



**LAKE COMO BOROUGH
1740 MAIN STREET
LAKE COMO, NJ 07719
(732) 681-3232
AGENDA**

**DATE: JANUARY 2, 2024 7:30 PM
REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF LAKE COMO**

MEETING CALLED TO ORDER

SALUTE TO FLAG AND MOMENT OF SILENT PRAYER

SUNSHINE LAW

Introduction as required under the Sunshine Law: Adequate notice of this meeting has been provided by the adoption of a Resolution by the Mayor and Council on the third day of January 2023 in which Resolution the time and place of Agenda and Regular Meetings commencing with January 3, 2023 were set forth. Notice of same was delivered to the Asbury Park Press the Coast Star and TAPinto and a copy of the notice was posted on the borough website at www.lakecomonj.org and on the bulletin board in Borough Hall. All meetings are open to the public.

OATH OF OFFICE:

Councilman Nicholas DeMauro
Councilman Peter Ventrice

ROLL CALL

Douglas Witte
Hawley Scull
Christopher D'Antuono
Nicholas DeMauro
Peter Ventrice
Heather Albala-Doyle

NOMINATION OF COUNCIL PRESIDENT

MAYOR HIGGINS' ASSIGNMENT OF COMMITTEE MEMBERS

COMMUNICATIONS

REPORTS OF COMMITTEES

UNFINISHED BUSINESS

PUBLIC COMMENTS ON NEW BUSINESS

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution 2024-01
Time and Place of Regular Meetings

Resolution 2024-02
Approval of 2024 Meeting Dates

Resolution 2024-03
Setting Grace Period, Interest Rates and Policy for Taxes and Municipal Charges for 2024

Resolution 2024-04
Appointments to Authorities, Boards, Commissions and Committees

Resolution 2024-05
Designating Official Newspapers

Resolution 2024-06
Adopting a Cash Management Plan

Resolution 2024-07
Appointing Municipal Labor Attorney

Resolution 2024-08
Appointing Municipal Attorney

Resolution 2024-09
Waiving Yard Sale Fees

Resolution 2024-10
Appointing Community Development Block Grant Representatives

Resolution 2024-11
Authorizing the Filing of the Recycling Tonnage Grant Application

Resolution 2024-12
Establishing a fee for non-sufficient funds checks and/or uncollected funds

Resolution 2024-13
Appointing Municipal Bond Counsel

Resolution 2024-14
Appointing Zoning Officer

Resolution 2024-15
Appointing Municipal Engineer

Resolution 2024-16
Authorizing partial tax payments

Resolution 2024-17
Appointing the Americans with Disabilities Act Coordinator

Resolution 2024-18
Establishing fees for photocopies and duplication of electronic or computer-generated documents

Resolution 2024-19
Appointing the Clean Communities Coordinator

Resolution 2024-20
Appointing the Municipal Prosecutor

Resolution 2024-21
Appointing Public Defender

Resolution 2024-22
Appointing Special Tax Counsel

Resolution 2024-23
Electronic Tax Sale

Resolution 2024-24
Appointing Alternate/Conflict Prosecutor

Resolution 2024-25
Award of a Contract for Municipal Planner

Resolution 2024-26
Authorizing Aerial Mosquito Control Operations

Resolution 2024-27
Fee Resolution

Resolution 2024-28
Appointing Risk Management Consultant

NEW BUSINESS

Resolution 2024-29

Authorizing Contract with Monmouth County SPCA

Offered by Councilwoman Scull

Resolution 2024-30

Authorizing Contract with Dental Services Organization

Offered by Councilman D'Antuono

Resolution 2024-31

2024 Temporary Budget

Offered by Councilman Witte

PUBLIC COMMENTS

NEXT MEETING

The next regular meeting of the Mayor and Council will be held on Tuesday, January 16, 2024, immediately following the 7:30 PM Workshop meeting in the Lake Como Meeting Room. All meetings are open to the public.

MOTION TO ADJOURN

RESOLUTION 2024-1

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE COMO SETTING THE TIME AND PLACE FOR REGULAR AND WORKSHOP MEETINGS OF THE GOVERNING BODY.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Regular Meetings of the Governing Body of the Borough of Lake Como be held on the first and third Tuesday of each month and the Workshop Meetings be held prior to the Regular Meeting on the first and third Tuesday of each month at the Lake Como Borough Meeting Room, 1740 Main Street, Lake Como, Monmouth County, State of New Jersey.

The agenda and location of the meetings will be posted on the borough webpage www.lakecomonj.org and posted on the bulletin board at the Lake Como Borough Hall, 1740 Main Street, Lake Como, Monmouth County, State of New Jersey.

Workshop Meetings will begin at 7:30 PM and the Regular Meetings will begin at the immediate conclusion of the workshop meeting.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-2

BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Regular Meetings will be held following the workshop meetings at 7:30 PM scheduled on the following dates:

January 16, 2024
February 6, 2024
February 20, 2024
March 5, 2024
March 19, 2024
April 2, 2024
April 16, 2024
May 7, 2024
May 21, 2024
June 3, 2024 – 100th Anniversary Meeting (Monday)
June 18, 2024
July 2, 2024
July 16, 2024
August 6, 2024
August 20, 2024
September 3, 2024
September 17, 2024
October 1, 2024
October 15, 2024
November 6, 2024 (Wednesday)
December 3, 2024
December 17, 2024
January 7, 2025 (Reorganization Meeting)

Dated: 01/02/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-3
SETTING GRACE PERIOD, INTEREST RATES AND POLICY
FOR TAXES AND MUNICIPAL CHARGES FOR 2024

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes or assessments as provided by law; and,

WHEREAS, any unpaid taxes and municipal charges constitute an unfair burden on those taxpayers who pay their taxes and municipal charges in a timely manner and delinquent taxpayers should be required to carry their share of the tax burden; and,

WHEREAS, N.J.S.A. 40A: 5-17.1 allows for the cancellation of property tax delinquent amounts or refunds in the amounts of less than \$10 and allows the Governing Body to authorize a municipal employee to process this cancellation at the end of the tax year,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como, County of Monmouth, State of New Jersey, that the tax year 2023 is closed effective December 31, 2023 and that property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st and November 1st for the year 2024, with a ten-day grace period, after which dates, if unpaid, shall become delinquent, with interest charged as set forth below and reverting back to the due date on any quarterly installment of taxes. The Tax Collector is hereby authorized and directed to charge, subject to any abatement or discount for the late payment of taxes as provided by law:

1. Eight percent (8%) per annum on the first \$1,500 of taxes delinquent after due date; and,
2. Eighteen percent (18%) per annum on any amount in excess of \$1,500 delinquent after due date; and,
3. An additional penalty of six percent (6%) shall be added to any taxes, interest and municipal charges in excess of \$10,000 that remain unpaid at the end of any calendar year. This shall be calculated on the sum of all taxes from year to year and not on an individual year basis.

BE IT FURTHER RESOLVED that the tax collector shall have the authority to charge the following Fees:

Returned Check/Insufficient Funds	\$20.00 [NJSA 40:5-18]
Duplicate Tax Bills - \$5.00 for first	\$15.00 for each thereafter
Duplicate Tax Sale Certificate	\$100.00 [NJSA 54:5-52.1]

Mailing Fee for Tax Sale	up to \$25.00 per mailing [NJSA 54:5-26]
Tax Search	\$10.00 [NJSA 54:5-14]
Certificate of Cancellation/Redemption	
Unpaid and endorsed tax sale certificate	\$25.00
Redemption/Recalculation	\$50.00

BE IT FURTHER RESOLVED that the tax collector is authorized and directed to hold a tax sale for any unpaid prior year taxes, interest and other municipal charges; and,

BE IT FURTHER RESOLVED that the Tax Collector is authorized to cancel said tax amounts as deemed necessary; and,

BE IT FINALLY RESOLVED that this Resolution shall be published in its entirety once in the Asbury Park Press and that a certified copy of this Resolution shall be provided to the Tax Collector, Borough Auditor and Borough Attorney.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-4

**APPOINTMENTS-AUTHORITY,
BOARDS, COMMISSIONS,
COMMITTEES**

WHEREAS, N.J.S.A 40A: 60-5 provides that the Mayor nominate, and with the advice and consent of Council, appoint all subordinate officers of the Borough; and

WHEREAS, the Mayor has offered the following nominations for the offices and terms shown; and

WHEREAS, Council gives it consent;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como, County of Monmouth and State of New Jersey, that the following appointments and terms are hereby confirmed.

