



**LAKE COMO BOROUGH
1740 MAIN STREET
LAKE COMO, NJ 07719
(732) 681-3232
AGENDA**

**DATE: JULY 21, 2020 – VIRTUAL MEETING
REGULAR MEETING IMMEDIATELY FOLLOWING THE WORKSHOP**

MEETING CALLED TO ORDER

SALUTE TO FLAG AND MOMENT OF SILENT REFLECTION

SUNSHINE LAW

Introduction as required under the Sunshine Law: Adequate notice of this meeting has been provided by the adoption of a Resolution by the Mayor and Council on the seventh day of January 2020 in which Resolution the time and place of Agenda and Regular Meetings commencing with January 7, 2020 were set forth. Notice of same was delivered to the Asbury Park Press and the Coast Star and a copy of the notice was posted on the bulletin board in Borough Hall. All meetings are open to the public. Notice of the virtual meeting was noticed to the papers on July 16th and a copy of the notice was posted on the door of Borough Hall and posted on the website. All meetings are open to the public.

ROLL CALL

- Douglas Witte
- Virginia Kropac
- Hawley Scull
- Christopher D’Antuono
- David Gardner
- Nick DeMauro

APPROVAL OF MINUTES

Minutes from the June 2, 2020 Regular Virtual Meeting

MOTION: _____
SECOND: _____
ROLL CALL: Ayes _____ Nays _____

COMMUNICATIONS

REPORTS OF COMMITTEES

UNFINISHED BUSINESS

PUBLIC COMMENTS ON NEW BUSINESS

CONSENT AGENDA

All items listed under this section are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

NEW BUSINESS

Resolution 2020-98
Salary Resolution
Offered by Councilman Witte

SECOND: _____
ROLL CALL: Ayes _____ Nays _____

Resolution 2020-99
Payment of Bills
Offered by Councilwoman Kropac

SECOND: _____
ROLL CALL: Ayes _____ Nays _____

Resolution 2020-100
Payment of NJNG Bill
Offered by Councilwoman Scull

SECOND: _____
ROLL CALL: Ayes _____ Nays _____

Resolution 2020-101
Authoring NJDOT Grant Application
Offered by Councilman Gardner

SECOND: _____
ROLL CALL: Ayes _____ Nays _____

PUBLIC COMMENTS

NEXT MEETING

The next regular meeting of the Mayor and Council will be held on Tuesday, August 4, 2020, immediately following the 7:30pm Workshop meeting and the location is to be determined. All meetings are open to the public.

MOTION TO ADJOURN

MOTION: _____
SECOND: _____

ALL IN FAVOR:
OPPOSED:

RESOLUTION NO. 2020-98

A RESOLUTION OF THE BOROUGH OF LAKE COMO SETTING FORTH THE SALARIES OF CERTAIN BOROUGH OF LAKE COMO EMPLOYEES IN ACCORDANCE WITH THE SALARY RANGES ESTABLISHED IN ORDINANCE 2018-933

BE IT RESOLVED by the Mayor and Council of the Borough of Lake Como that Ordinance Number 2018-933 established salary ranges for municipal employees and in conformance with that ordinance the following salary guides shall be established for the Calendar Year 2020 for certain employees as follows.

BASE SALARY FOR THE FOLLOWING BOROUGH EMPLOYEES SHALL BE AS STATED BELOW:

POSITION	BASE SALARY
Improvement Searcher	3,711.71
Borough Clerk	50,210.63
Chief Financial Officer	58,193.60
Bd of Health, Vital Statistics	3,375.99
Superintendent Public Works	82,007.90

The above salaries, together with longevity, shall be in effect January 1, 2020.

THE SALARIES OF THE FOLLOWING BOROUGH EMPLOYEES PAID ON AN HOURLY BASIS SHALL BE AS STATED BELOW:

POSITION	PER HOUR
Deputy Treasurer	33.88
Deputy Administrator	33.88
Deputy Borough Clerk	29.98
Construction Code Assistant	3.18
Building Department Assistant	3.18

The above salary guides, together with longevity, shall be in effect January 1, 2020.

