



**LAKE COMO BOROUGH  
1740 MAIN STREET  
LAKE COMO, NJ 07719  
(732) 681-3232  
MINUTES**

**DATE: MARCH 21, 2023  
REGULAR MEETING**

**MEETING CALLED TO ORDER**

Council President Witte called the meeting to order at 7:30pm

**SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION**

**SUNSHINE LAW**

Introduction as required under the Sunshine Law: Adequate notice of this meeting has been provided by the adoption of a Resolution by the Mayor and Council on the third day of January 2023 in which Resolution the time and place of Agenda and Regular Meetings commencing with January 3, 2023 were set forth. Notice of same was delivered to the Asbury Park Press, the Coast Star and TAPinto and a copy of the notice was posted on the borough website at [www.lakecomonj.org](http://www.lakecomonj.org) and on the bulletin board in Borough Hall. All meetings are open to the public.

**ROLL CALL**

Douglas Witte	Present
Hawley Scull	Present
Christopher D'Antuono	Present
Nick DeMauro	Absent
Peter Ventrice	Present
Heather Albala-Doyle	Present

**APPROVAL OF MINUTES**

Councilman Ventrice made a motion to approve the minutes from the March 7, 2023 Meeting, seconded by Councilwoman Scull, all are in favor.

**COMMUNICATIONS**

None on the agenda

**REPORTS OF COMMITTEES**

- Councilwoman Albala-Doyle reported that all matters are in order.
- Councilman Ventrice reported that the Environmental Commission received the list on shredding dates from the County. Those dates will be posted on the bulletin board. They also met last week and scheduled their spring Lake Clean up which will be on Saturday, May 13<sup>th</sup> which allows for the students from Academy Charter High School to participate as well. All other matters are in order.
- Councilman D'Antuono reported that all matters are in order.

- Councilwoman Scull reported that the Tourism Commission met last Monday and decided to do an apparel sale this Spring. A few members of the Tourism Commission will be attending a Tourism Advisory Group meeting through the County next week and Councilwoman Scull reported she is excited to see what the Tourism Commission can do. All other matters are in order.
- Councilman Witte reported that the budget will be introduced at the second meeting in April. For the 100<sup>th</sup> Anniversary Committee trivia question, on June 4, 1968, the Mayor and Council authorized the purchase of the Green Acres property between 18<sup>th</sup> and 22<sup>nd</sup> Avenues. What was the cost of that property? Councilman Witte stated, it was purchased for \$11,900. That was in the Coast Advertiser, now the Coast Star. In the same edition of the paper that reported on that purchase, all the kids graduating Belmar Grammar School were listed and Councilman Witte was one of those graduates. All other matters are in order.

### **UNFINISHED BUSINESS**

No Unfinished Business

### **PUBLIC COMMENTS ON NEW BUSINESS & CONSENT AGENDA**

Councilwoman Scull made a motion to open the meeting to the public, seconded by Councilwoman Albala-Doyle, all are in favor.

No Public Comments

Councilman Ventrice made a motion to close the meeting to the public, seconded by Councilwoman Scull, all are in favor.

### **CONSENT AGENDA**

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution 2023-51

Refund of Street Opening Escrow

Resolution 2023-52

Refund of Street Opening Escrow

Councilwoman Scull made a motion to approve the items on the Consent Agenda, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, Ventrice and Albala-Doyle

No: None

Abstain: None

Absent: Councilman DeMauro

### **NEW BUSINESS**

Ordinance 2023-03

First Reading and Introduction

Amending Rental Housing Ordinance

Offered by Councilwoman Scull, seconded by Councilman Ventrice, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, Ventrice and Albala-Doyle

No: None

Abstain: None

Absent: Councilman DeMauro

Ordinance 2023-04

First Reading and Introduction

Bond Ordinance – Lake Front Project

Offered by Councilman D'Antuono, seconded by Councilwoman Albala-Doyle, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, Ventrice and Albala-Doyle

No: None

Abstain: None

Absent: Councilman DeMauro

Resolution 2023-50

Appointments

Offered by Councilman Ventrice, seconded by Councilwoman Scull, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, Ventrice and Albala-Doyle

No: None

Abstain: None

Absent: Councilman DeMauro

Resolution 2023-53

Payment of Bills

Offered by Councilwoman Albala-Doyle, seconded by Councilman Ventrice, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, Ventrice and Albala-Doyle

