



**LAKE COMO BOROUGH
1740 MAIN STREET
LAKE COMO, NJ 07719
(732) 681-3232
AGENDA**

**DATE: DECEMBER 30, 2021 - VIRTUAL
REGULAR MEETING IMMEDIATELY FOLLOWING THE WORKSHOP**

MEETING CALLED TO ORDER

SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION

SUNSHINE LAW

Introduction as required under the Sunshine Law: Adequate notice of this meeting has been provided by the adoption of a Resolution by the Mayor and Council on the fifth day of January 2021 in which Resolution the time and place of Agenda and Regular Meetings commencing with January 5, 2021 were set forth. The December 21, 2021 regular meeting was postponed, in which notice of the new date and time were provided to the Coast Star, Asbury Park Press and TAPinto on December 20, 2021. The meeting notice was published on December 23, 2021 in the Coast Star. A copy of the notice was posted on the borough website at www.lakecomonj.org and on the bulletin board in Borough Hall. All meetings are open to the public.

ROLL CALL

Douglas Witte
Hawley Scull
Christopher D'Antuono
Nick DeMauro
Peter Ventrice
Heather Albala-Doyle

APPROVAL OF MINUTES

Minutes from the December 7, 2021 meeting

COMMUNICATIONS

REPORTS OF COMMITTEES

UNFINISHED BUSINESS

PUBLIC COMMENTS ON NEW BUSINESS & CONSENT AGENDA

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

NEW BUSINESS

Resolution 2021-143
Appropriation Transfer
Offered by Councilman Witte

Resolution 2021-144
Payment of Bills
Offered by Councilwoman Albala-Doyle

Resolution 2021-145
Refunding Water/Sewer Overpayment
Offered by Councilwoman Scull

PUBLIC COMMENTS

NEXT MEETING

The reorganization meeting of the Mayor and Council will be held on Tuesday, January 4, 2022 at 7:30 PM and the location is to be determined. All meetings are open to the public.

MOTION TO ADJOURN

Resolution 2021 – 143

Whereas, it appears that there was a deficit in budget appropriations for the calendar year 2021 and there is a surplus in other appropriations in the same budget:

Now, therefore, be it resolved by the Mayor and Council of the Borough of Lake Como that there be transferred from the following appropriation the amount hereinafter set forth:

WATER/SEWER ACCOUNT:

From:

Water Sewer OE	1-20- 100-201	\$1,906.27
SMRSA	1-20- 250-001	<u>7,003.36</u>
		\$8,909.63

To:

Purchase of Water	1-20- 150-001	\$8,909.63
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Dated: December 21, 2021

Kevin G. Higgins, Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

Resolution 2021 – 144

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

Per Attached Bill List \$49,104.92

WATER/SEWER ACCOUNT:

Per Attached Bill List \$11,357.07

PAYROLL ACCOUNT:

5165	Employee Payroll Dated 12/22/21	\$26,591.19
2421	Employee Payroll Dated 12/22/21	10,603.07
Wire	State of NJ-PERS	7,310.00
Wire	State of NJ-PERS	<u>7,310.00</u>
		\$51,814.26

TOURISM ACCOUNT:

1486	Shop Rite	\$ 1,050.00
1487	La Sierra Restaurant & Bar	100.00
1488	Vanity 18 Hair Salon	75.00
1489	Foot Envy, LLC	50.00
1490	Rudy's on Main	<u>25.00</u>
		1,300.00

Dated: December 21, 2021

Kevin G. Higgins, Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

December 22, 2021
01:38 PM

Red 21 12/24

Borough of Lake Como
Purchase Order Status Report by P.O. Number

Page No: 1

Range: First to Last
P.O. Type: All
Format: Condensed
Include Non-Budgeted: Y
Include Revenue: Y

First Enc Date Range: to 12/22/21

Open: N Rcvd/Prv/Held: Y Paid: N Void: N Deleted: N
Bid: Y State: Y Other: Y Exempt: Y As of Date: 12/22/21

PO #	PO Date	Vendor	Description	R/A/H Amount
21-00746	11/17/21	VAN WICKLE AUTO SUPPLY, INC.	November Purchases	123.87
21-00753	11/18/21	SHAIN SCHAFFER PC	Borough Attorney December	2,125.00
21-00764	11/22/21	GARDEN STATE LABORATORIES, INC	November Water Testing	547.00
21-00776	12/02/21	DELISA WASTE SERVICES	Tipping Fees November 15-30	2,497.81
21-00778	12/02/21	Crane's Interpreting Services	Interpreting Services-Mandarin	255.00
21-00784	12/02/21	JUNGLE LASERS, LLC.	Nat. Geomatica October	610.00
21-00796	12/09/21	COSTCO WHOLESALE CLUB	Membership Renewal	191.93
21-00797	12/10/21	Quill LLC	office Supplies	301.81
21-00798	12/10/21	THE COAST STAR	Legal Advertising	179.24
21-00800	12/10/21	KEPPEL SPRING WATER CO.	water/rental	74.50
21-00801	12/10/21	GARDEN STATE LABORATORIES, INC	December Water Analysis	207.00
21-00802	12/10/21	BOROUGH OF BELMAR	Purchase Fuel November	286.70
21-00804	12/10/21	MONMOUTH COUNTY SPCA	Animal Control November	200.00
21-00805	12/14/21	DELISA WASTE SERVICES	Street Sweep Container/debris	1,072.19
21-00806	12/14/21	VERIZON	Police Dispatch Telephone	78.07
21-00807	12/14/21	VERIZON WIRELESS	Buriding cell phone	85.52
21-00812	12/15/21	TREASURER, STATE OF NJ	Const. Official License Renew	91.00
21-00814	12/16/21	LAKE COMO WATER/SEWER ACCT	Caruso Charge Street Repairs	11,394.45
21-00819	12/17/21	LOUISE MEKOSH, PETTY CASH FUND	Petty Cash	29.93
21-00820	12/17/21	LAKE COMO PAYROLL ACCOUNT	Employee Payroll 12/22/21	37,194.26
21-00823	12/22/21	STATE TREASURER OF NJ	GMFO Certification Renewal	50.00
21-00826	12/22/21	CHE ASSOCIATES	Street Lighting	2,318.46
21-00827	12/22/21	CHE ASSOCIATES	IMPTS to Main St,S4/North Blvd	387.00
			IMPTS to 17th Avenue	161.25

Total Purchase Orders: 24 Total P.O. Line Items: 63

Total R/A/H Amount: 60,461.99

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	1-10	49,104.92	0.00	0.00	49,104.92
	1-20	11,357.07	0.00	0.00	11,357.07
Total of All Funds:		<u>60,461.99</u>	<u>0.00</u>	<u>0.00</u>	<u>60,461.99</u>

Resolution 2021-145

**RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF WATER/SEWER CHARGES ON
1606 MAIN STREET R207 (BLOCK 10 LOT 40 QUALIFIER C1207)**

WHEREAS, a water/sewer overpayment in the amount of \$59.22, has resulted from an overpayment prior to the sale of the home being applied to property located at 1606 Main Street R207 (Block 10, Lot 40 Qualifier C1207); and

WHEREAS, the Tax Collector has confirmed that a refund of this overpayment is in order;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lake Como that a refund of the overpayment of water/sewer charges, in the amount of \$59.22, be made payable to David Mancinelli, 881 Sigsbee Ave, Alpha, NJ 08865; and

BE IT FURTHER RESOLVED that the appropriate Borough officials are authorized to take action in accordance with this resolution.

Dated: 12/21/2021

Kevin G. Higgins
Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator