



**LAKE COMO BOROUGH  
1740 MAIN STREET  
LAKE COMO, NJ 07719  
(732) 681-3232  
MINUTES**

**DATE: MARCH 7, 2023  
7:30 PM WORKSHOP**

**WORKSHOP ITEMS**

- JCP&L Regional Representative Robert Brice - Discussion Smart Meter Installation Project
  - Robert Brice, the external affairs consultant from JCP&L came before the Council regarding the smart meter installation project. Lake Como is in Phase I of this project which will begin in Long Branch this month and should be into Lake Como by this summer. Mr. Brice stated that residents will receive a brochure with information on this project 4-6 weeks out from JCP&L getting into Lake Como and notices approximately 2 weeks out from installation. With the smart meters, the readings will be received directly in the JCP&L office without the use of meter readers and will also receive instant outage notifications. Mr. Brice stated that residents will have their usage at their fingertips and with the big push for electric vehicles and electric appliances, this will be helpful to regulate usage during peak times. There will be an opt-out option and if residents opt-out prior to the new meter installation, customers will have a \$15.00 monthly reading fee. If the customer opts out after the meter has been installed, there will be a \$44.46 meter removal fee on top of the \$15.00 monthly reading fee. Mr. Brice stated that new construction with new meters already have the smart meters installed but they will not be active until the entire system is in place.
  - Councilman Witte asked if residents must be home when the installation takes place. Mr. Brice responded that they do not, there will be a 15-20-minute power outage while the installation is taking place and the installers will leave a door hanger at the property once the installation is complete.
  - Councilwoman Albala-Doyle asked if there is a cost for the installation, Mr. Brice responded that there is not. Councilman Ventrice asked if residents only have to respond if they want to opt-out which is correct.
  - Councilman D'Antuono asked Mr. Brice approximately how long the installation takes to which he responded approximately 15 – 20 minutes.
  - Mayor Higgins asked Mr. Brice, once the project starts in Long Branch, will they hit every town on their way to Lake Como? Mr. Brice responded that JCP&L will begin with a small section in Long Branch as a

beta test on March 13<sup>th</sup> and go from there. Mayor Higgins asked if routers that are on the poles will have the capabilities to have other piggyback on them. Mr. Brice stated no, but eventually they will be used to monitor street light outages. Mayor Higgins asked if residents will still have the option to call in outages and if residents will be notified when there are outages. Mr. Brice responded that, yes, you can still call in outages and yes, residents will be alerted when there are outages.

- Councilwoman Scull asked Mr. Brice why residents would choose to opt-out. Mr. Brice stated some people have concerns over the radio frequencies but ensured everyone that those frequencies are at a safe level.
  - Councilman DeMauro asked if there is a cost for operating the meters and if so, who pays for those costs? Mr. Brice stated that the cost for this project, which was approved by the New Jersey Board of Public Utilities, will be assessed to all First Energy customers.
  - Mr. Brice stated that this project allows for quicker responses for outages, narrow down which substation, transformer and circuit is the issue. Councilwoman Albala-Doyle asked if this meter would allow for the capability to schedule usages, such as charging vehicles, which it will. Councilwoman Scull stated she feels it'll be great when the option for street light outages to be notified directly to JCP&L.
  - The Mayor and Council and Borough Administrator Andrew Huisman thanked Mr. Brice for his time and information.
- Discussion on NJ Cannabis Law and Municipalities' Roles and Options
- Mayor Higgins began the discussion by stating that in 2021, the Council adopted an ordinance banning recreational sales of cannabis in Lake Como and there are no intentions of passing anything tonight, this discussion is for educational purposes only.
  - Borough Attorney Peg Schaffer stated that she does represent several cannabis companies, none in Monmouth County, and would not be involved if Lake Como decides to do anything. New Jersey legalized recreational sales of cannabis and was careful to leave it up to each municipality to permit or prohibit sales. As of right now, cannabis cannot be sold in Lake Como but it can be delivered in town. Ms. Schaffer stated that if Lake Como decides to move forward on this, there are many options, including grow facilities, dispensaries, delivery facilities, etc. The municipality would be able to restrict hours, location of facilities and the town would have input throughout the entire process, beginning, middle and end. Before any facility can get a license from the State, they must obtain a license from the municipality. Ms. Schaffer stated that the State ensured that the entire process involves a lot of discretion from the town. There have been studies done from an economic standpoint. Municipalities can charge up to 2% tax on the sales that will go directly to the town. Ms. Schaffer stated that there was another study done that showed there was no direct impact on youth usage in communities where cannabis facilities are present. Ms. Schaffer stated that she will be happy to answer legal questions from the Council and factual questions from residents and those present today.

