



**LAKE COMO BOROUGH
1740 MAIN STREET
LAKE COMO, NJ 07719
(732) 681-3232
AGENDA**

**DATE: AUGUST 2, 2022
REGULAR MEETING IMMEDIATELY FOLLOWING THE WORKSHOP**

MEETING CALLED TO ORDER

SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION

SUNSHINE LAW

Introduction as required under the Sunshine Law: Adequate notice of this meeting has been provided by the adoption of a Resolution by the Mayor and Council on the fourth day of January 2022 in which Resolution the time and place of Agenda and Regular Meetings commencing with January 4, 2022 were set forth. Notice of same was delivered to the Asbury Park Press the Coast Star and TAPinto and a copy of the notice was posted on the borough website at www.lakecomonj.org and on the bulletin board in Borough Hall. All meetings are open to the public.

ROLL CALL

Douglas Witte
Hawley Scull
Christopher D'Antuono
Nick DeMauro
Peter Ventrice
Heather Albala-Doyle

APPROVAL OF MINUTES

Minutes from the July 19, 2022 meeting

COMMUNICATIONS

REPORTS OF COMMITTEES

UNFINISHED BUSINESS

PUBLIC COMMENTS ON NEW BUSINESS & CONSENT AGENDA

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution 2022-130
Refund of Street Opening Escrow

Resolution 2022-131
Refund of Street Opening Escrow

NEW BUSINESS

Ordinance 2022-978
Second Reading and Public Hearing
Removing Handicap Spot
Offered by Councilman Witte

Resolution 2022-129
Appointing Community Development Block Grant Representative
Offered by Councilwoman Scull

Resolution 2022-132
Payment of Bills
Offered by Councilwoman Albala-Doyle

Resolution 2022-133
Payment of NJNG Bill
Offered by Councilman DeMauro

Resolution 2022-134
Authorizing Request for Proposal for Needs Assessment Study
Offered by Councilman D'Antuono

Resolution 2022-135
Renewal of Membership in the Monmouth Municipal Joint Insurance Fund
Offered by Councilman Ventrice

PUBLIC COMMENTS

NEXT MEETING

The next regular meeting of the Mayor and Council will be held on Tuesday, August 16, 2022, immediately following the 7:30 PM Workshop meeting. All meetings are open to the public.

MOTION TO ADJOURN

RESOLUTION NO. 2022-130

WHEREAS, Stephen Hernek, owner of 1820 Greenwood Terrace, Lake Como, NJ, also known as Block - 3; Lot - 12, applied for Street Opening Permit #22-05 for a driveway, an apron, a curb cut and a sidewalk; and

WHEREAS, Mr. Hernek, paid the \$90.00 Application Fee, as well as the \$600.00 Escrow Fee which is refundable upon satisfactory completion of the job; and

WHEREAS, Sean Rydholm, Supervisor of the Department of Public Works, did visit the site for the purpose of inspecting the street and did find it to be in good condition.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the \$600.00 Escrow Fee posted with Check #1119 be refunded to Stephen Hernek.

Date: August 2, 2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

RESOLUTION NO. 2022-131

WHEREAS, Robert Fahey, owner of Joe's Surf Shack located at 415 18th Avenue, Lake Como, NJ, also known as Block - 8; Lot - 9, applied for Street Opening Permit #22-08 for a sidewalk and an apron replacement; and

WHEREAS, Mr. Fahey, paid the \$90.00 Application Fee, as well as the \$600.00 Escrow Fee which is refundable upon satisfactory completion of the job; and

WHEREAS, Andrew Huisman, Administrator/Superintendent of the Department of Public Works, did visit the site for the purpose of inspecting the street and did find it to be in good condition.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that the \$600.00 Escrow Fee posted with Check #1659 be refunded to Robert Fahey.

Date: August 2, 2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

ORDINANCE NO. 2022-978

**AN ORDINANCE AMENDING CHAPTER 7-35.2 OF THE
REVISED GENERAL ORDINANCES OF THE
BOROUGH OF LAKE COMO**

BE IT ORDAINED by the Mayor and Council of the Borough of Lake Como that the following location shall be deleted from Chapter 7-35.2 Handicapped Parking on streets:

1724 Melrose Avenue

This ordinance shall take effect when finally passed and published according to law.

Dated: August 2, 2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

RESOLUTION NO. 2022-129

**APPOINTING THE COMMUNITY DEVELOPMENT
BLOCK GRANT REPRESENTATIVES**

WHEREAS, Mayor Kevin G. Higgins has appointed

Andrew Huisman, Borough Representative
Amy L. Boney, Alternate Borough Representative
Heather Albala-Doyle, Council Liaison

As per the Community Development Block Grant program,
For one year, commencing August 2, 2022, terminating
December 31, 2022.

Dated: 8/2/2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

Resolution 2022 – 132

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

Per Attached Bill List

\$ 412,523.13

WATER/SEWER ACCOUNT:

Per Attached Bill List

\$ 170,089.28

TOURISM ACCOUNT:

Per Attached Bill List

\$ 2750.00

Dated: July 19th, 2022

Kevin G. Higgins, Mayor

Amy L. Boney, Acting Borough Clerk

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 07/28/22 Report Format: Condensed

| Rcvd Date | Batch Id | PO # | Description | Vendor | Amount | Contract |
|------------------------|----------|----------|--------------------------------------|-------------------------------------|------------|----------|
| 07/15/22 | DAWND | 22-00507 | County Taxes | MC1 MONMOUTH COUNTY TREASURER1 | 285,692.06 | |
| 07/15/22 | DAWND | 22-00508 | Library Taxes | MC2 MONMOUTH COUNTY TREASURER2 | 21,497.00 | |
| 07/15/22 | DAWND | 22-00509 | Health Taxes | MC3 MONMOUTH COUNTY TREASURER3 | 5,920.69 | |
| 07/15/22 | DAWND | 22-00510 | Open Space Taxes | MC4 MONMOUTH COUNTY TREASURER4 | 39,470.43 | |
| 07/15/22 | DAWND | 22-00517 | Apr-Jun Water Tax | SNJ26 STATE OF NEW JERSEY-PWT | 144.23 | |
| 07/15/22 | DAWND | 22-00518 | 2ND SEMI ANNUAL I&I PROJECT PT SMRSA | SO. MONMOUTH REG. SEWAGE AUTH. | 77,211.70 | |
| 07/15/22 | DAWND | 22-00519 | PHASE I PRINCIPAL AND INTEREST USDA | US DEPT OF AGRICULTURE | 38,966.00 | |
| 07/15/22 | DAWND | 22-00520 | WATER SERVICE JUN 1-30 | NJAW0 NEW JERSEY AMERICAN WATER CO. | 49,045.45 | |
| 07/15/22 | DAWND | 22-00521 | BUILDING CELL PHONE | VERW1 VERIZON WIRELESS | 43.02 | |
| 07/15/22 | DAWND | 22-00522 | POSTAGE METER LEASE 8/12-11/11 | QUADILEA Quadient Leasing USA, Inc. | 214.83 | |
| Total for Batch: DAWND | | | | | 518,205.41 | |

Total for Date: 07/15/22 Total for All Batches: 518,205.41

| | | | | | | |
|------------------------|-------|----------|-----------------------------|---|-----------|--|
| 07/18/22 | DAWND | 22-00466 | Interpreting Services | CRANEYS Craney's Interpreting Services | 100.00 | |
| 07/18/22 | DAWND | 22-00479 | Fuel Account | BELMA BOROUGH OF BELMAR | 1,683.66 | |
| 07/18/22 | DAWND | 22-00487 | Paper Towels for Dispensers | SCRUBBER SCRUBBER DOCTOR JANITORAL SUPP | 145.59 | |
| 07/18/22 | DAWND | 22-00524 | payroll 7/20/22 | SBPRA LAKE COMO PAYROLL ACCOUNT | 34,679.97 | |
| Total for Batch: DAWND | | | | | 36,609.22 | |