No: None

Abstain: None

Absent: Councilman DeMauro

Resolution 2023-54

Salary Resolution

Offered by Councilwoman Scull, seconded by Councilman Ventrice, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, Ventrice and Albala-Doyle

No: None

Abstain: None

Absent: Councilman DeMauro

Resolution 2023-55

Appointing Municipal Auditor

Offered by Councilman D'Antuono, seconded by Councilwoman Scull, roll call vote as follows:

Yes: Councilmembers Witte, Scull, D'Antuono, Ventrice and Albala-Doyle

No: None  
Abstain: None  
Absent: Councilman DeMauro

**PUBLIC COMMENTS**

Councilwoman Albala-Doyle made a motion to open the meeting to the public, seconded by Councilwoman Scull, all are in favor.

No Public Comments

Councilwoman Scull made a motion to close the meeting to the public, seconded by Councilman D'Antuono, all are in favor.

**NEXT MEETING**

The next regular meeting of the Mayor and Council will be held on Tuesday, April 4, 2023, immediately following the 7:30 PM Workshop in the Lake Como Meeting Room. All meetings are open to the public.

**MOTION TO ADJOURN**

Councilwoman Albala-Doyle made a motion to adjourn, seconded by Councilman D'Antuono, all are in favor.

Respectfully Submitted  
Amy L. Boney  
Acting Borough Clerk

The minutes of this meeting are not verbatim. Please call Borough Hall at (732)681-3232 to schedule an appointment to hear the tape(s) of this meeting in its entirety. All tapes are subject to being destroyed 80 days after the approval of the Minutes.

**RESOLUTION 2023-51**

**WHEREAS**, Hyde Associates, LLC, owner of 1602 Main Street, Lake Como, NJ, also known as Block - 10; Lot - 42, applied for Street Opening Permit # 23-05 for a water/sewer disconnect for the purpose of demolishing the commercial structure on site; and

**WHEREAS**, Hyde Associates, LLC, paid the \$90.00 Application Fee, as well as the \$600.00 Escrow Fee which is refundable upon inspection of the street being deemed satisfactory after completion of the job; and

**WHEREAS**, the Supervisor of the Department of Public Works, did visit the site for the purpose of inspecting the street and did find it to be in good condition.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como that the \$600.00 Escrow Fee posted with Check #2607 be refunded to Hyde Associates, LLC, P.O. Box 483, Lake Como, NJ 07719.

Dated: 03/21/2023

\_\_\_\_\_  
Kevin Higgins, Mayor

\_\_\_\_\_  
Douglas Witte, Council President

**CERTIFICATION**

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on March 21, 2023.

\_\_\_\_\_  
Amy L. Boney, Acting Borough Clerk

**RESOLUTION 2023-52**

**WHEREAS**, AJ Perri, contractor for the owner of 643 Redmond Avenue, Lake Como, NJ, also known as Block - 12; Lot - 2, applied for Street Opening Permit # 23-04 to replace a sewer lateral; and

**WHEREAS**, AJ Perri, paid the \$90.00 Application Fee, as well as the \$600.00 Escrow Fee which is refundable upon inspection of the street being deemed satisfactory after completion of the job; and

**WHEREAS**, the Supervisor of the Department of Public Works, did visit the site for the purpose of inspecting the street and did find it to be in good condition.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como that the \$600.00 Escrow Fee posted with Check #8802086569 be refunded to AJ Perri c/o Shelley Currie, 1162 Pine Brook Road, Tinton Falls, NJ 07724.

Dated: 03/21/2023

\_\_\_\_\_  
Kevin Higgins, Mayor

\_\_\_\_\_  
Douglas Witte, Council President

**CERTIFICATION**

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on March 21, 2023.

\_\_\_\_\_  
Amy L. Boney, Acting Borough Clerk

**BOROUGH OF LAKE COMO, MONMOUTH COUNTY, STATE OF NEW JERSEY**

**ORDINANCE NO. 2023-03**

**ORDINANCE OF THE BOROUGH OF LAKE COMO  
AMENDING SECTION 11-2.14 OF THE BOROUGH CODE**

---

**WHEREAS**, the Council believes additional dollars are required to operate the Tourism Committee to properly service the community.

**NOW, THEREFORE, BE IT ORDAINED** by the Borough Council of the Borough of Lake Como, in the County of Monmouth and State of New Jersey that §11-2.14 *et seq.* of the Code of the Borough of Lake Como be amended as follows:

Chapter 11. Rental Housing

§ 11-2.14. Fees.

The Code Enforcement Officer shall charge and collect the following fees:

- a. For applications for certificates of inspection including summer rental licenses pursuant to § 9-4.1:  
\$120 per dwelling house or unit, plus a \$100 tourism fee.
- b. For applications for certificates of inspection for each change in the occupancy of a summer rental:  
\$75 per dwelling house or unit, plus a \$50 tourism fee.
- c. Self-inspection fee option: A summer rental licensee or off-season licensee, having obtained a rental license and received a satisfactory certificate of inspection may pay a bi-annual self-inspection fee of \$150 per dwelling house or unit, plus a \$100 tourism fee. Upon any change in occupancy, the licensee shall complete and file a certificate of self-inspection form, which is available in the Borough's offices. No further reinspection fees are required during the summer or off-season rental period for which the fee is paid.

**SO ORDAINED** as aforesaid.

---

DOUGLAS WITTE, Council President

**NOTICE**

Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Lake Como Borough Council held on March 21, 2023. Said Ordinance will again be read and considered for final passage at a meeting of the Lake Como Borough Council to be held at 7:30 p.m. on April 4, 2023 at 1740 Main Street, Lake Como, New Jersey 07719. At said time and place, all persons having an interest in the foregoing Ordinance will be granted an opportunity to be heard concerning the same prior to consideration for final passage by the Council.

---

AMY L. BONEY, Acting Borough Clerk

**MAYORAL APPROVAL**

APPROVAL BY THE MAYOR ON THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
KEVIN G. HIGGINS, Mayor



**BOROUGH OF LAKE COMO  
BOND ORDINANCE NUMBER 2023-04**

**BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO COMO LAKE, BY AND IN THE BOROUGH OF LAKE COMO, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, APPROPRIATING \$525,000 THEREFOR (INCLUDING A GRANT IN THE AMOUNT OF \$200,000) AND AUTHORIZING THE ISSUANCE OF \$309,523 IN BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LAKE COMO, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Borough of Lake Como, in the County of Monmouth, State of New Jersey (the "Borough"). For the said improvements or purposes stated in Section 3 hereof, there is hereby appropriated the principal amount of \$525,000, said amount being inclusive of (i) a grant received or expected to be received from the Monmouth County Open Space Grant Program in the amount of \$200,000 (the "Grant"), and (ii) a down payment in the amount of \$15,477 now available for said improvements or purposes as required by the Local Bond Law of the State of New Jersey, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"), by virtue of a provision or provisions in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$525,000 appropriation not provided for by said Grant or down payment referred to in Section 1 hereof, negotiable bonds of the Borough are hereby authorized to be issued in the aggregate principal amount

of \$309,523 pursuant to, and within the limitations prescribed by, the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in an aggregate principal amount not exceeding \$309,523 are hereby authorized to be issued pursuant to, and within the limitations prescribed by, said Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued are for various improvements and repairs to, and furniture and equipment located on or near, Como Lake, which include, but are not limited to, the construction of a walkway around the lake, landscaping improvements, the replacement of picnic tables and benches, and the acquisition and installation of water fountains, by and around Como Lake.

(b) The improvements and purposes set forth in Section 3(a) shall also include, as applicable, all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, environmental testing and remediation, and also all work, materials, equipment, labor and appurtenances as necessary therefor or incidental thereto.

(c) The aggregate estimated maximum amount of bonds or notes to be issued for said improvements and purposes is \$309,523.

(d) The aggregate estimated cost of said improvements and purposes is \$525,000, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefore being the amount of \$215,477, which amount is comprised of the down payment available for said improvements or purposes in the amount of \$15,477 and the Grant in the amount of \$200,000.

SECTION 4. In the event the United States of America, the State of New Jersey and/or the County of Monmouth make a contribution or grant in aid to the Borough for the improvements and purposes authorized in Section 3 hereof, which is in addition to

the Grant, and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Monmouth. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Monmouth, which is in addition to the Grant, shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Borough as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough (the "Chief Financial Officer"), provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8.1 of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of the payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount,

the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital budget or temporary capital budget, as applicable, is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget of the Borough, a revised capital budget or temporary capital budget has been filed with the Division of Local Government Services, in the Department of Community Affairs of the State of New Jersey.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof in accordance with the limitations set forth in the Local Bond Law, is 15 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond

ordinance by \$309,523. The obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$125,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 of the Local Bond Law is included in the estimated cost indicated herein for the improvements or purposes herein before described.