- Councilman DeMauro responded that he means no disrespect, but he has different information on cannabis usage and he does not want to debate this topic tonight but he will make it an issue if there is a decision to move forward on this. Councilman DeMauro stated that, however, he does understand the business side of this topic.
- Councilman Ventrice asked if the Borough can charge additional fees and if we would have input on the location of any potential facilities. Ms. Schaffer responded that the Borough can charge a reasonable fee for the license and the State use to restrict locations of facilities, however, now that is up to the Borough.
- Councilman Witte asked if the town decides to allow facilities, can we change our minds? Ms. Schaffer stated that the Borough can make it an annual renewal at which time the Borough can make their decision. Councilwoman Scull questioned if other small towns, similar to Lake Como allow this. Ms. Schaffer responded that there are other small towns are in the process of allowing one facility.
- Councilwoman Albala-Doyle asked Ms. Schaffer if the Borough can restrict how many people are in the facility at one time to which Ms. Schaffer responded that the Borough can question how the applicant will handle traffic and security. Councilman D'Antuono asked Ms. Schaffer if she can find a study on average customer traffic and if towns would be allowed to restrict public usage. Ms. Schaffer responded that there is no “average” facility, but the town would be allowed to ask the applicant what they expect traffic to be.
- Mayor Higgins stated that he appreciated Ms. Schaffer’s information and education on this topic. He reiterated that the current ordinance prohibiting cannabis in Lake Como.

### **PUBLIC COMMENTS ON WORKSHOP ITEMS**

Councilman Witte made a motion to open the meeting to the public, seconded by Councilwoman Scull, all are in favor.

Debbie Graham of 17<sup>th</sup> Avenue came before the Council stating that she feels the affect on the youth is being overlooked and ignored. Ms. Graham feels as if THC levels today have an impact and kids are becoming desensitized to marijuana. Ms. Graham stated that she is unhappy with the way New Jersey is moving and she hopes Lake Como does what she feels is the right thing.

Mike Ryan of E Street stated that regarding the JCP&L smart meters installation, he feels like the safety of our residents should come first and would like to urge to Council to ensure that those installing meters are bona fide employees, not hired contractors.

David Brienza of Main Street asked if the Borough Attorney can cite studies with the information about who did the study. Mr. Brienza stated that he saw a study about robberies and murders associated with dispensaries and that’s what would be invited to Lake Como. Mr. Brienza stated he’s concerned about discussing the benefits without talking about the downside to this.

Councilwoman Scull made a motion to close the meeting to the public, seconded by Councilwoman Albala-Doyle, all are in favor.

Respectfully Submitted  
Amy L. Boney  
Acting Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.



**LAKE COMO BOROUGH  
1740 MAIN STREET  
LAKE COMO, NJ 07719  
(732) 681-3232  
MINUTES**

**DATE: MARCH 7, 2023  
REGULAR MEETING**

**MEETING CALLED TO ORDER**

Mayor Higgins called the meeting to order at 8:10pm

**SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION**

**SUNSHINE LAW**

Introduction as required under the Sunshine Law: Adequate notice of this meeting has been provided by the adoption of a Resolution by the Mayor and Council on the third day of January 2023 in which Resolution the time and place of Agenda and Regular Meetings commencing with January 3, 2023 were set forth. Notice of same was delivered to the Asbury Park Press the Coast Star and TAPinto and a copy of the notice was posted on the borough website at [www.lakecomonj.org](http://www.lakecomonj.org) and on the bulletin board in Borough Hall. All meetings are open to the public.

**ROLL CALL**

Douglas Witte	Present
Hawley Scull	Present
Christopher D'Antuono	Present
Nick DeMauro	Present
Peter Ventrice	Present
Heather Albala-Doyle	Present

**APPROVAL OF MINUTES**

Councilman Witte made a motion to approve the minutes from the February 21, 2023 Meeting, seconded by Councilwoman Scull, Councilman DeMauro abstained, all others are in favor.

**COMMUNICATIONS**

No Communications on the agenda

**REPORTS OF COMMITTEES**

- Councilwoman Albala-Doyle thanked the DPW and the Police Department for all their hard work to pull together a successful parade. All other matters are in order.
- Councilman Ventrice all matters are in order.
- Councilman DeMauro reported that all matters are in order but he did have concerns regarding kids running into the street during the parade which could

potentially cause serious injuries. Borough Administrator Andrew Huisman responded that he will address this during the post-parade meeting on Monday.

