



**LAKE COMO BOROUGH  
1740 MAIN STREET  
LAKE COMO, NJ 07719  
(732) 681-3232  
AGENDA**

**DATE: APRIL 7, 2020 – VIRTUAL MEETING  
REGULAR MEETING IMMEDIATELY FOLLOWING THE WORKSHOP**

**MEETING CALLED TO ORDER**

**SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION**

**SUNSHINE LAW**

Introduction as required under the Sunshine Law: Adequate notice of this meeting has been provided by the adoption of a Resolution by the Mayor and Council on the seventh day of January 2020 in which Resolution the time and place of Agenda and Regular Meetings commencing with January 7, 2020 were set forth. Notice of same was delivered to the Asbury Park Press and the Coast Star and a copy of the notice was posted on the bulletin board in Borough Hall. All meetings are open to the public.

**ROLL CALL**

- Douglas Witte
- Virginia Kropac
- Hawley Scull
- Christopher D’Antuono
- David Gardner
- Nick DeMauro

**APPROVAL OF MINUTES**

Minutes from the February 18, 2020 Regular Meeting

MOTION: \_\_\_\_\_  
SECOND: \_\_\_\_\_  
ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**COMMUNICATIONS**

**REPORTS OF COMMITTEES**

**UNFINISHED BUSINESS**

**PUBLIC COMMENTS ON NEW BUSINESS**

**CONSENT AGENDA**

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution 2020-73  
Refund of Overpayment

Resolution 2020-74  
Refund of Overpayment

**NEW BUSINESS**

Resolution 2020-75  
Awarding Contract for 17<sup>th</sup> Avenue Project  
Offered by Councilman Witte

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Resolution 2020-76  
Awarding Contract for Main Street & North Boulevard Project  
Offered by Councilwoman Kropac

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Resolution 2020-77  
Payment of Bills  
Offered by Councilman D'Antuono

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Resolution 2020-78  
Payment of NJNG Bill  
Offered by Councilwoman Scull

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Resolution 2020-79  
Awarding Community Development Block Grant  
Offered by Councilwoman Kropac

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**PUBLIC COMMENTS**

**NEXT MEETING**

The next regular meeting of the Mayor and Council will be held on Tuesday, April 21, 2020, immediately following the 7:30pm Workshop meeting in the Lake Como Meeting Room. All meetings are open to the public.

**MOTION TO ADJOURN**

MOTION: \_\_\_\_\_  
SECOND: \_\_\_\_\_  
ALL IN FAVOR: \_\_\_\_\_  
OPPOSED: \_\_\_\_\_

RESOLUTION 2020-73  
RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES ON 1805 MARGERUM AVENUE  
(BLOCK 36 LOT 3)

WHEREAS, a tax overpayment in the amount of \$1,385.98, has resulted from a duplicate payment made by the mortgage company being applied to property located at 1805 Margerum Ave (Block 36, Lot 3); and

WHEREAS, the Tax Collector has confirmed that a refund of this overpayment is in order;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lake Como that a refund of the overpayment of taxes, in the amount of \$1,385.98, be made payable to PHH Mortgage Services and mailed to PHH Mortgage Services, 1 Mortgage Way, Mount Laurel, NJ 08054; and

BE IT FURTHER RESOLVED that the appropriate Borough officials are authorized to take action in accordance with this resolution.

Dated: April 7, 2020

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Kevin G. Higgins  
Mayor

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Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator

RESOLUTION 2020-74  
RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES ON 1613 MAIN STREET (BLOCK  
22 LOT 3)

WHEREAS, a tax overpayment in the amount of \$1,051.33, has resulted from a duplicate payment made by the property owner being applied to property located at 1613 Main Street (Block 22, Lot 3); and

WHEREAS, the Tax Collector has confirmed that a refund of this overpayment is in order;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lake Como that a refund of the overpayment of taxes, in the amount of \$1,051.33, be made payable to Amanda Shinn and mailed to Amanda Shinn, 1613 Main Street, Lake Como, NJ 07719; and

BE IT FURTHER RESOLVED that the appropriate Borough officials are authorized to take action in accordance with this resolution.

