



**LAKE COMO BOROUGH
1740 MAIN STREET
LAKE COMO, NJ 07719
(732) 681-3232
AGENDA**

**DATE: FEBRUARY 6, 2024
REGULAR MEETING**

MEETING CALLED TO ORDER

SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION

SUNSHINE LAW

Introduction as required under the Sunshine Law: Adequate notice of this meeting has been provided by the adoption of a Resolution by the Mayor and Council on the second day of January 2024 in which Resolution the time and place of Agenda and Regular Meetings commencing with January 2, 2024 were set forth. Notice of same was delivered to the Asbury Park Press the Coast Star and TAPinto and a copy of the notice was posted on the borough website at www.lakecomonj.org and on the bulletin board in Borough Hall. All meetings are open to the public.

ROLL CALL

Douglas Witte
Hawley Scull
Christopher D'Antuono
Nick DeMauro
Peter Ventrice
Heather Albala-Doyle

APPROVAL OF MINUTES

Minutes from the January 16, 2024 Regular Meeting

COMMUNICATIONS

REPORTS OF COMMITTEES

UNFINISHED BUSINESS

PUBLIC COMMENTS ON NEW BUSINESS & CONSENT AGENDA

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Raffle License 2024-04
Jersey Shore Jazz & Blues 50/50

Resolution 2024-47
Refund of Tax Overpayment

NEW BUSINESS

Special Events Permit Application
Spring Lake 5

Ordinance 2024-01
First Reading and Introduction
Ordinance Amending Ordinance 17-14.6 of the Borough of Lake Como's Development Regulations
Offered by Councilman Witte

Resolution 2024-41
Cancellation of Appropriations
Councilman Witte

Resolution 2024-42
Payment of Bills
Offered by Councilman Ventrice

Resolution 2024-43
Payment of NJNG Bills
Offered by Councilwoman Scull

Resolution 2024-44
Appointing Fee Accountant
Offered by Councilman D'Antuono

Resolution 2024-45
Awarding Contract for Behrman Park Playground Improvements through CDBG
Offered by Councilwoman Albala-Doyle

Resolution 2024-46
Executive Session
Offered by Councilman Ventrice

Resolution 2024-48
Appointing Special Project Engineer
Offered by Councilman D'Antuono

PUBLIC COMMENTS

NEXT MEETING

The next regular meeting of the Mayor and Council will be held on Tuesday, February 20, 2024, immediately following the 7:30 PM Workshop meeting in the Lake Como Meeting Room. All meetings are open to the public.

MOTION TO ADJOURN



New Jersey Office of the Attorney General
Division of Consumer Affairs
Legalized Games of Chance Control Commission
124 Halsey Street, 6th Floor, P.O. Box 46000
Newark, New Jersey 07101
(973) 273-8000

Application for a Raffle License

Application No. RA 2024-04
Identification No. 30-5-35146

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: Borough of Lake Como

Part A - General

1. Name of applying organization: Jersey Shore JAZZ & Blues Foundation
- 2a. Street address of headquarters: 3140 Route 35 #1009 Hazlet NJ 07730
- b. Mailing address (if different):
3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>March 10, 2024</u>	<u>1-6 pm</u>		
<u>April 21, 2024</u>	<u>1-8 pm</u>		

4a. Address of place where raffles will be played: Saltys Bench Bar 1705 MAIN ST. Lake Como NJ 07719

- b. Does the applicant own the premises or regularly occupy them for its general purposes? ☐ Yes ☒ No
5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier.	Purpose
<u>None</u>		

Part C - Schedule of Purposes

1. The specific purpose(s) to which the entire net proceeds of the games listed in this application are to be devoted, and the manner in which they are to be so devoted, are:

Jersey Shore Jazz + Blues Foundation - Operation Expenses

2. If any part of the net proceeds are to be devoted to a purpose allowed by the Raffles Licensing Law by turning the same over to another organization which is exclusively devoted to such purposes, secure the signature of its president or other executive officer to the following certificate:

"It is hereby certified that N/A _____
Name of organization

Name of organization

will accept from the licensee any part of the net proceeds of the games listed in this application to be turned over to it."

Date: _____ Signature: _____

Part D - Schedule of Prizes

A description of all prizes to be offered and given in all of the games listed in this application is as follows. For merchandise, describe the article and state the retail value; if prizes are to be donated, indicate that fact and estimate as accurately as possible the information requested below.

[illegible]

Part E - Officers of Applicant

(1) Office <u>President</u>	Name of officer <u>Thomas R. Baldino</u>	Age <u>76</u>
Residence address <u>723 Columbia Ave, Union Beach NJ</u>	Telephone No. (include area code) Day <u>732-546-0735</u> Evening <u>Same</u>	
(2) Office <u>Vice President</u>	Name of officer <u>Christine Zemla</u>	Age <u>71</u>
Residence address <u>215 Winding Way So, Little Silver NJ</u>	Telephone No. (include area code) Day <u>732-241-4724</u> Evening <u>Same</u>	
(3) Office <u>Treasurer</u>	Name of officer <u>Emil Katterman</u>	Age <u>68</u>
Residence address <u>56 Hillside Ct. So, Easton PA</u>	Telephone No. (include area code) Day <u>201-755-3002</u> Evening <u>Same</u>	
(4) Office <u>Secretary</u>	Name of officer <u>John Dammacco</u>	Age <u>69</u>
Residence address <u>107 Harrow Ct., Neptune NJ</u>	Telephone No. (include area code) Day <u>908-692-7594</u> Evening <u>Same</u>	

Part F - Members of Applicant who will be in charge of the games

Name of member in charge	Residence address	Telephone No. (include area code) Day / Evening	Age
<u>Thomas Baldino</u>	<u>723 Columbia Ave, Union Beach</u>	<u>732-546-0735</u>	<u>76</u>
_____	_____	_____/_____	_____
_____	_____	_____/_____	_____
_____	_____	_____/_____	_____
_____	_____	_____/_____	_____

Part G - Members of Applicant who will assist in conducting the games

Name of member	Residence address	Age
<u>John Dammacco</u>	<u>107 Harrow Ct. Neptune NJ</u>	<u>69</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part H - Names of other organizations whose members will assist in conducting the games

Name and address of organization	How related	Identification No.
_____	_____	_____
_____	_____	_____
_____	_____	_____

If more space is needed in any section of this application, insert extra sheets of paper.

Part I - Statement of Applicant and member(s) in charge

State of New Jersey

County of Monmouth

} ss.

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

31st day of January, 2024

Joanne D. Baldino

Notary Public (Print name)

Joanne D. Baldino

Signature of Notary Public



JOANNE D. BALDINO
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES MARCH 24, 2028

Thomas R. Baldino, President

Signature of Officer and Title

John Dammaros

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the Legalized Games of Chance Control Commission must be presented to the Municipal Clerk with this application.

Effective date: 04/20/2023

Expiration date: 04/20/2025

Registration identification: 30-5-35146

Jersey Shore Jazz & Blues Foundation
3140 RT 35 #1009
HAZLET, NJ 07730



Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of, any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration.
This Registration Certificate may only be utilized by the above-named organization.

Mail to: Jersey Shore Jazz & Blues Foundation
3140 RT 35 #1009
HAZLET, NJ, 07730
Attn:

New Jersey Office of the Attorney General
Division of Consumer Affairs
Legalized Games of Chance Control Commission
Registration

A handwritten signature in black ink, appearing to read "E. Barrett".

Edward F. Barrett, Secretary
Legalized Games of Chance Control Commission

RESOLUTION 2024-47
RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES ON
603 16TH AVENUE (BLOCK 10 LOT 6.02)

WHEREAS, a tax overpayment in the amount of \$2,436.40, has resulted from a duplicate payment being applied to the property located at 603 16th Avenue (Block 10, Lot 6.02); and

WHEREAS, the Tax Collector has confirmed that a refund of this overpayment is in order;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lake Como that a refund of the overpayment of taxes, in the amount of \$2,436.40, be made payable to Wells Fargo and mailed to Wells Fargo Real Estate Tax Services Attn: Refunds/Financial Support P.O. Box 14506 Des Moines, IA 50328; and

BE IT FURTHER RESOLVED that the appropriate Borough officials are authorized to take action in accordance with this resolution.

Dated: February 6, 2024

Kevin G. Higgins
Mayor

Douglas Witte
Council President

Certification

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on February 6, 2024.

Amy L. Boney
Acting Borough Clerk



Borough of Lake Como

1740 Main Street • Lake Como, New Jersey 07719
(732) 681-3232 • FAX (732) 681-8981

Kevin G. Higgins
Mayor

Andrew Huisman
Administrator

*****MUST BE TYPED OR PRINTED NEATLY*****

SPECIAL EVENTS PERMIT APPLICATION

PLEASE COMPLETE THE FOLLOWING INFORMATION, AS REQUIRED BY
BOROUGH ORDINANCE NO. 93-576.

EVENT NAME: Spring Lake Five Mile Run
DATE OF EVENT: May 25th, 2024
TIME OF EVENT: 8:00 am / pm until 9:30 am / pm
Events must begin by 9:00am
APPLICANT/ORGANIZATION: Friends of the Spring Lake Five Mile Run, Inc
APPLICANT ADDRESS: P.O. Box 841
Spring Lake NJ 07762
TELEPHONE NUMBER: 732-814-9778

DAY OF EVENT CONTACT INFORMATION

PERSON RESPONSIBLE FOR EVENT: Edwin J. Hale, Race Director
NUMBER OF VOLUNTEERS FOR EVENT: 200
(Volunteers must be over the age of 18 and must be wearing safety vests at all times)
ADDRESS: Ocean Ave, Spring Lake
732-814-9778
PHONE NUMBER: 732-814-9778

WILL THERE BE AN ADMISSION CHARGE TO ATTEND?: X YES NO

IF YES, HOW MUCH?: \$ 60.00

LIABILITY INSURANCE COVERAGE? X YES NO

AMOUNT OF COVERAGE: \$ 2,000,000

HAVE YOU APPLIED TO BELMAR & SPRING LAKE? X YES NO

EVENTS WITH MORE THAN 500 PARTICIPANTS MUST APPLY TO WALL TWP.

IF NO, WHY? Race does not go into Wall Twp, we have never applied to Wall Twp
in the past.

***Certificate of Insurance MUST be submitted with the application**
before application will be reviewed*



Borough of Lake Como

1740 Main Street • Lake Como, New Jersey 07719
(732) 681-3232 • FAX (732) 681-8981

Kevin G. Higgins
Mayor

Andrew Huisman
Administrator

SPECIAL EVENTS PERMIT APPLICATION

LOCATION OF EVENTS AND COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY AND TRAFFIC CONTROL. EVENTS WITH OVER 500 PARTICIPANTS CANNOT USE VOLUNTEERS:

Race runs along Ocean Avenue, North Blvd. and turns back along Third Avenue into Spring Lake and turns left on South Blvd.

DESCRIBE ALL BOROUGH RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT:

Police presence at various intersections coordinated with the Spring Lake Police Department.

No parking on North Boulevard morning of the Race.

APPROXIMATE NUMBER OF CONTESTANTS, PARTICIPANTS, SPECTORS, AND/OR OTHER PEOPLE THAT COULD RESONABLY BE ANTICIPATED TO ATTEND THE EVENT: 12,000

THE BOROUGH OF LAKE COMO RESERVES THE RIGHT TO CANCEL ANY SPECIAL EVENT DUE TO CIRCUMSTANCES BEYOND ITS CONTROL, SUCH AS STORMS OR ANY NATURAL DISASTER.


SIGNATURE OF APPLICANT

01/11/2024

DATE

FOR OFFICE USE ONLY

Date Application Received

Received by

Date Application Reviewed & Approved by DPW

Reviewed by

Date Application Reviewed & Approved by Police

Reviewed by

Price from Police Department

Date Approved by Mayor & Council

JULIE KISS

NOTARY PUBLIC

STATE OF NEW JERSEY

MY COMMISSION EXPIRES APRIL 11, 2027

Appendix A





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/24/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Strategic Risk Transfers Inc P.O. Box 639 Somers CT 06071	CONTACT NAME: Certificate Department PHONE (A/C, No, Ext): 508-304-6106 E-MAIL: scott@srtings.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: US Specialty Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	FAX (A/C, No): 508-304-6107 NAIC # 29599
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COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input checked="" type="checkbox"/> Medical Expense GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	U24SE10095	05/22/2024	05/27/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	U24SE10095	05/22/2024	05/27/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	H24SE00021	05/22/2024	05/27/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Borough of Lake Como 1740 Main Street Lake Como NJ 07719	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ADDITIONAL REMARKS SCHEDULE

AGENCY Strategic Risk Transfers Inc		NAMED INSURED The Friends of the Spring Lake 5, Inc 1011 NJ-71	
POLICY NUMBER U24SE10095			
CARRIER US Specialty Insurance Co	NAIC CODE 29599	EFFECTIVE DATE: 05/22/2024	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

The Certificate Holder is added as Additional Insured with respects to our Insured's operations only.
This insurance is primary and non-contributory as required by written contract.
This coverage is with respect to Spring Lake 5-Mile event to be held 05/24/2024 - 05/25/2024 at Spring Lake, NJ Spring Lake NJ.
Waiver of Subrogation Applies (only as required by written contract).