- Councilman D'Antuono took this time to recognize and thank the Lake Como Department of Public Works for all the did on parade day. He knows it is a lot of hard work for them and Councilman D'Antuono stated he appreciates all that they do. Water meter reading are set to begin on Monday, March 13<sup>th</sup>. All other matters are in order.
- Councilwoman Scull echoed the sentiments of Councilwoman Albala-Doyle and Councilman D'Antuono, thanked all those who made this year a great parade, especially the DPW, Police Department and parade committee. All other matters are in order.
- Councilman Witte reported that the budget is close to being finished and he requested a copy of the budget to review before it is introduced. Regarding the 100<sup>th</sup> Anniversary Committee, Councilman Witte reported that he met with local businesses and the Committee is looking at holding a family day and a dinner for the 100<sup>th</sup> Anniversary celebration. All other matters are in order.
- Mayor Higgins thanked everyone who was involved in making this the best parade he has been a part of, especially Lake Como DPW, it was a great day. Mayor Higgins received a report through social media about a light being out on a flag pole in town. He encouraged all residents, when there are any issues, reach out to Borough Hall and we will address it much quicker than finding out through several layers of social media. Mayor Higgins reported that the flag was taken down, a new light was ordered, and both were put back up once the new light arrived. During the last storm, the light on the pole at North Boulevard was broken, so that flag has been taken down and a new light has been ordered. Mayor Higgins reported that he spoke with our Board of Education Administrator Michael Bardsley regarding the school budget. There was a 22% cut in state aid for the school, approximately \$86,000. Mayor Higgins reported that now that we have these numbers from the school, we can finish up our budget so it can be introduced in the near future. All other matters are in order.

### **UNFINISHED BUSINESS**

No Unfinished Business

### **PUBLIC COMMENTS ON NEW BUSINESS & CONSENT AGENDA**

Councilman Witte made a motion to open the meeting to the public, seconded by Councilwoman Albala-Doyle, all are in favor.

No Public Comments

Councilman Witte made a motion to close the meeting to the public, seconded by Councilwoman Scull, all are in favor.

### **CONSENT AGENDA**

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Raffle Application 2023-06  
Shore Saves Gift Auction

Resolution 2023-49  
Refund of Tax Overpayment

Councilman Witte made a motion to approve the items on the Consent Agenda, seconded by Councilwoman Scull, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, DeMauro, Ventrice & Albala-Doyle

No: None

Abstain: None

Absent: None

### **NEW BUSINESS**

Special Events Application

HDSA Team Hope 5k

- James Giordino from the HDSA came before the Council and thanked them for allowing the Huntington's Disease Society to have events in Lake Como in the past and allowing them to use the 5k route. This event raises money for Huntington's Disease which his wife is in the end state of, and it is like ALS, dementia and Parkinson's all together. Mr. Giordino stated the race will begin at 9:00am, the organization arrives at 7:30am for set up and to run through the course. They assign volunteers along the course and are usually done between 10-10:30am.

Councilman Witte made a motion to approve the Special Events Application for HDSA Team Hope 5k, seconded by Councilwoman Albala-Doyle, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, DeMauro, Ventrice & Albala-Doyle

No: None

Abstain: None

Absent: None

Ordinance 2023-02

Second Reading and Public Hearing

Tree Removal Ordinance Amendments

Offered by Councilman Ventrice, seconded by Councilman Witte, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, DeMauro, Ventrice & Albala-Doyle

No: None

Abstain: None

Absent: None

Resolution 2023-46

Sale of Surplus Municipal Property

Offered by Councilman Witte, seconded by Councilman Ventrice, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, DeMauro, Ventrice & Albala-Doyle  
No: None  
Abstain: None  
Absent: None

Resolution 2023-47

Payment of Bills

Offered by Councilman D'Antuono, seconded by Councilman Witte, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, DeMauro, Ventrice & Albala-Doyle  
No: None  
Abstain: None  
Absent: None

Resolution 2023-48

Payment of NJNG Bill

Offered by Councilwoman Scull, seconded by Councilman DeMauro, roll call vote as follows:

Yes: Councilmembers Witte, Scull, DeMauro, Ventrice & Albala-Doyle  
No: None  
Abstain: Councilman D'Antuono  
Absent: None

**PUBLIC COMMENTS**

Councilman Ventrice made a motion to open the meeting to the public, seconded by Councilwoman Albala-Doyle, all are in favor.

Mike Ryan of E Street came before the Council and thanked all of those who helped with the 50<sup>th</sup> Anniversary, especially the office staff, Drew and the DPW crew, the parade committee and Chip Cavanagh.

Councilman Witte made a motion to close the meeting to the public, seconded by Councilwoman Scull, all are in favor.

**NEXT MEETING**

The next regular meeting of the Mayor and Council will be held on Tuesday, March 21, 2023, immediately following the 7:30 PM Workshop meeting in the Lake Como Meeting Room. All meetings are open to the public.

**MOTION TO ADJOURN**

Councilman DeMauro made a motion to adjourn, seconded by Councilman D'Antuono, all are in favor.

Respectfully Submitted  
Amy L. Boney  
Acting Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.





**New Jersey Office of the Attorney General**

Division of Consumer Affairs

Legalized Games of Chance Control Commission

124 Halsey Street, 6th Floor, P.O. Box 46000

Newark, New Jersey 07101

(973) 273-8000

# Application for a Raffle License

Application No. RA 2023-06  
Identification No. 145-5-43138

**Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.**

Please print clearly.

Name of municipality: Lake Como

## Part A - General

1. Name of applying organization: Shore Saves
- 2a. Street address of headquarters: 1 Day Break Ct, Farmingdale NJ 07727
- b. Mailing address (if different): \_\_\_\_\_
3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>5/6/23 - basket raffle</u>	<u>12-4</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4a. Address of place where raffles will be played: 703 16th Ave, Lake Como NJ 07719

b. Does the applicant own the premises or regularly occupy them for its general purposes? ☐ Yes ☒ No

5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

## Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### Part C - Schedule of Purposes

1. The specific purpose(s) to which the entire net proceeds of the games listed in this application are to be devoted, and the manner in which they are to be so devoted, are:

Veterinary expenses for rescue dogs.

2. If any part of the net proceeds are to be devoted to a purpose allowed by the Raffles Licensing Law by turning the same over to another organization which is exclusively devoted to such purposes, secure the signature of its president or other executive officer to the following certificate:

"It is hereby certified that \_\_\_\_\_  
Name of organization

will accept from the licensee any part of the net proceeds of the games listed in this application to be turned over to it."

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### Part D - Schedule of Prizes

A description of all prizes to be offered and given in all of the games listed in this application is as follows. For merchandise, describe the article and state the retail value; if prizes are to be donated, indicate that fact and estimate as accurately as possible the information requested below.

[illegible]

**Part E - Officers of Applicant**

(1) Office Board member Name of officer Sarah Fine Age 33

Residence address 1 Day Break Ct, Farmingdale NJ 07727 Telephone No. (include area code) Day 732 580 2687 Evening \_\_\_\_\_

(2) Office Board member Name of officer Andrew Gallagher Age 63

Residence address 10 Burke Drive, Farmingdale NJ Telephone No. (include area code) Day 732 580 0612 Evening \_\_\_\_\_

(3) Office \_\_\_\_\_ Name of officer \_\_\_\_\_ Age \_\_\_\_\_

Residence address \_\_\_\_\_ Telephone No. (include area code) \_\_\_\_\_  
Day \_\_\_\_\_ Evening \_\_\_\_\_

(4) Office \_\_\_\_\_ Name of officer \_\_\_\_\_ Age \_\_\_\_\_

Residence address \_\_\_\_\_ Telephone No. (include area code) \_\_\_\_\_  
Day \_\_\_\_\_ Evening \_\_\_\_\_

**Part F - Members of Applicant who will be in charge of the games**

Name of member in charge	Residence address	Telephone No. (include area code) Day / Evening	Age
<u>Sarah Fine</u>	<u>1 Day Break Ct, Farmingdale NJ</u>	<u>732 580 2687</u>	<u>33</u>
_____	_____	_____/_____	_____
_____	_____	_____/_____	_____
_____	_____	_____/_____	_____
_____	_____	_____/_____	_____

**Part G - Members of Applicant who will assist in conducting the games**

Name of member	Residence address	Age
<u>Jessica Corrado</u>	<u>3 Brown Pl, Red Bank NJ</u>	<u>30</u>
<u>Fran Mentrone</u>	<u>69 Stratford Dr, Manalapan NJ</u>	<u>31</u>
_____	_____	_____
_____	_____	_____

**Part H - Names of other organizations whose members will assist in conducting the games**

Name and address of organization	How related	Identification No.
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Part I - Statement of Applicant and member(s) in charge**

State of New Jersey

} ss.

County of Monmouth

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

12<sup>th</sup> day of February, 2023.

Francesca Trerotola

Notary Public (Print name)

Signature of Notary Public

AFFIX SEAL HERE

**FRANCESCA A. TREROTOLA**  
Notary Public, State of New Jersey  
Commission # 50047471  
My Commission Expires 10/11/2026

[Signature] Board member  
Signature of Officer and Title

[Signature]  
Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.

