



**LAKE COMO BOROUGH
1740 MAIN STREET
LAKE COMO, NJ 07719
(732) 681-3232
MINUTES**

**DATE: AUGUST 2, 2022
REGULAR MEETING IMMEDIATELY FOLLOWING THE WORKSHOP**

MEETING CALLED TO ORDER

Mayor Higgins called the meeting to order at 7:31pm

SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION

SUNSHINE LAW

Introduction as required under the Sunshine Law: Adequate notice of this meeting has been provided by the adoption of a Resolution by the Mayor and Council on the fourth day of January 2022 in which Resolution the time and place of Agenda and Regular Meetings commencing with January 4, 2022 were set forth. Notice of same was delivered to the Asbury Park Press the Coast Star and TAPinto and a copy of the notice was posted on the borough website at www.lakecomonj.org and on the bulletin board in Borough Hall. All meetings are open to the public.

ROLL CALL

Douglas Witte	Present
Hawley Scull	Present
Christopher D'Antuono	Present
Nick DeMauro	Present
Peter Ventrice	Present
Heather Albala-Doyle	Present

APPROVAL OF MINUTES

Councilwoman Albala-Doyle made a motion to approve the minutes from the July 19, 2022 meeting, seconded by Councilwoman Scull, all are in favor.

COMMUNICATIONS

Acting Borough Clerk Amy Boney read a letter from Lake Como Department of Public Works, thanking the Mayor, Council and Borough Administrator for their work on the contract.

REPORTS OF COMMITTEES

- Councilwoman Albala-Doyle thanks Borough Administrator Andrew Huisman and the Lake Como DPW for their hard work getting the new sign and the fountain in the lake up and running, both look great. All other matters are in order.
- Councilman Ventrice reported that all matters are in order.

- Councilman DeMauro reported that all matters are in order.
- Councilman D'Antuono also thank the Lake Como DPW for their work getting the fountain up and running. All other matters are in order.
- Councilwoman Scull reported that the Lake Como Tourism Commission is still accepting vendor applications for Lake Como Day on Saturday, September 24th. The application is on the website at lakecomonj.org. All other matters are in order.
- Councilman Witte reported that all matters are in order.
- Mayor Higgins thanked Borough Administrator Andrew Huisman and the Lake Como DPW for all their hard work to get the fountain at the lake up and running. Mayor Higgins also thanked them for the work they did for the new electronic sign that is in front of Borough Hall and thank Bill Merkler for donating that sign to the Borough. All other matters are in order.

UNFINISHED BUSINESS

No Unfinished Business

PUBLIC COMMENTS ON NEW BUSINESS & CONSENT AGENDA

Councilman Witte made a motion to open the meeting to the public, seconded by Councilwoman Albala-Doyle, all are in favor.

No Public Comments

Councilman Witte made a motion to close the meeting to the public, seconded by Councilman DeMauro, all are in favor.

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution 2022-130
Refund of Street Opening Escrow

Resolution 2022-131
Refund of Street Opening Escrow

Councilman Witte made a motion to approve the items on the Consent Agenda, seconded by Councilman Ventrice, all are in favor.

NEW BUSINESS

Ordinance 2022-978
Second Reading and Public Hearing
Removing Handicap Spot

Offered by Councilman Witte and seconded by Councilman Ventrice.

No Public Comments

Roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, DeMauro, Ventrice and Albala-Doyle

No: None

Abstain: None

Absent: None

Resolution 2022-129

Appointing Community Development Block Grant Representative

Offered by Councilwoman Scull, seconded by Councilman D'Antuono, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, DeMauro, Ventrice and Albala-Doyle

No: None

Abstain: None

Absent: None

Resolution 2022-132

Payment of Bills

Offered by Councilwoman Albala-Doyle, seconded by Councilwoman Scull, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, DeMauro, Ventrice and Albala-Doyle

No: None

Abstain: None

Absent: None

Resolution 2022-133

Payment of NJNG Bill

Offered by Councilman DeMauro, seconded by Councilwoman Albala-Doyle, roll call vote as follows:

Yes: Councilmembers Witte, Scull, DeMauro, Ventrice and Albala-Doyle

No: None

Abstain: Councilman D'Antuono

Absent: None

Resolution 2022-134

Authorizing Request for Proposal for Needs Assessment Study

Offered by Councilman D'Antuono, seconded by Councilman DeMauro, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, DeMauro, Ventrice and Albala-Doyle

No: None

Abstain: None

Absent: None

Resolution 2022-135

Renewal of Membership in the Monmouth Municipal Joint Insurance Fund

Offered by Councilman Ventrice, seconded by Councilwoman Albala-Doyle, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, DeMauro, Ventrice and Albala-Doyle

No: None

Abstain: None

Absent: None

PUBLIC COMMENTS

Councilman Witte made a motion to open the meeting, seconded by Councilwoman Scull, all are in favor.