BUSINESS ADMINISTRATOR

Andrew Huisman – 1 year ending 12/31/24

ASSISTANT ADMINISTRATOR

Amy L. Boney – 1 year ending 12/31/24

TAX COLLECTOR

Robbin Kirk T1376 – 4 years ending 12/31/27

ASSESSMENT SEARCHER

Amy L. Boney – 1 year ending 12/31/24

REPRESENTATIVE TO MONMOUTH COUNTY OFFICE ON AGING

Marlene P. Ryan – 1 year ending 12/31/24

ACTING CERTIFIED FINANCE OFFICER

Samantha Waters – 1 year ending 12/31/24

ACTING BOROUGH CLERK

Amy L. Boney – 1 year ending 12/31/24

FUND COMMISSIONER AND SAFETY COORDINATOR

Andrew Huisman, Chairperson – 1 year ending 12/31/24
Amy L. Boney, Co-Chairperson – 1 year ending 12/31/24

THE BELMAR/LAKE COMO ST. PATRICK'S DAY PARADE COMMITTEE

Mayor Emeritus Michael B. Ryan, Chairperson – 1 year ending 12/31/24

Mayor Kevin G. Higgins, Co-Chairperson – 1 year ending 12/31/24

TAX SEARCH OFFICER

Robbin Kirk – 1 year ending 12/31/24

CERTIFIED RECYCLING PROFESSIONAL

Donald Brahn – 1 year ending 12/31/24

PUBLIC SAFETY DIRECTOR

Chief Tina Scott – 1 year ending 12/31/24

PLANNING BOARD

Class I - Kevin G. Higgins – Mayors Term ending 12/31/26

Class II – Eugene Cavanagh – 1 year ending 12/31/24

Class III – Douglas Witte – 1 year ending 12/31/24

Class IV – Keith Montgomery Goisse – 4 years ending 12/31/24

Class IV – Stephen Petrosino – 4 years ending 12/31/27

Class IV – Joseph Cavaluzzi – 4 years ending 12/31/24

Class IV – Allison Krilla – 4 years ending 12/31/24

Class IV – Gretchen Schmidhausler – 4 years ending 12/31/25

Class IV – Andrew Reiners – 4 years ending 12/31/26

Alternate #1 – Thomas Neff – 2 years ending 12/31/24

Alternate #2 – Michael Higgins – 2 years ending 12/31/25

Secretary – Viveca Graham – 1 year ending 12/31/24

ENVIRONMENTAL COMMISSION

Chairperson, Deborah Hilliard - 2 years ending 12/31/24

Planning Board Liaison, Andrew Reiners - 1 year ending 12/31/24

Council Liaison, Peter Ventrice – 3 years ending 12/31/24

Dr. Marilyn Weber – 3 years ending 12/31/25

John Buckley – 3 years ending 12/31/25

Alternate #1 Barbara Rumsby – 2 years ending 12/31/25

Secretary – Viveca Graham – 1 year ending 12/31/24

TOURISM COMMISSION

Chairperson, Dr. Laura Kelly - 2 years ending 12/31/24

Carly Ringer - 2 years ending 12/31/24

Robert Fahey – 2 years ending 12/31/24

Teresa Vassallo – 2 years ending 12/31/25

Hawley Scull – 3 years ending 12/31/24

Secretary – Amy L. Boney – 1 year ending 12/31/24

LOCAL EMERGENCY PLANNING COMMITTEE

Emergency Management Coordinator/Administrator, Andrew Huisman – 1 year ending 12/31/24
Deputy Emergency Management Coordinator, Sgt. Brian Poppert – 1 year ending 12/31/24
Mayor, Kevin G. Higgins – 1 year ending 12/31/24
Council Liaison, Nicholas DeMauro – 1 year ending 12/31/24
Public Safety Director, Tina Scott – 1 year ending 12/31/24
Fire Marshal, Edward Ratyniak – 1 year ending 12/31/24
Fire Chief, Nick Lorusso – 1 year ending 12/31/24
Director of Emergency Medical Services, Robert DeMartin – 1 year ending 12/31/24
Construction Code Official, John Rowe – 1 year ending 12/31/24
DPW Supervisor, Sean Rydholm – 1 year ending 12/31/24
Borough Engineer, Sam Avakian – 1 year ending 12/31/24
Municipal Judge, Dennis Lavender – 1 year ending 12/31/24
Borough Attorney, Marguerite Schaffer – 1 year ending 12/31/24

RECREATION DIRECTOR

Eugene Cavanagh – 1 year ending 12/31/24

PLUMBING SUBCODE OFFICIAL & INSPECTOR

Theodore Bianchi – 4 years ending 12/31/27

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-5

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE COMO DESIGNATING OFFICIAL BOROUGH NEWSPAPERS

WHEREAS, N.J.S.A 40:53-2 requires that all ordinances or other public notices which any municipality, except cities, may be required by any law to publish, where the manner of publication is not otherwise specifically provided for, shall be published in at least one official newspaper published and circulating in the municipality; and

WHEREAS, N.J.S.A 40:53-1 provides that the governing body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by the municipality; and

WHEREAS "Official Newspapers" as defined by N.J.S.A. 40:53-1 means paid, published and circulated in the municipality, and if there be no such newspaper, then in at least one published in the county in which the municipality is located and said newspaper is circulated; and

WHEREAS P.L. 1975 c.231 provides that a public body may provide electronic notice of any meeting of the public body through the Internet and defines "Electronic Notice" as advance notice available to the public via electronic transmission of at least forty-eight (48) hours, giving the time, date, location and, to the extent, known the agenda of any Regular, Special or Rescheduled Meeting, which notice shall accurately state whether formal action may or may not be taken at such meeting; and

WHEREAS Nothing in P.L. 1975 c.231 shall be construed as affecting or superseding the adequate notice requirements that are imposed by the "Open Public Meetings Act" and no electronic notice issued pursuant to this act shall be deemed to substitute for, or be considered in lieu of, such adequate notice,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como, in the County of Monmouth, State of New Jersey, that the Coast Star, published weekly in Manasquan, the Asbury Park Press, published daily, and the Star Ledger, published daily are hereby designated as the official newspapers for the Borough of Lake Como into which notices are to be provided under the Open Public Meetings Act (NJSA 10:4-6 to 10:4-21) of the State of New Jersey, otherwise known as "the Sunshine Law"; and

BE IT FURTHER RESOLVED, that TAPinto Belmar/Lake Como be and hereby is designated as the electronic news source for which notices and other matters are to be provided under the Open Public Meetings Act.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-6

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF LAKE COMO ADOPTING A CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Borough of Lake Como to earn additional revenue through the investment and prudent management of its cash receipts; and,

WHEREAS, N.J.S.A.40A:5-14 requires that each local unit shall annually adopt a Cash Management Plan,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como, County of Monmouth, and State of New Jersey that the following shall constitute the Cash Management Plan for the Borough of Lake Como and every board, committee or commission in the Borough of Lake Como shall deposit and manage its funds pursuant to this plan:

DEFINITIONS

1. Chief Financial Officer shall mean the person appointed pursuant to section 5 of P.L.1988, c.110 (C. 40A: 9-140.10).
2. Fiscal Year shall mean the period for which a local unit adopts a budget, as required pursuant to the "Local Budget Law," N.J.S.40A:4-1 et seq.
3. Cash Management Plan, pursuant to N.J.S.A. 40A:5-14, each local unit shall adopt a cash management plan and shall deposit, or invest, or both deposit and invest, its funds pursuant to that plan.

DESIGNATION OF DEPOSITORIES

The following financial institutions are designated official depositories:

Citizens Bank (formerly Investors Bank)
Kearny Bank
New Jersey Cash Management Fund, Citi Fund Services

Designated official depositories are required to submit to the Chief Financial Officer of the Municipality a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act notification of eligibility, which must be filed semiannually in the Department of Banking as of June 30th and December 31st of each year. Said notices must be available for annual audit.

DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight hours of receipt to maximize interest earnings.

Operating funds shall be deposited into interest bearing accounts to maximize interest earnings. Capital and debt service funds may be deposited into interest bearing accounts. Trust Funds may be deposited into interest bearing accounts in accordance with the State statutes regulating the Developer's Escrow deposits. Non-interest-bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal Laws prohibit the earning of interest on such funds.

AUTHORIZING SIGNATURES ON CHECKS

The following Borough Officials are hereby authorized to sign checks where combinations of two (2) or three (3) principal signatures are required:

Mayor
Acting Chief Financial Officer
Acting Municipal Clerk

Kevin G. Higgins
Samantha M. Waters
Amy L. Boney

AUDIT REQUIREMENT

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A.40A: 5-4.

AUTHORITY TO INVEST

By adopting this Resolution, the Council of the Borough of Lake Como is designating Samantha M. Waters, Acting Chief Financial Officer, who shall make and be responsible for the municipal deposits and investments.

INVESTMENT INSTRUMENTS

The Chief Financial Officer shall invest at his/her discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15.1.

REPORTING PROCEDURES

The Chief Financial Officer shall report all investments in accordance with N.J.S.A. 40A: 5- 15.2.

At a minimum the Chief Financial Officer shall:

Keep a record of all investments.

Keep cash position record, which reveals, on a daily basis, the status of the cash in its bank accounts.

Confirm investments with the Council at the next regularly scheduled

meeting.

Report monthly to the Governing Body as to the status of cash balances in the bank accounts, revenue collection, interest rates and interest earned.

CASH FLOW

The Chief Financial Officer shall ensure that the accounting system provides regular information concerning the cash position and investment performance.

