are disposed of as they are generated.</i>
4. Roadside Erosion Control Describe your program to detect and repair erosion along municipal roadways.
<i>At least annually, the Lake Como Borough DPW staff inspect for erosion of shoulders, embankments, ditches, and soil along municipal roadways. If erosion is noted, corrective measures are taken within 90 days of discovery. Depending on the nature and severity of the erosion, vegetative plantings, riprap, or other measures may be implemented to promote soil stabilization. In the event that the corrective measures will take longer than 90 days, the MS4 Case Manager will be notified.</i>

Form 9 – Municipal Maintenance Yards & Other Ancillary Operations

Part IV.F.5.

Please complete a separate Form 9 for each yard or site. Indicate the number of yards/sites the municipality owns or operates: 1

1. Site Name and Address	
<i>The Lake Como Borough Public Works Yard is located at 720 17th Avenue, Lake Como, NJ 07719</i>	
2. Monthly Site Inspections	
Describe the nature of inspections conducted at this site and the location of inspection logs.	
<i>DPW staff conduct monthly inspections of the entire Public Works Yard to identify conditions that may contribute stormwater contaminants or otherwise negatively impact the MS4. Findings are documented in an inspection log that is kept on-site.</i>	
3. Inventory List	
List all materials and machinery that are potentially exposed to stormwater.	
Materials	Machinery/Equipment
	<i>DPW equipment</i>
	<i>DPW vehicles</i>
	<i>Employee vehicles</i>
4. Discharge of Stormwater from Secondary Containment	
Describe the process in place for discharging stormwater from secondary containment areas where outdoor containers are stored.	
<i>Not applicable.</i>	
5. Fueling Operations	
Does fueling occur on site? If so, describe the BMPs in place to minimize contamination of stormwater from fueling activities. If not, explain where fueling takes place.	

<p><i>Not applicable. The Borough of Lake Como does not have a municipal fueling station. Fuel is purchased from Belmar Marina fueling facility.</i></p>	
<p>6. Vehicle/Equipment Maintenance and Repair Do you perform maintenance and repair on site? Is this conducted indoors or outdoors? If outdoors, describe the BMPs in place to minimize contamination of stormwater from maintenance and repair activities.</p>	
<p><i>Vehicle and equipment maintenance and repair is conducted indoors at the Public Works Garage.</i></p>	
<p>7. Wash Wastewater Containment Do you wash vehicles on site? If so, describe the BMPs in place to minimize contamination of stormwater from these activities. Note that on site containment structures require annual inspections by a NJ licensed professional engineer. If not, explain where vehicle washing takes place.</p>	
<p><i>No vehicle washing is conducted on site. Vehicles washing will take place at the Monmouth County Reclamation Center Vehicle Wash Facility or a commercial vehicle wash facility.</i></p>	
<p>8. Salt and Other Granular De-icing Materials Do you store salt and other granular deicing materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>	
<p><i>Salt and de-icing materials are not stored at the Borough DPW yard. The Borough has an interlocal with the Borough of Belmar and purchase all salt from the Borough of Belmar and load our trucks at the Belmar Public Works yard.</i></p>	
<p>9. Aggregate Material, Wood Chips, and Finished Leaf Compost Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>	
<p><i>Not applicable. No aggregate materials, wood chips, or finished leaf compost are stored at Public Works Yard.</i></p>	
<p>10. Cold Patch Asphalt Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where</p>	

these materials are stored.	
<i>Not applicable. No cold patch asphalt is stored at the Public Works Yard.</i>	
11. Street Sweepings and Storm Sewer Cleanout Materials Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.	
<i>Street sweepings and catch basin clean out materials are collected and disposed of at the Monmouth County Reclamation Center.</i>	
12. Construction and Demolition Waste, Wood Waste, and Yard Trimmings Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.	
<i>Not applicable. No construction and demolition waste, wood waste, or yard trimmings are stored at the Public Works yard.</i>	
13. Scrap Tires Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.	
<i>Not applicable. No scrap tires are stored at the Public Works yard.</i>	
14. Inoperable Vehicles and Equipment Do you store inoperable vehicles or equipment on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater. If not, explain where they are stored.	
<i>Not applicable. No inoperable vehicles or equipment are stored at the Public Works yard.</i>	

Form 10 – Training

Part IV.F.6-10.