Dated: April 7, 2020

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Kevin G. Higgins  
Mayor

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Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator

**RESOLUTION NO. 2020-75**  
**A RESOLUTION AWARDING A CONTRACT FOR**  
**IMPROVEMENTS TO 17<sup>TH</sup> AVENUE AND OAK TERRACE**  
**FY2019 NJDOT MUNICIPAL GRANT AID**

**WHEREAS**, the Borough of Lake Como is recipient of a FY2019 NJDOT Municipal Aid Grant for improvements to 17<sup>th</sup> Avenue and Oak Terrace; and

**WHEREAS**, on February 28, 2020, five bids were received for the referenced project. The apparent low bid was submitted by Black Rock Enterprises of Old Bridge, NJ with a bid amount of \$365,146.60. The bid documents included one deletion item and one addition item which are to be utilized in reverse numerical order. Deletion Item No. 2 would remove sanitary sewer improvements and roadway improvements to Oak Terrace. Utilizing this deletion item would reduce the project cost to \$253,747.00 and the low bidder would be Jads Construction Company.

**WHEREAS**, it is the recommendation of the Borough Engineer to award the contract utilizing Deletion Item No. 2 to Jads Construction Company, Inc. in the amount of \$253,747.00, subject to the approval of the New Jersey Department of Transportation; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has also approved awarding the contract to Jads Construction Company.

**WHEREAS**, the Borough Engineer has worked with Jads Construction Company in the past on similar projects with satisfactory results, which finds Jads Construction Company to be a qualified bidder and the bid was found to be in compliance with the contract documents and technical specifications;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como that a contract be awarded to Jads Construction Company in the amount of \$253,747.00, which will be funded by a 2019 NJDOT Municipal Aid Grant.

**BE IT FURTHER RESOLVED** that the award of contract to Jads Construction Company is subject to New Jersey Department of Transportation written concurrence; and

**BE IT FURTHER RESOLVED**, that copies of this resolution shall be forwarded to NJDOT's Local Aid office for review and processing.

Dated: 4/7/2020

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Kevin G. Higgins  
Mayor

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Louise A. Mekosh, RMC,CMC,CMFO  
Borough Clerk/Administrator

**RESOLUTION NO. 2020-76**  
**A RESOLUTION AWARDING A CONTRACT FOR**  
**IMPROVEMENTS TO MAIN STREET PHASE IV AND**  
**NORTH BOULEVARD**  
**FY2018 LOCAL AID INFRASTRUCTURE FUND GRANT**

**WHEREAS**, the Borough of Lake Como is recipient of a FY2018 Local Aid Infrastructure Fund Grant for improvements to Main Street-Phase IV and North Boulevard; and

**WHEREAS**, on February 28, 2020, five bids were received for the referenced project. The apparent low bid was submitted by Black Rock Enterprises of Old Bridge, NJ with a bid amount of \$646,994.00. The bid documents included one deletion item and one addition item which are to be utilized in reverse numerical order. Deletion Item No. 2 would remove sanitary sewer improvements and reduce the Bituminous Base Course thickness on North Boulevard. Utilizing this deletion item would reduce the project cost to \$530,066.75 and the low bidder would be Jads Construction Company.

**WHEREAS**, it is the recommendation of the Borough Engineer to award the contract utilizing Deletion Item No. 2 to Jads Construction Company, Inc. in the amount of \$530,066.75, subject to the approval of the New Jersey Department of Transportation; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has also approved awarding the contract to Jads Construction Company.

**WHEREAS**, the Borough Engineer has worked with Jads Construction Company in the past on similar projects with satisfactory results, which finds Jads Construction Company to be a qualified bidder and the bid was found to be in compliance with the contract documents and technical specifications;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como that a contract be awarded to Jads Construction Company in the amount of \$530,066.75, which will be funded by a FY2018 Local Aid Infrastructure Fund Grant.

**BE IT FURTHER RESOLVED** that the award of contract to Jads Construction Company is subject to New Jersey Department of Transportation written concurrence; and

**BE IT FURTHER RESOLVED**, that copies of this resolution shall be forwarded to NJDOT's Local Aid office for review and processing.