Total for Date: 07/18/22 Total for All Batches: 36,609.22

| | | | | | | |
|------------------------|-------|----------|----------------------------|---------------------------------|----------|--|
| 07/22/22 | DAWND | 22-00529 | Imp to 17th Ave. Phase III | CMEASSOC CME ASSOCIATES | 1,431.00 | |
| 07/22/22 | DAWND | 22-00530 | Copier Service Contract | MARCOTEC Marco Technologies LLC | 80.36 | |
| 07/22/22 | DAWND | 22-00532 | Dental Insurance August | DSO DENTAL SERVICE ORGANIZATION | 71.62 | |
| 07/22/22 | DAWND | 22-00534 | Street Signs | FASTSIGN Fast Signs | 620.77 | |
| Total for Batch: DAWND | | | | | 2,203.75 | |

Total for Date: 07/22/22 Total for All Batches: 2,203.75

| | | | | | | |
|------------------------|-------|----------|------------------------------|---------------------------|----------|--|
| 07/25/22 | DAWND | 22-00537 | cabel service | CABLE CABLEVISION/OPTIMUM | 849.26 | |
| 07/25/22 | DAWND | 22-00538 | gas service 6/13-7/13 | NJ254 NJ NATURAL GAS CO | 192.90 | |
| 07/25/22 | DAWND | 22-00539 | Street Lighting 7/19 billing | JC145 JCP&L | 2,258.86 | |
| Total for Batch: DAWND | | | | | 3,301.02 | |

Total for Date: 07/25/22 Total for All Batches: 3,301.02

| | | | | | | |
|------------------------|-------|----------|----------------------------|------------------------------------|----------|--|
| 07/26/22 | DAWND | 22-00531 | 2022 Maintenance Agreement | ELLNC ELLICOTT NETWORK CONSULTANTS | 1,796.55 | |
| Total for Batch: DAWND | | | | | 1,796.55 | |

Total for Date: 07/26/22 Total for All Batches: 1,796.55

| | | | | | | |
|----------|-------|----------|------------------------------|-------------------------------|-----------|--|
| 07/27/22 | DAWND | 22-00526 | Monthly Trash Service August | DELIS DELISA WASTE SERVICES | 11,483.33 | |
| 07/27/22 | DAWND | 22-00527 | Recycling Tipping Fees June | DELIS DELISA WASTE SERVICES | 1,319.43 | |
| 07/27/22 | DAWND | 22-00528 | Trash Tipping 7/1-7/15 | DELIS DELISA WASTE SERVICES | 3,559.26 | |
| 07/27/22 | DAWND | 22-00535 | Electrical Supplies | GOODELEC Good Friend Electric | 462.16 | |
| 07/27/22 | DAWND | 22-00541 | Electrical Supplies | GOODELEC Good Friend Electric | 29.94 | |

July 28, 2022
11:57 AM

Borough Of Lake Como
Received P.O. Batch Listing By P.O. Number

Page No: 2

| Rcvd Date | Batch Id | PO # | Description | Vendor | Amount | Contract |
|-----------|----------|----------|-------------------------------|--------------------------------|-----------------|----------|
| 07/27/22 | DAWND | 22-00543 | Electrical Supplies | GOODELEC Good Friend Electric | 2,173.06 | |
| 07/27/22 | DAWND | 22-00544 | Fireworks LC Day 9/25 Deposit | CELEBRAT Celebration Fireworks | 2,750.00 | |
| 07/27/22 | DAWND | 22-00545 | Building Sign for DPW | FASTSIGN Fast Signs | <u>263.38</u> | |
| | | | | Total for Batch: DAWND | 22,040.56 | |
| | | | Total for Date: 07/27/22 | Total for All Batches: | 22,040.56 | |
| 07/28/22 | DAWND | 22-00525 | Animal Control Services June | MCSPCA MONMOUTH COUNTY SPCA | 200.00 | |
| 07/28/22 | DAWND | 22-00546 | Electric Service | JC146 JCP&L | <u>1,005.90</u> | |
| | | | | Total for Batch: DAWND | 1,205.90 | |
| | | | Total for Date: 07/28/22 | Total for All Batches: | 1,205.90 | |