Stormwater Program Coordinators
Describe the training provided for the municipal Stormwater Program Coordinator.
<p><i>The Stormwater Program Coordinator (SPC) will receive the required NJDEP training for SPC responsibilities by January 1, 2026 and once per permit cycle thereafter.</i></p>

Topic	Municipal Employees
	Examples: in-person or virtual group sessions, e-Learning, field trainings, and videos
	Describe the training provided for municipal staff.
SPPP	<i>Annual training will be provided to appropriate municipal staff on the current SPPP and applicable recordkeeping requirements through in-person and/or virtual training sessions.</i>
Construction Site Stormwater Runoff	<i>The Construction Official will receive the proper NJDEP training to determine if a general or individual Construction Site Stormwater Runoff permit is required at a construction site. The training will be provided through in-person and/or virtual training sessions.</i>
Post-Construction Stormwater Management in New and Redevelopment	<i>Annual training is provided to appropriate municipal staff on the requirements for Post-Construction Stormwater Management in New Development and Redevelopment. The training will be provided through in-person and/or virtual training sessions.</i>
Community-wide Ordinances	<i>Annual training is provided to appropriate municipal staff on the stormwater related ordinances. The training includes a review of the requirements, enforcement, and the repercussions of non-compliance and will be through in-person and/or virtual training sessions.</i>
Community-wide Measures	<i>Annual training is provided to municipal staff that implement community-wide pollution prevention measures and good housekeeping measures to control solid and floatable materials. The training will be through in-person and/or virtual training sessions.</i>

Stormwater Facilities Maintenance	<i>Annual training is provided to municipal staff involved with the inspection, maintenance, and repair of Borough owned or operated stormwater infrastructure. The training will be through in-person and/or virtual training sessions.</i>
Municipal Maintenance Yards and Other Ancillary Operations	<i>Annual training will be provided to appropriate municipal staff on implementing BMPs, good housekeeping measures, and conducting and documenting site inspections at the Municipal Maintenance Yard. The training will be through in-person and/or virtual training sessions.</i>
MS4 Mapping	<i>Not applicable. Staff from the Borough Engineer's office will collect stormwater infrastructure GPS points and associated attributes that will be used to create the Lake Como Borough Stormwater Infrastructure Map.</i>
Outfall Stream Scouring	<i>Annual training is provided to municipal staff and/or consultants that inspect stormwater outfalls for outfall stream scouring. The training will cover identification, elimination, and documentation of stream scouring through in-person and/or virtual training sessions.</i>
Illicit Discharge Detection and Elimination	<i>Annual training is provided to municipal staff and/or consultants that inspect stormwater outfalls for illicit discharges. The training will cover identification, elimination, and documentation of illicit discharges through in-person and/or virtual training sessions.</i>

Stormwater Management Design Reviewers

Describe the training provided for individuals responsible for reviews and approvals of stormwater management designs.

All individuals that review and approve stormwater management designs for major development projects in Lake Como Borough will complete the NJDEP Stormwater Management Design Review training course at a minimum of once every 5 years.

Whenever the Stormwater Management rules at N.J.A.C. 7:8 are amended and the NJDEP determines that training is warranted, all individuals who have completed the Stormwater Management Design Review course will also be required to complete the Stormwater Management Rule Amendment Training provide NJDEP.

Municipal Board and Governing Body Members
Describe the training provided for members of the planning/zoning board and municipal council.
<p><i>Within 6 months of taking office, members of the Lake Como Borough Planning Board and members of the Lake Como Borough Board of Commissioners will complete the "Asking the Right Questions in Stormwater Review" online training tool provided by NJDEP at https://dep.nj.gov/stormwater/stormwater-training/.</i></p> <p><i>Once per term of service thereafter, members of the Lake Como Borough Planning Board and members of the Lake Como Borough Council will review at least one of the NJDEP training tools offered under Post-Construction Stormwater Management found at https://dep.nj.gov/stormwater/stormwater-training/.</i></p>

Training Records
Indicate the location of training records for the above required training.
<p><i>Training records for the Lake Como Borough Council and the Lake Como Borough Planning Board are kept on file in the Borough Clerk's office.</i></p>

Form 11 – MS4 Mapping

Part IV.G.1.

1. Provide a link to the most current MS4 outfall/infrastructure map.	
<p><i>The Lake Como Borough Stormwater Outfall map is posted on the municipal stormwater webpage at: https://www.lakecomonj.org/home/storm-water-information</i></p>	
2. Indicate the total of each type of MS4 infrastructure listed below (due 01 Jan 2026).	
a. MS4 outfalls	12
b. MS4 ground water discharge points (basins or overland flow infiltration areas)	TBD
c. MS4 interconnections	TBD
d. MS4 storm drain inlets	TBD
e. MS4 manholes	TBD
f. Length of conveyance (channels, pipes, ditches, etc.)	TBD
g. MS4 pump stations	TBD
h. MS4 stormwater facilities (any that are not listed above)	TBD
i. Maintenance yard(s) and other ancillary operations	1
3. Describe how the municipality's outfall/infrastructure map is reviewed and updated to reflect any new or newly identified MS4 infrastructure (e.g., an outfall is closed, a new basin is constructed, ownership of an outfall has changed, etc.).	
<p><i>Before the end of each year, the Borough Engineer's office reviews the current Stormwater Outfall Map for accuracy. Map revisions are made if there are new or newly identified outfalls or any other significant changes.</i></p>	
4. Describe how the municipality will create and update its MS4 Infrastructure Map.	
<p><i>Staff from the Borough Engineer's office will collect GPS points and associated attributes for all Borough owned or operated MS4 infrastructure. The data collected will be used to create a Stormwater Infrastructure Map for Lake Como Borough.</i></p> <p><i>The final Stormwater Infrastructure Map has been submitted electronically to NJDEP as a georeferenced shapefile on or before January 1, 2026. The approved Stormwater Infrastructure Map will be posted on the Borough's stormwater webpage and included as a weblink within the SPPP. The MS4 Infrastructure Map will be reviewed and updated annually or more frequently if necessary.</i></p>	

Form 12 – Watershed Improvement Plan

Part IV.H.

1. Describe how your municipality is developing its Watershed Improvement Plan.
<i>Staff from the Borough Engineer's office are in the process of collecting the requisite data for the Watershed Inventory Report. The Watershed Inventory Report is Phase 1 of the Watershed Improvement Plan and will be submitted to NJDEP on or before January 1, 2026.</i>
2. Describe any regional projects or collaboration efforts with other municipalities.
<i>2022 NJDEP Lake Management Grant – Dredging of Lake Como (managed by the Borough of Spring Lake)</i>
3. Indicate the location of records related to all public information sessions and meetings for discussions of the Watershed Improvement Plan.
<i>All records related to Watershed Improvement Plan public information sessions and meetings will be kept on file in the Borough Clerk's office.</i>

Resolution 2025 - 106

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

Per Attached Bill List \$ 15,231.19

WATER/SEWER ACCOUNT:

Per Attached Bill List \$ 1,936.17

TRUST (OTHER) ACCOUNT

Per Attached Bill List \$ 180.98

TOURISM ACCOUNT:

Per Attached Bill List \$ 1,012.50

ACH WIRE PAYMENTS:

Per Attached Bill List \$ 79,165.89

TOTAL: \$ 97,526.73

Dated: July 15, 2025

Kevin G. Higgins
Mayor

Douglas Witte
Council President

Certification

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on July 15, 2025.

Amy L. Boney
Borough Clerk

7-15-25 BILL LIST

PURCHASE ORDER LIST:

Vendor Name	Description	Amount
ATLANTIC SECURITY & FIRE	QUARTERLY MAINT 8/1-10/31/25	839.70
BOROUGH OF BELMAR	DIESEL SERVICE JUNE 2025	219.22
BOROUGH OF BELMAR	GAS SERVICE JUNE 2025	852.99
BOROUGH OF BELMAR	Huisman: Vision & Dental 2025	1,258.20
BRANDED MUSIC GROUP	WED ON THE WATER 7/16/25	825.00
THE COAST STAR	LEGALS/AFFIDAVITS 6/5/25	184.00
THE COAST STAR	LEGALS/AFFIDAVITS 6/19/25	136.24
THE COAST STAR	LEGALS/AFFIDAVITS 6/26/25	64.00
NJ DCA-DEPT OF COMMUNITY AFFAI	PERMIT SURCHARGE 4/1-6/30 2025	1,565.00
DELISA WASTE SERVICES	TIPPING FEES JUNE 16-30,2025	3,624.45
DELTA DENTAL OF NEW JERSEY	GROUP DENTAL INS AUGUST 2025	754.80
ELLCOTT NETWORK CONSULTANTS	QUART. MAINTENANCE AGREEMENT	794.07
ELLCOTT NETWORK CONSULTANTS	QUART. MAINTENANCE AGREEMENT	794.07
FAST SIGNS	PARKING PERMIT STICKERS 2025	187.50
JOSEPH FAZZIO	SOLID BICARBONATE SHEET 4X8	299.26
GARDEN STATE LABORATORIES, INC	WATER TESTING 6/5/25	247.00
JAMM PRINTING	BUSINESS CARDS CINELI	60.00
JAMM PRINTING	BUSINESS CARDS CINELL1 W/O CEL	60.00
JAMM PRINTING	TYPESET CHANGES/PROOF	28.00
JAEGER LUMBER	2X4X8 DOUG FUR	49.00
JAEGER LUMBER	4X4X8 GROUND CONTACT	16.38
JAEGER LUMBER	DRILL BIT AND WEDGE ANCHOR	16.95
JEANNETTE JIMENEZ	CLEANING SERVICE JUNE 2025	392.00
JOHN GUIRE SUPPLY LLC	HEDGE TRIMMER	256.00
KEPWEL SPRING WATER CO.	WATER COOLER DPW JUNE	10.00
KEPWEL SPRING WATER CO.	WATER COOLER BORO JUNE	10.00
KEPWEL SPRING WATER CO.	WATER SERVICE BORO JUNE	46.75
KEPWEL SPRING WATER CO.	WATER SERVICE DPW JUNE	74.00
MGL PRINTING SOLUTIONS	2000 WATER/SEWER BILLS 2 STUB	818.00
MGL PRINTING SOLUTIONS	SHIPPING	48.00
MONMOUTH COUNTY TREASURER	POST PRIM 2025 SAMPLE BALLOTS	133.15
MUNICIPAL CLERKS ASSOC OF NJ	FULL MEMBERSHIP-AMY BONEY	100.00
NJ GRAVEL & SAND CO	DYED BLACK MULCH	112.00
NJ GRAVEL & SAND CO	DYED BLACK MULCH	84.00
NJ GRAVEL & SAND CO	RED STONE DUST	185.13
ONE CALL CONCEPTS	REGULAR LOCATES JUNE	26.60
ONE CALL CONCEPTS	VOICE TICKET	2.50
RAINONE COUGHLIN MINCHELLO LLC	MONTHLY LEGAL SERVICE JULY	2,125.00
SITE ONE	LESCO FIELD CONDITIONER	180.98
TAYLOR HARDWARE	HARDWARE STORE JUNE	253.23
TREASURER, STATE OF NJ	MARRAIGE LIC.REPORT APR/MAY/JU	150.00