ORDINANCE 2024-01

ORDINANCE AMENDING ORDINANCE 17-14.6 OF THE BOROUGH OF LAKE COMO'S DEVELOPMENT REGULATIONS

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LAKE COMO THAT ORDINANCE 17-14.6 BE AMENDED AS FOLLOWS:

The grading and drainage of lots shall be accomplished to secure proper drainage without impact to neighboring properties or adjacent drainage facilities and to prevent the collection of stormwater while minimizing the destruction of existing vegetation and the alteration of the existing topographic features of properties. Towards that end, the following standards shall apply:

- A. In the case of any soil disruption on a lot, re-grading shall not cause stormwater runoff onto adjacent properties.
- B. The utilization of new retaining walls as part of lot grading is prohibited.
- C. No alteration of an existing elevation of land shall be permitted without the approval of the Municipal Engineer.
- D. Roof leaders drains shall not be permitted to spill at or through the curb of any street in the Borough without the approval of the Municipal Engineer. Roof leaders and sump pump drains for all new structures or additions with a building footprint of 400 square feet or greater shall be piped directly to dry wells or seepage pits to be installed on the lot. The dry wells or seepage pits shall meet the following criteria:
 - (1) Each dry well or seepage pit shall provide a minimum of 40 cubic feet of storage volume exclusive of the perimeter stone. A minimum of one cubic foot of storage volume exclusive of the perimeter stone shall be provided for each 12 square feet of roof area tributary to the dry well.
 - (2) The dry wells shall be a minimum of two feet above the groundwater table and have a minimum of two feet of cover. They shall be located a minimum of 10 feet from any principal structure or 5 feet from any property line and shall not be located under an impervious surface without the approval of the Municipal Engineer, or Planning Board Engineer.
 - (3) The dry well shall be placed on, and be surrounded on the sides by, a six-inch layer of stone wrapped with a geotextile material to prevent migration of the backfill material into the stone.
 - (4) Overflows to the yard surface shall be provided at each leader pipe in case of back up of the dry well.

D. Basements

- (1) Basement floor slabs shall be a minimum of two (2) feet above the seasonal high groundwater elevation.

Adopted on First Reading

Dated: February 6, 2024

Amy L. Boney

Acting Borough Clerk

Adopted on Second Reading

Dated: _____

Amy L. Boney

Acting Borough Clerk

Approval by the Mayor on This ____ Day Of _____, 2024

Kevin G. Higgins, Mayor

RESOLUTION 2024-41

AUTHORIZATION TO CANCEL WATER/SEWER UTILITY OPERATING FUND APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-60

WHEREAS, N.J.S.A. 40A:4-60 provides for the cancellation of unexpended budget appropriations balances to budget operations prior to the end of the year; and,

WHEREAS, the following 2023 Water/Sewer Utility Operating Fund budget appropriation balances remain unexpended:

Water/Sewer Operating:	
Account	Amount
Other Expenses	\$50,000.00
PERS	\$8,000.00
SMRSA	\$90,000.00
Purchase of Water	\$15,000.00

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Budget Operations;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the above listed unexpended balances of the 2023 Water/Sewer Utility Operating Fund be canceled effective December 31, 2023, nunc pro tunc:

Dated: 02/06/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on February 6, 2024

Amy L. Boney, Acting Borough Clerk

Resolution 2024 - 42

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT 2023:

Per Attached Bill List \$ 38,880.92

WATER/SEWER ACCOUNT 2023:

Per Attached Bill List \$ 18,600.53

ACH WIRE PAYMENTS:

CURRENT: Per Attached Budget Entry List \$ 102,176.07

WATER/SEWER: Per Attached Budget Entry List \$ 64,057.92

2023 TOTAL: \$ 223,715.44

CURRENT ACCOUNT 2024:

Per Attached Bill List \$ 719,064.47

WATER/SEWER ACCOUNT 2024:

Per Attached Bill List \$ 6,242.03

DOG LICENSE ACCOUNT 2024:

Per Attached Bill List \$ 16.40

2024 TOTAL \$ 725,322.90

GENERAL CAPITAL ACCOUNT:

Per Attached Bill List \$ 2,505.00

TOURISM ACCOUNT:

Per Attached Bill List \$ 663.07

TOTAL OF ALL FUNDS \$ 952,206.41

Dated: February 6, 2024

Kevin G. Higgins
Mayor

Douglas Witte
Council President

Certification

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on February 6, 2024.

Amy L. Boney
Acting Borough Clerk

February 5, 2024
10:21 AM

Borough Of Lake Como
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N
Rcvd: Y
Bid: Y