Dated: 4/7/2020

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Kevin G. Higgins  
Mayor

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Louise A. Mekosh, RMC,CMC,CMFO  
Borough Clerk/Administrator

Resolution 2020 – 77

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

	Per Attached Bill List		\$ 710,343.32
	Lake Como Water/Sewer Account	GL/Transfer	175.88
4715	Poulos Lo Piccolo, PC	Res 2020 - 66	481.25
		Res 2020 – 67	510.00
Wire	Shain Schaffer,PC	Purchase First Aid Building	<u>424,685.00</u>
			\$1,136,195.45

WATER/SEWER ACCOUNT:

	Per Attached Bill List	\$ 254,098.24
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PAYROLL ACCOUNT:

4679	Employee Payroll Dated 3/2/2020	\$ 35,570.33
2280	Employee Payroll Dated 3/2/2020	5,703.18
1419	Employee Payroll Dated 3/2/2020	1,647.96
4690	Employee Payroll Dated 3/18/2020	35,209.64
2282	Employee Payroll Dated 3/18/2020	6,403.18
4692	Employee Payroll Dated 4/1/2020	30,177.11
2283	Employee Payroll Dated 4/1/2020	5,574.72
1420	Employee Payroll Dated 4/1/2020	129.18
Wire	State of NJ – PERS	<u>6,835.00</u>
		\$ 127,250.30

TOURISM ACCOUNT:

1421	JCP&L	\$ 325.08
1419	Lake Como Payroll Account	1,647.96
1420	Lake Como Payroll Account	<u>129.18</u>
		\$ 2,102.22

DOG LICENSE ACCOUNT:

1110	NJ Dept. of Health	\$ 16.20
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REDEMPTION ACCOUNT:

1182	CCI NJ 11 LLC	\$ 2,232.70
1183	CCI NJ 11 LLC	<u>1,948.47</u>
		\$ 4,181.17



Resolution 2020 - 77

PREMIUM ACCOUNT:

1129	CCI NJ 11 LLC	\$	2,600.00
1130	CCI NJ 11 LLC		<u>1,600.00</u>
		\$	4,200.00

Dated: April 7, 2020

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Kevin G. Higgins, Mayor

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Louise A. Mekosh, RMR, CMC, CMFO  
Borough Clerk/Administrator

CURRENT ACCOUNT:

4694 All American Turf	PB&G	76.50
4695 Amco Pest Control	PB&G	110.00
4696 Borough of Belmar	Senior Citizens Act.	100.00
4691 Belmar First Aid	First Aid Contribution	30,000.00
4701 Carrot Top Ind.	PB&G	211.50
4697 CME Associates	Eng Costs/Street Project	961.50
4697 CME Associates	Eng Costs/Street Project	961.50
4697 CME Associates	Eng Costs/Street Project	646.50
4697 CME Associates	Eng Costs/Street Project	646.50
4688 Costco	Finance OE	89.97
	PB&G	114.82
4700 Delisa Waste Services	Recycle OE	1,011.10
	Landfill OE	1,899.46
	Recycle OE	3,500.00
	Solid Waste OE	6,716.67
Delisa Waste Services	Landfill OE	1,922.00
4698 Delta Dental NJ	Ins/Other	1,012.12
4699 Dental Service Org	Ins/Other	103.83
Dental Service Org	Ins/Other	103.83
4702 Dynamic Testing	Streets & Roads OE	80.00
Franklin Waste Services	Solid Waste OE	195.00
4703 H2M Associates	Planning Board OE	169.00
	Plan Bd Escrow-Laurett	574.60
4704 Hi Way Oil Service	Streets & Roads OE	68.65
	PB&G	4.89
Patricia Holmes	PB&G	22.09
4689 Home Depot	PB&G	365.07
4705 Image Systems	Finance OE	78.85
	Assessment of Taxes OE	78.85
	Collection of Taxes OE	78.85
	Planning Board OE	78.85
	Cons. Code OE	78.84
4706 Jamm Printing	Finance OE	215.00
	A&E Print/ Adv	28.00
	Finance OE	65.00
	Collection of Taxes OE	65.00
	Assessment of Taxes OE	65.00
4685 JCP&L	PB&G	868.18
	Public Health	60.92
JCP&L	PB&G	1,135.60
	Public Health	60.91
4707 JCP&L	Street Lighting Oeq	1,959.62
4708 J. Jimenez	PB&G	336.00
	PB&G	336.00
4709 John Guire Supply	Streets & Roads OE	236.15
4710 Jungle Lasers, LLC	Nat. Geomatica	490.00