July 28, 2022
11:57 AM

Borough Of Lake Como
Received P.O. Batch Listing By P.O. Number

Page No: 3

| Batch Id | Batch Total |
|------------------------|-------------------|
| Total for Batch: DAWND | 585,362.41 |
| Total of All Batches: | <u>585,362.41</u> |

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|------|-------------------|---------------|-------------|-------------------|
| | 2-10 | 412,523.13 | 0.00 | 0.00 | 412,523.13 |
| | 2-20 | 170,089.28 | 0.00 | 0.00 | 170,089.28 |
| | 2-74 | 2,750.00 | 0.00 | 0.00 | 2,750.00 |
| Total of All Funds: | | <u>585,362.41</u> | <u>0.00</u> | <u>0.00</u> | <u>585,362.41</u> |

Resolution 2022-133

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following account:

CURRENT ACCOUNT:

NJ Natural Gas Co.

PB&G OE

\$ 192.90

Dated: August 2, 2022

Kevin G. Higgins, Mayor

Amy L. Boney, Acting Borough Clerk

RESOLUTION NO. 2022-134

**RESOLUTION OF THE BOROUGH OF LAKE COMO,
COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
AUTHORIZING REQUESTS FOR PROPOSALS FOR
NEEDS ASSESSMENT STUDY FOR A NEW BOROUGH HALL**

WHEREAS, the Mayor and Council of the Borough of Lake Como, County of Monmouth, State of New Jersey desires to explore the potential for development of the property at Block 31 Lot 25, known as 703 18th Avenue for the purpose of a new borough hall.

WHEREAS, a needs assessment study for the construction of a new borough hall shall be done to identify the needs and develop option that ensure highly functional workplaces and public service spaces.

WHEREAS, in an effort to explore such development, the Borough desires to request proposals from architectural firms to secure a needs assessment study.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como, that the Mayor, Borough Administrator and Municipal Clerk are hereby authorized and directed to prepare and advertise a Request for Proposals for a needs assessment study.

Dated: 08/02/2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

RESOLUTION 2022-135

**RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE
MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, Lake Como is a member of the Monmouth Municipal Joint Insurance Fund;
and

WHEREAS, said renewed membership terminates as of December 31, 2022 unless
earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Lake Como agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Ruler and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

This Resolution agreed to the 2nd day of August, 2022 by a vote of:

_____ Affirmative

_____ Negative

Kevin G. Higgins, Mayor

Date

Amy L. Boney, Acting Clerk

Date

**AGREEMENT TO RENEW MEMBERSHIP IN THE
MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the **Monmouth Municipal Joint Insurance Fund** (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, Lake Como is currently a member of said Fund, and;

WHEREAS, effective December 31, 2022, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Council of Lake Como has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. Lake Como hereby renews its membership in the Monmouth Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2023 and ending December 31, 2025*.

*12:01 am

2. Lake Como hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Monmouth Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. Lake Como agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of Lake Como in the Monmouth Municipal Joint Insurance Fund, the Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of Lake Como
5. Executed the ___ day of _____, 2022 as the lawful and binding act and deed of Lake Como, which execution has been duly authorized by public vote of the governing body.