Paid: N
Held: Y
State: Y

Void: N
Aprv: N
Other: Y

Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AMAZON	AMAZON BUSINESS								
		24-00001	01/17/24	FLAGS USA AND POW	Open	173.44	0.00		
AMCOPEST	AMCO SERVICES GROUP, INC.								
		24-00047	01/22/24	MONTHLY PEST CONTROL JANUARY	Open	110.00	0.00		
ATLSEFIR	ATLANTIC SECURITY & FIRE								
		24-00044	01/19/24	QUARTERLY MAINT. 2/1-4/30/24	Open	689.55	0.00		
BELMA	BOROUGH OF BELMAR								
		24-00021	01/18/24	GENERATOR STARTER REPAIR	Open	291.18	0.00		
		24-00031	01/18/24	FUEL SERVICE DECEMBER 2023	Open	1,135.63	0.00		
		24-00038	01/19/24	TRAFFIC CONTROL 11/30/23	Open	200.00	0.00		
						1,626.81			
BELMARPC	BELMAR PARADE COMMITTEE								
		24-00071	01/26/24	GOLD SIZE FULL COLOR AD	Open	250.00	0.00		
BISDIGIT	BISDIGITAL								
		24-00089	02/01/24	MNT-R-DCR SERVICE CONTRACT	Open	2,037.78	0.00		
C1161	THE COAST STAR								
		24-00022	01/18/24	FRIEND SONS OLD BRIDGE FR 1/11	Open	50.72	0.00		
		24-00023	01/18/24	LEGALS/AFFIDAVITS 1/11/24	Open	447.48	0.00		
		24-00056	01/23/24	ST PATS FUNDRAISERS 1/4/24	Open	287.88	0.00		
		24-00057	01/23/24	LEGALS/AFFIDAVITS 1/18/24	Open	88.56	0.00		
		24-00058	01/23/24	HEADLINER FUNDRAISER 1/18/24	Open	50.72	0.00		
		24-00076	01/29/24	MARINA GRILLE FUNDRAISER 2024	Open	50.72	0.00		
						976.08			
CABLE	OPTIMUM								
		24-00043	01/19/24	CABLE WIFI PHONE DEC-JAN	Open	975.25	0.00		
		24-00074	01/26/24	CABLE WIFI PHONE JAN-FEB	Open	975.30	0.00		
						1,950.55			
CAMPBELL	Michael B. Campbell								
		24-00081	02/01/24	GEESE CONTROL 2024	Open	2,000.00	0.00		
CENRE	CENTRAL JERSEY REGISTRARS' ASSO								
		24-00025	01/18/24	REGULAR MEMBERSHIP 2024	Open	20.00	0.00		
CMEASSOC	CME ASSOCIATES								
		24-00040	01/19/24	VARIOUS PROJECTS END OF 2023	Open	360.00	0.00		
COSTC	COSTCO WHOLESALE CLUB								
		24-00041	01/19/24	MEMBERSHIP RENEWAL JAN 2024	Open	63.98	0.00		

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Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
COSTC	COSTCO WHOLESALE CLUB		Continued				
24-00054	01/23/24	PAPER PRODUCTS	Open	<u>204.89</u>	0.00		
				268.87			
CTYTAXAD	COUNTY TAX ADMINISTRATOR						
24-00080	01/30/24	RECORDS ACCESS FEES 2023	Open	500.00	0.00		
DCA00	NJ DCA-DEPT OF COMMUNITY AFFAI						
24-00012	01/17/24	PERMIT SURCHARGE 10/1-12/31/23	Open	950.00	0.00		
DELIS	DELISA WASTE SERVICES						
24-00017	01/18/24	MONTHLY TRASH SERVICE JAN 2024	Open	12,116.67	0.00		
24-00018	01/18/24	RECYCLE TIPPING FEES DECEMBER	Open	1,926.11	0.00		
24-00019	01/18/24	TIPPING FEES DECEMBER 16-31	Open	2,467.76	0.00		
24-00034	01/18/24	TIPPING FEES JANUARY 1-15	Open	3,326.88	0.00		
24-00055	01/23/24	MONTHLY TRASH SERVICE FEB 2024	Open	<u>12,116.67</u>	0.00		
				31,954.09			
DELTADNJ	DELTA DENTAL OF NEW JERSEY						
24-00014	01/18/24	GROUP DENTAL INS FEBRUARY 2024	Open	1,159.71	0.00		
DSO	DENTAL SERVICE ORGANIZATION						
24-00007	01/17/24	EMPLOYEE DENTAL FEBRUARY	Open	267.15	0.00		
E333	EDMUNDS GOV TECH						
24-00064	01/25/24	SOFTWARE MAINTENANCE 2024	Open	21,934.96	0.00		
ELLNC	ELLCOTT NETWORK CONSULTANTS						
24-00063	01/25/24	2024 MAINTENANCE AGREEMENT	Open	2,221.89	0.00		
FASTSIGN	FAST SIGNS						
24-00083	02/01/24	STREET SIGNS	Open	751.91	0.00		
FRANCO	FRANCOTYP POSTALIA, INC.						
24-00013	01/17/24	POSTAGE MACHINE LEASE JANUARY	Open	117.00	0.00		
GOODELEC	GOOD FRIEND ELECTRIC						
24-00085	02/01/24	ELECTRICAL SUPPLIES JANUARY	Open	47.37	0.00		
H2MASSOC	H2M ASSOCIATES, INC.						
24-00035	01/18/24	LOURO VARIANCE APPLICATION	Open	475.00	0.00		
24-00036	01/18/24	MARROQUIN VARIANCE APPLICATION	Open	1,330.00	0.00		
24-00066	01/25/24	GENERAL CONSULTING	Open	95.00	0.00		
24-00067	01/25/24	UNLIMITED HOME IMP VARIENCE	Open	665.00	0.00		
24-00068	01/25/24	KARNANI SUBDIVISION	Open	460.00	0.00		
24-00069	01/25/24	ANZALONE VARIANCE	Open	<u>360.00</u>	0.00		
				3,385.00			
HUISMAN	ANDREW HUISMAN						
24-00059	01/23/24	MISC REIMBURSEMENTS	Open	260.54	0.00		
JC145	JCP&L						
24-00073	01/26/24	STREET LIGHTING DEC-JAN	Open	2,408.29	0.00		

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Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
JC146	JCP&L					
24-00039	01/19/24 ELECTRIC SERVICE NOV-DEC	Open	1,125.29	0.00		
24-00072	01/26/24 ELECTRIC SERVICE DEC-JAN	Open	1,345.39	0.00		
			2,470.68			
JEANN	JEANNETTE JIMENEZ					
23-00838	12/05/23 CLEANING SERVICE DECEMBER	Open	392.00	0.00		
24-00042	01/19/24 CLEANING SERVICE JANUARY 2024	Open	490.00	0.00		
			882.00			
KA191	KIEFER AWARDS					
24-00024	01/18/24 FIRE CHIEF WALL CLOCK	Open	277.50	0.00		
KEPWE	KEPWEL SPRING WATER CO.					
24-00029	01/18/24 WATER SERVICE DECEMBER	Open	62.75	0.00		
LAVAKIAN	LEON S. AVAKIAN, INC.					
24-00065	01/25/24 ENGINEERING FEES	Open	15,907.50	0.00		
M7420	MUNICIPAL CLERKS ASSOC MON CTY					
24-00046	01/19/24 2024 MEMBERSHIP DUES	Open	75.00	0.00		
MC123	MUNICIPAL CLERK'S ASSOC OF NJ					
24-00027	01/18/24 2023-2024 MEMBERSHIP APP.	Open	100.00	0.00		
NJ254	NJ NATURAL GAS CO					
24-00051	01/22/24 GAS SERVICE NOV DEC11-JAN11	Open	717.26	0.00		
NJADVANC	NJ ADVANCE MEDIA					
24-00060	01/23/24 SOLID WASTE/GARBAGE BID	Open	163.11	0.00		
NJAW0	NEW JERSEY AMERICAN WATER CO.					
24-00009	01/17/24 WATER SERVICE DECEMBER	Open	8,356.16	0.00		
NJC00	NJ CONFERENCE OF MAYORS					
24-00028	01/18/24 2024 MEMBERSHIP DUES	Open	295.00	0.00		
NJDOH	NJ Department of Health					
24-00087	02/01/24 MONTHLY DOG LICENSE REPORT JAN	Open	16.40	0.00		
NJLM	NJ LEAGUE OF MUNICIPALITIES					
24-00088	02/01/24 2024 MEMBERSHIP DUES	Open	335.00	0.00		
NJRWA	NEW JERSEY WATER ASSOCIATION					
24-00016	01/18/24 2024 SYSTEM MEMBERSHIP DUES	Open	465.00	0.00		
ONECC	ONE CALL CONCEPTS					
24-00037	01/18/24 REGULAR LOCATES DECEMBER	Open	10.01	0.00		
PWANJ	PUBLIC WORKS ASSOC. OF N.J.					
24-00075	01/26/24 2024 Membership	Open	75.00	0.00		

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Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
R4640	E. RUNYON T/A AQUATIC SERVICES						
24-00030	01/18/24	MONTHLY WATER TESTING DECEMBER	Open	465.00	0.00		
RANJ0	NJ REGISTRAR'S ASSOCIATION						
24-00026	01/18/24	2024 MEMBERSHIP	Open	25.00	0.00		
S1141	ADAM SCHNEIDER, ESQUIRE						
24-00077	01/29/24	PLAN BD ATTY 5/9-9/11/23 BAR A	Open	1,236.25	0.00		
SBBED	LAKE COMO BOARD OF EDUCATION						
24-00011	01/17/24	SCHOOL TAX LEVY JAN 2024	Open	326,569.90	0.00		
24-00086	02/01/24	SCHOOL TAX LEVY FEB 2024	Open	326,569.90	0.00		
				653,139.80			
SHAIN005	SHAIN SCHAFFER PC						
24-00048	01/22/24	MONTHLY LEGAL SERVICE JANUARY	Open	2,125.00	0.00		
SHAINSCH	SHAIN SCHAFFER PC						
24-00061	01/25/24	VARIOUS INVOICES AUG23 DEC23	Open	10,999.00	0.00		
24-00062	01/25/24	WATER DEPT SERVICE AUG23 DEC23	Open	2,057.00	0.00		
				13,056.00			
SMRSA	SO. MONMOUTH REG. SEWAGE AUTH.						
24-00006	01/17/24	1ST SEMI ANNUAL I&I PROJECT PM	Open	1,099.59	0.00		
SNJ26	STATE OF NEW JERSEY-PWT						
24-00008	01/17/24	WATER TAX OCT/NOV/DEC 2023	Open	115.01	0.00		
T0059	TAYLOR HARDWARE						
24-00032	01/18/24	HARDWARE STORE DECEMBER	Open	65.53	0.00		
24-00033	01/18/24	HARDWARE STORE DEC TOURISM	Open	73.03	0.00		
24-00082	02/01/24	HARDWARE STORE JANUARY 2024	Open	78.49	0.00		
				217.05			
TS184	TREASURER, STATE OF NJ						
24-00020	01/18/24	MARR.LIC.REPORT OCT/NOV/DEC	Open	50.00	0.00		
V0105	VAN WICKLE AUTO SUPPLY, INC.						
23-00828	12/01/23	AUTO PARTS PURCHASES DECEMBER	Open	144.46	0.00		
VERW1	VERIZON WIRELESS						
24-00010	01/17/24	CELULAR SERVICE JANUARY	Open	243.17	0.00		
VERX	VERIZON						
24-00045	01/19/24	DISPATCH PHONE JANUARY	Open	78.97	0.00		
WALLT	TOWNSHIP OF WALL						
24-00079	01/29/24	LEAF COMPOST TOTALS SSA21-1215	Open	1,050.00	0.00		
WOS00	MARK WOSZCZAK						
24-00052	01/22/24	REDMOND EMERGENCY MAIN BREAK	Open	6,297.76	0.00		

Vendor # Name									
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type		
Total Purchase Orders:		80	Total P.O. Line Items:	0	Total List Amount:	785,972.42	Total Void Amount:	0.00	

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	3-10	38,780.92	0.00	38,780.92	0.00	0.00	38,780.92
	3-20	18,600.53	0.00	18,600.53	0.00	0.00	18,600.53
Year Total:		57,381.45	0.00	57,381.45	0.00	0.00	57,381.45
	4-10	719,064.47	0.00	719,064.47	0.00	0.00	719,064.47
	4-20	6,242.03	0.00	6,242.03	0.00	0.00	6,242.03
	4-60	16.40	0.00	16.40	0.00	0.00	16.40
Year Total:		725,322.90	0.00	725,322.90	0.00	0.00	725,322.90
GENERAL CAPITAL F C-50		2,505.00	0.00	2,505.00	0.00	0.00	2,505.00
Tourism	T-74	763.07	0.00	763.07	0.00	0.00	763.07
Total of All Funds:		785,972.42	0.00	785,972.42	0.00	0.00	785,972.42