All monies shall be turned over to the Chief Financial Officer and deposited in accordance with N.J.S.A. 40A: 5-15.

The Chief Financial Officer is authorized and directed to invest surplus funds of the Borough of Lake Como as the availability of the funds permit. In addition, it shall be the responsibility of the Chief Financial Officer to minimize the possibility of idle cash by depositing the monies in interest bearing accounts wherever practical and in the best interest of the Borough of Lake Como.

The Chief Financial Officer shall ensure that funds are borrowed for Capital Projects in a timely fashion.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-7
RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR LABOR ATTORNEY

WHEREAS, the Borough of Lake Como has a need to acquire a Labor Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough of Lake Como has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, Mark Kitrick, Esq. of the law firm King, Kitrick & Jackson, LLC has submitted a proposal indicating he will provide the service of Labor Attorney for the Borough of Lake Como; and

WHEREAS, Mark Kitrick, Esq. of King, Kitrick and Jackson, LLC be and is hereby appointed Labor Attorney, effective January 1, 2024, for a one-year term through December 31, 2024; and

WHEREAS, Mark Kitrick, Esq. of the law firm King, Kitrick & Jackson, LLC has been serving as the Labor Attorney for the Borough of Lake Como and is highly experienced with the Borough of Lake Como and its policies; and

WHEREAS, Mark Kitrick, Esq. of the law firm King, Kitrick & Jackson, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee on the Borough's list in the previous one year, and that the contract will prohibit the law firm from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Municipal Finance Officer has certified that funds are available for this professional service.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como hereby authorizes the Borough Clerk to enter a contract with Mark Kitrick, Esq. of the law firm King, Kitrick & Jackson, LLC in accordance with Mr. Kitrick's proposal; and

BE IT FURTHER RESOLVED that this resolution shall be published in an official newspaper of the Borough of Lake Como.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-8

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
MUNICIPAL ATTORNEY**

WHEREAS, the Borough of Lake Como has a need to acquire a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Borough of Lake Como has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, Marguerite M. Schaffer, Esq. is hereby appointed Municipal Attorney, effective January 1, 2024 for a one-year term through December 31, 2024.

WHEREAS, Marguerite M. Schaffer, Esq. is a licensed Attorney in the State of New Jersey and has submitted a proposal indicating she will provide the service of Municipal Attorney for the Borough of Lake Como; and

WHEREAS, Marguerite M. Schaffer, Esq. has been serving as the Municipal Attorney for the Borough of Lake Como and is highly experienced with the Borough of Lake Como.

WHEREAS, Marguerite M. Schaffer, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that she has not made any reportable contributions to a political or candidate committee on the Borough's list in the previous one year, and that the contract will prohibit the law firm from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Municipal Finance Officer has certified that funds are available for this professional service.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como hereby authorize the Borough Clerk to enter a contract with Marguerite M. Schaffer, Esq. as described herein; and,

BE IT FURTHER RESOLVED that this resolution shall be published in an official newspaper of the Borough of Lake Como.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-9

**A RESOLUTION WAIVING THE PERMIT FEES FOR
YARD SALES TWICE A YEAR**

WHEREAS, twice a year, the Borough of Lake Como holds town wide yard sales allowing all residents to participate in this community event; and

WHEREAS, these events are held in the spring and fall at no cost to the residents of the Borough of Lake Como; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk is hereby authorized to waive fees for all residents participating in the biannual town wide yard sales.

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-10

**APPOINTING THE COMMUNITY DEVELOPMENT
BLOCK GRANT REPRESENTATIVES**

BE IT RESOLVED, at the recommendation of Mayor Kevin G. Higgins, the Council has appointed

Andrew Huisman, Borough Representative
Amy L. Boney, Alternate Representative
Heather Albala-Doyle, Council Liaison

As per the Community Development Block Grant program,
For one year, commencing January 1, 2024, terminating
December 31, 2024.

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-11

**A RESOLUTION OF THE BOROUGH OF LAKE COMO
AUTHORIZING THE FILING OF AN APPLICATION
FOR A RECYCLING TONNAGE GRANT**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1967, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations imposed on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed for the year 2023.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Borough of Lake Como hereby endorses the submission of the 2023 recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Viveca Graham, Certified Recycling Professional, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant shall be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-12

BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como, County of Monmouth, and State of New Jersey, that the Borough Clerk, Municipal Court Administrator, Building Department, and Chief Municipal Finance Officer charge **\$20.00** for each check returned for insufficient funds and/or uncollected funds.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-13

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
BOND COUNSEL**

WHEREAS, the Borough of Lake Como has a need to acquire Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Borough of Lake Como has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, Wilentz, Goldman & Spitzer PA be and is hereby appointed Bond Counsel, effective January 1, 2024 for a one-year term through December 31, 2024.

WHEREAS, Wilentz, Goldman & Spitzer PA has submitted a proposal indicating they will provide the service of Bond Counsel for the Borough of Lake Como; and

WHEREAS, Wilentz, Goldman & Spitzer PA has been serving as the Bond Counsel for the Borough of Lake Como and is highly experienced with the Borough of Lake Como its current municipal financing.

WHEREAS, Wilentz, Goldman & Spitzer PA has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee on the Borough's list in the in the previous one year, and that the contract will prohibit the law firm from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Municipal Finance Officer has certified that funds are available for this professional service.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como hereby authorizes the Borough Clerk to enter a contract with Wilentz, Goldman & Spitzer PA as described herein; and,

BE IT FURTHER RESOLVED that this resolution shall be published in an official newspaper of the Borough of Lake Como.

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-14

BE IT RESOLVED, at the recommendation of Mayor Kevin G. Higgins, the Council has appointed

John P. Rowe

To the position of

Zoning Officer

for the Borough of Lake Como for one year,

Commencing January 1, 2024, terminating December 31, 2024.

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-15
RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
MUNICIPAL ENGINEER

WHEREAS, the Borough of Lake Como has a need to acquire a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough of Lake Como has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, Leon S. Avakian, Inc., 788 Wayside Road Neptune, NJ 07753 is hereby appointed Municipal Engineer, effective January 1, 2024 for a one-year term through December 31, 2024; and

WHEREAS, Leon S. Avakian, Inc. is a licensed Engineering firm in the State of New Jersey and has submitted a proposal indicating they will provide the service of Municipal Engineer for the Borough of Lake Como; and

WHEREAS, Leon S. Avakian, Inc. has been serving as the Municipal Engineer for the Borough of Lake Como and is highly experienced with the Borough of Lake Como; and

WHEREAS, Leon S. Avakian, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee on the Borough's list in the previous one year, and that the contract will prohibit the firm from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Municipal Finance Officer has certified that funds are available for this professional service.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como hereby authorizes the Borough Clerk to enter into a contract with Leon S. Avakian, Inc., in accordance with its proposal; and

BE IT FURTHER RESOLVED that this resolution shall be published in an official newspaper of the Borough of Lake Como.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-16

**AUTHORIZING PARTIAL TAX PAYMENTS
SUBJECT TO CONDITIONS PROVIDED BY STATE STATUTE**

WHEREAS, State Statute 54:4-66 dictates that taxes for municipalities operating under a Calendar Year shall be payable in four quarterly installments with due dates as follows: February 1st, May 1st, August 1st, and November 1st, and

WHEREAS, to assist taxpayers with maintaining a current balance and to maximize the tax collection rate, it would be in the best interest of the Borough of Lake Como to accept partial payments toward these property tax quarters, whether their respective charges have been established or not, and

WHEREAS, the acceptance of partial payments shall be limited to conditions that are not subject to statutes N.J.S.A. 54:5-1 through N.J.S.A. 54:5-10, commonly known as the “Tax Sale Law”, N.J.S.A. 54:5-19 through N.J.S.A. 54:34.3, the sale of real property to enforce liens; N.J.S.A. 54:5-54 through N.J.S.A. 54:5-63.1, rights of redemption; N.J.S.A. 54:5-65 through N.J.S.A. 54:5-76, redemption by installments, Borough rights to enforce or foreclose a tax sale lien; N.J.S.A. 54:4-63.11 through N.J.S.A. 54:4-134, tax appeal judgments, refunds, interest on refunds, and application of refunds; N.J.S.A. 54:3-27, payment of taxes pending appeal; and bankruptcy court or other court orders, and

WHEREAS, balances that exist after their respective grace periods shall be subject to N.J.S.A. 54:4-67, interest on delinquencies and 6% year end penalty for excess balances, and addressed by prior resolution; and

WHEREAS, this resolution is not made to supersede any laws that govern the tax collector’s office or that will harm the tax collection process, but is made to benefit the taxpayers of the Borough of Lake Como and the Borough itself.

NOW, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that partial payments toward pending or established tax quarters shall be accepted in accordance with the conditions listed above.