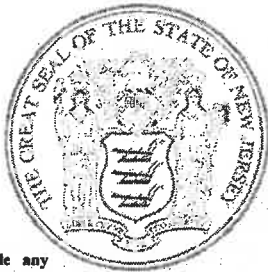
uant to N.J.S.A. 5:6-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 03/21/2022

Expiration date: 03/21/2024

Registration identification: 145-5-43138

SHORE SAVES INC  
1 DAY BREAK CT  
FARMINGDALE, NJ 07727



*New Jersey Office of the Attorney General*  
Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
Registration

Registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting game or games of chance without the approval of the issuing authority of the locality in which the game or games are to be held, operated or conducted.

of organization on application and license must be the same as it appears on this registration.  
Registration Certificate may only be utilized by the above-named organization.

SHORE SAVES INC  
1 DAY BREAK CT  
FARMINGDALE, NJ, 07727  
Attn:

A handwritten signature in black ink, appearing to read "E. Barrett".

Edward F. Barrett, Secretary  
Legalized Games of Chance Control Commission

**RESOLUTION 2023-49**  
**RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES ON**  
**1746 EUCLID AVE (BLOCK 24 LOT 15)**

WHEREAS, a tax overpayment in the amount of \$1,547.44, has resulted from a duplicate payment made by the property owner being applied to property located at 1746 Euclid Ave (Block 24, Lot 15); and

WHEREAS, the Tax Collector has confirmed that a refund of this overpayment is in order;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lake Como that a refund of the overpayment of taxes, in the amount of \$1,547.44, be made payable to Edward H. Mahecha and mailed to Edward H. Maheca, 1746 Euclid Ave, Lake Como, NJ 07719; and

BE IT FURTHER RESOLVED that the appropriate Borough officials are authorized to take action in accordance with this resolution.

Dated: March 7, 2023

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Kevin G. Higgins  
Mayor

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Douglas Witte  
Council President

**Certification**

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on March 7, 2023.

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Amy L. Boney  
Acting Borough Clerk



## Borough of Lake Como

1740 Main Street • Lake Como, New Jersey 07719  
(732) 681-3232 • FAX (732) 681-8981

Kevin G. Higgins  
Mayor

Andrew Huisman  
Administrator

\*\*\*MUST BE TYPED OR PRINTED NEATLY\*\*\*

### SPECIAL EVENTS PERMIT APPLICATION

PLEASE COMPLETE THE FOLLOWING INFORMATION, AS REQUIRED BY  
BOROUGH ORDINANCE NO. 93-576.

EVENT NAME: Jersey Shore Triathlon 5K walk  
DATE OF EVENT: MAY 6, 2023  
TIME OF EVENT: 7:30 am pm until 10:00 am pm  
Events must begin by 9:00am  
APPLICANT/ORGANIZATION: HUNTINGTONS Disease Society of America  
APPLICANT ADDRESS: 505 8TH AVE Suite 902  
New York, NY 10018  
TELEPHONE NUMBER: 212 242-1968

### DAY OF EVENT CONTACT INFORMATION

PERSON RESPONSIBLE FOR EVENT: Joseph Cosentino  
NUMBER OF VOLUNTEERS FOR EVENT: 35  
(Volunteers must be over the age of 18 and must be wearing safety vests at all times)  
ADDRESS: 48 OAK DRIVE  
Roseland, NJ  
PHONE NUMBER: 973-634-8287

WILL THERE BE AN ADMISSION CHARGE TO ATTEND?: ☒ YES ☐ NO  
IF YES, HOW MUCH?: \$ 35 Runners & 25 walkers  
LIABILITY INSURANCE COVERAGE? ☒ YES ☐ NO  
AMOUNT OF COVERAGE: \$ 1 million  
HAVE YOU APPLIED TO BELMAR & SPRING LAKE? ☒ YES ☐ NO  
EVENTS WITH MORE THAN 500 PARTICIPANTS MUST APPLY TO WALL TWP.  
IF NO, WHY? \_\_\_\_\_

**\*Certificate of Insurance MUST be submitted with the application  
before application will be reviewed\***



## Borough of Lake Como

1740 Main Street • Lake Como, New Jersey 07719  
(732) 681-3232 • FAX (732) 681-8981

Kevin G. Higgins  
Mayor

Andrew Huisman  
Administrator

### SPECIAL EVENTS PERMIT APPLICATION

LOCATION OF EVENTS AND COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY AND TRAFFIC CONTROL. EVENTS WITH OVER 500 PARTICIPANTS CANNOT USE VOLUNTEERS:

*Race will begin and end at Bar Anticipation*  
*Parkway for*  
*Volunteers will be placed throughout the course with*  
*Belmar Police to support street closures*

DESCRIBE ALL BOROUGH RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT:

*Belmar PD*

APPROXIMATE NUMBER OF CONTESTANTS, PARTICIPANTS, SPECTORS, AND/OR OTHER PEOPLE THAT COULD REASONABLY BE ANTICIPATED TO ATTEND THE EVENT: *200-250*

THE BOROUGH OF LAKE COMO RESERVES THE RIGHT TO CANCEL ANY SPECIAL EVENT DUE TO CIRCUMSTANCES BEYOND ITS CONTROL, SUCH AS STORMS OR ANY NATURAL DISASTER.