Batch Id: PAYROLL Batch Date: 01/17/24 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
4-10- -001-101 A&E S&W	Expenditure	PAYROLL	5,593.63		1
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -001-102 MAYOR AND COUNCIL S&W	Expenditure	PAYROLL	0.00		2
Db: 4-10- - -100-010	CURRENT CHECKING INVESTORS	Cr: 4-10- - -500-001	CURRENT APPROPRIATIONS		
4-10- -001-103 MUNICIPAL CLERK S&W	Expenditure	PAYROLL	2,734.80		3
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -003-101 FINANCIAL ADMIN S&W	Expenditure	PAYROLL	4,252.88		4
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -004-101 ASSESSMENT TAXES S&W	Expenditure	PAYROLL	944.44		5
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -005-101 COLLECTION OF TAXES S&W	Expenditure	PAYROLL	1,746.75		6
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -011-101 PUBLIC BUILDINGS & GROUNDS S&W	Expenditure	PAYROLL	0.00		7
Db: 4-10- - -100-010	CURRENT CHECKING INVESTORS	Cr: 4-10- - -500-001	CURRENT APPROPRIATIONS		
4-10- -012-101 PLANNING BOARD S&W	Expenditure	PAYROLL	0.00		8
Db: 4-10- - -100-010	CURRENT CHECKING INVESTORS	Cr: 4-10- - -500-001	CURRENT APPROPRIATIONS		
4-10- -015-301 MUNICIPAL PROSECUTOR	Expenditure	PAYROLL	853.01		9
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -018-101 STREETS & ROADS S&W	Expenditure	PAYROLL	8,755.01		10
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -022-101 BOARD OF HEALTH/VITAL STAT S&W	Expenditure	PAYROLL	158.70		11
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -026-101 BUILDING INSPECTOR S&W	Expenditure	PAYROLL	436.43		12
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -027-101 PLUMBING INSPECTOR S&W	Expenditure	PAYROLL	342.00		13
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
4-10- -028-101 FIRE INSPECTOR S&W Db: 4-10- - -500-001 CURRENT APPROPRIATIONS	Expenditure	PAYROLL	342.00		14
		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-10- -029-201 ELECTRICAL INSPECTOR S&W Db: 4-10- - -500-001 CURRENT APPROPRIATIONS	Expenditure	PAYROLL	342.00		15
		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-10- -030-101 CONSTRUCTION CODE S&W Db: 4-10- - -500-001 CURRENT APPROPRIATIONS	Expenditure	PAYROLL	3,902.15		16
		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-10- -030-301 ZONING OFFICIAL S&W Db: 4-10- - -500-001 CURRENT APPROPRIATIONS	Expenditure	PAYROLL	191.67		17
		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-10- -110-402 SOCIAL SECURITY SYSTEM Db: 4-10- - -500-001 CURRENT APPROPRIATIONS	Expenditure	PAYROLL	2,362.93		18
		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-10- -200-101 COURT S&W Db: 4-10- - -500-001 CURRENT APPROPRIATIONS	Expenditure	PAYROLL	1,513.87		19
		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-20- -100-101 WATER/SEWER S&W Db: 4-20- - -500-001 CURRENT APPROPRIATIONS	Expenditure	PAYROLL	5,174.57		20
		Cr: 4-20- - -100-010 w/S CHECKING INVESTORS			
4-20- -110-402 SOCIAL SECURITY SYSTEM Db: 4-20- - -500-001 CURRENT APPROPRIATIONS	Expenditure	PAYROLL	369.15		21
		Cr: 4-20- - -100-010 w/S CHECKING INVESTORS			
T-74-00-000-101 Reserve for Tourism Db: 4-74- - -100-010 Tourism Account Cash	Expenditure	PAYROLL	0.00		22
		Cr: 4-74- - -500-010 Reserve for Expenditures Tourism			
4-10- -200-102 PUBLIC DEFENDER Db: 4-10- - -500-001 CURRENT APPROPRIATIONS	Expenditure	PAYROLL	321.37		23
		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-10- -013-304 EMPLOYEE GROUP INSURANCE Db: 4-10- - -100-010 CURRENT CHECKING INVESTORS	Reimbursement	Health pre-tax payroll to current	1,891.97		24
		Cr: 4-10- - -500-001 CURRENT APPROPRIATIONS			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	4-10	34,793.64	1,891.97	0.00	0.00	0.00	0.00
	4-20	5,543.72	0.00	0.00	0.00	0.00	0.00
Year Total:		40,337.36	1,891.97	0.00	0.00	0.00	0.00
Tourism	T-74	0.00	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		40,337.36	1,891.97	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	23	40,337.36
Reimbursements:	1	1,891.97
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	24	

There are NO errors in this listing.

Please note that batch lines with zero amounts will not be updated.

Batch Id: PAYROLL Batch Date: 01/31/24 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
4-10- -001-101 A&E S&W	Expenditure	PAYROLL	5,612.91		1
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -001-102 MAYOR AND COUNCIL S&W	Expenditure	PAYROLL	0.00		2
Db: 4-10- - -100-010	CURRENT CHECKING INVESTORS	Cr: 4-10- - -500-001	CURRENT APPROPRIATIONS		
4-10- -001-103 MUNICIPAL CLERK S&W	Expenditure	PAYROLL	2,734.80		3
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -003-101 FINANCIAL ADMIN S&W	Expenditure	PAYROLL	4,252.88		4
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -004-101 ASSESSMENT TAXES S&W	Expenditure	PAYROLL	944.44		5
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -005-101 COLLECTION OF TAXES S&W	Expenditure	PAYROLL	2,165.97		6
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -011-101 PUBLIC BUILDINGS & GROUNDS S&W	Expenditure	PAYROLL	0.00		7
Db: 4-10- - -100-010	CURRENT CHECKING INVESTORS	Cr: 4-10- - -500-001	CURRENT APPROPRIATIONS		
4-10- -012-101 PLANNING BOARD S&W	Expenditure	PAYROLL	0.00		8
Db: 4-10- - -100-010	CURRENT CHECKING INVESTORS	Cr: 4-10- - -500-001	CURRENT APPROPRIATIONS		
4-10- -015-301 MUNICIPAL PROSECUTOR	Expenditure	PAYROLL	853.01		9
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -018-101 STREETS & ROADS S&W	Expenditure	PAYROLL	10,170.28		10
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -022-101 BOARD OF HEALTH/VITAL STAT S&W	Expenditure	PAYROLL	158.70		11
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -026-101 BUILDING INSPECTOR S&W	Expenditure	PAYROLL	436.43		12
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		
4-10- -027-101 PLUMBING INSPECTOR S&W	Expenditure	PAYROLL	342.00		13
Db: 4-10- - -500-001	CURRENT APPROPRIATIONS	Cr: 4-10- - -100-010	CURRENT CHECKING INVESTORS		