VAN WICKLE AUTO SUPPLY, INC.	AUTO SUPPLIES 6/26/25	477.67
PURCHASE ORDER TOTAL:		18,360.84
ACH PAYMENT LIST:		
7-2-25 PAYROLL		46,003.06
EMPLOYEE HEALTH BENEFITS JULY 2025		33,162.83
ACH PAYMENT TOTAL:		79,165.89
GRAND TOTAL:		97,526.73

RESOLUTION 2025-107

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
PUBLIC DEFENDER**

WHEREAS, the Borough of Lake Como needs to retain Raymond Raya, Esq. to serve as Public Defender to the Borough of Lake Como, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Raymond Raya, Esq. be and is hereby appointed as Public Defender, effective July 15, 2025 through December 31, 2025; and

WHEREAS, Raymond Raya, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee on the Borough's list in the in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como hereby authorizes the Borough Clerk to enter into a contract with Raymond Raya, Esq. at the rates established in his contract for professional services; and,

BE IT FURTHER RESOLVED that this resolution shall be published in an official newspaper of the Borough of Lake Como.

Dated: 07/15/2025

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on July 15, 2025.

Amy L. Boney, RMC
Borough Clerk

RESOLUTION 2025-108

**RESOLUTION FOR UNPAID MUNICIPAL CHARGES FOR GRASS CUTTING,
ENFORCEMENT THROUGH TAX SALE AND TO IMPOSE MUNICIPAL LIEN**

WHEREAS, the Borough of Lake Como has incurred an expense in the year 2025 against Gregory Sozek, owner of property located at 423 16th Avenue, known on the Borough tax map as Block 1 Lot 22, for failure of the property owner to comply with Municipal Ordinance §10-2 concerning the condition of their property; and

WHEREAS, N.J.S.A. §40:48-2.13, N.J.S.A. §40:48-2.14, N.J.S.A. and §40:48-2.27 authorizes the Borough of Lake Como to place a lien on the subject property for the work completed upon review of certification of the officer in charge thereof; and

WHEREAS, a list of said work totaling \$653.47 has been prepared by the Department of Public Works which is attached to and made a part of this Resolution setting forth the total cost incurred by the Borough; and

WHEREAS, the governing body has reviewed said list and determined said costs to be reasonable and appropriate for the services rendered; and

WHEREAS, the governing body upon adoption of this Resolution shall certify said amount and forward it to the Tax Collector to be placed upon the official records of the Borough as a municipal lien against said property; and

WHEREAS, pursuant to Municipal Ordinance §10-2.4, Gregory Sozek is in violation of this section and subject to penalties under Municipal Ordinance §1-5.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como, in the County of Monmouth, that the governing body has reviewed the attached list of work completed by the Lake Como Public Works Department which list is made a part of this Resolution and that the governing body does hereby certify that the costs associated for the respective work are reasonable and proper and that the work completed was to protect the public's health, welfare, and safety of the Borough of Lake Como.

BE IT FURTHER RESOLVED, that the Tax Collector be directed to place a lien on 423 16th Avenue, Block 1, Lot 22 in the amount of \$653.47 as a lien and tax upon the real estate to be added to and be part of the taxes next to be levied and assessed thereon and enforced and collected with interest by the same officers and in the same manner as other taxes.

Dated: July 15, 2025

Kevin G. Higgins
Mayor

Doug Witte
Council President

Certification

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on July 15, 2025.

Amy L. Boney, RMC
Borough Clerk



32FOR ALL APPLICANTS: You are receiving a courtesy copy of your application.