*[Signature]*  
SIGNATURE OF APPLICANT

DATE

#### FOR OFFICE USE ONLY

Date Application Received

*2/21/23*

Received by

*AB*

Date Application Reviewed & Approved by DPW

Reviewed by

Date Application Reviewed & Approved by Police

Reviewed by

Price from Police Department

Date Approved by Mayor & Council

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Arthur J. Gallagher Risk Management Services, LLC  
300 Madison Avenue  
28th Floor  
New York NY 10017

**CONTACT NAME:**PHONE  
(A/C, No, Ext): 212-994-7100FAX  
(A/C, No): 212-994-7047E-MAIL  
ADDRESS:**INSURER(S) AFFORDING COVERAGE****NAIC #****INSURER A:** AmGUARD Insurance Company

42390

**INSURER B:** Travelers Casualty Insurance Co of America

19046

**INSURER C:****INSURER D:****INSURER E:****INSURER F:**

**INSURED**  
Huntington's Disease Society of America, Inc.  
505 Eighth Avenue  
New York NY 10018

HUNTDIS-01

**COVERAGES****CERTIFICATE NUMBER:** 2014425150**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	C1GP303664	11/16/2022	11/16/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		C2GP302665	11/16/2022	11/16/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		C3GP301578	11/16/2022	11/16/2023	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	D&O		107735278	11/16/2022	11/16/2023	D&O Employment Practices \$5,000,000 \$2,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

The County of Monmouth, its officers, officials, employees, and volunteers. The Borough of Lake Como and the Borough of Lake Como police department are named as Additional Insureds with respects to general liability for ongoing operations performed by named insured, as required by written contract.

Chapter/Affiliate Name: NJ Chapter  
Event: Jersey Shore 5K & Team Hope Walk  
Date: May 6, 2023  
Location: Bar Anticipation, 703 16th Ave Lake Como NJ 07719

**CERTIFICATE HOLDER**

Borough of Lake Como  
1740 Main Street  
PO Box 569  
Como NJ 07719

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**ORDINANCE 2023-2**  
**ORDINANCE AMENDING ORDINANCE 10-4.8 AND 10-4.9**  
**OF THE BOROUGH OF LAKE COMO'S**  
**TREE REPLACEMENT PLAN**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LAKE COMO  
THAT ORDINANCE 10-4.8 AND 10-4.9 BE AMENDED AS FOLLOWS:

**PROPOSED AMENDMENT TO 10-4.8 g.2.**

<u>Size of Tree Removed Inches DPM</u>	<u>Number of Replacement Tree with at least 2-1/2" DPM</u>
More than twenty-four, but less than thirty-two (24" – 32")	5
More than thirty-two, but less than forty (32" – 40")	6
More than forty, but less than fifty (40" – 50")	7
More than fifty, but less than sixty (50" – 60")	8

**PROPOSED AMENDMENT TO 10-4.9a.**

<u>Trees to Be Removed Size/DPM</u>	<u>Replacement Tree Value</u>
Greater than 18" up to 24"	\$800.00
Greater than 24" up to 32"	\$1,000.00
Greater than 32" up to 40"	\$1,200.00
Greater than 40" up to 50"	\$1,400.00
Greater than 50" up to 60"	\$1,600.00

Adopted on First Reading

Dated: February 21, 2023

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Amy L. Boney  
Acting Borough Clerk

Adopted on Second Reading

Dated: \_\_\_\_\_

\_\_\_\_\_  
Amy L. Boney

Acting Borough Clerk

Approval by the Mayor on This \_\_\_\_ Day Of \_\_\_\_\_, 2023

\_\_\_\_\_  
Kevin G. Higgins, Mayor

**Resolution 2023-46**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE COMO AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

**WHEREAS**, the Borough of Lake Como has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

**WHEREAS**, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

**WHEREAS**, the Borough of Lake Como intends to utilize the online auction services of US Gov Bid Government Surplus, Eatontown, NJ 07724.