	Nat. Geomatica	400.00
	Nat. Geomatica	1,560.00
4682 Joseph Kelly	Streets & Roads OE	75.00
4711 LC Board of Education	School Tax	257,471.00
	School Tax	257,471.00
4679 LC Payroll Account	S&W	32,707.19
	SS	2,320.70
	Medi	542.70
4690 LC Payroll Account	S&W	30222.40
	PB&G OE	700.00
	Streets & Roads OE	1,400.00
	SS	2,339.97
	Medi	547.27
4692 LC Payroll Account	S&W	27,706.37
	SS	2,002.42
	Medi	468.32
4712 G. Marmero & Assoc	Legal Services	810.00
4680 Brendan Maas	PB&G OE	75.00
4713 Monarch Electric	PB&G OE	12.11
4687 Mon County Cler	Sale First Aid	8.00
4714 Mon County SPCA	Public Health	200.00
4,683.00 Mon Clerk Assoc	Mun Clerk OE	75.00
Wire NJPB	Employee Group Insc	15,506.78
	Due from Payroll	\$ 1,968.12
4686 Optimum	Telephone	\$ 841.33
Optimum	Telephone	\$ 841.33
4716 Quill Corp	Finance OE	163.72
	Collection of Taxes OE	12.18
	Planning Board OE	10.79
Rowe Electric	Ord 19-943	8,655.00
4680 Sean Rydholm	Streets & Roads OE	75.00
4717 Shain Schaffer	Borough Attorney	1,887.50
	Legal Services	305.13
4718 Taylor Hardware	PB&G OE	109.45
	PB&G OE	128.99
4719 United Rentals	Streets & Roads OE	568.84
4678 US Postal Service	Collection of Taxes OE	1,650.45
4720 USA Bluebook	Streets & Roads OE	207.64
Van Wickle Auto	Streets & Roads OE	119.87
4721 Watchung Water	PB&G OE	194.03
		710,343.32

WATER/SEWER ACCOUNT:

2293 CME Associates	ORD16-918	336.00
2287 CME Associates	ORD16-918	1,188.00
2281 John Cusic	OE	75.00
2289 Garden State Lab, Inc.	OE	207.00
2291 Garden State Lab, Inc.	OE	340.00
Garden State Lab, Inc.	OE	207.00
2280 LC Payroll Account	S&W	5,703.18
2282 LC Payroll Account	S&W	5,703.18
	OE	700.00
2283 LC Payroll Account	S&W	5,574.72
2290 NJ Amer. Water	Purchase of Water	6,791.59
2292 One Call Concepts	OE	85.46
SMRSA	SMRSA	125,572.23
SMRSA	SMRSA	232.51
2279 US Postal Service	OE	1,634.00
		154,349.87

Resolution 2020 – 78

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

4684	NJ Natural Gas Company	PB&G OE	\$ 671.63
	NJ Natural Gas Company	PB&G OE	<u>635.89</u>
			\$1,307.43

Dated: April 7, 2020

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Kevin G. Higgins, Mayor

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Louise A. Mekosh, RMC, CMC, CMFO  
Borough Clerk/Administrator

**RESOLUTION NO. 2020-79**  
**A RESOLUTION AWARDED A CONTRACT FOR**  
**INSTALLATION OF ORNATE LIGHTS**  
**FY2015 COMMUNITY DEVELOPMENT BLOCK GRANT**

**WHEREAS**, the Borough of Lake Como has received funding for installation of Ornate Lights along Main Street through the Community Development Block Grant (CDBG), Project #G-14-56-892-150-289.

**WHEREAS**, the Borough of Lake Como has received the design work from JCP&L Company with a cost proposal of \$11,470.02 for installation and purchase of the ornate lights.

**WHEREAS**, Contract clearance for the CDBG Project was received on March 31, 2020 by the Monmouth County Division of Planning, Office of Community Development.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Lake Como that a contract be awarded to JCP&L Company in the amount of \$11,470.02, which will be funded by a 2015 Community Development Block Grant.

**BE IT FURTHER RESOLVED**, that copies of this resolution shall be forwarded to Monmouth County Division of Planning, Office of Community Development.

Dated: 4/7/2020

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Kevin G. Higgins  
Mayor

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Louise A. Mekosh, RMC,CMC,CMFO  
Borough Clerk/Administrator