Jon Gibbons of 18th Avenue invited everyone to the celebration of Candide's Garden on Saturday, August 6th.

Allison Weidman of Parkway thanked the town and the Police Department for all their hard work making this a quieter summer but is concerned about the speeding on Parkway. Ms. Weidman also expressed her feeling about the center median on Parkway and how she would not like to see that median removed.

Jon Gibbons of 18th Avenue came before the council again and reiterated Ms. Weidman's views about the median, the Environmental Commission planted 12 trees on the median that the residents have been caring for and he too would not want the median removed.

Councilman Witte made a motion to close the meeting to the public, seconded by Councilwoman Scull, all are in favor.

NEXT MEETING

The next regular meeting of the Mayor and Council will be held on Tuesday, August 16, 2022, immediately following the 7:30 PM Workshop meeting. All meetings are open to the public.

MOTION TO ADJOURN

Councilwoman Scull made a motion to adjourn, seconded by Councilman D'Antuono, all are in favor.

Respectfully Submitted

Amy L. Boney

Acting Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.

To the Mayor, Council, and
Administrator:

The Department of Public Works would like to extend our sincere gratitude for your honest and fair negotiations in ensuring an equitable contract and continued success.

- LCDPW

RESOLUTION NO. 2022-130

WHEREAS, Stephen Hernek, owner of 1820 Greenwood Terrace, Lake Como, NJ, also known as Block - 3; Lot - 12, applied for Street Opening Permit #22-05 for a driveway, an apron, a curb cut and a sidewalk; and

WHEREAS, Mr. Hernek, paid the \$90.00 Application Fee, as well as the \$600.00 Escrow Fee which is refundable upon satisfactory completion of the job; and

WHEREAS, Sean Rydholm, Supervisor of the Department of Public Works, did visit the site for the purpose of inspecting the street and did find it to be in good condition.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the \$600.00 Escrow Fee posted with Check #1119 be refunded to Stephen Hernek.

Date: August 2, 2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

RESOLUTION NO. 2022-131

WHEREAS, Robert Fahey, owner of Joe's Surf Shack located at 415 18th Avenue, Lake Como, NJ, also known as Block - 8; Lot - 9, applied for Street Opening Permit #22-08 for a sidewalk and an apron replacement; and

WHEREAS, Mr. Fahey, paid the \$90.00 Application Fee, as well as the \$600.00 Escrow Fee which is refundable upon satisfactory completion of the job; and

WHEREAS, Andrew Huisman, Administrator/Superintendent of the Department of Public Works, did visit the site for the purpose of inspecting the street and did find it to be in good condition.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the \$600.00 Escrow Fee posted with Check #1659 be refunded to Robert Fahey.

Date: August 2, 2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

ORDINANCE NO. 2022-978

**AN ORDINANCE AMENDING CHAPTER 7-35.2 OF THE
REVISED GENERAL ORDINANCES OF THE
BOROUGH OF LAKE COMO**

BE IT ORDAINED by the Mayor and Council of the Borough of Lake Como that the following location shall be deleted from Chapter 7-35.2 Handicapped Parking on streets:

1724 Melrose Avenue

This ordinance shall take effect when finally passed and published according to law.

Dated: August 2, 2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

RESOLUTION NO. 2022-129

**APPOINTING THE COMMUNITY DEVELOPMENT
BLOCK GRANT REPRESENTATIVES**

BE IT RESOLVED that Mayor Kevin G. Higgins has appointed

Andrew Huisman, Borough Representative
Amy L. Boney, Alternate Borough Representative
Heather Albala-Doyle, Council Liaison

As per the Community Development Block Grant program,
For one year, commencing August 2, 2022, terminating
December 31, 2022.

A copy of this resolution shall be filed with the Board of County Commissioners.