**WHEREAS**, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como in the County of Monmouth, State of New Jersey, that the Borough Clerk/Administrator is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled USGovBid.com.

Dated: 03/07/2023

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Kevin G. Higgins  
Mayor

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Douglas Witte  
Council President

**Certification**

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on March 7, 2023.

---

Amy L. Boney  
Acting Borough Clerk

ATTACHMENT A

DESCRIPTION OF ITEMS TO BE SOLD

2006 GMC Box Truck VIN: J8DC4 B1656 70128 23

Various other equipment and items that the estimated fair value of the property to be sold will not exceed 15 percent of the bid threshold

Resolution 2023 - 47

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

	2022:	\$	323.00
	2023:	\$	<u>80,745.44</u>
Per Attached Bill List	TOTAL:	\$	81,068.44

WATER/SEWER ACCOUNT:

Per Attached Bill List	\$	119,186.27
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TOURISM ACCOUNT:

Per Attached Bill List	\$	968.61
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DOG LICENSE ACCOUNT:

Per Attached Bill List	\$	2.40
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<b>TOTAL:</b>	<b>\$</b>	<b>201,225.72</b>
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Dated: March 7, 2023

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Kevin G. Higgins  
Mayor

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Douglas Witte  
Council President

Certification

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on January 17, 2023.

---

Amy L. Boney  
Acting Borough Clerk

March 3, 2023  
11:48 AM

Borough Of Lake Como  
Received P.O. Batch Listing By P.O. Number

Page No: 1

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 03/03/23 Report Format: Condensed

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
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02/17/23	DAWND	23-00029	MNT-R-DCR SERVICE CONTRACT	BISDIGIT BISDIGITAL	1,992.78	
02/17/23	DAWND	23-00108	CLEANING SERVICE FEBRUARY	JEANN JEANNETTE JIMENEZ	360.00	
Total for Batch: DAWND					2,352.78	

Total for Date: 02/17/23 Total for All Batches: 2,352.78

02/21/23	DAWND	23-00063	LEGAL SERVICES	SHAINSCH SCHAFFER SHAIN JALLOH, PC	323.00	
02/21/23	DAWND	23-00117	OFFICE SUPPLIES	Q0011 Quill LLC	53.37	
02/21/23	DAWND	23-00132	LEGALS AND AFFIDAVITS 2/9/23	C1161 THE COAST STAR	19.52	
02/21/23	DAWND	23-00143	TIPPING FEES 2/1-2/15	DELIS DELISA WASTE SERVICES	1,905.03	
02/21/23	DAWND	23-00149	HOLIDAY LIGHTING 2022-2023	JC146 JCP&L	739.20	
Total for Batch: DAWND					3,040.12	

Total for Date: 02/21/23 Total for All Batches: 3,040.12

02/22/23	DAWND	23-00147	MONTHLY TRASH AND RECYCLE MAR	DELIS DELISA WASTE SERVICES	12,093.94	
Total for Batch: DAWND					12,093.94	

Total for Date: 02/22/23 Total for All Batches: 12,093.94

02/23/23	DAWND	23-00154	GAS SERVICE	NJ254 NJ NATURAL GAS CO	1,101.28	
Total for Batch: DAWND					1,101.28	

Total for Date: 02/23/23 Total for All Batches: 1,101.28

02/24/23	DAWND	23-00142	1000 WATER/SEWER BILLS	M0003 MGL PRINTING SOLUTIONS	431.00	
Total for Batch: DAWND					431.00	

Total for Date: 02/24/23 Total for All Batches: 431.00

02/27/23	DAWND	23-00135	ANIMAL CONTROL SERVICES JAN	MCSPCA MONMOUTH COUNTY SPCA	237.50	
02/27/23	DAWND	23-00145	MONTHLY PEST CONTROL FEB	AMCOPEST AMCO SERVICES GROUP, INC.	110.00	
02/27/23	DAWND	23-00146	BOATHOUSE PARADE AD	C1161 THE COAST STAR	48.98	
02/27/23	DAWND	23-00155	FULL FINGER GLOVES	NRSFT NORTHERN SAFETY CO., INC.	22.82	
02/27/23	DAWND	23-00157	PAYROLL 3/1/23	SBPRA LAKE COMO PAYROLL ACCOUNT	42,577.93	
02/27/23	DAWND	23-00158	CABLE/WI-FI/PHONE	CABLE OPTIMUM	946.70	
02/27/23	DAWND	23-00161	PARADE FRIENDLY SONS AD	C1161 THE COAST STAR	48.98	
Total for Batch: DAWND					43,992.91	