SECTION 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the principal of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Borough reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the Borough's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulation Section 1.150-2. All reimbursement allocations will occur not later than eighteen (18) months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized by this bond ordinance is paid, or (ii) the date the improvements or purposes described in Section 3 hereof are "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than three years after the expenditure is paid.

SECTION 10. The Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be

distributed in connection with the sale of the obligations of the Borough authorized herein and to execute such disclosure document on behalf of the Borough. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of the obligations of the Borough, which are authorized herein, and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all bonds and notes issued on a tax-exempt basis under this bond ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication hereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING**

**DATED: March 21, 2023**

---

**AMY L. BONEY,**  
**Acting Clerk of the Borough of Lake Como**

**ADOPTED ON SECOND READING**

**DATED: \_\_\_\_\_, 2023**

---

**AMY L. BONEY,**  
**Acting Clerk of the Borough of Lake Como**

**APPROVAL BY THE MAYOR ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023**

---

**KEVIN HIGGINS,**  
**Mayor**

**RESOLUTION 2023-50**

**APPOINTMENTS**

**WHEREAS**, N.J.S.A 40A: 60-5 provides that the Mayor nominate, and with the advice and consent of Council, appoint all subordinate officers of the Borough; and

**WHEREAS**, the Mayor has offered the following nominations for the offices and terms shown.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como, County of Monmouth and State of New Jersey, that the following appointments and terms are hereby confirmed.

**DEPUTY BOROUGH CLERK**

Andrew Huisman – 1 year ending 03/31/2024

**ACTING BOROUGH CLERK**

Amy L. Boney – 1 year ending 03/31/2024

**ACTING MUNICIPAL CERTIFIED FINANCIAL OFFICER**

Toni Mullen – 1 year ending 03/31/2024

Dated: 03/21/2023

\_\_\_\_\_  
Kevin Higgins, Mayor

\_\_\_\_\_  
Douglas Witte, Council President

**CERTIFICATION**

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Lake Como Borough Council at its meeting held on March 21, 2023.

\_\_\_\_\_  
Amy L. Boney, Acting Borough Clerk



Resolution 2023 - 53

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

	2022:	\$	49,550.00
	2023:	\$	<u>393,669.95</u>
Per Attached Bill List	TOTAL:	\$	443,219.95

WATER/SEWER ACCOUNT:

Per Attached Bill List	\$	7,448.72
------------------------	----	----------

**TOTAL:** \$ **450,668.67**

Dated: March 21, 2023

---

Kevin G. Higgins  
Mayor

---

Douglas Witte  
Council President

Certification

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on March 21, 2023.

---

Amy L. Boney  
Acting Borough Clerk

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 03/16/23 Report Format: Condensed

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
03/06/23	DAWND	23-00167	ANNUAL CLOTHING ALLOWANCE JC	BILLW BILL'S WORK & CASUAL WEAR	400.00	
					Total for Batch: DAWND	400.00
Total for Date: 03/06/23					Total for All Batches:	400.00

03/08/23	DAWND	23-00156	LED SIGN POWER SUPPLY	AMAZON AMAZON BUSINESS	255.45	
03/08/23	DAWND	23-00176	WATER SERVICE	KEPWE KEPWEL SPRING WATER CO.	20.00	
03/08/23	DAWND	23-00193	SOLAR FLAG LIGHT	AMAZON AMAZON BUSINESS	103.99	
					Total for Batch: DAWND	379.44
Total for Date: 03/08/23					Total for All Batches:	379.44

03/09/23	DAWND	23-00062	ANIMAL CONTROL DECEMBER	MCSPCA MONMOUTH COUNTY SPCA	275.00	
03/09/23	DAWND	23-00179	TRASH TIPPING FEES 2/16-2/28	DELIS DELISA WASTE SERVICES	2,034.29	
03/09/23	DAWND	23-00196	2023 MEMBERSHIP DUES	MUNCONST MUNICIPAL CONST OFFICIALS NJ	75.00	
03/09/23	DAWND	23-00198	SCHOOL TAX MARCH	SBBED LAKE COMO BOARD OF EDUCATION	320,166.60	
					Total for Batch: DAWND	322,550.89
Total for Date: 03/09/23					Total for All Batches:	322,550.89

03/13/23	DAWND	23-00170	MONTHLY LEGAL SERVICE	SHAINSCH SCHAFFER SHAIN JALLOH, PC	2,125.00	
03/13/23	DAWND	23-00177	EMPLOYEE HEALTH MARCH	NJPB STATE OF NJ PENSIONS&BENEFITS	19,291.09	
03/13/23	DAWND	23-00178	RETIRED HEALTH MARCH	NJPB STATE OF NJ PENSIONS&BENEFITS	4,693.78	
03/13/23	DAWND	23-00182	CAMO TAN DECK SCREWS	JAEGE JAEGER LUMBER	10.99	
03/13/23	DAWND	23-00185	FUEL SERVICE FEBRUARY	BELMA BOROUGH OF BELMAR	968.41	
03/13/23	DAWND	23-00189	DPW HARDWARE STORE FEBRUARY	T0059 TAYLOR HARDWARE	157.53	
03/13/23	DAWND	23-00190	MONTHLY WATER ANALYSIS FEB	R4640 E. RUNYON T/A AQUATIC SERVICES	120.00	
03/13/23	DAWND	23-00191	ABC (SERVICE AND EXPENSES)	SHAINSCH SCHAFFER SHAIN JALLOH, PC	799.40	
03/13/23	DAWND	23-00192	PURCHASE FROM RODRIGUEZ (EXP)	SHAINSCH SCHAFFER SHAIN JALLOH, PC	286.00	
03/13/23	DAWND	23-00200	PAYROLL 3/15/23	SBPRA LAKE COMO PAYROLL ACCOUNT	46,509.73	
03/13/23	DAWND	23-00201	CFO SERVICES FEBRUARY	HOLMANFR HOLMAN FRENIA ALLISON, PC	1,050.00	
03/13/23	DAWND	23-00203	DISPATCH PHONE LINE	VERX VERIZON	77.82	
03/13/23	DAWND	23-00204	DENTAL INSURANCE APRIL	DELTADNJ DELTA DENTAL OF NEW JERSEY	1,032.91	
					Total for Batch: DAWND	77,122.66
Total for Date: 03/13/23					Total for All Batches:	77,122.66

03/14/23	DAWND	23-00206	POSTAGE REIMBURSEMENT	MULLEN TONI MULLEN	62.40	
					Total for Batch: DAWND	62.40
Total for Date: 03/14/23					Total for All Batches:	62.40

03/15/23	DAWND	23-00168	ANNUAL CLOTHING ALLOWANCE JB	BILLW BILL'S WORK & CASUAL WEAR	400.00	
03/15/23	DAWND	23-00186	DATA ENTRY SERVICE	NATGO JUNGLE LASERS, LLC.	410.00	
03/15/23	DAWND	23-00187	REGULAR LOCATES	ONECC ONE CALL CONCEPTS	25.38	
03/15/23	DAWND	23-00194	EMS SHARED SERVICE AGREEMENT	BELMA BOROUGH OF BELMAR	49,275.00	
03/15/23	DAWND	23-00207	OFFICE CELL PHONE	VERW1 VERIZON WIRELESS	42.90	

March 16, 2023  
09:06 AM

Borough Of Lake Como  
Received P.O. Batch Listing By P.O. Number

Page No: 2

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
					Total for Batch: DAWND	50,153.28
				Total for Date: 03/15/23	Total for All Batches:	50,153.28

---

Batch Id	Batch Total
Total for Batch: DAWND	450,668.67
Total of All Batches:	<u>450,668.67</u>

---

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-10	49,550.00	0.00	0.00	49,550.00
	3-10	393,669.95	0.00	0.00	393,669.95
	3-20	<u>7,448.72</u>	<u>0.00</u>	<u>0.00</u>	<u>7,448.72</u>
Year Total:		401,118.67	0.00	0.00	401,118.67
Total Of All Funds:		<u><u>450,668.67</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>450,668.67</u></u>

**RESOLUTION NO. 2023-54**

**A RESOLUTION OF THE BOROUGH OF LAKE COMO SETTING FORTH THE SALARIES OF CERTAIN BOROUGH OF LAKE COMO EMPLOYEES IN ACCORDANCE WITH THE SALARY RANGES ESTABLISHED IN ORDINANCE 2022-979**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como that Ordinance Number 2022-979 established salary ranges for municipal employees and in conformance with that ordinance the following salary guides shall be established for the Calendar Year 2023 for certain employees as follows.

BASE SALARY FOR THE FOLLOWING BOROUGH EMPLOYEES SHALL BE AS STATED BELOW:

POSITION	BASE SALARY
Tax Collector & Searcher	\$79,725.93
Borough Clerk	\$71,342.55
Chief Financial Officer	\$9,832.50
Bd of Health, Vital Statistics	\$4,140.00
Mayor	\$3,167.10
Councilmember	\$2,533.68

The above salaries, together with longevity, shall be in effect January 1, 2023.

THE SALARIES OF THE FOLLOWING BOROUGH EMPLOYEES PAID ON AN HOURLY BASIS SHALL BE AS STATED BELOW:

POSITION	PER HOUR
Deputy Treasurer	\$24.50
Assistant to the Zoning/Construction Official/ Administrative Assistant	\$42.62
Construction/Code Enforcement Assistant	\$3.10

The above salary guides, together with longevity, shall be in effect January 1, 2023.

**SALARY RESOLUTION PAGE TWO**

**THE YEARLY SALARY GUIDE OF THE FOLLOWING BOROUGH EMPLOYEES SHALL BE AS STATED BELOW:**

POSITION	SALARY
C2-W2 Operator	\$6,919.72
Municipal Judge	\$39,492.19
Tax Assessor	\$25,500.00
Building Subcode Official	\$11,385.00
Plumbing Subcode Official	\$8,921.70
Electrical Subcode Official	\$8,921.70
Fire Subcode Official	\$8,921.70
Zoning Official	\$5,000.00
Construction Code Official	\$27,000.00
Municipal Prosecutor	\$22,252.50

The above salary guides shall be in effect January 1, 2023.

**THE SALARIES OF THE FOLLOWING BOROUGH EMPLOYEES SHALL BE PAID AS STATED BELOW:**

POSITION		
Planning Board Secretary	Per Month	\$322.33
Tourism Secretary	Per Month	\$136.05
Public Defender	Per Court Date	\$310.50

The above salary guides shall be in effect January 1, 2023.

**SALARY RESOLUTION PAGE THREE**

THE SALARIES OF THE FOLLOWING BOROUGH EMPLOYEES PAID ON AN HOURLY BASIS EFFECTIVE JANUARY 1, 2023, AS STATED BELOW:

POSITION	HOURLY AMOUNT
Casual Employee	\$18.63
Summer Seasonal	\$15.52

The above casual hourly rate shall be effective upon passage of this Resolution.

A copy of this Resolution shall be on file in the Municipal Clerk's office.

Dated: March 21, 2023

\_\_\_\_\_  
Kevin G. Higgins  
Mayor

\_\_\_\_\_  
Douglas Witte  
Council President

Certification

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on March 21, 2023.

\_\_\_\_\_  
Amy L. Boney  
Acting Borough Clerk



**RESOLUTION 2023-55**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
MUNICIPAL AUDITOR**

**WHEREAS**, the Borough of Lake Como has a need to appoint a Municipal Auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Borough of Lake Como has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

**WHEREAS**, Robert Oliwa CPA, RMA of Oliwa & Company, CPA., is hereby appointed Municipal Auditor, effective April 1, 2023 for a one-year term through March 31, 2024.

**WHEREAS**, Robert Oliwa has submitted a proposal indicating they will provide the service of Municipal Auditor for the Borough of Lake Como; and

**WHEREAS**, Robert Oliwa has been serving as the Municipal Auditor for several towns, including Boroughs of Bradley Beach, Neptune City and Eatontown and is highly experienced with Municipal accounting practices.

**WHEREAS**, Robert Oliwa has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee on the Borough's list in the previous one year, and that the contract will prohibit the firm from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Acting Chief Municipal Finance Officer has certified that funds are available for this professional service.

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Lake Como hereby authorizes the Borough Clerk to enter into a contract with Robert Oliwa of Oliwa & Company, CPA, as described herein; and,

**BE IT FURTHER RESOLVED** that this resolution shall be published in an official newspaper of the Borough of Lake Como.

Dated: March 21, 2023

---

Kevin G. Higgins  
Mayor

---

Douglas Witte  
Council President

**Certification**

I hereby certify that the foregoing Resolution to be a true and exact copy of the Resolution adopted by the Lake Como Borough Council at its meeting held on March 21, 2023.

---

Amy L. Boney  
Acting Borough Clerk