Dated: 8/2/2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

Resolution 2022 – 132

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

Per Attached Bill List

\$ 412,523.13

WATER/SEWER ACCOUNT:

Per Attached Bill List

\$ 170,089.28

TOURISM ACCOUNT:

Per Attached Bill List

\$ 2750.00

Dated: July 19th, 2022

Kevin G. Higgins, Mayor

Amy L. Boney, Acting Borough Clerk

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 07/28/22 Report Format: Condensed

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
07/15/22	DAWND	22-00507	County Taxes	MC1 MONMOUTH COUNTY TREASURER1	285,692.06	
07/15/22	DAWND	22-00508	Library Taxes	MC2 MONMOUTH COUNTY TREASURER2	21,497.00	
07/15/22	DAWND	22-00509	Health Taxes	MC3 MONMOUTH COUNTY TREASURER3	5,920.69	
07/15/22	DAWND	22-00510	Open Space Taxes	MC4 MONMOUTH COUNTY TREASURER4	39,470.43	
07/15/22	DAWND	22-00517	Apr-Jun Water Tax	SNJ26 STATE OF NEW JERSEY-PWT	144.23	
07/15/22	DAWND	22-00518	2ND SEMI ANNUAL I&I PROJECT PT SMRSA	SO. MONMOUTH REG. SEWAGE AUTH.	77,211.70	
07/15/22	DAWND	22-00519	PHASE I PRINCIPAL AND INTEREST USDA	US DEPT OF AGRICULTURE	38,966.00	
07/15/22	DAWND	22-00520	WATER SERVICE JUN 1-30	NJAW0 NEW JERSEY AMERICAN WATER CO.	49,045.45	
07/15/22	DAWND	22-00521	BUILDING CELL PHONE	VERW1 VERIZON WIRELESS	43.02	
07/15/22	DAWND	22-00522	POSTAGE METER LEASE 8/12-11/11	QUADILEA Quadient Leasing USA, Inc.	214.83	
Total for Batch: DAWND					518,205.41	

Total for Date: 07/15/22 Total for All Batches: 518,205.41

07/18/22	DAWND	22-00466	Interpreting Services	CRANEYS Craney's Interpreting Services	100.00	
07/18/22	DAWND	22-00479	Fuel Account	BELMA BOROUGH OF BELMAR	1,683.66	
07/18/22	DAWND	22-00487	Paper Towels for Dispensers	SCRUBBER SCRUBBER DOCTOR JANITORAL SUPP	145.59	
07/18/22	DAWND	22-00524	payroll 7/20/22	SBPRA LAKE COMO PAYROLL ACCOUNT	34,679.97	
Total for Batch: DAWND					36,609.22	

Total for Date: 07/18/22 Total for All Batches: 36,609.22

07/22/22	DAWND	22-00529	Imp to 17th Ave. Phase III	CMEASSOC CME ASSOCIATES	1,431.00	
07/22/22	DAWND	22-00530	Copier Service Contract	MARCOTEC Marco Technologies LLC	80.36	
07/22/22	DAWND	22-00532	Dental Insurance August	DSO DENTAL SERVICE ORGANIZATION	71.62	
07/22/22	DAWND	22-00534	Street Signs	FASTSIGN Fast Signs	620.77	
Total for Batch: DAWND					2,203.75	

Total for Date: 07/22/22 Total for All Batches: 2,203.75

07/25/22	DAWND	22-00537	cabel service	CABLE CABLEVISION/OPTIMUM	849.26	
07/25/22	DAWND	22-00538	gas service 6/13-7/13	NJ254 NJ NATURAL GAS CO	192.90	
07/25/22	DAWND	22-00539	Street Lighting 7/19 billing	JC145 JCP&L	2,258.86	
Total for Batch: DAWND					3,301.02	

Total for Date: 07/25/22 Total for All Batches: 3,301.02

07/26/22	DAWND	22-00531	2022 Maintenance Agreement	ELLNC ELLICOTT NETWORK CONSULTANTS	1,796.55	
Total for Batch: DAWND					1,796.55	

Total for Date: 07/26/22 Total for All Batches: 1,796.55

07/27/22	DAWND	22-00526	Monthly Trash Service August	DELIS DELISA WASTE SERVICES	11,483.33	
07/27/22	DAWND	22-00527	Recycling Tipping Fees June	DELIS DELISA WASTE SERVICES	1,319.43	
07/27/22	DAWND	22-00528	Trash Tipping 7/1-7/15	DELIS DELISA WASTE SERVICES	3,559.26	
07/27/22	DAWND	22-00535	Electrical Supplies	GOODELEC Good Friend Electric	462.16	
07/27/22	DAWND	22-00541	Electrical Supplies	GOODELEC Good Friend Electric	29.94	