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
4-10- -028-101 FIRE INSPECTOR S&W	Expenditure	PAYROLL	342.00		14
Db: 4-10- - -500-001 CURRENT APPROPRIATIONS		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-10- -029-201 ELECTRICAL INSPECTOR S&W	Expenditure	PAYROLL	342.00		15
Db: 4-10- - -500-001 CURRENT APPROPRIATIONS		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-10- -030-101 CONSTRUCTION CODE S&W	Expenditure	PAYROLL	3,968.32		16
Db: 4-10- - -500-001 CURRENT APPROPRIATIONS		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-10- -030-301 ZONING OFFICIAL S&W	Expenditure	PAYROLL	191.67		17
Db: 4-10- - -500-001 CURRENT APPROPRIATIONS		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-10- -110-402 SOCIAL SECURITY SYSTEM	Expenditure	PAYROLL	2,603.27		18
Db: 4-10- - -500-001 CURRENT APPROPRIATIONS		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-10- -200-101 COURT S&W	Expenditure	PAYROLL	1,513.87		19
Db: 4-10- - -500-001 CURRENT APPROPRIATIONS		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-20- -100-101 WATER/SEWER S&W	Expenditure	PAYROLL	5,940.73		20
Db: 4-20- - -500-001 CURRENT APPROPRIATIONS		Cr: 4-20- - -100-010 w/S CHECKING INVESTORS			
4-20- -110-402 SOCIAL SECURITY SYSTEM	Expenditure	PAYROLL	454.47		21
Db: 4-20- - -500-001 CURRENT APPROPRIATIONS		Cr: 4-20- - -100-010 w/S CHECKING INVESTORS			
T-74-00-000-101 Reserve for Tourism	Expenditure	PAYROLL	0.00		22
Db: 4-74- - -100-010 Tourism Account Cash		Cr: 4-74- - -500-010 Reserve for Expenditures Tourism			
4-10- -200-102 PUBLIC DEFENDER	Expenditure	PAYROLL	0.00		23
Db: 4-10- - -100-010 CURRENT CHECKING INVESTORS		Cr: 4-10- - -500-001 CURRENT APPROPRIATIONS			
4-10- -013-304 EMPLOYEE GROUP INSURANCE	Reimbursement	Health pre-tax payroll to current	0.00		24
Db: 4-10- - -100-010 CURRENT CHECKING INVESTORS		Cr: 4-10- - -500-001 CURRENT APPROPRIATIONS			
4-10- -013-304 EMPLOYEE GROUP INSURANCE	Reimbursement	Health pre-tax payroll to current	0.00		25
Db: 4-10- - -100-010 CURRENT CHECKING INVESTORS		Cr: 4-10- - -500-001 CURRENT APPROPRIATIONS			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	4-10	36,632.55	0.00	0.00	0.00	0.00	0.00
	4-20	6,395.20	0.00	0.00	0.00	0.00	0.00
Year Total:		43,027.75	0.00	0.00	0.00	0.00	0.00
Tourism	T-74	0.00	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		43,027.75	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	23	43,027.75
Reimbursements:	2	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	25	

There are NO errors in this listing.

Please note that batch lines with zero amounts will not be updated.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	4-10	30,749.88	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		30,749.88	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	30,749.88
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: HLTHEMP Batch Date: 01/12/24 Batch Type: Recurring					
Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
4-10- -013-304 EMPLOYEE GROUP INSURANCE	Expenditure	ACTIVE EMPLOYEE HEALTH BENIFITS DEC	25,701.61		1
db: 4-10- - -500-001 CURRENT APPROPRIATIONS		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			
4-10- -013-304 EMPLOYEE GROUP INSURANCE	Expenditure	RETIRED EMPLOYEE HEALTH BENIFITS DEC	5,048.27		2
db: 4-10- - -500-001 CURRENT APPROPRIATIONS		Cr: 4-10- - -100-010 CURRENT CHECKING INVESTORS			

February 1, 2024
09:50 AM

Borough Of Lake Como
Budget Batch Update/Posting Report

Page No: 1

	Updated Entries	Updated Amount		
Reimbursements:	0	0.00		
Expenditures:	2	30,749.88		
Transfer In:	0	0.00		
Transfer Out:	0	0.00		
Cancel:	0	0.00		
Encumbrances:	0	0.00		
YTD 1099:	0	0.00		
Batch: HLTHEMP	Updated Entries: 2	Updated Amount: 30,749.88	Ref Num: 2270	

February 1, 2024
10:26 AM

Borough Of Lake Como
Budget Entry Verification Listing

Page No: 2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	4-20	52,119.00	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		52,119.00	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	52,119.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

February 1, 2024
10:26 AM

Borough Of Lake Como
Budget Entry Verification Listing

Page No: 1

Batch Id: USDA II Batch Date: 02/01/24 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
4-20- -280-003 Payment of Bond Principal	Expenditure	USDA PHASE II LOAN PAYMENT PRINCIPAL	19,500.99		1
Db: 4-20- -500-001 CURRENT APPROPRIATIONS		Cr: 4-20- -100-010 w/S CHECKING INVESTORS			
4-20- -280-002 INTEREST ON BONDS	Expenditure	USDA PHASE II LOAN PAYMENT INTEREST	32,618.01		2
Db: 4-20- -500-001 CURRENT APPROPRIATIONS		Cr: 4-20- -100-010 w/S CHECKING INVESTORS			

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10:26 AM

Borough Of Lake Como
Budget Batch Update/Posting Report

Page No: 1

	Updated Entries	Updated Amount		
Reimbursements:	0	0.00		
Expenditures:	2	52,119.00		
Transfer In:	0	0.00		
Transfer Out:	0	0.00		
Cancel:	0	0.00		
Encumbrances:	0	0.00		
YTD 1099:	0	0.00		

Batch: USDA II Updated Entries: 2 Updated Amount: 52,119.00 Ref Num: 2272



BOROUGH OF LAKE COMO - 000096246

Account Number 0409901248
Account Name Water & Sewer Fund
Currency USD

Balances as of 02/01/2024 09:55:45
Transactions As Of 02/01/2024 09:55:47

TODAY'S BALANCES

Opening Ledger	303,055.43	Opening Available	303,055.43	Current Available	251,913.00
Sweep to Line Balance	0.00	Sweep to Investment Balance	0.00	Total Debits	52,119.00
Total Credits	976.57				

TRANSACTION SUMMARY

Transaction Type	Credits	Credit Amount	Debits	Debit Amount
ACH	0	0.00	1	52,119.00
All Transactions	0	0.00	1	52,119.00

TRANSACTION DETAILS

Effective Date	Type	Transaction Description	Bank Reference	Customer Reference	Amount	Debit/Credit	Transaction Detail
02/01/2024	ACH	PREAUTHORIZED ACH DEBIT		0000000000	-52,119.00	Debit	Transaction Number : 024031005209882 Originator Name : USDA RD DCFO Beneficiary Name : BOROUGH OF LAKE COMO SEC : CCD

Resolution 2024 - 43

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following account:

CURRENT ACCOUNT:

NJ Natural Gas Co.