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-17

APPOINTING THE AMERICANS WITH DISABILITIES ACT COORDINATOR

BE IT RESOLVED, at the recommendation of Mayor Kevin G. Higgins, the Council has appointed

Annette Cline
730 19th Ave., Lake Como, NJ

To the position of Coordinator for the Borough of Lake Como for the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973; for one year, Commencing January 1, 2024, terminating December 31, 2024.

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-18

**ESTABLISHING FEES FOR PHOTOCOPIES AND DUPLICATION
OF ELECTRONIC OR COMPUTER-GENERATED DOCUMENTS**

BE IT RESOLVED, by the Mayor and Council of the Borough of Lake Como that the Borough of Lake Como shall charge fees for photocopies in accordance to N.J.S.A. 47:1A-5.b. A copy of the current State statute regarding photocopy fees shall be maintained in the Borough Clerk's office.

BE IT RESOLVED that all scanned or photocopied documents that are sent via facsimile shall be charged the same rate as the fees established for photocopies in response to any records requests.

BE IT RESOLVED that duplication of any electronic or computer-generated documents shall be charged the cost to the municipality for said copy. The Borough will not reproduce any records or documents that are copyright protected or that do not belong to the municipality.

BE IT FURTHER RESOLVED that copies of this Resolution shall be given to all Departments requiring them to charge as outlined above.

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-19

APPOINTING THE LAKE COMO CLEAN COMMUNITIES' COORDINATOR

BE IT RESOLVED, that at the recommendation of Mayor Kevin G. Higgins, the Council has appointed

VIVECA H. GRAHAM

To the position of Lake Como Clean Communities Coordinator

for the Borough of Lake Como for one year,

Commencing January 1, 2024, terminating December 31, 2024.

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-20

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
MUNICIPAL PROSECUTOR**

WHEREAS, the Borough of Lake Como has a need to appoint a Municipal Prosecutor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough of Lake Como has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, William G. McGuinn, Esq. be and is hereby appointed Municipal Prosecutor, effective January 1, 2024 for a one-year term through December 31, 2024; and

WHEREAS, William G. McGuinn, Esq. has submitted a proposal indicating they will provide the service of Municipal Prosecutor for the Borough of Lake Como; and

WHEREAS, William G. McGuinn, Esq. has been serving as the Municipal Prosecutor for the Borough of Lake Como and is highly experienced with the Borough of Lake Como Municipal Court; and

WHEREAS, William G. McGuinn, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee on the Borough's list in the in the previous one year, and that the contract will prohibit the law firm from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Municipal Finance Officer has certified that funds are available for this professional service.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como hereby authorizes the Borough Clerk to enter into a contract with William G. McGuinn, Esq., in accordance with his proposal; and

BE IT FURTHER RESOLVED that this resolution shall be published in an official newspaper of the Borough of Lake Como.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-21

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
PUBLIC DEFENDER**

WHEREAS, the Borough of Lake Como needs to retain Matthew Sage, Esq. to serve as Public Defender to the Borough of Lake Como, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Matthew Sage, Esq. be and is hereby appointed as Public Defender, effective January 1, 2024 for a one-year term through December 31, 2024; and

WHEREAS, Matthew Sage, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee on the Borough's list in the in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como hereby authorizes the Borough Clerk to enter a contract with Matthew Sage, Esq. at the rates established in his contract for professional services; and,

BE IT FURTHER RESOLVED that this resolution shall be published in an official newspaper of the Borough of Lake Como.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-22

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
SPECIAL TAX COUNSEL**

WHEREAS, the Borough of Lake Como needs to retain Alyssa Puccio, Esq. of the law firm of Shain Schaffer PC to serve as Special Tax Counsel to the Borough of Lake Como, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Alyssa Puccio, Esq. be and is hereby appointed as Special Tax Counsel, effective January 1, 2024 for a one-year term through December 31, 2024; and

WHEREAS, Shain Schaffer PC has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee on the Borough's list in the in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como hereby authorizes the Borough Clerk to enter a contract with Alyssa Puccio, Esq. at the rates established in her contract for professional services; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Tax Assessor; and

BE IT FURTHER RESOLVED that this resolution shall be published in an official newspaper of the Borough of Lake Como.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-23

Resolution Authorizing Electronic Tax Sale

WHEREAS, N.J.A.C. 5:33-1 authorizes electronic tax sales pursuant to rules and regulations promulgated by the Director of the Division of Local Government Service; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Borough of Lake Como wishes to hold an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Borough Tax Collector is authorized and directed to hold an electronic tax sale.