MAYOR

ATTEST

MONMOUTH MUNICIPAL JOINT INSURANCE FUND

ATTEST

RESOLUTION NO. 2022-127

**RESOLUTION AWARDING A BID FOR THE WALKWAY IMPROVEMENTS TO
LAKE COMO IN THE BOROUGH OF LAKE COMO PROJECT
FUNDING BY AN OPEN SPACE GRANT**

WHEREAS, the Borough of Lake Como has advertised for bids for the Improvements to Lake Como in the Borough of Lake Como in the Coast Star on June 16, 2022; and

WHEREAS, the Project Engineer and Acting Borough Clerk have received bids on June 30, 2022, as advertised; and,

WHEREAS, the Project Engineer has reviewed the three bids received and has recommended to award to the apparent low bidder, which was submitted by Precise Construction, Inc. of Freehold, NJ, in the amount of \$229,615.00.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Borough Administrator are hereby authorized and directed to award the contract for walkway improvements to Lake Como to Precise Construction, Inc. of Freehold, NJ, in the amount of \$229,615.00.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in an official newspaper as required by law within ten (10) days of its passage.

Dated: 07/19/2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

RESOLUTION NO. 2022-128

**RESOLUTION AWARDING A BID FOR THE LANDSCAPING IMPROVEMENTS TO
LAKE COMO IN THE BOROUGH OF LAKE COMO PROJECT
FUNDING BY AN OPEN SPACE GRANT**

WHEREAS, the Borough of Lake Como has advertised for bids for the Landscaping Improvements to Lake Como in the Borough of Lake Como in the Coast Star on June 16, 2022; and

WHEREAS, the Project Engineer and Acting Borough Clerk have received bids on June 30, 2022, as advertised; and,

WHEREAS, the Project Engineer has reviewed the three bids received and has recommended to award to the apparent low bidder which was submitted by Down to Earth Landscaping, of Jackson, NJ, in the amount of \$146,392.00.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Borough Administrator are hereby authorized and directed to award the contract to provide landscaping improvements to Down to Earth Landscaping, of Jackson, NJ, in the amount of \$146,392.00.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in an official newspaper as required by law within ten (10) days of its passage.

Dated: 07/19/2022

Kevin G. Higgins
Mayor

Amy L. Boney
Acting Borough Clerk

BOROUGH OF LAKE COMO

COUNTY OF MONMOUTH

RESOLUTION NO. 2022-120

**RESOLUTION AUTHORIZING APPLICATION TO MONMOUTH COUNTY COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) PROGRAM**


WHEREAS, The Board of Chosen Freeholders of the County of Monmouth provides funding through the Office of Community Development under the Monmouth County Community Development Block Grant, which the Borough of Lake Como is eligible to apply for funding through.

WHEREAS, the Mayor and Council of the Borough of Lake Como wishes to apply for funding from the Monmouth County Community Development Block Grant Program.

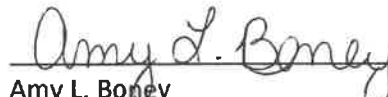
NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Lake Como authorizes the application for and use of requested funds in the amount of \$200,000.00 from the Monmouth County Community Development Block Grant (CDBG) Program for the Improvements to Behrman Park Project, which seeks the upgrades and/or replacements of the playground, snack stand, park bathrooms and walkway at this location.

BE IT FURTHER RESOLVED, that if awarded, the Borough of Lake Como shall implement the activities in a manner to ensure compliance with all applicable federal, state, and local laws and regulations.

Dated: July 19, 2022



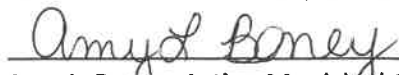
Kevin G. Higgins, Mayor



Amy L. Boney
Acting Municipal Clerk

Certification of Municipal Clerk:

I hereby certify the above to be a true copy of a resolution adopted by the Council of the Borough of Lake Como, in the County of Monmouth, at a meeting held on July 19, 2022.



Amy L. Boney, Acting Municipal Clerk