FOR APPLICANTS OF COVID 19 EXPANSION OF PREMISES PERMIT : You are responsible for ensuring that your application has been endorsed by the Chief of Police and the Clerk of the municipality in which the expanded premises that is the subject of this application is located.

FOR APPLICANTS OF SOCIAL AFFAIR, CATERING, EXTENSION OF PREMISES AND LIMITED BREWERY OFF-PREMISES EVENT PERMITS FOR EVENTS TO BE HELD ON MUNICIPAL OR PRIVATE PROPERTY: You are responsible for ensuring that your application has been endorsed by the Chief of Police and the Clerk of the municipality in which the event that is the subject of this application.

FOR APPLICANTS OF TEMPORARY STORAGE PERMITS: You are responsible for ensuring that your application has been endorsed by the Chief of Police and the Clerk of the municipality that is the subject of this application.

FOR MUNICIPAL ISSUING AUTHORITIES: A Special Permit (Social Affair or Catering or Extension of Premises or Limited Brewery Off-Premises or COVID-19 EXPANSION OF PREMISES) has been applied for in your jurisdiction. Please login to the Division website to review the Permit Application and provide your Endorsement of the application by the noted due date. If you have any questions regarding the application, please contact the Division at 609-984-2830, and request to speak with a representative of the Permit Unit.

FOR APPLICANTS OF SOCIAL AFFAIR, CATERING, EXTENSION OF PREMISE AND LIMITED BREWERY OFF-PREMISES PERMITS FOR EVENTS TO BE HELD ON PROPERTY OR PREMISES THAT ARE OWNED BY OR UNDER THE CONTROL OF A STATE OR COUNTY ENTITY: You are responsible for obtaining the Endorsements of the Chief Law Enforcement Officer and Chief Administrative Official with jurisdiction over the property or premises on which the event that is the subject of this application will be held. For instructions on obtaining the required Endorsements, please scroll down to the end of this Notification.

FAILURE TO OBTAIN THE REQUIRED ENDORSEMENTS WILL RESULT IN DENIAL OF YOUR APPLICATION.

This notification is being sent to the following email addresses:

- aboney@lakecomonj.org

- ahuisman@lakecomonj.org

Permit Type:	Social Affair
File Number:	796800
Permittee:	BOROUGH OF LAKE COMO TOURISM COMMISSION
License Number:	N/A
Mailing Address:	PO Box 569 LAKE COMO, NJ 07719 USA
Physical Address:	1740 MAIN STREET LAKE COMO, NJ 07719 USA

Contact: AMY L BONEY
(732) 681-3232
Applicant Email: ahuisman@lakecomonj.org
Additional Permit Information
County: 13 - MONMOUTH COUNTY
Municipality: 47 - LAKE COMO BOROUGH

Was the Non-Profit Group/Organization formed as a Religious, Civic or Educational Entity?
Yes

Location
Location Description:
Lake Como lakefront

Address:
615 North BOULEVARD
Lake Como, NJ 07719
USA
lake como lakefront

Event Details
What is the specific event being held?
Annual Lake Como Day

Event Dates
Sep 20, 2025 from 2:00 PM to 10:00 PM

Rain Dates
Sep 21, 2025 from 2:00 PM to 10:00 PM

Application Questions

Question 1: Please supply the person's name and phone number to contact should there be any questions related to this application. NAME PHONE NUMBER
Response: Amy Boney 732-681-3232 ext. 203

Question 2: Is the event premise owned by or under the control of a A) municipality, B) county, C) State or D) other? Please Identify the owner by one of the aforementioned codes. Provide the name of the owner, as well as a phone number for the owner and for what the premise is normally used.
Response: municipality

Question 3: By checking yes, the applicant is stating that they are in good standing and do not currently have their non-profit status revoked.
Yes / No Response: Yes

Question 4: Has the organization been issued a Social Affair Permit during the past three (3) years?
Yes / No Response: Yes

Question 5: Does the event premise hold an alcoholic beverage license or Winery Salesroom/Outlet issued by the New Jersey Division of Alcoholic Beverage Control?
Yes / No Response: No

Question 6:	For what purpose is the premise normally used for?
Response:	public park
Question 7:	Does the premise conduct mercantile business?
Yes / No Response:	No
Question 8:	How is a charge assessed? Ticket, contribution or other; please specify.
Response:	no charge to attend, charged by drink
Question 9:	Who is the recipient of the proceeds?
Response:	Lake Como Tourism Commission
Question 10:	Will you be dispensing Wine?
Yes / No Response:	Yes
	What is the cup size?
Response:	4oz
Question 11:	Will you be dispensing Malt Alcoholic Beverages(Beer)?
Yes / No Response:	Yes
	What is the cup size?
Response:	10-12oz
Question 12:	Will you be dispensing Distilled Spirits?
Yes / No Response:	Yes
	What is the cup size?
Response:	prepackage cans
Question 13:	How is the alcohol being obtained? Is it being donated or are you purchasing? Please explain:
Response:	purchased via distributor
Question 14:	Who will be pouring the alcoholic beverages at the event?
Response:	trained and licensed bar tenders
Question 15:	How many people are expected to attend the event on a daily basis?
Response:	1,000
Question 16:	What is the approximate age group of the attendees?
Response:	family event but 21+ in beer garden
Question 17:	Will persons under the legal age to consume alcohol be in attendance?
Response:	yes, this is a family event but anyone under 21 will not permitted in the beer garden
Question 18:	Explain in DETAIL the security plans for the event. The plans should include the number of people checking for ID's, plans to prevent pass-offs to minors, the type of security at the event, the limit of alcoholic beverages per transaction, and any other relevant information pertaining to the event.
Response:	the area will be fenced off with a table at the entrance with 3+ trained people checking ID's/ Once ID's are checked the patrons will receive a wristband to enter the enclosed area. Experienced and licensed bar tenders will be serving drinks and understands that they are to use their experience to prevent over drinking. Beer will be

served in 10-12oz cups with a 4 drink limit and wine will be serve in 4oz cups with a 4 drink limit. Distilled spirits will be served in prepackaged cans with a 4 drink limit.

Question 19:

Is the event being handled by a third party, promoter, production company, or other entity?

Yes / No Response:

No

Question 20:

By selecting yes, you understand that gambling, mock gambling and gambling paraphernalia are not permitted on the premise licensed by the Special Permit unless otherwise approved by the Legalized Games of Chance Control Commission. Contact the Commission at (973) 273-8000

Yes / No Response:

Yes

Question 21:

Has this organization exceeded their limit of 12 Social Affair Permits for this calendar year?

Yes / No Response:

No

Question 22:

The Division must be notified for cancellation or rescheduling prior to the date of the event. Refunds will not be issued if cancellation is provided after the event date. Do you acknowledge the above statement and wish to submit your application.

Yes / No Response:

Yes

Question 23:

By checking "yes" to this question, you are stating that you have obtained the necessary consent from the person so authorized at the premises where the affair is to be held, including property under the control of a unit of government, municipality, county or State, a church; or premises under license or other privately owned facility.

Yes / No Response:

Yes

Question 24:

Provide the full name, title, phone number and e-mail address of the person who provided the applicant with approval for the event being held at the location specified.

Response:

Andrew Huisman, Administrator 732-681-3232 ahuisman@lakecomonj.org

Question 25:

For verification purposes, please supply the mailing address of the non-profit organization.

Response:

1740 Main Street Lake Como, NJ 07719

Documents

See below for a list of documents attached to this email.

Document Type	File Name	Upload Date
Site Plan/Sketch of Premise	Lake Como Day map.pdf	Jul 08, 2025



- Fencing
- Light tower
- Police & Security
- Beer trailer
- ID Checker