July 28, 2022
11:57 AM

Borough Of Lake Como
Received P.O. Batch Listing By P.O. Number

Page No: 2

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
07/27/22	DAWND	22-00543	Electrical Supplies	GOODELEC Good Friend Electric	2,173.06	
07/27/22	DAWND	22-00544	Fireworks LC Day 9/25 Deposit	CELEBRAT Celebration Fireworks	2,750.00	
07/27/22	DAWND	22-00545	Building Sign for DPW	FASTSIGN Fast Signs	<u>263.38</u>	
				Total for Batch: DAWND	22,040.56	
			Total for Date: 07/27/22	Total for All Batches:	22,040.56	
07/28/22	DAWND	22-00525	Animal Control Services June	MCSPCA MONMOUTH COUNTY SPCA	200.00	
07/28/22	DAWND	22-00546	Electric Service	JC146 JCP&L	<u>1,005.90</u>	
				Total for Batch: DAWND	1,205.90	
			Total for Date: 07/28/22	Total for All Batches:	1,205.90	

July 28, 2022
11:57 AM

Borough Of Lake Como
Received P.O. Batch Listing By P.O. Number

Page No: 3

Batch Id	Batch Total
Total for Batch: DAWND	585,362.41
Total of All Batches:	<u>585,362.41</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-10	412,523.13	0.00	0.00	412,523.13
	2-20	170,089.28	0.00	0.00	170,089.28
	2-74	2,750.00	0.00	0.00	2,750.00
Total of All Funds:		<u>585,362.41</u>	<u>0.00</u>	<u>0.00</u>	<u>585,362.41</u>

Resolution 2022-133

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following account:

CURRENT ACCOUNT:

NJ Natural Gas Co.

PB&G OE

\$ 192.90

Dated: August 2, 2022

Kevin G. Higgins, Mayor

Amy L. Boney, Acting Borough Clerk

RESOLUTION NO. 2022-134

**RESOLUTION OF THE BOROUGH OF LAKE COMO,
COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
AUTHORIZING REQUESTS FOR PROPOSALS FOR
NEEDS ASSESSMENT STUDY FOR A NEW BOROUGH HALL**

WHEREAS, the Mayor and Council of the Borough of Lake Como, County of Monmouth, State of New Jersey desire to explore the potential for development of the property at Block 31 Lot 25, known as 703 18th Avenue for the purpose of a new borough hall.

WHEREAS, a needs assessment study for the construction of a new borough hall shall be done to identify the needs and develop options that ensure highly functional workplaces and public service spaces.

WHEREAS, in an effort to explore such development, the Borough desires to request proposals from architectural firms to secure a needs assessment study.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como, that the Mayor, Borough Administrator and Municipal Clerk are hereby authorized and directed to prepare and advertise a Request for Proposals for a needs assessment study.

Dated: 08/02/2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

RESOLUTION 2022-135
RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE
MONMOUTH MUNICIPAL JOINT INSURANCE FUND

WHEREAS, Lake Como is a member of the Monmouth Municipal Joint Insurance Fund;
and

WHEREAS, said renewed membership terminates as of December 31, 2022 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Lake Como agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Ruler and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

This Resolution agreed to the 2nd day of August, 2022 by a vote of:

_____ Affirmative

_____ Negative

Kevin G. Higgins, Mayor

Date

Amy L. Boney, Acting Clerk

Date

**AGREEMENT TO RENEW MEMBERSHIP IN THE
MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the **Monmouth Municipal Joint Insurance Fund** (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, Lake Como is currently a member of said Fund, and;

WHEREAS, effective December 31, 2022, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Council of Lake Como has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. Lake Como hereby renews its membership in the Monmouth Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2023 and ending December 31, 2025*.

*12:01 am

2. Lake Como hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Monmouth Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. Lake Como agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of Lake Como in the Monmouth Municipal Joint Insurance Fund, the Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of Lake Como
5. Executed the ___ day of _____, 2022 as the lawful and binding act and deed of Lake Como, which execution has been duly authorized by public vote of the governing body.

MAYOR

ATTEST

MONMOUTH MUNICIPAL JOINT INSURANCE FUND

ATTEST