PB&G OE

\$ 717.26

Dated: February 6, 2024

Kevin G. Higgins
Mayor

Douglas Witte
Council President

Certification

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on February 6, 2024.

Amy L. Boney
Acting Borough Clerk

RESOLUTION 2024-44

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR FEE ACCOUNTING SERVICES

WHEREAS, the Borough of Lake Como has a need for Fee Accounting Services and will appoint a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Borough of Lake Como has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, Robert Allison, CPA, RMA, PSA of Holman, Frenia, Allison, P.C. will serve as Lead Consultant is hereby appointed to provide Fee Accounting Services, effective, nunc pro tunc, January 1, 2024 for a one-year term through December 31, 2024.

WHEREAS, Holman Frenia, Allison, P.C. has submitted a proposal indicating they will provide Fee Accounting Services for the Borough of Lake Como; and

WHEREAS, Robert Allison has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee on the Borough's list in the previous one year, and that the contract will prohibit the firm from making any reportable contributions through the term of the contract, and

WHEREAS, the Acting Chief Municipal Finance Officer has certified that funds are available for this professional service.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como hereby authorizes the Borough Clerk to enter into a contract with Holman, Frenia, Allison, P.C. as described herein; and,

Dated: February 6, 2024

Kevin G. Higgins
Mayor

Douglas Witte
Council President

Certification

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on February 6, 2024.

Amy L. Boney
Acting Borough Clerk

RESOLUTION 2024-45
A RESOLUTION AWARDING A CONTRACT FOR
BEHRMAN PARK PLAYGROUND IMPROVEMENTS UNDER THE
FY2023 COMMUNITY DEVELOPMENT BLOCK GRANT

WHEREAS, the Borough of Lake Como is the recipient of a FY2023 Community Development Block Grant from the Monmouth County Board of County Commissioners, for Behrman Park Playground Improvements in the amount of \$177,692.00; and

WHEREAS, six (6) quotes were solicited for the above referenced project. The apparent low quote was received from Precise Construction Incorporated of Freehold, NJ in the amount of \$143,275.00; and

WHEREAS, it is the recommendation of the Borough Engineer to award the contract to Precise Construction Incorporated of Freehold, NJ in the amount of \$143,275.00; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that a contract be awarded to Precise Construction Incorporated of Freehold, NJ in the amount of \$143,275.00, which will be funded by a FY2023 Community Development Block Grant.

BE IT FURTHER RESOLVED that copies of this resolution shall be forwarded to the Monmouth County Board of County Commissioners.

Dated: February 6, 2024

Kevin G. Higgins
Mayor

Douglas Witte
Council President


Certification

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on February 6, 2024

Amy L. Boney
Acting Borough Clerk

CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I Samantha Waters, Acting CFO of the Borough of Lake Como have ascertained that there are sufficient uncommitted funds in FY2023 Community Development Block Grant Acct # G-30-00-211-201 which has an available balance of \$177,692.00.


Samantha M. Waters
Acting Chief Finance Officer

RESOLUTION 2024-46

RESOLUTION OF THE BOROUGH OF LAKE COMO COUNCIL EXECUTIVE SESSIONS

WHEREAS, the Borough Council of the Borough of Lake Como must discuss matters which are not appropriate for discussion in a public meeting; and

WHEREAS, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in Closed Session pursuant to N.J.S.A. 10:4-12b; and

WHEREAS, the Borough Council intends to discuss matters as follows:

- ☐ Pursuant to N.J.S.A. 10:4-12b(1), "any matter which, by provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a." of N.J.S.A. 10:4-12, public meetings. The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- ☐ Pursuant to N.J.S.A. 10:4-12b(2), "any matter in which the release of information would impair a right to receive funds from the Government of the United States". The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- ☐ Pursuant to N.J.S.A. 10:4-12b(3), "any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- ☐ Pursuant to N.J.S.A. 10:4-12b(4), "any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Commission and:
- ☐ Pursuant to N.J.S.A. 10:4-12b(5), "any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matter were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- ☐ Pursuant to N.J.S.A. 10:4-12b(6), "any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- ☒ Pursuant to N.J.S.A. 10:4-12b(7), "any pending or anticipated litigation or contract negotiation other than in subsection b. (4)" of N.J.S.A. 10:4-12 "in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the

extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is: attorney-client privilege

- ☐ Pursuant to N.J.S.A. 10:4-12b(8), "any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- ☐ Pursuant to N.J.S.A. 10:4-12b(9), "any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

WHEREAS, the length of the Closed Session is estimated to be 30 minutes after which the public meeting of the Borough Council shall reconvene, and action may be taken.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council will recess into Closed Session for only the aforesaid subject(s); and

BE IT FURTHER RESOLVED that the Borough Council hereby declares that its discussion of the aforesaid subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure in accordance with the Open Public Meetings Act.

Dated: February 6, 2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Borough of Lake Como Council at its meeting held on February 6, 2024.

Amy Boney, Acting Borough Clerk

RESOLUTION 2023-48
RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
A SPECIAL PROJECTS ENGINEER

WHEREAS, the Borough of Lake Como has a need to acquire a Special Projects Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough of Lake Como has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, CME Associates, 3151 Bordentown Avenue, Parlin, NJ 08859 is hereby appointed as the Special Projects Engineer, effective February 6, 2024 through December 31, 2024; and

WHEREAS, CME Associates is a licensed Engineering firm in the State of New Jersey and has submitted a proposal indicating they will provide the service of Special Projects Engineer for the Borough of Lake Como; and

WHEREAS, CME Associates has previously served as the Municipal Engineer for the Borough of Lake Como and is highly experienced with the Borough of Lake Como; and

WHEREAS, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee on the Borough's list in the previous one year, and that the contract will prohibit the firm from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Municipal Finance Officer has certified that funds are available for this professional service.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como hereby authorizes the Borough Clerk to enter into a contract with CME Associates, in accordance with its proposal; and

BE IT FURTHER RESOLVED that this resolution shall be published in an official newspaper of the Borough of Lake Como.

Dated: February 6, 2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on February 6, 2024.

Amy L. Boney, Acting Borough Clerk