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-24

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
ALTERNATE/CONFLICT PROSECUTOR**

WHEREAS, the Borough of Lake Como needs to retain Susan L. Solda DeSimone, Esq. to serve as Alternate/Conflict Prosecutor to the Borough of Lake Como, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Susan L. Solda DeSimone, Esq. be and is hereby appointed as Alternate/Conflict Prosecutor, effective January 1, 2024 for a one-year term through December 31, 2024; and

WHEREAS, Susan L. Solda DeSimone, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that she has not made any reportable contributions to a political or candidate committee on the Borough's list in the in the previous one year, and that the contract will prohibit the law firm from making any reportable contributions through the term of the contract.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como hereby authorizes the Borough Clerk to enter a contract with Susan L. Solda DeSimone, Esq. at the rates established in their contract for professional services; and,

BE IT FURTHER RESOLVED that this resolution shall be published in an official newspaper of the Borough of Lake Como.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-25
RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
MUNICIPAL PLANNER

WHEREAS, the Borough of Lake Como has a need to acquire a Municipal Planner as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Borough of Lake Como has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, CME Associates, 3151 Bordentown Avenue, Parlin, NJ 08859 is hereby appointed Municipal Planner, effective January 1, 2024 for a one-year term through December 31, 2024.

WHEREAS, CME Associates is a licensed firm in the State of New Jersey and has submitted a proposal indicating they will provide the service of Municipal Planner for the Borough of Lake Como; and

WHEREAS, CME Associates has been serving as the Municipal Planner for the Borough of Lake Como and is highly experienced with the Borough of Lake Como.

WHEREAS, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee on the Borough's list in the previous one year, and that the contract will prohibit the firm from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Municipal Finance Officer has certified that funds are available for this professional service.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como hereby authorizes the Borough Clerk to enter into a contract with CME Associates, in accordance with their proposal; and

BE IT FURTHER RESOLVED that this resolution shall be published in an official newspaper of the Borough of Lake Como.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-26

**RESOLUTION AUTHORIZING THE COUNTY OF MONMOUTH MOSQUITO
CONTROL DIVISION TO CONDUCT AERIAL MOSQUITO CONTROL
OPERATIONS WITHIN THE BOROUGH OF LAKE COMO**

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the county; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the county of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated “congested area,” the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Borough of Lake Como is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW, THEREFORE, be it resolved as follows:

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or it’s agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:
 - a. The County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
 - b. Such operations will be performed in compliance with applicable Federal and State regulations, and

- c. The County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

Moved by:

Seconded by:

Ayes:

Nays:

Abstentions:

Absences:

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-27

FEE RESOLUTION

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the rules and regulations require a municipality to send two (2) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Borough of Lake Como wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

BE IT RESOLVED by the Council of the Borough of Lake Como that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2024 electronic tax sale.

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-28

WHEREAS, the Mayor has recommended the appointment of Acrisure as a Risk Management Consultant; and

WHEREAS, this appointment is considered an extraordinary unspecifiable service under the Local Public Contracts Law; and

WHEREAS, this contract may exceed 15% of the bid threshold; and

WHEREAS, the Business Administrator has solicited quotations from other qualified contractors; and

WHEREAS, the Mayor and Council, having utilized the services of Acrisure, believe they are the most qualified, reasonably priced entity to perform these services; and

WHEREAS, Acrisure has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee on the Borough's list in the previous one year, and that the contract will prohibit Acrisure from making any reportable contributions through the term of the Contract;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Lake Como, in the County of Monmouth and State of New Jersey, consent to the appointment of Acrisure for a term, *nunc pro tunc*, commencing January 1, 2024 and continuing through December 31, 2024; and

BE IT FURTHER RESOLVED, that this resolution shall be published in the official newspaper of the Borough of Lake Como.

Dated: 1/2/2024

Kevin Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024.

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-29

**A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT
WITH THE MONMOUTH COUNTY SPCA**

BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Borough Clerk/Administrator is hereby authorized to execute an agreement with the Monmouth County SPCA for animal control services along with the Trap and Release option for a one year term beginning January 1, 2024, ending December 31, 2024.

A copy of the agreement shall be attached to this resolution.

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk

RESOLUTION 2024-30

**A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT
WITH THE DENTAL SERVICES ORGANIZATION, INC.**

BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the Borough Clerk/Administrator is hereby authorized to execute an agreement with the Dental Services Organization, Inc., Plaza 35, 1030 St. Georges Avenue, Avenel, NJ 07001 for a term of February 1, 2024, ending January 31, 2024.

A copy of this agreement shall be attached to this resolution.

Dated: 01/02/2024

Kevin G. Higgins, Mayor

Douglas Witte, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on January 2, 2024

Amy L. Boney, Acting Borough Clerk