SALARY RESOLUTION PAGE TWO

THE YEARLY SALARY GUIDE OF THE FOLLOWING BOROUGH EMPLOYEES SHALL BE AS STATED BELOW:

POSITION	SALARY
Tax Collector	65,345.28
Tax Searcher	6,789.12
C2-W2 Operator	6,332.98
Municipal Judge	36,675.04
Tax Assessor	22,000.00
Building Subcode Official	10,252.96
Plumbing Subcode Official	8,203.19
Electrical Subcode Official	8,203.19
Fire Subcode Official	8,203.19
Zoning Official	5,065.79
Construction Code Official	8,203.19
Municipal Prosecutor	20,475.74
Municipal Attorney	25,000.00
Mayor	3,060.00
Councilmember	2,448.00

The above salary guides shall be in effect January 1, 2020.

THE SALARIES OF THE FOLLOWING BOROUGH EMPLOYEES SHALL BE PAID AS STATED BELOW:

POSITION		
Planning Board Secretary	Per Month	295.00
Tourism Secretary	Per Month	125.00
Public Defender	Per Court Date	295.00

The above salary guides shall be in effect January 1, 2020.

SALARY RESOLUTION PAGE THREE

THE SALARIES OF THE FOLLOWING BOROUGH EMPLOYEES PAID ON AN HOURLY BASIS SHALL BE AS STATED BELOW:

POSITION	HOURLY AMOUNT
Casual Employee	11.25
Summer Seasonal	10.30

The above casual hourly rate shall be effective upon passage of this Resolution.

A copy of this Resolution shall be on file in the Municipal Clerk's office.

Dated: 07/21/2020

Kevin G. Higgins

Louise A. Mekosh, RMC/CMC
Borough Clerk/Administrator

Resolution 2020 – 99

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following accounts:

CURRENT ACCOUNT:

Per Attached Bill List		\$541,969.86
JADS Construction Co. of NJ	Ord19-941	94,224.09
JADS Construction Co. of NJ	Ord19-937	<u>233,803.35</u>
		\$869,997.30

WATER/SEWER ACCOUNT:

Per Attached Bill List	\$282,541.94
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PAYROLL ACCOUNT:

4779	Employee Payroll Dated 6/10/2020	\$ 34,588.68
2311	Employee Payroll Dated 6/10/2020	5,857.44
1424	Employee Payroll Dated 6/10/2020	129.18
4782	Employee Payroll Dated 6/24/2020	33,539.62
2312	Employee Payroll Dated 6/24/2020	5,420.50
4790	Employee Payroll Dated 7/8/2020	29,583.41
2313	Employee Payroll Dated 7/8/2020	5,730.60
1425	Employee Payroll Dated 7/8/2020	129.18
Wire	State of NJ – PERS	7,000.00
Wire	State of NJ – PERS	<u>7,723.65</u>
		\$129,702.26

TOURISM ACCOUNT:

1424	LC Payroll Account	\$ 129.18
1425	LC Payroll Account	<u>129.18</u>
		\$ 258.36

DOG LICENSE ACCOUNT:

1113	NJ Dept. of Health	\$ 12.00
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Dated: July 21, 2020

Kevin G. Higgins, Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

Resolution 2020 – 100

Be it resolved by the Mayor and Council of the Borough of Lake Como that the proper officers be directed and authorized to make payment from the following account:

CURRENT ACCOUNT:

NJ Natural Gas Company	PB&G OE	\$204.57
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Dated: July 21, 2020

Kevin G. Higgins, Mayor

Louise A. Mekosh, RMC, CMC, CMFO
Borough Clerk/Administrator

RESOLUTION NO. 2020-101
BOROUGH OF LAKE COMO

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE IMPROVEMENTS TO 17TH AVENUE AND VARIOUS CURB RAMPS PROJECT.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lake Como formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2021-Improvements to 17th Avenue and Various Curb Ramps to the New Jersey Department of Transportation on behalf of the Borough of Lake Como.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Lake Como and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Dated: 7/21/2020

Kevin G. Higgins, Mayor

Louise A. Mekosh, RMC,CMC,CMFO
Borough Clerk/Administrator

Municipal Clerk's Certification

My signature and the Municipal Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST AND
AFFIX SEAL

Louise A. Mekosh
Borough Clerk

Kevin G. Higgins
Mayor