Total for Date: 02/27/23 Total for All Batches: 43,992.91

02/28/23	DAWND	23-00153	REFUND OF BUILDING PERMIT OVER HAMMER	MICHAEL & LOIS HAMMER	710.00	
02/28/23	DAWND	23-00159	ENGINEER PARK IMP LC 23-01	LAVAKIAN LEON S. AVAKIAN, INC.	4,030.00	
02/28/23	DAWND	23-00162	STREET LIGHTING	JC145 JCP&L	2,339.04	
02/28/23	DAWND	23-00163	ELECTRIC SERVICE	JC146 JCP&L	943.95	
Total for Batch: DAWND					8,022.99	



March 3, 2023  
11:48 AM

Borough Of Lake Como  
Received P.O. Batch Listing By P.O. Number

Page No: 2

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
Total for Date: 02/28/23					Total for All Batches:	8,022.99
03/01/23	DAWND	23-00148	DRUG TESTING 2/8/2023	DYNAMTES DYNAMIC TESTING SERVICE	90.00	
03/01/23	DAWND	23-00164	DOG LICENSE REPORT FEB	NJDOH NJ Department of Health	2.40	
03/01/23	DAWND	23-00171	CELL PHONE RELIEF	RYDHO SEAN RYDHOLM	75.00	
03/01/23	DAWND	23-00172	CELL PHONE RELIEF	KELLY JOSEPH KELLY	75.00	
03/01/23	DAWND	23-00173	CELL PHONE RELIEF	CUSIC JOHN CUSIC	75.00	
03/01/23	DAWND	23-00174	CELL PHONE RELIEF	BRAHN JUSTIN BRAHN	75.00	
03/01/23	DAWND	23-00175	CELL PHONE RELIEF	DALEX DEREK ALEXANDER	75.00	
					Total for Batch: DAWND	467.40
Total for Date: 03/01/23					Total for All Batches:	467.40
03/03/23	DAWND	23-00041	MONTHLY LEGAL SERVICE JAN	SHAINSCH SCHAFFER SHAIN JALLOH, PC	2,125.00	
03/03/23	DAWND	23-00141	INTERPRETING SERVICES 2/14	CRANEYS Craney's Interpreting Services	135.00	
03/03/23	DAWND	23-00150	RECYCLING BID SERVICE	SHAINSCH SCHAFFER SHAIN JALLOH, PC	1,088.00	
03/03/23	DAWND	23-00151	CYBER ISSUE SERVICE	SHAINSCH SCHAFFER SHAIN JALLOH, PC	1,326.00	
03/03/23	DAWND	23-00152	HOSTING LEVEL I	E333 EDMUNDS GOV TECH	3,600.00	
03/03/23	DAWND	23-00160	LEGALS AND AFFIDAVIT	C1161 THE COAST STAR	59.98	
03/03/23	DAWND	23-00180	250 CONES FOR A. HUISMAN	IRONPLAN IRON PLANET	2,098.80	
03/03/23	DAWND	23-00181	TAX OVERPAYMENT B24 L15	MAHECA EDWARD H. MAHECA	1,547.44	
03/03/23	DAWND	23-00183	17TH AVE IMP PHASE IV	CMEASSOC CME ASSOCIATES	360.00	
03/03/23	DAWND	23-00184	MARGERUM AVE IMP PHASE I	CMEASSOC CME ASSOCIATES	4,138.50	
03/03/23	DAWND	23-00188	SEWER USE 2ND QUARTER	SMRSA SO. MONMOUTH REG. SEWAGE AUTH.	113,244.58	
					Total for Batch: DAWND	129,723.30
Total for Date: 03/03/23					Total for All Batches:	129,723.30

March 3, 2023  
11:48 AM

Borough Of Lake Como  
Received P.O. Batch Listing By P.O. Number

Page No: 3

Batch Id	Batch Total
Total for Batch: DAWND	201,225.72
Total Of All Batches:	<u>201,225.72</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-10	323.00	0.00	0.00	323.00
	3-10	80,035.44	710.00	0.00	80,745.44
	3-20	119,186.27	0.00	0.00	119,186.27
	3-60	2.40	0.00	0.00	2.40
	3-74	968.61	0.00	0.00	968.61
Year Total:		200,192.72	710.00	0.00	200,902.72
Total Of All Funds:		200,515.72	710.00	0.00	201,225.72

Resolution 2023 - 48

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following account:

CURRENT ACCOUNT:

NJ Natural Gas Co.

PB&G OE

**\$ 1101.28**

Dated: March 7, 2023

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Kevin G. Higgins  
Mayor

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Douglas Witte  
Council President

Certification

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on January 17, 2023.

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Amy L. Boney  
Acting Borough Clerk